

**CITY OF WASHINGTON – WASHINGTON, ILLINOIS
CITY COUNCIL MONDAY, APRIL 18, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. REVIEW AGENDA – DELETIONS OR ADDITIONS (DISCUSSION ITEMS ONLY)**
- V. CONSENT AGENDA**
 - A. Approval of minutes of April 4, 2016 regular City Council meeting and minutes of the April 11, 2016 special City Council meetings
 - B. Bills & Payroll
 - C. Purchase Authorization: 20T Tag Trailer, Public Works
 - D. Approval of Bid Awards: PW-16-01, Hot Mix Asphalt; PW-16-02, Water & Sewer Treatment Chemicals; PW-16-03, Ready Mix Concrete; PW-16-04, Water Softener Salt; PW-16-05, Annual Tree Maintenance; PW-16-07, Street Signs; and PW-16-08, Annual Weed Spraying Services
 - E. Payment Authorization: CliftonLarsonAllen, LLP, Municipal Services Fiber Project
 - F. Authorize & Approve One-year Audit Extension Agreement: Phillips, Salmi & Associates, LLC
 - G. Purchase Authorization: Mr. Manhole Skid Steer Attachment, Public Works
- VI. ANNOUNCEMENTS/AWARDS/PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS**
 - A. Proclamation: WCHS Wrestling Team
- VII. AUDIENCE COMMENTS**
- VIII. STANDING COMMITTEES**
 - A. Finance and Personnel – Bob Brucks, Chairman
 - B. Public Safety – Tyler Gee, Chairman
 - C. Public Works – Mike Brownfield, Chairman
- IX. MAYOR – GARY W. MANIER**
 - A. Appointments – Standing Committees
 - Finance & Personnel Committee Members
 - Public Safety Committee Members
 - Public Works Committee Members
- X. CITY ADMINISTRATOR – JIM CULOTTA**
 - A. Approval of FY16-17 Employee Pay Plan

RESOLUTIONS

- A. Authorizing GIS Technical Services Contract
- B. Authorizing temporary signage along a State-maintained roadway for a Public Event (Good Neighbor Days Festival)
- C. Authorizing issuance of Festival Garden Liquor License (Good Neighbor Days Festival)
- D. Authorizing amendment to MTCO Franchise Agreement

ORDINANCES

- A. (Second Reading) Adopting Annual Budget for FY2016-2017
- B. (Second Reading) Amending §112.20 to increase the number of Class F liquor licenses and decrease the number of Class C liquor licenses
- C. (Second Reading) Adopting Official Zoning Map

- D. (First Reading) Authorizing entering into Memorandum of Agreement with Washington Volunteer Fire Dept. and Rescue Squad to extend for 1-year a previous agreement for fire protection services and for ambulance and emergency medical services *(request to waive second reading)*
- E. (First Reading) Authorizing entering into Agreement with Washington Volunteer Fire Dept. and Rescue Squad establishing compensation for fire/rescue service and ambulance service *(request to waive second reading)*
- F. (First Reading) Amending Chapter 112, Alcoholic Beverages, to allow restricted happy hours *(request to waive second reading)*
- G. (First Reading) Authorizing entering into Agreement with Washington Chamber of Commerce for provision of Tourism and Economic Development Services
- H. (First Reading) Authorizing Intergovernmental Agreement with Washington Community High School District #308, School Resource Officer
- I. (First Reading) Changing the recorded street suffix of Lincoln Avenue to Lincoln Street
- J. (First Reading) Granting a Special Use to property located at 2 Washington Plaza to permit a church to operate in a C-2 zoning district

XI. STAFF REPORTS

XII. ALDERMEN'S COMMENTS

XIII. ADJOURNMENT

**CITY OF WASHINGTON, ILLINOIS
CITY COUNCIL MEETING - MONDAY, APRIL 4, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

Call to Order	Mayor Manier called the regular meeting of Monday, April 4, 2016 to order at 6:38 p.m. in the Library Meeting Room at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen Brownfield, T. Gee, Moss, Butler, Dingledine, J. Gee, and Maxwell. Alderman Brucks was absent.</p> <p>Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Deputy Police Chief Jeff Stevens, City Treasurer Ellen Dingledine, City Clerk Pat Brown, and members of the press.</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance.
Agenda Review	The Agenda was reviewed and amended on motion by Alderman J. Gee and seconded by Alderman Brownfield to remove Item B. from the Consent Agenda (Purchase Authorization: 15T Tag Trailer, Public Works). <u>Motion declared carried by voice vote.</u>
Approve Consent Agenda	<p>Alderman Butler moved and Alderman Maxwell seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the March 21, 2016 regular Council meeting. On roll call on the motion to approve the vote was:</p> <p><u>Ayes: 7</u> Moss, Brownfield, Dingledine, J. Gee, T. Gee, Maxwell, Butler</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Audience Comments	None.
Standing Committees	Alderman Butler, Finance & Personnel Committee reported nothing on the agenda. Alderman T. Gee, Public Safety Committee Chairman reported nothing on the agenda. Alderman Brownfield, Public Works Committee Chairman reported one item on the agenda (Staff Reports A).
Mayor's Comments	<p>Mayor Manier mentioned that the High School Wrestling Team will be here on the 18th of April to be recognized for their team and individual state championships. He recognized the 7th grade Volley Ball Team that recently won state and thanked the Police Department and Fire Department for their roles in welcoming home the students as they entered town.</p> <p>Public Works Director Andrews shared that the community wide brush pickup will begin the week of April 25th.</p>
Adopt resl, setting public hearing date, tentative FY16-17 budget	<p>City Administrator Culotta read a resolution, by title only and brief synopsis, regarding the City of Washington, Illinois tentative annual budget for Fiscal Year 2016-2017. Adoption of this resolution sets a date for a Public Hearing on the city's FY2016-17 Annual Budget for 6:30 pm, Monday, April 11, 2016 and, furthermore, directs that the Tentative Annual Budget for FY2016-17 be made available for public inspection in the Office of the City Clerk. Alderman Dingledine moved and Alderman T. Gee seconded to adopt the resolution as presented. On roll call the vote was:</p> <p><u>Ayes: 7</u> Maxwell, Butler, Moss, Brownfield, J. Gee, T. Gee, Dingledine</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adopt ord, apprv first time homebuyers transfer of volume cap	<p>City Administrator Culotta read an ordinance, by title only and brief synopsis, approving the Transfer of Volume Cap in Connection with Private Activity Bond Issues, and Related Matters. Adoption of this ordinance would approve participation in the First Time Homebuyers Program. Alderman Dingledine moved and Alderman Brownfield seconded to adopt the ordinance as read. On roll call the vote was:</p> <p><u>Ayes: 7</u> T. Gee, Butler, Maxwell, Moss, J. Gee, Brownfield, Dingledine</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adopt ord, amend code adding Square building design guidelines	<p>City Administrator Culotta read an ordinance, by title only and brief synopsis, amending the Code of Ordinances of the City of Washington, Illinois by adding a new Subchapter entitled "Square Building Design Guidelines." Adoption of this ordinance would provide a set of architectural guidelines to preserve the character of the historic buildings in the downtown square and to guide property owners and the Historic Preservation Commission in future alterations, changes, construction, and demolition around the Square. Alderman Moss moved and Alderman T. Gee seconded to adopt the ordinance as read. On roll call the vote was:</p> <p><u>Ayes: 7</u> J. Gee, Butler, Brownfield, Dingledine, Maxwell, T. Gee, Moss</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adopt ord, granting district designation to multiple properties on Washington Square	<p>City Administrator Culotta read an ordinance, by title only and brief synopsis, granting District Designation Status to multiple properties on the Washington Square, Washington, Illinois. Adoption of this ordinance would create a Historic District including multiple properties on the Washington Square. Alderman Brownfield moved and Alderman Moss seconded to adopt the ordinance as read. On roll call the vote was:</p> <p><u>Ayes: 7</u> Butler, J. Gee, T. Gee, Dingledine, Maxwell, Moss, Brownfield</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>

City Administrator Culotta read an ordinance, by title only and brief synopsis, amending §112.20 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois to increase the number of Class F Liquor Licenses and decrease the number of Class J Liquor Licenses. Adoption of this ordinance would increase the number of Class F liquor licenses from five (5) to six (6) and decrease the number of Class J liquor licenses from four (4) to two (2). The increase in the number of Class F licenses will allow a recent request of Liquor Oasis, 1600 Washington Road, to be issued a Class F "off-premise package" liquor license. The decrease in the number of Class J "restaurant" licenses is the result of Mendoza's closing and the oversight of not decreasing the number when Blacksmith's Steakhouse received a Class A license in August of 2015. Alderman Dingleline moved and Alderman Butler seconded to adopt the ordinance as read. On roll call the vote was:

Ayes: 7 Brownfield, T. Gee, Maxwell, Moss, J. Gee, Butler, Dingleline

Nays: 0

Motion declared carried.

Adopt ord, amend
liquor code increase
Class F and decrease
Class J

City Administrator Culotta provided first reading of the following ordinances, by title and brief synopsis: an ordinance adopting a budget for corporate purposes for the fiscal year beginning May 1, 2016 and ending April 30, 2017 and approving certain amendments to the FY15-16 Budget. Adoption of this ordinance would approve the City of Washington's budget for the fiscal year beginning May 1, 2016 and ending on April 30, 2017 in the amount of \$31,796,919. As required by state statute, a public hearing on the city's FY 2016-17 Tentative Annual Budget is scheduled for 6:30 p.m. on Monday, April 11, 2016; an ordinance amending §112.20 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois to increase the number of Class F liquor licenses and decrease the number of Class J liquor licenses. Adoption of this ordinance would increase the number of Class F liquor licenses from six (6) to seven (7) and decrease the number of Class C liquor licenses from three (3) to two (2). This is a recent request of Casey's General Stores, Inc., 2201 Washington Road, to move from a Class C "beer and wine off-premise package" to a Class F "alcoholic liquor off-premise package" liquor license. The City's Liquor Commission has made a recommendation for approval; and an ordinance adopting City of Washington Official Map of Zoning Districts for 2016. Adoption of this ordinance would approve the City of Washington Official Zoning Map for 2016 as required by state statute. These ordinances will be listed on the April 18th meeting agenda for action.

1st reading ords, adopt
FY16-17 Budget &
apprv amendments to
FY15-16 Budget;
amend liquor code
increase Class F and
decrease Class C; and
adopt official 2016
zoning map

Public Works Director Andrews requested Council authorization to enter into a contract with Strand & Associates, Inc. for preliminary and final engineering and bidding-related services for the STP No. 2 Phase 2B interceptor sewer project in the amount of \$541,700 to be paid on a time and material, not to exceed basis. He shared that the scope of services has been expanded to include wet well preliminary engineering and to provide more protection on the creek crossing. Alderman Dingleline moved and Alderman T. Gee seconded to authorize the request as presented. On roll call the vote was:

Ayes: 7 Moss, Brownfield, Maxwell, Butler, J. Gee, T. Gee, Dingleline

Nays: 0

Motion declared carried.

Authrz design
engineering support:
Strand & Assoc, STP
No. 2 Phase 2B –
interceptor sewer

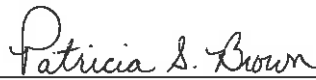
Deputy Police Chief Stevens provided an alternative to the recent request to have employees present at each of the sirens when they are tested. He shared that each siren could be on a control box that would give us a complete function check that would include whether the siren turned and if the batteries are good. He shared that he has spoken with Neal Ragan at Ragan Communications and he said that it is a good test. He shared that silent tests can be done as well and if it meets Council direction the funding (under \$12,000) can be looked into for next fiscal year. Alderman J. Gee shared that this proposal could be a minimum but would like to have someone present once a quarter to make sure they are working as electronics can fail. Alderman Butler shared that he would like to see us investigate a volunteer component to the testing perhaps using ESDA members as an alternative to having employees present at the sirens. Mayor Manier asked that the control box feature be included in the budget to have the technology to test silently. Alderman J. Gee asked if the duplicate switch was installed in the lower level of the Police Department to set the sirens off and Deputy Chief Stevens shared that he did not think so but he would check on it.

Alderman's Comments

Deputy Chief Stevens also shared that policing has seen a slight rise in nuisance complaints but nothing significant with the start of spring break. He shared that door to door solicitors are out and encouraged anyone to contact the Police Department if a solicitor knocks at their door without a previous invitation. The Mayor also commented that the City does not send anyone out to go door to door to solicit.

At 7:04 p.m. Alderman J. Gee moved and Alderman Dingleline seconded to adjourn. Motion carried unanimously by voice vote.

Adjournment


Patricia S. Brown, City Clerk

**CITY OF WASHINGTON, ILLINOIS
SPECIAL CITY COUNCIL MEETING - MONDAY, APRIL 11, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:00 P.M.**

Call to Order	Mayor Manier called the Special meeting of Monday, April 11, 2016 to order at 6:00 p.m. in the Library Meeting Room at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen Brownfield, T. Gee, Moss, Butler, Dingleline, J. Gee, and Maxwell. Alderman Brucks was absent.</p> <p>Also present was City Administrator Jim Culotta, Attorney Keith Braskich (Davis & Campbell), City Treasurer Ellen Dingleline, and City Clerk Pat Brown.</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance.
Audience Comments	None.
Executive Session	<p>At 6:02 p.m. Alderman T. Gee moved and Alderman J. Gee seconded to move into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1) of the Illinois Open Meetings Act. On roll call the vote was:</p> <p><u>Ayes: 7</u> Dingleline, Moss, Brownfield, Butler, Maxwell, J. Gee, T. Gee</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adjournment	At 6:30 p.m. the Council reconvened in regular session and Alderman J. Gee moved and Alderman Moss seconded to adjourn. <u>Motion carried unanimously by voice vote.</u>



Patricia S. Brown, City Clerk

**CITY OF WASHINGTON, ILLINOIS
SPECIAL CITY COUNCIL MEETING - MONDAY, APRIL 11, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

Mayor Manier called the Special meeting of Monday, April 11, 2016 to order at 6:34 p.m. in the Library Meeting Room at Five Points Washington. Call to Order

Present and answering roll call were Aldermen Brownfield, T. Gee, Moss, Butler, Dingledine, J. Gee, and Maxwell. Alderman Brucks was absent. Roll Call

Also present was City Administrator Jim Culotta, Attorney Keith Braskich (Davis & Campbell), Controller Joanie Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Police Chief Don Volk, City Treasurer Ellen Dingledine, and City Clerk Pat Brown.

