

**WASHINGTON POLICE PENSION FUND  
BOARD MEETING  
August 7, 2017**

The meeting was called to order by President Michael Hillary at 8:30 a.m. on Monday, August 7, 2017 in the Conference Room at City Hall.

Roll Call

Present

Michael Hillary, President  
James Wetzel, Vice President  
Troi Westbrook, Assistant Secretary  
James Fussner, Representative

Absent

Greg Gordon, Secretary

Also in attendance were Controller Joanie Baxter, City Administrator Jim Culotta, City Treasurer Ellen Dingleline, and David Vaught from Mitchell Vaught & Taylor

The agenda was reviewed and a discussion item was added – Fiduciary Insurance.

David Vaught from Mitchell, Vaught and Taylor (MVT) provided a summary of investment activity for the quarter. He indicated that \$247,000 was moved from equity to bonds to rebalance the account to 45% equities at the end of the fiscal year. Through July, seven bonds have been added between a 2.25% and 2.62% rate. An international growth fund has also been added in light of European GDP growing faster than the U.S. There has been a \$700,000 gain for the overall portfolio since January 2016.

Wetzel made a motion, seconded by Fussner to approve the April 24, 2107 regular meeting minutes. Motion carried and minutes approved.

There were no public comments.

Financial reports as of June 30, 2017, were reviewed by Baxter. Westbrook made a motion to approve the reports, seconded by Hillary. Motion carried.

A CD with MVT – Discover Bank in the amount of \$97,000 maturing on 4/18/17 and a CD with Morton Community Bank in the amount of \$118,756.64 maturing on 4/30/17 were redeemed and a bond in the amount of \$225,000 was purchased from MVT with a comparable yield of 2.25% or higher with a 5-year term. Wetzel made a motion, seconded by Hillary to ratify the transactions. On roll call the vote was Hillary – yes; Wetzel – yes; Westbrook – yes; Fussner – yes. Motion carried.

There are two CD's maturing before the next quarterly board meeting. Dingleline will get rates for CD's as well as corporate bonds with 5 and 6-year terms and a telephone poll will be taken for approval. Current duration is 3.72 years.

Police pension expenses since the last meeting were as follows:

- Illinois State Treasurer – paid 5/17/17 in the amount of \$1,334.85 for FY2018 Compliance Fee.
- Morton Community Bank – IPPFA – paid 5/11/17 in the amount of \$830.00 for IPPFA Illinois Pension Conference for Fussner and Westbrook.
- Eaglewood Resort & Spa – paid 5/1/17 in the amount of \$743.84 for lodging for IPPFA Illinois Pension Conference for Fussner and Westbrook.
- James Fussner – paid 5/11/17 in the amount of \$230.42 for mileage reimbursement for training expenses.

Westbrook made a motion to ratify these expenses, seconded by Fussner. On roll call the vote was Hillary – yes; Wetzel – yes; Westbrook – yes; Fussner – yes. Motion carried.

A slate of officers was provided as follows:

Michael Hillary – President  
James Wetzel – Vice President  
Greg Gordon – Secretary  
Troi Westbrook – Assistant Secretary  
James Fussner – Representative

Fussner made a motion, seconded by Wetzel to approve the slate of officers as presented. Motion carried.

The Annual Report per 40 ILCS 5/3-141 was reviewed by Baxter. Westbrook made a motion, seconded by Hillary to approve the report. Motion carried.

Wetzel made a motion, seconded by Fussner to ratify the investment transactions by MVT for the quarter ended June 30, 2017. On roll call the vote was, Hillary – yes; Wetzel – yes; Westbrook – yes; Fussner – yes. Motion carried.

Hillary was reappointed to the Board for another 2-year term by the City Council on May 1, 2017.

Status of Board trustee training – Hillary gave documentation of 4 hours to Glueck; Westbrook indicated he will turn in his training certificate from the conference he attended once he receives it; Gordon still needs 16 hours to satisfy the annual requirement.

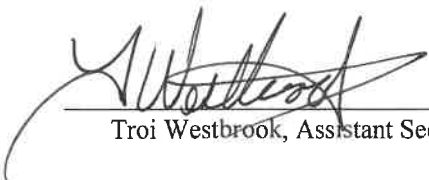
Additional discussion item – Fiduciary Insurance. Dingledine indicated that Ullico will renew the fiduciary insurance at the same cost as the current year - \$3,058.00; however, is awaiting the proposal. This action will be ratified at the October Police Pension Board meeting.

Dingledine also commented that the Board may want to revisit the Investment Policy next meeting as action has not been taken on a possible revision after the move to Mitchell, Vaught & Taylor as investment managers. Staff will send out both the current investment policy and the one recommended by MVT prior to next meeting.

The next meeting is scheduled for October 23; however, may be delayed to October 30 due to giving the actuary time to complete the report. Staff will let the Board members know closer to time.

There being no further business to come before the Board, Westbrook made a motion to adjourn the meeting, seconded by Fussner. On roll call the vote was Hillary – yes; Wetzel – yes; Westbrook – yes; Fussner – yes. The meeting was adjourned at 9:20 a.m.

Respectfully Submitted,

  
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Troi Westbrook, Assistant Secretary