All present stood for the Pledge of Allegiance.

Pledge of Allegiance

None.

Audience Comments

A public hearing was opened for comment at 6:34 p.m. in the Library Meeting Room at Five Points Washington by Mayor Manier for the purpose of hearing comments to the City's proposed FY16-17 Budget.

Public Hearing –
Proposed FY16-17
Budget

Alderman Brownfield shared his appreciation for all the hard work staff did in number checking with the final budget document. He shared that this was also his first time going through the complete process as things were done differently the two years following the tornado and shared that it was a good exercise with good questions.

Comments

There were no additional comments and the public hearing was closed at 6:36 p.m.

Close Public Hearing

At 6:36 p.m. the Council reconvened in regular session and Alderman T. Gee moved and Alderman Moss seconded to adjourn. Motion carried unanimously by voice vote.

Adjournment



Patricia S. Brown, City Clerk

CITY COUNCIL MEETING**April 18, 2016****GRAND TOTAL**

General	\$	369,210.15
Police Dept. Special Projects	\$	71,554.92
Cemetery	\$	4,011.04
ESDA	\$	250.00
Audit	\$	0.00
Liability Insurance	\$	0.00
MFT	\$	0.00
IMRF	\$	28,474.87
Social Security / Medicare	\$	22,525.35
TIF #2	\$	11,089.88
Storm Water Management	\$	9,182.71
Cruger Rd. Debt Service	\$	0.00
WACC Debt Service	\$	0.00
S. Cummings Debt Service	\$	0.00
Washington 223 Debt Service	\$	0.00
Washington 223 Development	\$	38,915.50
STP2 Expansion, Phase 2A	\$	1,817.07
STP2 Expansion, Phase 2B	\$	0.00
Mallard Crossing Debt Serv.	\$	0.00
Beverly Manor Safe Rtes.	\$	0.00
Recreation Trail Extension	\$	16,847.29
Tornado Recovery	\$	0.00
Tornado Impacted Roadway Fund	\$	0.00
Water	\$	102,112.62
Sewer Operations/Maint	\$	55,019.75
MERF	\$	24,566.11
Employee Benefit	\$	6,170.25
Sewer Bond Princ. & Int. 1997	\$	0.00
Sewer Bond Princ. & Int. 2009	\$	0.00
Sewer Bond Reserve	\$	0.00
Sewer Bond Depreciation	\$	0.00
Police Pension	\$	41,107.24
Payroll Clearing	\$	0.00
	\$	802,854.75

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
4 PAWS 4 PAWS ANIMAL CLINIC								
70055	04/01/16	01	VET BILL FOR THOR	140009109100	00040544		04/18/16	158.00
							INVOICE TOTAL:	158.00
							VENDOR TOTAL:	158.00
ADVANCE ADVANCE AUTO PARTS								
4235607167057	03/11/16	01	BRAKE KLEEN	502006108000	00040526		04/18/16	29.94
		02	RED PAINT	502006501500	00040526			6.69
							INVOICE TOTAL:	36.63
4235607440278	03/14/16	01	SANDPAPER	502006501500	00040511		04/18/16	1.79
							INVOICE TOTAL:	1.79
4235607537565	03/15/16	01	OIL FILTERS LIN4	502006108000	00040509	L-4	04/18/16	10.02
		02	SEA FOAM CLEANER LIN4	502006108000	00040509	L-4		28.47
							INVOICE TOTAL:	38.49
4235608124342	03/21/16	01	CAR WASH/DEGREASER - IDA UNITS	502006108000	00040498	IDA	04/18/16	12.72
		02	DIELECTRIC GREASE - IDA UNITS	502006108000	00040498	IDA		9.97
		03	BULBS - IDA UNITS	502006108000	00040498	IDA		17.43
							INVOICE TOTAL:	40.12
4235609040789	03/30/16	01	WIPER FLUID - IDA UNITS	502006108000	00040471	IDA	04/18/16	12.54
							INVOICE TOTAL:	12.54
							VENDOR TOTAL:	129.57
ALEXANDE ALEXANDER/MURRAY INSURANCE								
39	04/15/16	01	INS. END. FOR WATER METERS	500005901000			04/18/16	374.00
							INVOICE TOTAL:	374.00
							VENDOR TOTAL:	374.00
ALICE THE ALICE TRAINING INSTITUTE								
18-2521	03/17/16	01	ALICE TRAINING-ABEL	100045601500	00040426		04/18/16	555.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ALICE THE ALICE TRAINING INSTITUTE								
E-2521	03/17/16	02	ALICE TRAINING-MARSHALL	100045601500	00040427		04/18/16	595.00
							INVOICE TOTAL:	1,190.00
							VENDOR TOTAL:	1,190.00
ALTORFER ALTORFER INC.								
PC080070841	03/23/16	01	REPAIR OF SAW	100035101500	00040519		04/18/16	202.44
							INVOICE TOTAL:	202.44
PP98486	03/23/16	01	REPAIR FUEL TANK - BACKHOE L33	502005108000	00040492	L-33	04/18/16	1,593.81
							INVOICE TOTAL:	1,593.81
PP98521	03/23/16	01	HYDRAULIC CYLINDER - L33	502006108000	00040493	L-33	04/18/16	3,857.75
							INVOICE TOTAL:	3,857.75
PP98522	03/23/16	01	REPAIR WINDOW -CAT BACKHOE L33	502005108000	00040491	L-33	04/18/16	629.04
							INVOICE TOTAL:	629.04
							VENDOR TOTAL:	6,283.04
AS-BUILT AS-BUILT MAPPING INC.								
031628	04/15/16	01	GIS MAPPING SERVICES	100065304000	00038670		04/18/16	2,292.00
		02	GIS CMOM SEWER SERVICES	501005304000	00038670			96.00
		03	GIS SIGN REPL/PAVEMENT RATING	100035304000	00038670			120.00
		04	GIS WATER SERVICES - AMR	500005304000	00038670			2,844.00
							INVOICE TOTAL:	5,352.00
							VENDOR TOTAL:	5,352.00
AWWA AMERICAN WATER WORKS ASSOC.								
7001190590	03/28/16	01	TRAINING BOOKS	501005601500	00040481		04/18/16	463.79
							INVOICE TOTAL:	463.79
							VENDOR TOTAL:	463.79
BACKYARD BACKYARD LIVING								

DATE: 04/15/16
TIME: 14:24:37
ID: AP441000.WOW

CITY OF WASHINGTON
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 04/18/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BACKYARD BACKYARD LIVING								
3721	03/23/16	01	FILTER SAND - FOUNTAIN	100036109900	00040515		04/18/16	19.90
							INVOICE TOTAL:	19.90
3722	03/30/16	01	PUMP FOR FOUNTAIN	100036109900	00040501		04/18/16	275.00
							INVOICE TOTAL:	275.00
							VENDOR TOTAL:	294.90
BAYNARD BAYNARD PLUMBING								
APRIL 2016	04/04/16	01	PLUMBING INSPECTIONS	100065304000	00040016		04/18/16	700.00
							INVOICE TOTAL:	700.00
							VENDOR TOTAL:	700.00
BIG R BIG R STORES								
2970	03/02/16	01	HEAT TAPE - CANNON PIPE	501006109000	00040287		04/18/16	69.98
		02	PLASTIC STORAGE BOXES	501006501500	00040287			10.99
							INVOICE TOTAL:	80.97
2987	03/10/16	01	MAILBOX NUMBERS	100036109900	00040534		04/18/16	2.49
							INVOICE TOTAL:	2.49
2989	03/11/16	01	HYDRAULIC PUMP	500006109000	00040528		04/18/16	16.49
		02	HYDRAULIC PUMP	501006109000	00040528			16.50
							INVOICE TOTAL:	32.99
2996	03/15/16	01	CLEANING SUPPLIES	100036501500	00040516		04/18/16	22.94
							INVOICE TOTAL:	22.94
3004	03/17/16	01	T-HANDLE SHOVEL	100036502000	00040518		04/18/16	10.99
		02	SHOP LIGHTS	100036502000	00040518			83.94
							INVOICE TOTAL:	94.93
							VENDOR TOTAL:	234.32

CAT FIN CATERPILLAR FINANCIAL SERVICES

DATE: 04/15/16
TIME: 14:24:37
ID: AP441000.WOW

CITY OF WASHINGTON
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 04/18/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CAT FIN CATERPILLAR FINANCIAL SERVICES								
APRIL 2016	04/14/16	01	LEASES OF BACKHOES	502005902000			04/18/16	1,403.86
							INVOICE TOTAL:	1,403.86
							VENDOR TOTAL:	1,403.86
CENTRAL CENTRAL POOL								
378136	03/25/16	01	SAND-FOUNTAIN PUMP	100036109900	00040499		04/18/16	412.50
							INVOICE TOTAL:	412.50
							VENDOR TOTAL:	412.50
CENTRE S CENTRE STATE INTERNATIONAL, INC								
107105	03/30/16	01	DRAIN WATER SEPARATOR	502005108000		L-12	04/18/16	57.50
							INVOICE TOTAL:	57.50
250325	03/01/16	01	OIL/FUEL FILTERS LIN12	502006108000	00040291	L-12	04/18/16	104.75
		02	ELECTRIC KIT LIN12	502006108000	00040291	L-12		148.11
							INVOICE TOTAL:	252.86
							VENDOR TOTAL:	310.36
CHRIS BU CHRISTOPHER BURKE ENGINEERING								
128199	04/01/16	01	ENG. - FARM CREEK FLOODPLAIN	218008005100	00039028		04/18/16	2,656.25
							INVOICE TOTAL:	2,656.25
							VENDOR TOTAL:	2,656.25
CLIFTON CLIFTON LARSON ALLEN								
1229352	03/31/16	01	NETWORK SUPPORT - FEB. 2016	100015303000	00040567		04/18/16	1,020.00
		02	NETWORK SUPPORT - FEB. 2016	500005303000	00040567			127.50
		03	NETWORK SUPPORT - FEB. 2016	501005303000	00040567			127.50
							INVOICE TOTAL:	1,275.00
							VENDOR TOTAL:	1,275.00

COE EQUI COE EQUIPMENT, INC.

DATE: 04/15/16
TIME: 14:24:37
ID: AP441000.WOW

CITY OF WASHINGTON
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 04/18/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
COE EQUI COE EQUIPMENT, INC.								
62120	03/18/16	01	TV TRUCK PARTS LIN16	502006108000	00040295	L-16	04/18/16	224.37
							INVOICE TOTAL:	224.37
62212	03/31/16	01	TERMINAL KIT - LIN16	502006108000	00040467	L-16	04/18/16	574.97
							INVOICE TOTAL:	574.97
62216	03/31/16	01	CONNECTOR - LIN14	502006108000	00040468	L-14	04/18/16	102.59
							INVOICE TOTAL:	102.59
							VENDOR TOTAL:	901.93
EP TIRE EAST PEORIA TIRE & VULCAN. CO.								
11416	03/10/16	01	TIRE REPAIR LIN30	502005108000	00040524	L-30	04/18/16	30.45
							INVOICE TOTAL:	30.45
							VENDOR TOTAL:	30.45
FASTENAL FASTENAL								
ILWAS15749	03/18/16	01	STUDS, WASHERS - RAS PUMP#2	501006109000	00040266		04/18/16	43.68
							INVOICE TOTAL:	43.68
ILWAS15750	03/18/16	01	SAFETY WORK GLOVES	501006501800	00040521		04/18/16	63.95
		02	SAFETY GLASSES & SUNGLASSES	501006501800	00040521			97.56
		03	EARPLUGS	501006501800	00040521			60.92
		04	PAINT MARKER	501006501500	00040521			14.39
							INVOICE TOTAL:	236.82
ILWAS15750CREDIT	03/21/16	01	RETURNED GLOVES	501006501800	00040521		04/18/16	-16.86
							INVOICE TOTAL:	-16.86
ILWAS15774	03/21/16	01	SAFETY WORK GLOVES	501006501800	00040521		04/18/16	20.47
							INVOICE TOTAL:	20.47
ILWAS15787	03/22/16	01	OIL ABSORBING MATS - LIN14	502006108000	00040497	L-14	04/18/16	81.75
							INVOICE TOTAL:	81.75

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FASTENAL FASTENAL								
ILWAS15923	03/23/16	01	AIR FITTING	100036101500	00040485		04/18/16	6.59
							INVOICE TOTAL:	6.59
ILWAS15994	04/07/16	01	DRILL BITS	100036502000	00040562		04/18/16	8.80
							INVOICE TOTAL:	8.80
							VENDOR TOTAL:	381.25
FIVE STA FIVE STAR VENDING								
84748	03/17/16	01	BOTTLED WATER	501006501500			04/18/16	10.90
							INVOICE TOTAL:	10.90
84925	03/24/16	01	WATER COOLER RENTAL	501005902000			04/18/16	8.25
							INVOICE TOTAL:	8.25
							VENDOR TOTAL:	19.15
FLEMING FLEMING & UMLAND LAW OFFICES								
29856	04/05/16	01	LEGAL FEES-VEHICLE SEIZURES	140015302000	00040542		04/18/16	465.41
							INVOICE TOTAL:	465.41
							VENDOR TOTAL:	465.41
FOREMO I FOREMOST INDUSTRIAL TECH.								
0070361	04/05/16	01	INSTALL - NEW RAS VFD	501005109000	00040480		04/18/16	2,025.00
							INVOICE TOTAL:	2,025.00
							VENDOR TOTAL:	2,025.00
G&K SERV G & K SERVICES INC - PEORIA								
APRIL 2016	04/13/16	01	UNIFORM, MATS, & TOWEL SERVICE	100024701000			04/18/16	23.32
		02	UNIFORM, MATS, & TOWEL SERVICE	100026101000				39.76
		03	UNIFORM, MATS, & TOWEL SERVICE	100034701000				283.47
		04	UNIFORM, MATS, & TOWEL SERVICE	100036101000				318.06

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G&K SERV G & K SERVICES INC - PEORIA								
APRIL 2016	04/13/16	05	UNIFORM, MATS, & TOWEL SERVICE	100046101000			04/18/16	39.76
		06	UNIFORM, MATS, & TOWEL SERVICE	500004701000				170.63
		07	UNIFORM, MATS, & TOWEL SERVICE	500006101000				159.03
		08	UNIFORM, MATS, & TOWEL SERVICE	501004701000				87.55
		09	UNIFORM, MATS, & TOWEL SERVICE	501006101000				159.03
		10	UNIFORM, MATS, & TOWEL SERVICE	502004701000				107.42
						INVOICE TOTAL:		1,388.03
						VENDOR TOTAL:		1,388.03
GEM CITY GEM CITY TIRE								
5126	03/23/16	01	TIRE - LIN4	502006108000	00040494	L-4	04/18/16	111.21
						INVOICE TOTAL:		111.21
						VENDOR TOTAL:		111.21
GETZ FIR GETZ FIRE EQUIPMENT COMPANY								
17-558447	04/06/16	01	FIRST AID SUPPLIES	100036501800	00040550		04/18/16	130.30
						INVOICE TOTAL:		130.30
17-558448	04/06/16	01	FIRST AID SUPPLIES	502006501500	00040551		04/18/16	54.35
						INVOICE TOTAL:		54.35
17-558449	04/06/16	01	FIRST AID SUPPLIES	501006501800	00040552		04/18/16	154.25
						INVOICE TOTAL:		154.25
						VENDOR TOTAL:		338.90
GT SERVI GT SERVICES INC								
14969	03/29/16	01	SERVICE REQUEST FORMS	100035502000	00040439		04/18/16	68.12
						INVOICE TOTAL:		68.12
15001	04/06/16	01	ENVELOPES - AMR NOTICES/BILLS	501005502500	00040223		04/18/16	715.00
		02	ENVELOPES - AMR NOTICES/BILLS	500005502500	00040223			715.00
						INVOICE TOTAL:		1,430.00
						VENDOR TOTAL:		1,430.00

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HASLER TOTALFUNDS BY HASLER								
APRIL 2016	04/14/16	01	REFILL POSTAGE MACHINE	100015501000			04/18/16	139.81
		02	REFILL POSTAGE MACHINE	100065501000				146.17
		03	REFILL POSTAGE MACHINE	200005501000				55.73
		04	REFILL POSTAGE MACHINE	500005501000				325.94
		05	REFILL POSTAGE MACHINE	501005501000				325.94
		06	REFILL POSTAGE MACHINE	100045501000				6.41
INVOICE TOTAL:								1,000.00
VENDOR TOTAL:								1,000.00
HD SUPPL HD SUPPLY WATERWORKS LTD								
F331548	04/04/16	01	G-1 CATCH BASIN - CATHERINE ST	100036109900	00040478		04/18/16	218.45
		02	GRATE / HOOD	100036109900	00040478			255.74
INVOICE TOTAL:								474.19
VENDOR TOTAL:								474.19
HEART TE HEART TECHNOLOGIES, INC.								
72822	03/20/16	01	INTERTEL PHONE MTNCE. - C.H.	100025101500	00038500		04/18/16	191.00
		02	INTERTEL PHONE MTNCE. - P.D.	100045101500	00038500			191.00
INVOICE TOTAL:								382.00
VENDOR TOTAL:								382.00
HUTCH EN HUTCHISON ENGINEERING, INC.								
7	03/23/16	01	BUS. 24 REC. TRAIL CONN. ENG.	421008002100	00039177		04/18/16	15,158.73
INVOICE TOTAL:								15,158.73
8FINAL	04/07/16	01	BUS. 24 REC. TRAIL CONN. ENG.	421008002100	00039177		04/18/16	1,688.56
INVOICE TOTAL:								1,688.56
VENDOR TOTAL:								16,847.29
ISAWWA ILLINOIS SECTION AWWA								
200022508	03/21/16	01	WATERCON 2016	501005601500	00040503		04/18/16	125.00
INVOICE TOTAL:								125.00
VENDOR TOTAL:								125.00

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IWIRC	IWIRC							
193061	03/04/16	02	PRE-EMPLOYMENT EXAMS CLARE	100049109300	00040541		04/18/16	541.81
						INVOICE TOTAL:		541.81
193122	03/04/16	01	PRE-EMPLOYMENT EXAMS SUTTER	100049109300	00040541		04/18/16	643.56
						INVOICE TOTAL:		643.56
						VENDOR TOTAL:		1,185.37
KEYSTONE KEYSTONE AUTOMOTIVE INDUSTRIES								
PE373904	03/07/16	01	ADHESIVE REMOVER - IDA2	502006108000	00040527	I-2	04/18/16	28.11
						INVOICE TOTAL:		28.11
						VENDOR TOTAL:		28.11
KIMPLING KIMPLING, INC.								
152334	02/22/16	01	KEY COPIES - FLAG POLE	100036501500	00040309		04/18/16	9.32
						INVOICE TOTAL:		9.32
152336	02/22/16	01	CLIPS - POLICE DEPT	100046501500	00040310		04/18/16	1.99
						INVOICE TOTAL:		1.99
152407	02/24/16	01	CAULK - ROOF	100036101000	00040316		04/18/16	15.99
		02	RAKE	100036502000	00040316			10.98
						INVOICE TOTAL:		26.97
152480	02/26/16	01	PRESSURE WASHER TIPS	100036101500	00040321		04/18/16	8.49
						INVOICE TOTAL:		8.49
152494	02/26/16	01	HAMMER HANDLES	501006502000	00040307		04/18/16	10.98
		02	PIPE & COUPLES - CL2 BUILDING	501006109000	00040307			6.77
		03	GUTTER ELBOWS, COUPLER, NIPPLE	501006109000	00040307			10.98
						INVOICE TOTAL:		28.73
152507	02/26/16	01	GUTTER ELBOWS, COUPLER, NIPPLE	501006109000	00040307		04/18/16	10.48
						INVOICE TOTAL:		10.48

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KIMPLING KIMPLING, INC.								
152549	02/29/16	01	MAILBOX / NUMBERS	100036109900	00040273		04/18/16	26.83
						INVOICE TOTAL:		26.83
152655	03/02/16	01	WOOD SCREWS	100036501500	00040282		04/18/16	11.10
						INVOICE TOTAL:		11.10
152656	03/02/16	01	MAILBOX SLEEVES - DIXON STR	100036109900	00040281		04/18/16	47.99
						INVOICE TOTAL:		47.99
152761	03/04/16	01	SHELF BRACKET	501006101000	00040288		04/18/16	18.94
						INVOICE TOTAL:		18.94
152845	03/08/16	01	NIPPLE - RELEASE VALVE	501006109000	00040530		04/18/16	5.99
						INVOICE TOTAL:		5.99
152847	03/08/16	01	KEYS / KEY TAGS	500006501500	00040464		04/18/16	10.05
						INVOICE TOTAL:		10.05
152850	03/08/16	01	RETURNED KEYS - DID NOT WORK	500006501500	00040464		04/18/16	-5.07
						INVOICE TOTAL:		-5.07
152851	03/08/16	01	BUNGEE CORDS / TIE DOWNS	501006501500	00040530		04/18/16	18.21
		02	BUSHING HEX	501006501500	00040530			4.99
						INVOICE TOTAL:		23.20
152881	03/09/16	01	HOSE - CEMETERY TOILET	200006501500	00040530		04/18/16	5.99
						INVOICE TOTAL:		5.99
152920	03/10/16	01	WATER LINE - TOILET	501006101000	00040531		04/18/16	218.23
		02	LIGHT BULBS	501006101000	00040531			31.99
		03	NIPPLES / HARDWARE -MOYNO PUMP	501006109000	00040531			40.45
						INVOICE TOTAL:		290.67
152921	03/10/16	01	MAILBOX POST/SLEEVE	100036109900	00040533		04/18/16	47.99
						INVOICE TOTAL:		47.99

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KIMPLING KIMPLING, INC.								
152938	03/10/16	01	NIPPLES / HARDWARE -MOYNO PUMP	501006109000	00040531		04/18/16	13.98
						INVOICE TOTAL:		13.98
152964	03/11/16	01	PAINT	502006501500	00040520		04/18/16	4.99
						INVOICE TOTAL:		4.99
153004	03/14/16	01	SCREWS / WASHERS	500006501500	00040464		04/18/16	1.80
						INVOICE TOTAL:		1.80
153035	03/15/16	01	ACID, BRUSH, HOSE - FOUNTAIN	100036109900	00040514		04/18/16	68.92
						INVOICE TOTAL:		68.92
153071	03/16/16	01	ROSE SPRAY	100026502500	00040418		04/18/16	21.99
						INVOICE TOTAL:		21.99
153074	03/16/16	01	SAFETY ORANGE PAINT	100036109900	00040504		04/18/16	9.99
		02	ROLLERS - WORK BENCH	100036501500	00040504			9.98
		03	PAINTING SUPPLIES	100036501500	00040504			5.78
						INVOICE TOTAL:		25.75
153097	03/17/16	01	PVC PIPE / FITTINGS	501006501500	00040523		04/18/16	11.77
		02	OIL DRY	501006501500	00040523			11.99
		03	TOTES - SPARE EQUIPMENT	501006501500	00040523			15.96
						INVOICE TOTAL:		39.72
153102	03/17/16	01	SAFETY PAINT / BRUSHES	100036501500	00040505		04/18/16	12.97
						INVOICE TOTAL:		12.97
153160	03/18/16	01	DRILL BIT / FASTENERS	100036501500	00040507		04/18/16	6.09
						INVOICE TOTAL:		6.09
						VENDOR TOTAL:		765.87
KONICA L KONICA MINOLTA PREMIER FINANCE								
301345955	04/15/16	01	KONICA MINOLTA LEASES AT PD	100045902000	00039849		04/18/16	316.00
						INVOICE TOTAL:		316.00

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KONICA L KONICA MINOLTA PREMIER FINANCE								
APRIL 2016	04/15/16	01	KONICA MINOLTA C454 LEASE	100015902000	00039862		04/18/16	252.00
		02	KONICA MINOLTA C454 LEASE	500005902000	00039862			31.50
		03	KONICA MINOLTA C454 LEASE	501005902000	00039862			31.50
						INVOICE TOTAL:		315.00
						VENDOR TOTAL:		631.00
KONICA M KONICA MINOLTA BUSINESS SOL								
9002317719	04/15/16	01	KONICA MINOLTA C454 MTNCE.	100015101500	00039861		04/18/16	106.89
		02	KONICA MINOLTA C454 MTNCE.	500005101500	00039861			103.75
		03	KONICA MINOLTA C454 MTNCE.	501005101500	00039861			103.75
						INVOICE TOTAL:		314.39
						VENDOR TOTAL:		314.39
KREILING KREILING ROOFING COMPANY								
204839	02/02/16	01	ROOF REPAIR - FIRE STATION	100075101000	00039997		04/18/16	1,700.00
						INVOICE TOTAL:		1,700.00
						VENDOR TOTAL:		1,700.00
L P D UN UNDEFINED - WILL VOID								
2912 / 2913	03/25/16	01	INITIAL UNIFORM ALLOWANCE	100044701000	00040443		04/18/16	2,291.65
						INVOICE TOTAL:		2,291.65
2915 / 2943	03/25/16	01	INITIAL UNIFORM ALLOWANCE	100044701000	00040444		04/18/16	2,238.65
						INVOICE TOTAL:		2,238.65
						VENDOR TOTAL:		4,530.30
LCD UNIF L C D UNIFORMS								
2912 / 2913	04/15/16	01	INITIAL UNIFORM ALLOWANCE	100044701000			04/18/16	2,291.65
						INVOICE TOTAL:		2,291.65
2915 / 2943	04/15/16	01	INITIAL UNIFORM ALLOWANCE	100044701000			04/18/16	2,238.65
						INVOICE TOTAL:		2,238.65
						VENDOR TOTAL:		4,530.30

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MAP AUTO MAP AUTOMOTIVE WAREHOUSE								
60-078447	03/08/16	01	ROTORS / BRAKE PADS - LIN2	502006108000	00040512	L-12	04/18/16	189.38
						INVOICE TOTAL:		189.38
60-078899	03/11/16	01	ROTORS / BRAKE PADS - LIN2	502006108000	00040512	L-12	04/18/16	41.82
						INVOICE TOTAL:		41.82
						VENDOR TOTAL:		231.20
MATHIS MATHIS KELLEY CONSTRUCTION, CO								
874259	03/24/16	01	TOOL BRUSH	100036502000	00040486		04/18/16	4.52
		02	RUBBER EXPANSION	100036109900	00040486			32.50
						INVOICE TOTAL:		37.02
						VENDOR TOTAL:		37.02
MCB MORTON COMMUNITY BANK								
APRIL 2016	04/13/16	01	BUSINESS LUNCH - OLIPHANT	100065601500			04/18/16	16.90
		02	MEMBERSHIP DUES - AWWA ANDREW	500005601000				330.00
		03	BUDGET COVERS & COMBS	100016501000	00040420			73.03
		04	SHAREFILE QRTLY SUBSCRIPTIONS	100015603000	00038990			89.85
		05	FY2016 UNIFORM ALLOWANCE	100044701000	00038770			94.98
		06	CLIPS FOR ID CARDS	100049109000	00040239			10.99
		07	EMBOSSING MACHINE	100046502000	00040255			65.21
		08	POWER ADAPTERS FOR LAPTOPS	100046502000	00040401			59.98
		09	SERVER EQUIPMENT	100046502000	00040437			51.67
		10	ROUTER FOR UC LINE	100046502000	00040408			71.98
		11	DESK - SCOTT BRADBURY	100066502000	00040404			587.31
		12	ICSC ILLINOIS PROGRAM	100055601500	00040446			50.00
						INVOICE TOTAL:		1,501.90
						VENDOR TOTAL:		1,501.90
MENARDS MENARDS								
323706116120717	03/01/16	01	SHOP VAC	100036502000	00040276		04/18/16	89.99

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MENARDS MENARDS								
323706116120717	03/01/16	02	SPRAY PAINT	100036501500	00040276		04/18/16	3.67
		03	INSTORE CREDIT - TAX REIMB	100001209000	00040276			-1.19
						INVOICE TOTAL:		92.47
323706216038060	03/02/16	01	MAILBOX - DEVON LANE	100036109900	00040283		04/18/16	49.89
						INVOICE TOTAL:		49.89
323707516032248	03/15/16	01	GARDEN GLOVES	100026502500	00040407		04/18/16	3.94
		02	GARDEN GLOVES	100026502500	00040407			2.98
						INVOICE TOTAL:		6.92
323708416057119	03/24/16	01	RAIN GEAR	100036501800	00040487		04/18/16	29.99
						INVOICE TOTAL:		29.99
323709016037402	03/30/16	01	GLOVES	501006501800	00040465		04/18/16	7.99
		02	SOAP / HAND SANITIZER	501006501500	00040465			11.89
		03	2 CYCLE OIL	501006101500	00040465			7.96
						INVOICE TOTAL:		27.84
APRIL 2016	04/13/16	01	TAXES FROM INV#053809 2/29/16	100001209000			04/18/16	1.19
						INVOICE TOTAL:		1.19
						VENDOR TOTAL:		208.30
MES MES								
IN1012465	03/18/16	01	BAG FOR EMERGENCY SIGN	100046502000			04/18/16	8.29
						INVOICE TOTAL:		8.29
IN1012972	03/21/16	01	FY2016 UNIFORM ALLOWANCE	100044701000	00038761		04/18/16	40.70
						INVOICE TOTAL:		40.70
IN1012981	03/21/16	01	FY2016 UNIFORM ALLOWANCE	100044701000	00038767		04/18/16	93.01
						INVOICE TOTAL:		93.01
IN1015336	03/29/16	01	FY2016 UNIFORM ALLOWANCE	100044701000	00038759		04/18/16	30.00
						INVOICE TOTAL:		30.00

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MES	MES							
IN1018411	04/07/16	01	FY2016 UNIFORM ALLOWANCE	100044701000	00038768		04/18/16	67.27
							INVOICE TOTAL:	67.27
							VENDOR TOTAL:	239.27
MIDWES C MIDWEST CONSTRUCTION INC.								
1600143	03/22/16	01	ORANGE SAFETY CONES	100036109900	00040482		04/18/16	98.50
							INVOICE TOTAL:	98.50
							VENDOR TOTAL:	98.50
MILLER S SAM MILLER								
116361	03/25/16	01	REPAIRED ROLLER BRACKET LIN16	502005108000	00040490	L-16	04/18/16	150.00
							INVOICE TOTAL:	150.00
116364	04/07/16	01	CHAIN LINK HOLE PLATES LIN7	502006108000	00040557	L-7	04/18/16	48.00
		02	CHAIN LINK HOLE PLATES LIN11	502006108000	00040557	L-11		48.00
							INVOICE TOTAL:	96.00
							VENDOR TOTAL:	246.00
MOLLECK MOLLECK ELECTRIC INC								
APRIL 2016 A	03/21/16	01	REPAIR FLOODLIGHT SYSTEM	100045101000	00040543		04/18/16	870.00
							INVOICE TOTAL:	870.00
APRIL 2016 B	04/07/16	01	INSTALL OUTLET IN VAULT	100045101000	00040539		04/18/16	350.00
							INVOICE TOTAL:	350.00
							VENDOR TOTAL:	1,220.00
MONROE T MONROE TRUCK EQUIPMENT, INC.								
5320386	03/24/16	01	STROBE SHIELD LIN7	502006108000	00040548	L-7	04/18/16	71.60
							INVOICE TOTAL:	71.60
							VENDOR TOTAL:	71.60

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MONTEF	MONTEFUSCO HVAC, INC							
SD2186	03/24/16	01	LEIBERT UNIT REPAIR	100045101500	00040187		04/18/16	951.21
							INVOICE TOTAL:	951.21
							VENDOR TOTAL:	951.21
MORTON S MORTON SALT, INC.								
5401025650	03/17/16	01	WATER SOFTENER SALT	500006503900	00038520		04/18/16	2,092.24
		02	WASHOUT CHARGE	500006503900	00038520			150.00
							INVOICE TOTAL:	2,242.24
5401027591	03/21/16	01	WATER SOFTENER SALT	500006503900	00038520		04/18/16	2,262.98
		02	WASHOUT CHARGE	500006503900	00038520			150.00
							INVOICE TOTAL:	2,412.98
5401036807	04/04/16	01	WATER SOFTENER SALT	500006503900	00038520		04/18/16	1,982.82
		02	WASHOUT CHARGE	500006503900	00038520			150.00
							INVOICE TOTAL:	2,132.82
5401037042	04/04/16	01	WATER SOFTENER SALT	500006503900	00038520		04/18/16	1,966.78
		02	WASHOUT CHARGE	500006503900	00038520			150.00
							INVOICE TOTAL:	2,116.78
							VENDOR TOTAL:	8,904.82
NEW PIG	NEW PIG CORPORATION							
21890995-00	03/15/16	01	ABSORBENT MATS	502006108000	00040510		04/18/16	210.76
							INVOICE TOTAL:	210.76
							VENDOR TOTAL:	210.76
OAK GROV	OAK GROVE LANDSCAPING INC.							
APRIL 2016	04/15/16	01	RETAINING WALL-FAYETTE CT.	218008002000	00040035		04/18/16	6,526.46
							INVOICE TOTAL:	6,526.46
							VENDOR TOTAL:	6,526.46

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OVERHEAD OVERHEAD DOOR COMPANY								
87047	04/13/16	01	REPAIR GARAGE DOOR	501005101000	00040479		04/18/16	387.90
							INVOICE TOTAL:	387.90
							VENDOR TOTAL:	387.90
PDC LAB PDC LABORATORIES, INC.								
826643	03/15/16	01	SEWER TESTING	501005305000			04/18/16	190.00
							INVOICE TOTAL:	190.00
827485	03/15/16	01	WATER TESTING	500005305000			04/18/16	316.00
							INVOICE TOTAL:	316.00
827885	03/31/16	01	SEWER TESTING	501005305000			04/18/16	280.15
							INVOICE TOTAL:	280.15
828788	03/31/16	01	WATER TESTING	500005305000			04/18/16	136.00
							INVOICE TOTAL:	136.00
							VENDOR TOTAL:	922.15
PRAXAIR PRAXAIR								
72651486	03/21/16	01	ACETYLENE, STARGOLD	100036501500			04/18/16	24.74
							INVOICE TOTAL:	24.74
72651489	03/21/16	01	ACETYLENE, OXYGEN	100036501500			04/18/16	65.54
							INVOICE TOTAL:	65.54
							VENDOR TOTAL:	90.28
PTC SELE PTC SELECT								
216312	03/18/16	01	MOUNTING RACKS FOR SERVER	100046502000	00040409		04/18/16	328.00
							INVOICE TOTAL:	328.00
216333	03/22/16	01	LAPTOP COMPUTERS FOR PATROL-2	100048001500	00040247		04/18/16	3,324.00
							INVOICE TOTAL:	3,324.00

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PTC SELE PTC SELECT								
216452	03/28/16	01	CAMERA SERVER BACKUP/SUPPORT	140009109500	00040218		04/18/16	5,938.00
							INVOICE TOTAL:	5,938.00
							VENDOR TOTAL:	9,590.00
QPR QUALITY PAVEMENT REPAIR								
13289671	03/28/16	01	COLD PATCH	100036102500	00040472		04/18/16	194.35
							INVOICE TOTAL:	194.35
							VENDOR TOTAL:	194.35
QUILL QUILL CORPORATION								
4310962	03/21/16	01	PAPER TOWELS	100026502500	00040438		04/18/16	15.99
		02	AIR FRESHENER	100026502500	00040438			6.98
		03	AIR FRESHENER	100026502500	00040438			9.98
		04	STAPLES	100016501000	00040438			17.88
		05	BINDER CLIPS	100016501000	00040438			11.88
		06	POST ITS	100016501000	00040438			17.19
		07	POST ITS	100016501000	00040438			31.58
		08	POST ITS	100016501000	00040438			16.19
							INVOICE TOTAL:	127.67
4347420	03/22/16	01	BUDGET TABS	100016501000	00040442		04/18/16	46.54
							INVOICE TOTAL:	46.54
4431189	03/24/16	01	REPORT COVERS	501006501000	00040447		04/18/16	36.79
		02	PAPER	501006501000	00040447			39.90
		03	PAPER	100016501000	00040447			39.90
		04	HILITERS	100016501000	00040447			10.00
		05	LEDGER PADS	100016501000	00040447			28.76
		06	PLASTIC FOLDERS	100016501000	00040447			29.99
		07	FILE POCKETS 3.50	100016501000	00040447			42.99
		08	FILE POCKETS 5.25	100016501000	00040447			77.97
		09	PAPER	100036501000	00040447			39.90

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QUILL QUILL CORPORATION								
4431189	03/24/16	10	PAPER	500006501000	00040447		04/18/16	39.90
						INVOICE TOTAL:		386.10
4655792	04/01/16	01	MANILA ENVELOPES	100016501000	00040458		04/18/16	48.99
		02	FILE FOLDERS	100016501000	00040458			31.99
		03	MINI BINDER CLIPS	100016501000	00040458			11.88
		04	MEDIUM BINDER CLIPS	100016501000	00040458			18.83
		05	POST ITS	100016501000	00040458			7.99
		06	PAPER PLATES	100026501500	00040458			20.00
		07	PAPER BOWLS	100026501500	00040458			44.99
		08	PAPER PLATES	100026501500	00040458			8.99
		09	EQUAL	100026501500	00040458			7.39
						INVOICE TOTAL:		201.05
						VENDOR TOTAL:		761.36
R P LUMB R P LUMBER, INC.								
1603-109069	03/29/16	01	HAMMER	100036502000	00040475		04/18/16	17.49
		02	LUMBER / STAKES - LYNN/HOLLAND	100036109900	00040475			84.64
						INVOICE TOTAL:		102.13
1603-111409	03/30/16	01	LUMBER - HOLLAND STR	100036109900	00040476		04/18/16	119.60
						INVOICE TOTAL:		119.60
1603-491889	03/01/16	01	SCREWS - CONCRETE CREW	100036109900	00040277		04/18/16	16.43
						INVOICE TOTAL:		16.43
						VENDOR TOTAL:		238.16
RAGAN CO RAGAN COMMUNICATIONS, INC.								
15737	03/31/16	01	TOWER REPEATER - ESDA	201005902000	00038982		04/18/16	170.00
						INVOICE TOTAL:		170.00
15738	03/31/16	01	TOWER REPEATER - POLICE	100045902000	00038982		04/18/16	170.00
						INVOICE TOTAL:		170.00

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RAGAN CO RAGAN COMMUNICATIONS, INC.								
15739	03/31/16	02	SMR SERVICE - POLICE	100045501500	00038982		04/18/16	101.92
						INVOICE TOTAL:		101.92
15780	04/06/16	01	SPEAKER MIC & CLIP - PORTABLE	100046101500	00040460		04/18/16	166.70
						INVOICE TOTAL:		166.70
15781	04/06/16	01	IDA7 - REPLACE SPEAKER	100045101500	00040461	I-7	04/18/16	107.51
						INVOICE TOTAL:		107.51
						VENDOR TOTAL:		716.13
RNS ELEC RNS ELECTRIC INC.								
2263	04/07/16	01	GROUNDING FOR TOWER - AMR	500008003000	00040558		04/18/16	1,733.00
						INVOICE TOTAL:		1,733.00
						VENDOR TOTAL:		1,733.00
ROANOKE ROANOKE CONCRETE PRODUCTS CO								
124257	03/30/16	01	CLASS SI CONCRETE 2 - 2.75 CY	100036105000	00038519		04/18/16	276.00
		02	CALCIUM CHLORIDE	100036105000	00038519			12.00
		03	UNDER MINIMUM / WINTER CHARGE	100036105000	00038519			64.25
						INVOICE TOTAL:		352.25
						VENDOR TOTAL:		352.25
S & E CL S & E CLEANING SERVICE								
APRIL 2016	04/14/16	01	POL. DEPT. CLEANING SERVICES	100045101000	00038537		04/18/16	1,200.00
						INVOICE TOTAL:		1,200.00
						VENDOR TOTAL:		1,200.00
S&S BUIL S&S BUILDERS HARDWARD CO								
0539811	03/24/16	01	DOOR REPLACEMENT AT LEGION RD	100036101000	00040560		04/18/16	954.64
						INVOICE TOTAL:		954.64
						VENDOR TOTAL:		954.64

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SAFETY F TONY GRIFFIN								
W201603	03/25/16	01	SAFETY REVIEWS	100065304000	00039845		04/18/16	750.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00
SCHNEIDE SCHNEIDER ELECTRIC								
4832915	04/08/16	01	WEATHER RADIO SERVICE	100035501500	00038502		04/18/16	310.00
							INVOICE TOTAL:	310.00
							VENDOR TOTAL:	310.00
SENTRY SENTRY SAFETY SUPPLY INC.								
0201117-IN	04/04/16	01	STOP/SLOW PADDLES	100036109900	00040549		04/18/16	136.00
		02	TRAFFIC CONES	100036109900	00040549			195.00
							INVOICE TOTAL:	331.00
							VENDOR TOTAL:	331.00
SERVICE SERVICE AUTO SUPPLY								
718715	03/02/16	01	AIR FILTER - SHOP	100036101000	00040280		04/18/16	14.18
							INVOICE TOTAL:	14.18
718764	03/07/16	01	OIL DRY	100036109900	00040532		04/18/16	49.74
							INVOICE TOTAL:	49.74
718844	03/11/16	01	BACKUP ALARM LIN14	502006108000	00040525	L-14	04/18/16	34.99
							INVOICE TOTAL:	34.99
718988	03/23/16	01	AIRCHUCK / ADAPTER	100036101500	00040484		04/18/16	14.48
							INVOICE TOTAL:	14.48
719092	03/31/16	01	OIL FILTER / OIL - M1	502006108000	00040469	M-1	04/18/16	18.97
		02	OIL FILTER / OIL - M5	502006108000	00040469	M-5		18.97
							INVOICE TOTAL:	37.94
							VENDOR TOTAL:	131.33

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STAPLES STAPLES ADVANTAGE								
3297435654	03/29/16	01	STAPLERS	100046501000	00040452		04/18/16	32.78
		02	DOUBLE STICK TAPE	100046501000	00040452			10.98
		03	HIGHLIGHTER PENS	100046501000	00040452			11.99
							INVOICE TOTAL:	55.75
							VENDOR TOTAL:	55.75
STRAND A STRAND ASSOCIATES								
0119243	04/15/16	01	STP2-PH. 2A-CONSTR ENG/BIDDING	516018003100	00035692		04/18/16	1,817.07
							INVOICE TOTAL:	1,817.07
							VENDOR TOTAL:	1,817.07
TAPCO TAPCO								
I521467	03/28/16	01	L-BRACKET FOR STREET SIGNS	100036109900			04/18/16	114.25
							INVOICE TOTAL:	114.25
							VENDOR TOTAL:	114.25
TAZ LAND TAZEWEEL COUNTY LANDFILL								
3147267	03/31/16	01	DISPOSAL OF SPECIAL WASTE	502009109000			04/18/16	203.20
							INVOICE TOTAL:	203.20
							VENDOR TOTAL:	203.20
TAZ/P CO TAZEWEEL PEKIN COMMUNICATIONS								
APR 2016	04/01/16	01	LEADS SERVICES	100045501500	00039159		04/18/16	45.04
							INVOICE TOTAL:	45.04
							VENDOR TOTAL:	45.04
TAZE CAC TAZEWEEL COUNTY ANIMAL CONTROL								
APRIL 2016	04/14/16	01	ANIMAL CONTROL CONTRACT 2016	100015304500	00040003		04/18/16	1,113.33
							INVOICE TOTAL:	1,113.33
							VENDOR TOTAL:	1,113.33

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TAZE COH TAZEWEEL COUNTY HEALTH DEPT								
3344	03/31/16	01	HEP B VACCINE - GREENWAY	100039109000			04/18/16	58.00
							INVOICE TOTAL:	58.00
							VENDOR TOTAL:	58.00
TERRA E TERRA ENGINEERING LTD.								
3	10/16/15	01	NOFSINGER INTERSECTION ENG.	409008003100	00038669		04/18/16	10,426.12
							INVOICE TOTAL:	10,426.12
6	03/15/16	01	NOFSINGER INTERSECTION ENG.	409008003100	00038669		04/18/16	28,489.38
							INVOICE TOTAL:	28,489.38
							VENDOR TOTAL:	38,915.50
THYSKRUP THYSSENKRUPP ELEVATOR								
3002472655	04/01/16	01	ANNUAL MNTCE AGREEMENT	100045101500	00039501		04/18/16	191.51
							INVOICE TOTAL:	191.51
							VENDOR TOTAL:	191.51
TIMES NE TIMES NEWS GROUP INC.								
BUDGET PO40449	04/13/16	01	BUDGET PUBLIC HEARING NOTICE	100015502000	00040449		04/18/16	42.80
							INVOICE TOTAL:	42.80
							VENDOR TOTAL:	42.80
UFTRING UFTRING CHEVY OLDS SAAB, INC								
81537	02/25/16	01	OIL FILTERS LIN8	502006108000	00040324	L-8	04/18/16	21.76
							INVOICE TOTAL:	21.76
81642	03/04/16	01	WIPER BLADES - IDA10	502006108000	00040289	I-10	04/18/16	34.96
							INVOICE TOTAL:	34.96
							VENDOR TOTAL:	56.72
UFTRINGA UFTRING AUTO MALL								

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UFTRINGA UFTRING AUTO MALL								
106189	03/18/16	01	SENSOR IDA6	502006108000	00040506	I-6	04/18/16	118.02
							INVOICE TOTAL:	118.02
106275	03/23/16	01	BRAKE PADS LIN4	502006108000	00040496	L-4	04/18/16	50.77
							INVOICE TOTAL:	50.77
106318	03/25/16	01	RADIATOR HOSE - IDA6	502006108000	00040489	I-6	04/18/16	33.02
							INVOICE TOTAL:	33.02
							VENDOR TOTAL:	201.81
UNIVERSA UNIVERSAL INC.								
04160010	04/05/16	01	ROOT KILL	501006101000	00040466		04/18/16	398.00
		02	GLOVES	501006501800	00040466			103.80
							INVOICE TOTAL:	501.80
04160011	04/05/16	01	WEED EM OUT	100036109900	00040473		04/18/16	250.73
		02	GLOVES	100036501800	00040473			92.72
							INVOICE TOTAL:	343.45
							VENDOR TOTAL:	845.25
USA BLUE USA BLUE BOOK								
900213	03/16/16	01	RIGHT TO KNOW COMPLIANCE	100035601500	00040508		04/18/16	26.76
		02	RIGHT TO KNOW COMPLIANCE	502005601500	00040508			26.76
		03	RIGHT TO KNOW COMPLIANCE	500005601500	00040508			26.76
		04	RIGHT TO KNOW COMPLIANCE	501005601500	00040508			26.76
							INVOICE TOTAL:	107.04
912393	03/30/16	01	CHEMICAL REAGENTS WTP1&2	500006504000	00040462		04/18/16	468.81
		02	FLASHLIGHT	500006502000	00040462			30.95
							INVOICE TOTAL:	499.76
916051	04/04/16	01	SUCTION HOSE	501006502000	00040547		04/18/16	117.21

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USA BLUE USA BLUE BOOK								
916051	04/04/16	02	LOCKOUT	501006501800	00040547		04/18/16	101.50
							INVOICE TOTAL:	218.71
917250	04/05/16	01	SDS SAFETY DATA SHEET BINDER	100035602500	00040538		04/18/16	105.04
							INVOICE TOTAL:	105.04
							VENDOR TOTAL:	930.55
VITAL SI VITAL SIGNS INC.								
50089	03/22/16	01	STREET SIGNS	100036109900	00039821		04/18/16	1,178.88
							INVOICE TOTAL:	1,178.88
50170	03/23/16	01	STREET SIGNS	100036109900	00039821		04/18/16	196.43
							INVOICE TOTAL:	196.43
							VENDOR TOTAL:	1,375.31
WASH CHA WASHINGTON CHAMBER OF COMMERCE								
APRIL 2016	04/14/16	01	TOURISM CONTRACT FY 15-16	100055109000	00039355		04/18/16	1,056.50
		02	ECON. DEV. CONTRACT FY 15-16	100055109000	00039355			1,056.50
							INVOICE TOTAL:	2,113.00
							VENDOR TOTAL:	2,113.00
WASH COU WASHINGTON COURIER CORP.								
APRIL 2016	03/31/16	01	ABANDONMENT @ 301 LYNNHAVEN	100065502000	00040242		04/18/16	460.53
		02	PZC LEGAL NOTICE 4-6-2016	100065502000	00040403			78.26
		03	BUDGET PUBLIC HEARING NOTICE	100015502000	00040448			39.13
		04	STANDING COMM MTG DATE CHANGES	100015502000	00040251			36.12
							INVOICE TOTAL:	614.04
							VENDOR TOTAL:	614.04
WASTE MA WASTE MANAGEMENT								
2719600-2070-6	04/01/16	01	STP2 DUMPSTER RENTAL	501005902000	00040537		04/18/16	75.00
							INVOICE TOTAL:	75.00

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WASTE MA WASTE MANAGEMENT								
2720658-2070-1	04/01/16	01	YARD WASTE STICKERS	100019109300	00040331		04/18/16	2,000.00
							INVOICE TOTAL:	2,000.00
							VENDOR TOTAL:	2,075.00
WATCHGUA WATCHGUARD VIDEO								
4REINV0004495	03/23/16	01	IN-CAR CAMERAS FOR SQUADS (9)	140018001500	00040217		04/18/16	64,755.00
							INVOICE TOTAL:	64,755.00
							VENDOR TOTAL:	64,755.00
WIELANDS WIELANDS LAWNMOWER HOSPITAL								
558600	03/04/16	01	CHAINSAW BLADES 1, 9	100036101500	00040285		04/18/16	62.85
		02	CHAINSAW BLADES - POLE SAW	100036101500	00040285			35.85
		03	CHAINSAW BLADE - FILE	100036101500	00040285			21.95
							INVOICE TOTAL:	120.65
							VENDOR TOTAL:	120.65
YODER OI YODER OIL COMPANY								
218844	03/01/16	01	ON-ROAD FUEL	502006503000	00040278		04/18/16	717.69
							INVOICE TOTAL:	717.69
219045	03/17/16	01	ON-ROAD FUEL	502006503000	00040517		04/18/16	986.07
							INVOICE TOTAL:	986.07
219046	03/17/16	01	OFF-ROAD FUEL	502006503000	00040517		04/18/16	382.04
							INVOICE TOTAL:	382.04
							VENDOR TOTAL:	2,085.80
							TOTAL ALL INVOICES:	217,770.03

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
39290	PROCTOR	PROCTOR FIRST CARE			03/07/16		
	39290	03/07/16	01	RANDOM DRUG SCREENS		100-03-530-2500	101.68
			02	RANDOM DRUG SCREENS		500-00-530-2500	54.56
			03	RANDOM DRUG SCREENS		501-00-530-2500	79.36
			04	RANDOM DRUG SCREENS		502-00-530-2500	12.40
			05	CREDIT FOR BOYD - WORK COMP		500-00-910-9000	-198.00
						INVOICE TOTAL:	50.00
						CHECK TOTAL:	50.00
39291	THOMAS D	DERECK THOMAS			03/07/16		
	39291	03/07/16	01	TUITION FOR WEATHER CLASS		100-04-560-1500	50.00
						INVOICE TOTAL:	50.00
						CHECK TOTAL:	50.00
39292	SMITH ST	STEVEN SMTIH			03/07/16		
	39292	03/07/16	01	LODGING REIMBURSEMENT		100-04-560-1500	354.21
						INVOICE TOTAL:	354.21
						CHECK TOTAL:	354.21
39293	WASH TRL	WASHINGTON TRAILS EDGE LLC			03/10/16		
	39293	03/10/16	01	TRAILS EDGE SECTION 7 REIMS		100-00-210-1100	550.00
						INVOICE TOTAL:	550.00
						CHECK TOTAL:	550.00
39294	FRONTIER	FRONTIER			03/10/16		
	39294	03/10/16	01	PHONE SERVICE		100-02-550-1500	453.78
			02	PHONE SERVICE		100-03-550-1500	291.35
			03	PHONE SERVICE		100-04-550-1500	548.14
			04	PHONE SERVICE		500-00-550-1500	201.58
			05	PHONE SERVICE		501-00-550-1500	436.41
						INVOICE TOTAL:	1,931.26
						CHECK TOTAL:	1,931.26
39295	BRECKLIN	BRECKLIN'S SERVICENTER			03/10/16		
	39295	03/10/16	01	TIF REQUEST - 119 WALNUT STR		208-00-590-2700	3,999.53
						INVOICE TOTAL:	3,999.53
						CHECK TOTAL:	3,999.53

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39296	SMITH ST	STEVEN SMTIH			03/10/16		
	39296	03/10/16	01	TRAINING MEALS - IACIS CONF.		100-04-560-1500	416.00
						INVOICE TOTAL:	416.00
						CHECK TOTAL:	416.00
39297	SMITH ST	STEVEN SMTIH			03/10/16		
	39297	03/10/16	01	TRAINING MEALS - IACIS CONF.		100-04-560-1500	160.00
						INVOICE TOTAL:	160.00
						CHECK TOTAL:	160.00
39298	TOUCH TO	TOUCH TONE COMMUNICATIONS			03/14/16		
	39298	03/14/16	01	TOLL CALLS		100-02-550-1500	42.12
			02	TOLL CALLS		100-03-550-1500	4.55
			03	TOLL CALLS		100-04-550-1500	2.09
			04	TOLL CALLS		500-00-550-1500	3.75
			05	TOLL CALLS		501-00-550-1500	2.48
						INVOICE TOTAL:	54.99
						CHECK TOTAL:	54.99
39299	INSPECTN	INSPECTIONS/WATER - SEWER			03/14/16		
	39299	03/14/16	01	WATER/SEWER/SUMP		500-00-250-2700	100.00
			02	FOOTING/FRAMING/FINAL		100-00-250-2700	200.00
						INVOICE TOTAL:	300.00
						CHECK TOTAL:	300.00
39300	INSPECTN	INSPECTIONS/WATER - SEWER			03/14/16		
	39300	03/14/16	01	WATER/SEWER/SUMP		500-00-250-2700	100.00
			02	FOOTING/FRAMING/FINAL		100-00-250-2700	300.00
			03	WATER METER INSPECTION		500-00-250-2800	400.00
						INVOICE TOTAL:	800.00
						CHECK TOTAL:	800.00
39301	INSPECTN	INSPECTIONS/WATER - SEWER			03/14/16		
	39301	03/14/16	01	WATER/SEWER/SUMP		500-00-250-2700	100.00
			02	FOOTING/FRAMING/FINAL		100-00-250-2700	200.00
			03	WATER METER INSPECTION		500-00-250-2800	400.00
						INVOICE TOTAL:	700.00
						CHECK TOTAL:	700.00

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39302	PACVB	PEORIA AREA CVB			03/14/16		
	39302	03/14/16	01	HOTEL/MOTEL TAX REIMB		100-05-510-9000	2,948.69
						INVOICE TOTAL:	2,948.69 *
						CHECK TOTAL:	2,948.69
39303	INSPECTN	INSPECTIONS/WATER - SEWER			03/14/16		
	39303	03/14/16	01	WATER/SEWER/SUMP		500-00-250-2700	100.00
			02	FOOTING/FRAMING/FINAL		100-00-250-2700	300.00
			03	WATER METER INSPECTION		500-00-250-2800	400.00
						INVOICE TOTAL:	800.00 *
						CHECK TOTAL:	800.00
39304	INSPECTN	INSPECTIONS/WATER - SEWER			03/14/16		
	39304	03/14/16	01	FOOTING/FRAMING/FINAL		100-00-250-2700	300.00
						INVOICE TOTAL:	300.00 *
						CHECK TOTAL:	300.00
39305	MCSI	MUNICIPAL COLLECTIONS SERVICES			03/15/16		
	39305	03/15/16	01	COLLECTION EXPENSE - C SCHAT		501-00-910-9800	17.54
						INVOICE TOTAL:	17.54 *
						CHECK TOTAL:	17.54
39306	IPOC	IPOC			03/15/16		
	39306	03/15/16	01	TRAINING - HOLMES		100-06-560-1500	20.00
						INVOICE TOTAL:	20.00 *
						CHECK TOTAL:	20.00
39307	INSPECTN	INSPECTIONS/WATER - SEWER			03/15/16		
	39307	03/15/16	01	WATER/SEWER/SUMP		500-00-250-2700	300.00
			02	FOOTING/FRAMING/FINAL		100-00-250-2700	900.00
						INVOICE TOTAL:	1,200.00 *
						CHECK TOTAL:	1,200.00
39308	INSPECTN	INSPECTIONS/WATER - SEWER			03/15/16		
	39308	03/15/16	01	FOOTING/FRAMING/FINAL		100-00-250-2700	200.00
						INVOICE TOTAL:	200.00 *
						CHECK TOTAL:	200.00

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39309	MTCO	MTCO COMMUNICATIONS			03/15/16		
	39309	03/15/16	01	INTERNET SERVICE - POL DEPT		100-04-550-1500	690.00
						INVOICE TOTAL:	690.00 *
						CHECK TOTAL:	690.00
39310	HULLCR S	STEVE HULLCRANZ			03/15/16		
	39310	03/15/16	01	TRAINING REIMBURSEMENT - ESDA		201-00-910-9000	40.00
						INVOICE TOTAL:	40.00 *
						CHECK TOTAL:	40.00
39311	LIDGARD	JAMES LIDGARD			03/15/16		
	39311	03/15/16	01	TRAINING REIMBURSEMENT - ESDA		201-00-910-9000	40.00
						INVOICE TOTAL:	40.00 *
						CHECK TOTAL:	40.00
39312	SMITH ST	STEVEN SMTIH			03/17/16		
	39312	03/17/16	01	TRAINING REIMB - MEALS/FUEL		100-04-560-1500	36.68
						INVOICE TOTAL:	36.68 *
						CHECK TOTAL:	36.68
39313	AS-BUILT	AS-BUILT MAPPING INC.			03/17/16		
	39313	03/17/16	01	GIS MAPPING SERVICES		100-06-530-4000	3,144.00
			02	GIS SIGN REPL/PAVEMENT RATING		100-03-530-4000	216.00
			03	GIS SERVICES - AMR		500-00-530-4000	2,100.00
						INVOICE TOTAL:	5,460.00 *
						CHECK TOTAL:	5,460.00
39314	WESTBROO	TROI D. WESTBROOK			03/21/16		
	39314	03/21/16	01	MEALS FOR TRAINING		100-04-560-1500	140.00
						INVOICE TOTAL:	140.00 *
						CHECK TOTAL:	140.00
39315	LODGING	LODGING FOR TRAVEL			03/21/16		
	39315	03/21/16	01	LODGING - WESTBROOK SRO		100-04-560-1500	549.95
						INVOICE TOTAL:	549.95 *
						CHECK TOTAL:	549.95

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT	ITEM AMT
39316	NASCRO	NATIONAL ASSOCIATION OF SCHOOL			03/21/16		
	39316	03/21/16	01	SRO TRAINING-WESTBROOK		100-04-560-1500	495.00
				INVOICE TOTAL:			495.00 *
				CHECK TOTAL:			495.00
39317	PRIOR DI	PRIORITY DISPATCH			03/21/16		
	39317	03/21/16	01	EMD RECERT-MCALLISTER		100-04-560-1500	50.00
				INVOICE TOTAL:			50.00 *
				CHECK TOTAL:			50.00
39318	WATER SE	WATER & SEWER REFUNDS			03/21/16		
	39318	03/21/16	01	OVERPAYMENT ON FINAL BILL		500-00-120-1500	63.19
				INVOICE TOTAL:			63.19 *
				CHECK TOTAL:			63.19
39319	MUTUAL O	MUTUAL OF OMAHA INSURANCE CO.			03/21/16		
	39319	03/21/16	01	LIFE & ADD - MARCH 2016		100-01-450-1000	39.48
			02	LIFE & ADD - MARCH 2016		100-03-450-1000	40.53
			03	LIFE & ADD - MARCH 2016		100-04-450-1000	113.40
			04	LIFE & ADD - MARCH 2016		100-05-450-1000	3.68
			05	LIFE & ADD - MARCH 2016		100-06-450-1000	9.98
			06	LIFE & ADD - MARCH 2016		200-00-450-1000	0.63
			07	LIFE & ADD - MARCH 2016		200-00-450-1000	2.10
			08	LIFE & ADD - MARCH 2016		500-00-450-1000	27.83
			09	LIFE & ADD - MARCH 2016		501-00-450-1000	37.49
			10	LIFE & ADD - MARCH 2016		502-00-450-1000	4.18
				INVOICE TOTAL:			279.30 *
				CHECK TOTAL:			279.30
39320	INSPECTN	INSPECTIONS/WATER - SEWER			03/21/16		
	39320	03/21/16	01	WATER/SEWER/SUMP		500-00-250-2700	100.00
			02	FOOTING/FRAMING/FINAL		100-00-250-2700	300.00
			03	WATER METER INSPECTION		500-00-250-2800	400.00
				INVOICE TOTAL:			800.00 *
				CHECK TOTAL:			800.00
39321	U OF I	UNIVERSITY OF ILLINOIS			03/21/16		

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT	ITEM AMT
39321	U OF I	UNIVERSITY OF ILLINOIS			03/21/16		
	39321	03/21/16	01	SQUARE HISTORIC PRESERV. PROJ.		208-00-530-4000	5,302.79
				INVOICE TOTAL:			5,302.79 *
				CHECK TOTAL:			5,302.79
39322	POWELL M	MIKE POWELL			03/21/16		
	39322	03/21/16	01	CPR TRAINING		100-04-560-1500	255.00
				INVOICE TOTAL:			255.00 *
				CHECK TOTAL:			255.00
39323	PITNEY B	PITNEY BOWES INC			03/21/16		
	39323	03/21/16	01	POSTAGE MACHINE LEASE - PD		100-04-590-2000	186.00
				INVOICE TOTAL:			186.00 *
				CHECK TOTAL:			186.00
39324	TIMES NE	TIMES NEWS GROUP INC.			03/21/16		
	39324	03/21/16	01	ADV FOR COMMODITY BIDS		100-03-550-2000	481.42
			05	ADV FOR COMMODITY BIDS		500-00-550-2500	160.48
				INVOICE TOTAL:			641.90 *
				CHECK TOTAL:			641.90
39455	VERIZON	VERIZON			03/24/16		
	39455	03/24/16	01	CELL PHONE USAGE		100-01-550-1500	210.95
			02	CELL PHONE USAGE		100-03-550-1500	70.10
			03	CELL PHONE USAGE		100-04-550-1500	339.60
			04	CELL PHONE USAGE		100-06-550-1500	70.10
			05	CELL PHONE USAGE		200-00-550-1500	35.05
			06	CELL PHONE USAGE		500-00-550-1500	127.78
			07	CELL PHONE USAGE		501-00-550-1500	142.68
				INVOICE TOTAL:			995.26 *
				CHECK TOTAL:			995.26
39456	FOSTER	DANIEL FOSTER			03/24/16		
	39456	03/24/16	01	REIMBURSE FOOD FOR THOR		140-00-910-9100	18.23
				INVOICE TOTAL:			18.23 *
				CHECK TOTAL:			18.23

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39457	KNIGHT P	PAUL KNIGHT			03/24/16		
	39457	03/24/16	01	APPRAISAL - 104 S HIGH STR LOT		208-00-530-4000	600.00
						INVOICE TOTAL:	600.00 *
						CHECK TOTAL:	600.00
39458	HD SUPPL	HD SUPPLY WATERWORKS LTD			03/24/16		
	39458	03/24/16	01	WATER METER UPGRADE/AMR		500-00-800-3000	39,700.00
						INVOICE TOTAL:	39,700.00 *
						CHECK TOTAL:	39,700.00
39459	HR DIREC	HR DIRECT			03/24/16		
	39459	03/24/16	01	POSTER COMPLIANCE		100-03-560-2500	139.98
			02	POSTER COMPLIANCE		500-00-560-2500	69.99
			03	POSTER COMPLIANCE		501-00-560-2500	69.99
			04	POSTER COMPLIANCE		502-00-560-2500	69.99
						INVOICE TOTAL:	349.95 *
						CHECK TOTAL:	349.95
39460	GUARDIAN	GUARDIAN LIFE INSURANCE			03/28/16		
	39460	03/28/16	01	DENTAL INSURANCE		100-01-450-1000	387.59
			02	DENTAL INSURANCE		100-03-450-1000	646.05
			03	DENTAL INSURANCE		100-04-450-1000	2,666.69
			04	DENTAL INSURANCE		100-05-450-1000	18.04
			05	DENTAL INSURANCE		100-06-450-1000	86.13
			06	DENTAL INSURANCE		200-00-450-1000	18.38
			07	DENTAL INSURANCE		208-00-450-1000	3.40
			08	DENTAL INSURANCE		500-00-450-1000	559.58
			09	DENTAL INSURANCE		501-00-450-1000	569.60
			10	DENTAL INSURANCE		502-00-450-1000	95.87
			11	DENTAL INSURANCE		503-00-450-6000	67.41
			12	DENTAL INSURANCE		503-01-450-5100	1,017.66
						INVOICE TOTAL:	6,136.40 *
						CHECK TOTAL:	6,136.40
39461	CONSOCIA	CONSOCIATE GROUP			03/28/16		
	39461	03/28/16	01	SPECIFIC & AGG - CLAIMS ADMN		100-01-450-1000	1,828.70
			02	SPECIFIC & AGG - CLAIMS ADMN		100-03-450-1000	3,223.24
			03	SPECIFIC & AGG - CLAIMS ADMN		100-04-450-1000	11,085.90

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39461	CONSOCIA	CONSOCIATE GROUP			03/28/16		
	39461	03/28/16	04	SPECIFIC & AGG - CLAIMS ADMN		100-06-450-1000	593.45
			05	SPECIFIC & AGG - CLAIMS ADMN		200-00-450-1000	72.16
			06	SPECIFIC & AGG - CLAIMS ADMN		208-00-450-1000	44.25
			07	SPECIFIC & AGG - CLAIMS ADMN		500-00-450-1100	2,714.00
			08	SPECIFIC & AGG - CLAIMS ADMN		501-00-450-1000	2,942.56
			09	SPECIFIC & AGG - CLAIMS ADMN		502-00-450-1000	481.05
			10	SPECIFIC & AGG - CLAIMS ADMN		503-00-450-6000	199.62
			11	SPECIFIC & AGG - CLAIMS ADMN		503-01-450-6000	4,885.56
			12	SPECIFIC & AGG - CLAIMS ADMN		100-05-450-1000	71.53
						INVOICE TOTAL:	28,142.02 *
						CHECK TOTAL:	28,142.02
39462	FRONTIER	FRONTIER			03/28/16		
	39462	03/28/16	01	PHONE SERVICE		501-00-550-1500	38.81
						INVOICE TOTAL:	38.81 *
						CHECK TOTAL:	38.81
39463	MUTUAL O	MUTUAL OF OMAHA INSURANCE CO.			03/28/16		
	39463	03/28/16	01	LIFE & ADD - APRIL 2016		100-01-450-1000	39.48
			02	LIFE & ADD - APRIL 2016		100-03-450-1000	40.53
			03	LIFE & ADD - APRIL 2016		100-04-450-1000	113.40
			04	LIFE & ADD - APRIL 2016		100-05-450-1000	3.68
			05	LIFE & ADD - APRIL 2016		100-06-450-1000	9.98
			06	LIFE & ADD - APRIL 2016		200-00-450-1000	0.63
			07	LIFE & ADD - APRIL 2016		208-00-450-1000	2.10
			08	LIFE & ADD - APRIL 2016		500-00-450-1000	126.03
			09	LIFE & ADD - APRIL 2016		501-00-450-1000	37.49
			10	LIFE & ADD - APRIL 2016		502-00-450-1000	4.18
						INVOICE TOTAL:	367.50 *
						CHECK TOTAL:	367.50
39464	INSPECTN	INSPECTIONS/WATER - SEWER			03/18/16		
	39464	03/18/16	01	WATER/SEWER/SUMP		500-00-250-2700	100.00
			02	FOOTING/FRAMING/FINAL		100-00-250-2700	300.00
			03	WATER METER INSPECTION		500-00-250-2800	400.00
						INVOICE TOTAL:	800.00 *
						CHECK TOTAL:	800.00
39465	ORECK	ORECK OF CENTRAL ILLINOIS			03/29/16		

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39465	ORECK	ORECK OF CENTRAL ILLINOIS			03/29/16		
	39465	03/29/16	01	BAGS		100-02-610-1500	25.00
			02	3 BEATER BARS		100-02-610-1500	120.00
			03	VACUUM CORD / LIGHT REPAIR		100-02-510-1500	50.00
						INVOICE TOTAL:	195.00
						CHECK TOTAL:	195.00
39466	WAL MART	WAL MART			03/29/16		
	39466	03/29/16	01	TOTES FOR SQUADS		100-04-910-9000	41.82
						INVOICE TOTAL:	41.82
						CHECK TOTAL:	41.82
39467	ILSROA	ILSROA			03/29/16		
	39467	03/29/16	01	2016 CONFERENCE-BAELE		100-04-560-1500	199.00
			02	2016 CONFERENCE-WESTBROOK		100-04-560-1500	199.00
						INVOICE TOTAL:	398.00
						CHECK TOTAL:	398.00
						TOTAL AMOUNT PAID:	107,665.02

APR 16

CITY OF WASHINGTON								
301 WALNUT STREET								
WASHINGTON, IL 61571								
ACH PAYMENT SPREADSHEET								
April-16								
	GENERAL	POLICE SPEC PROJ	CEMETERY	ESDA	WATER	SEWER	MERF	
AMEREN CILCO :	\$8,541.37	\$0.00	\$0.00	\$0.00	\$913.55	\$693.91	\$0.00	\$10,148.83
B P OIL :	\$0.00	\$220.28	\$0.00	\$0.00	\$0.00	\$0.00	\$2,862.20	\$3,082.48
SHELL :	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,703.55	\$1,703.55
MTCO :	\$1,030.36	\$0.00	\$0.00	\$0.00	\$115.38	\$11.49	\$0.00	\$1,157.23
MONTHLY TOTALS :	\$9,571.73	\$220.28	\$0.00	\$0.00	\$1,028.93	\$705.40	\$4,565.75	\$16,092.09
GENERAL	\$9,571.73							
POLICE SPEC. PROJ.	\$220.28							
CEMETERY	\$0.00							
ESDA	\$0.00							
WATER	\$1,028.93							
SEWER	\$705.40							
MERF	\$4,565.75							
	\$16,092.09							



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Purchase Authorization – 20T Tag Trailer
DATE: April 15th, 2016

At the March 7th Public Works Committee Meeting and the subsequent Committee of the Whole meeting of March 14th, the consideration of the purchase of a tag trailer for Public Works was reviewed. This item is currently a budgeted expense under the FY15/16 fiscal year under MERF at \$15,000 which assumed a 15 to 20 ton trailer. Additionally, we purchased a \$20,000 budgeted air compressor for \$17,500, which would could be applied to bridge this short fall.

As discussed at the meeting, shop repairs on heavy equipment (backhoes, skid steer ...) and any large rental equipment requires the City to pay for transportation of the equipment. The City routinely pays for transport yearly at least four to six moves at a cost of \$800 to \$1200 (\$200 each way). With an expected life of 20 year on a 15T to 20T unit, this roughly translates into a mobilization offset cost of \$1000 per year. At \$200 per contracted move (each way), the breakeven point is 5 moves per year.

Quotes from the following vendors were requested, with two still pending which should be final and presented by Monday's meeting.

20T Tag Trailers			
Unit	Behnke	Behnke	Behnke
Model	FB8X29SDPT	FB8X29SDPT	FB8X29SDPT
Type	20T Pintle	20T Pintle	20T Pintle
Vendor	Rawlings	Funks	Martin Equip
Location	Hopedale, IL	Morris, IL	Goodfield, IL
New	\$ 18,500.00	\$ 19,500.00	\$ 19,900.00
Trade-In	N/A	N/A	N/A
Net Price	\$ 18,500.00	\$ 19,500.00	\$ 19,900.00

Additional use of this type of trailer would help with moving of the new (larger) trench box as well as other material transport and volunteer deployments under Illinois Public Works Mutual Aid (IPWMAN). A quick review of the current CAT Handbook shows that the trailer's capacity would be sufficient for transport of:

- 312 Excavator at a 29,000# operating weight.
- D6K2 XL Dozer at 29,345#.
- 924K Loader is 28,360#

As such, this matter has been placed on the consent agenda for the City Council meeting of Monday, April 18th, 2016, for review and consideration for award to Rawlings of Hopedale.



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Bid Award – FY16-17 Hot-mix Asphalt (PW-16-01)
DATE: April 15th, 2016

On Wednesday, April 6, 2016, bids were opened and publicly read for the City's purchase of approximately 325 tons of hot-mix asphalt, which is used by the Public Works Department for general street patching and restoration of sewer and water repairs. The estimated quantity of 325 Tons was used for canvassing purposes only and the City is not obligated to purchase this quantity. Bid documents were forwarded to two prospective suppliers and two proposals were received. The following is a summary of bid results.

Supplier	Estimated Quantity	Unit Price	Total
R.A. Cullinan & Son a Division of United Contractors Midwest, Inc.	325 Tons	\$70.00/Ton	\$22,750.00
Tazewell County Asphalt Co., Inc.	325 Tons	\$73.00	\$23,725.00

The above price from R.A. Cullinan compares to last year's awarded unit price of \$68.00/Ton, which represents a 3.0% increase in cost. The above price from Tazewell County Asphalt compares to last year's price of \$73.00/Ton, which represents no increase in cost.

Based on the above, it is recommend that the City Council award the bid for the City's purchase of hot-mix asphalt for FY 16-17 to UCM (United Contractors Midwest Inc.), of Tremont at the unit price of \$70.00/ton with an allowance to purchase from Tazewell County Asphalt at times when RA Cullinan is not producing hot mix.

This matter is being placed on the Council's consent agenda for review and action at the meeting of April 18, 2016.

cc: Kirk Hoog
File



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Bid Award – FY 16-17 Water & Sewage Treatment Chemicals (PW-16-02)
DATE: April 15th, 2016

On Wednesday, April 6, 2016 bids were opened and publicly read for the City's purchase and delivery of liquid chlorine, hydrofluosilicic acid and liquid ferric chloride for use at Water Treatment Plants 1 & 2 and Sewage Treatment Plant 2. Bid documents were forwarded to four prospective suppliers and 4 proposals were returned.

The following is a bid tab showing the summary of the quoted prices, along with an analysis of the comparative difference in cost of chemicals from last year.

	FY 15-16 Cost	FY 16-17 Cost	% Change
Liquid Chlorine – 150 lbs cylinders	\$ 57.75	\$ 56.70	- (1.80 %)
Liquid Chlorine – 1 ton containers	489.00	474.00	- (3.10%)
Hydrofluosilicic Acid	109.20	104.70	- (4.20%)
Ferric Chloride	0.099	0.099	N/A

It is recommended that the City Council award the bid for the City's purchase and delivery of all the above listed chemicals for FY 16-17 to Brentag Mid-South, Inc., Bartonville, IL, at the unit prices set forth in the Contract Documents and as noted on the attached bid tab.

This matter is being placed on the Council's consent agenda for review and action at the meeting of April 18, 2016.

Attachment

cc: Tim Randall
Brian Rittenhouse
File

**CITY OF WASHINGTON
BID TABULATION
PUBLIC SERVICES DOCUMENT NO. PW-16-02
FY 16-17 LIQUID CHLORINE, HYDROFLUOSILICIC ACID
AND LIQUID FERRIC CHLORIDE**

BID OPENING: Wednesday April 6, 2016 1:00 p.m.

COMPANY	ITEM*	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
Brenntag Mid-South, Inc. 4616 S. Enterprise Drive Bartonville, IL 61607	1	60	\$56.70	\$3402.00
	2	8	474.00	3792.00
	3	65	104.70	6805.50
	4	90,000	.0987	8883.00
Viking Chemical Co. P O Box 1595 Rockford, IL 61110	1	60	\$55.00	\$3300.00
	2	8	470.00	3760.00
	3	65	103.50	6727.50
	4	90,000	No Bid	No Bid
Hawkins Inc. 1149 Enterprise Dr Havana, IL 62644	1	60	\$60.00	\$3600.00
	2	8	400.00	3200.00
	3	65	108.00	7,020.00
	4	90,000	No Bid	No Bid
Univar USA 8201 S212th St Kent, WA. 98032	1	60	No Bid	No Bid
	2	8	No Bid	No Bid
	3	130	\$87 150# Drums	\$11,310.00
	4	90,000	\$.131	11,790.00

* ITEM:

- 1) Liquid Chlorine - 150 lb. cylinders
- 2) Liquid Chlorine - 1 Ton containers
- 3) Hydrofluosilicic Acid - 300 lb. drums
- 4) Liquid Ferric Chloride - Pound



Memo

TO: Mayor Manier and City Council
 FROM: Ed Andrews, Public Works Director
 SUBJECT: Bid Award – FY 16-17 Class SI Ready-Mix Concrete (PW-16-03)
 DATE: April 15th, 2016

On Wednesday, April 6, 2016, bids were opened and publicly read for the City's purchase and delivery of Class SI ready-mix concrete for various uses by the Public Works Department. The estimated quantities listed below were used for canvassing purposes only and the City is not obligated to purchase these quantities. Bid documents were forwarded to four prospective suppliers and three proposals were received. The following is a summary of bid results.

Supplier	Quantity Delivered	Estimated Contract Quantity	Unit Price per C.Y.	Extended Total	Calcium Charge per %/C.Y.	Winter Charge per C.Y.
Roanoke Concrete	1.0 to 1.75 C.Y.	25 C.Y.	\$129.00	\$ 3,225.00	\$ 2.75	\$ 5.50
	2.0 to 2.75 C.Y.	50 C.Y.	114.00	5,700.00		
	> 3.0 C.Y.	50 C.Y.	96.00	4,800.00		
			3.6% Increase	3.6% Increase		
			Total	\$ 13,725.00		
United Ready Mix	1.0 to 1.75 C.Y.	25 C.Y.	\$124.75	\$ 3118.75	\$ 3.00	\$ 6.50
	2.0 to 2.75 C.Y.	50 C.Y.	115.75	5787.50		
	> 3.0 C.Y.	50 C.Y.	105.75	5287.50		
			3.6% Increase	3.6% Increase		
			Total	\$ 14,193.75		
VCNA Prairie	1.0 to 1.75 C.Y.	25 C.Y.	\$112.00	\$2800.00	\$2.50	\$6.50
	2.0 to 2.75 C.Y.	50 C.Y.	112.00	5600.00		
	>3.0 C.Y.	50 C.Y.	112.00	5600.00		
				\$14,000.00		

Based on the above, it is recommend that the City Council award the bid for the City's purchase and delivery of Class SI ready-mix concrete for FY 16-17 to Roanoke Concrete, at the above noted unit prices.

This matter is being placed on the Council's consent agenda for review and action at the meeting of April 18, 2016.

cc: Kirk Hoog
 Rick Janes
 File



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Re-bid Consideration – FY 16-17 Water Softener Salt (PW-16-04)
DATE: April 15th, 2016

On Wednesday, April 6, 2016, bids were opened and publicly read for the City's purchase and delivery of approximately 1,250 tons of Industrial Grade Water Softener Salt for use at the Water Treatment Plants. Bid documents were forwarded to four prospective suppliers and proposals were received from two at the day of opening and one delayed submittal from Morton Salt. Below is a summary of bid prices for the estimated quantity of 1,250 tons that was used for canvassing purposes.

Supplier	Unit Price per Ton	Total Cost
Morton International	No Bid	No Bid
Cargill Salt	\$119.15	\$148,937.50
North American Salt	No Bid	No Bid
Gunther Salt Company	\$113.00	\$141,250.00

The above price compares to last year's awarded unit price of \$85.05 per ton, which represents a 32% increase in cost from last year's award with Morton Salt and 17.7% over the engineer's estimate / budget amount in the FY16/17 budget. Morton's bid was received after the bid opening at a unit price of \$106.33 per ton.

Based on the above, it is recommend that the bid be re-advertised for presentation and award at the May 16th council meeting.

This matter is being placed on the Council's consent agenda for review and action at the meeting of April 18, 2016.

cc: Tim Randall
File



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Bid Award – Annual Tree Maintenance Contract (PW-16-05)
DATE: April 15th, 2016

On Wednesday, April 6, 2016, bids were opened and publicly read for the City's annual tree maintenance contract. Bid documents were provided to eight (8) prospective bidders. No bidders responded.

Supplier	Unit Price per Ton	Total Cost
Gene's Tree Service	No Bid	No Bid
Central II Arborist	No Bid	No Bid
Whistle Tree Service	No Bid	No Bid
Ted Durdal Landscape and Tree Service	No Bid	No Bid
Terry's and Bill's Tree Service	No Bid	No Bid
Sewel Brothers Tree Experts	No Bid	No Bid
Durdal & Sons Tree	No Bid	No Bid

Based on the above, it is recommend that the bid be re-advertised for presentation and award at the May 16th council meeting.

This matter is being placed on the Council's consent agenda for review and action at the meeting of April 18, 2016.

cc: Tim Randall
File



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Bid Award – FY 16-17 Street and Traffic Signage (PW-16-07)
DATE: April 15th, 2016

On Wednesday, April 6, 2016, bids were opened and publicly read for the City's purchase and delivery of Street and Traffic Signage for the Public Works Department. Bid documents were forwarded to six prospective suppliers and three proposals were received. The following is a summary of bid results.

Supplier	<u>Regulatory/Parking</u> Estimated Contract Quantity 695.8 SF	<u>Street</u> Estimated Contract Quantity 902.5 SF	<u>Specialty</u> Estimated Contract Quantity 92.5 SF	<u>Sign Post</u> 1-3/4"x1-3/4" 14 gauge 12' ea 111 Total	<u>Extended Total</u>
The Traffic Sign Store 1231 N Mason St Bloomington, IL 61701	Not Itemized	Not Itemized	Not Itemized	\$34.50	\$27,052.95
MCS P.O. Box 4185 Bartonville IL 61607	\$10.62 per SF	\$8.19 per SF	\$9.23 per SF	\$31.86 ea.	\$19,171.12
Vital Signs Inc. 2349 Washington Rd Washington, IL 61571	\$6.50 per SF	\$12.00 per SF	\$13.00 per SF	\$30.00 ea.	\$19,885.20

Based on the above, Midwest Construction Services (MCS) is the apparent low bidder at \$19,171.12 for the City's purchase and delivery of Street and Traffic Signage for FY 16-17 to at the above noted unit prices.

This matter is being placed on the Council's consent agenda for review and action at the meeting of April 18, 2016.

cc: Kirk Hoog
File



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Bid Award – Annual Weed Spraying (PW-16-08)
DATE: April 15th, 2016

On Wednesday, April 6, 2016, bids were opened and publicly read for the City's annual weed spraying contract. Bid documents were provided to four (4) prospective bidders. Two qualified proposals were submitted. Attached, please find the bid tabulation sheet.

As can be seen, Golf Green is the qualifying low bidder.

Based upon this information, I would recommend that the City Council award the bid for the City's annual weed spraying contract to Golf Green of Pekin, IL.

This matter has been placed on the agenda for the City Council meeting of Monday, April 18, 2016, for review and consideration.

Attachment

cc: Kirk Hoog, Streets Supervisor
Jason McCombs, Foreman
File

CITY OF WASHINGTON
BID TABULATION
PUBLIC SERVICES DOCUMENT NO. PW-16-08
FY 16-17 Weed Spraying

BID OPENING: Wednesday, April 6, 2016 1:00 p.m.

COMPANY	Glendale Cemetery Broadleaf Weed Control	Medians And Square Broadleaf Weed Control	Firehouse Broadleaf Weed Control	3-5 Feet R.O.W Curb and Gutter Both Sides Vegetation Control	Full Width Road Spraying Vegetation Control	<u>Total</u>
TruGreen 301 Commerce Peoria, IL 61604	\$942 Spring \$942 Fall	\$96 Spring \$96 Fall	\$141 Spring \$141 Fall	\$5120 Late June \$5120 Early Aug	\$1690 Summer	\$14,608.00
Golf Green P.O. Box 1008 Pekin, IL 61555	\$930 Spring \$930 Fall	\$98.00 Spring \$98.00 Fall	\$120.00 Spring \$120.00 Fall	\$5100.00 Late June \$5100.00 Early Aug	\$1570.00 Summer	\$14,066.00
JIMAX Landscape 7001 N. Vauxhall Peoria, IL 61615	No Bid	No Bid	No Bid	No Bid	No Bid	N/A
Spring Green	No Bid	No Bid	No Bid	No Bid	No Bid	N/A

CITY OF WASHINGTON
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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Joanie Baxter, Controller *JEB*
DATE: April 15, 2016
SUBJECT: Request for Payment of Services Outside Project Scope

Attached is a letter from Scott Stevens, formerly of Clifton Larson Allen requesting consideration for payment of services outside the scope of the fiber project. As you may recall, professional services NTE \$9,000 were approved on November 7, 2014 in conjunction with the fiber data network project connecting City facilities.

Multiple bills have been received that were not paid due to being in excess of the approved amount. Scott indicated that significant discounts were applied as the project costs were almost double what they were anticipated to be for a variety of reasons. After applying the discounts, a balance of \$4,552.50 still remains on the account for services that were outside the scope of the project as contemplated. A breakdown of these services is detailed on the attached letter.

Finance & Personnel Committee

- Reviewed item on March 21, 2016.
- Indicated no concerns with request and referred to Committee of the Whole on April 11, 2016.

Committee of the Whole

- Reviewed item on April 11, 2016.
- Committee recommends approval of payment of invoice to Clifton Larson Allen in the amount of \$4,552.50.

C: Jim Culotta, City Administrator



CliftonLarsonAllen LLP
301 SW Adams Street, Suite 900
Peoria, IL 61602
309-671-4500 | fax 309-671-4508
www.cliftonlarsonallen.com

March 14, 2016

Joanie Baxter, Controller
City of Washington
301 Walnut Street
Washington, IL 61571

Dear Ms. Baxter:

Thank you for the opportunity to serve the City of Washington on the fiber installation project. We are requesting payment of \$4,552.20 for services rendered outside of the scope of our 10/1/2014 proposal (outstanding amount remaining after discount). Following is information related to the services provided.

Services rendered prior to 9/30/2014 – CLA services rendered prior to 9/30/2014 were not considered as part of the fiber installation project and were invoiced separately – **\$1,317.50**.

Services related to the wireless bridge connection between Police and Evidence - **\$736.62** – (\$620.00 on 12/4/2014, and \$116.62 expense for exterior-grade network lines). The wireless bridge solution was installed in lieu of ongoing operational expenditures.

Support items that should have been invoiced outside of the scope of the fiber installation project to include **(\$920.00)**:

- 1/2/15 – MacBook connection issue at PD (\$72.50)
- 1/9/15 – Support with cellular phone not accessing City e-mail (\$32.50)
- 1/22/15 – Support with corrupt profile on Don's machine (\$195.00)
- 1/23/15 – Support with UTM filters at City Hall due to FortiGate contract expiration (\$310.00)
- 1/27/15 – Support with open relay prevention e-mail transmission to AT&T (\$310.00)

Services rendered onsite to bring up the fiber connection between City Hall and the Police Station required five visits, due to the nature of the MTCO connections and the customizations necessary to support the City of Washington's needs. We had budgeted \$1,500 for this phase of the project and incurred over \$4,500 in time and expense just for the City Hall to Police Department connection. Discounts have been applied, leaving a balance of **\$1,578.58**.

Thank you for your consideration of this matter. If you have questions regarding these amounts, please contact Chris Plachno at our office.

Sincerely,

Scott E. Stevens
Principal

Not Incl in scope

Date	Description	Amount	Not Incl in scope
9/17/2014	Design for fiber installation	310	
9/23/2014	Onsite service to meet with Bill at Legion Rd. facility to discuss data, SCADA, and phone needs at lift stations and other buildings. Discuss current configuration and SCADA needs, obtain contact information for controller provider. Call	620	
9/24/2014	Call to Pekin for company who operates the control units on lift stations for Washington to find if they are SCADA ready	232.5	
9/25/2014	Coordinate meeting with appropriate parties at MTCO and at Washington for 10/10.	155	
		1317.5	1317.5

10/10/2014	Onsite meeting for fiber project with MTCO, IDOT, and Washington personnel	542.5	
10/23/2014	Fiber project calls and followup with Joanie Baxter, schedule meeting for next week.	155	
10/30/2014	Onsite meeting with Joanie and Ed regarding fiber project.	542.5	
11/7/2014	Fiber project planning, call with MTCO, call with Police department regarding connection of Evidence building.	155	
11/24/2014	Fiber project PM-orders for hardware	155	155
12/1/2014	Fiber project - configure four Mikrotik radios, prepare documentation and prepare for installation.	465	465
12/2/2014	Wrap up configuration for wireless radios, prepare to take onsite.	155	
12/8/2014	Remote - Updated firmware and configured new FortiGate 60D for Police Department. Updated firmware on 90D.	435	
12/10/2014	Remote - Tested IPsec VPN setup between FortiGate and EdgeRouter Lite	72.5	
12/10/2014	Fiber project cabling for Police facility, work on backups	232.5	
11/24/2014	(4) Mikrotik RBSXT wireless radios from Roc-Noc	398.97	
		3308.97	398.97

12/3/2014	Remote - Performed more testing with jPerf and inspected switch / not at contract for possible issue	290	
12/4/2014	Onsite assessment for wireless connection between Police and Evidence buildings, review backups and server operation, take delivery on FortiGates and provide to Cain to build and prepare for install.	620	
12/8/2014	Remote service with scheduling of fiber install, call with Nick at MTCO and followup with Joanie to coordinate schedules with departments and facilities.	155	
		1065	620

1/2/2015	Remote - Steve's document was on a non backed-up external drive and could not be recovered. Assisted him with portion his MacBook connected to the shared folder on POLICE01.alco.	72.5
1/9/2015	Remote support with Joanie to troubleshoot Kevin's phone not connecting to her Exchange account.	32.5
1/13/2015	Fiber project, obtain IP information from Nick at MTCO and coordinate install for next Tuesday.	155
1/19/2015	Remote - Configured FortiGates for City Hall and Police Department in prep for install	725
1/20/2015	On-site support with Ryan Cain to set up the new FortiGates for the MTCO fiber internet.	260
1/20/2015	Combined travel time from CLA to CoW Police Department and City Hall	108.75
1/20/2015	Remote - Contacted MTCO about standing up MPLS connection. Re-worked configuration on both FortiGates to prevent for this Arizona.	290
1/20/2015	Remote - Continued work on FortiGate configs	145
1/20/2015	On-site - Installed new FortiGate 900 at City Hall and FortiGate 60D at Police Department. Connected both FortiGates to new MTCO fiber internet connection. Waiting on MTCO to stand up MPLS before we can proceed further.	217.5
1/20/2015	Drive to city hall from CLA Peoria office.	48.1
1/21/2015	Remote - Worked with MTCO to resolve issues with new MPLS	797.5
1/22/2015	Remote support to troubleshoot Don's machine not showing the desktop after log in. Researched issue, found a work-around, uninstalled malicious programs, ran Malwarebytes, performed	195
1/23/2015	Support with UTM filters at City Hall upon expiration of FG device. Request 30-day extension from Fortinet and re-enable filters after account updated/extended. Call with MTCO and then Joanie regarding fiber installation.	310
1/23/2015	Remote - Worked on new FortiGate configs	217.5
1/27/2015	On-site - Tested WAN cutover at Police Dept and City Hall. Possible issues with MTCO's routing config caused by work with their cutover and routing.	95.7
1/27/2015	Remote - Worked on FortiGate configs for City Hall and PD	290
1/27/2015	Found open relay preventing e-mail transmission to AT&T, add filters at FortiGate and request removal from SORBS, confirm removal after a couple hours of resolution, e-mail confirmation	310
1/27/2015	On-site support with Ryan Cain to swap FortiGates.	65
1/27/2015	Drive to city hall from CLA Peoria office.	48.1
1/27/2015	Travel between CLA and CoW	72.5
1/30/2015	Fiber project schedule, update from Cain, call MTCO, schedule call next Monday at 10:30 with Ed.	155
1/30/2015 3:12 PM	Drive from Peoria CLA office to Washington City Hall and back. 24 miles.	13.8
1/30/2015 3:12 PM	Drive from Peoria CLA office to Washington City Hall and back. 24 miles.	13.8
2/3/2015	Remote - Troubled internet connection issues with new FortiGate unit at City Hall and on.	580
2/3/2015	Oberlander Inv# 02/02/15 - Labor and Outdoor Cables for Police/Evidence Link	116.62
2/10/2015	Drive from Peoria CLA office to city hall.	24.7
2/10/2015	On-site support with Ryan Cain to assist with ISP cut-over. Added additional changes to firewall rules.	227.5
2/10/2015	Remote - Rebuild FortiGate config for City Hall and PD	290
2/10/2015	On-site - Performed cutover and testing at PD in coordination with Ryan Whalen at City Hall.	217.5
2/10/2015	Travel to/from CLA/City of Washington	60.9
2/11/2015	Remote - Reviewed config for Cisco devices on the network in prep for reconfiguration, MTCO to remove all devices.	362.5
2/12/2015	Remote - Worked on reconfig of switches	290
2/16/2015	Remote - Finalized new configs, scheduled cutover for 2/17 at 4:30PM	145
2/17/2015	On-site - Worked with RW on cutover to fiber/MPLS. All worked well	398.75
2/17/2015	Arrived for cutover at City Hall. Will work with heart to troubleshoot. IDrive from CLA Peoria office to city hall.	24.7
2/17/2015	On-site support with Ryan Cain to assist with the ISP cut-over.	276.9
2/18/2015	Remote support with Joanie and Ryan Cain to assist with the ISP cut-over.	65
2/18/2015	Remote - Reconfiguration of City Hall and PD FortiGates	217.5
2/18/2015	Remote - Worked with Kent to test cutover at PD	108.75
2/19/2015	Remote - Rewrote config file for City Hall FortiGate / restored new config to device.	145
2/20/2015	Remote - Worked with Joanie and Kent over the phone to perform cutover. Tested functionality of all services.	217.5
	Contacted Cantelero Mahmud to update DNS record for email cutover.	

8407.07

3/23/2015	Research and place order for Mikrotik devices for Water and WWTP2 locations	162.5
3/25/2015	Remote - Began setup of Mikrotik devices	217.5
3/26/2015	Remote - Worked on router setup	362.5
3/27/2015	Remote - Worked on router setup. Tested functionality in small test environment in-house.	435
3/30/2015	Remote - Finished config of RB750 routers for WWTP2 and WATER1	290
3/31/2015 5:34 PM	(2) Mikrotik RB750GL 5-Port Routers for Water Plant and WWTP2 locations.	137.16
4/1/2015	Remote - Updated both routers to latest firmware and set up OSPF, also enabled OSPF on City Hall and P.D. FortiGate.	145
4/8/2015	On-site - Tested fiber installation at Legion Rd facility. Installed RB750 routers at WATER1 and WATER2 and tested functionality.	217.5
4/8/2015	Onsite for cut-over of Legion Rd (need network cable), WTP1 cut-over and setup new computer, configure WTP2, onsite at City Hall to add printers for Maps and Update location on status	812.5
4/8/2015	Travel to/from CIA and various CoW locations	108.75
5/20/2015	Meet with Kevin Schoney for installation of wireless bridges for Evidence Building	81.25
		2969.66
		4130.25

137.16

\$17,068.20 Total WIP Relieved to project

\$9,000.00 Total Proposed Amount

\$8,068.20 WIP over proposal

\$4,552.50 Amount invoiced over proposed

CITY OF WASHINGTON
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jbaxter@ci.washington.il.us
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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Joanie Baxter, Controller *JB*
DATE: April 15, 2016
SUBJECT: Audit contract extension proposal

Attached is a proposal for a one year extension to our audit contract with Phillips-Salmi. Phillips-Salmi has been conducting the audit since FY2010 and staff has been very pleased with the services they have provided. The contract fees have remained unchanged at \$25,600 (\$28,000 if a single audit is required) during this time period.

There is potential legislation (SB 2270) that may mandate rotation of audit services in the future and therefore staff felt it best to request only a one year extension to the contract at this time. Phillips-Salmi has offered a proposal for a one year contract of \$25,600 and \$28,100 should a single audit be required.

Finance & Personnel Committee

- Reviewed item on March 21, 2016.
- Butler made a motion to recommend approval to Committee of the Whole/City Council of a one year extension for \$25,600 plus \$2,500 for single audit and to take steps to request proposals at large next year. Brucks seconded the motion. Motion carried.
- Update – Aaron from Phillips-Salmi sent information on 3/26 indicating that SB 2270 has been put on hold by the Illinois Legislature.

Committee of the Whole

- Reviewed item on April 11, 2016.
- Committee recommends approval of one year audit services agreement with Phillips-Salmi in the amount of \$25,600 and \$28,100 should a single audit be required.

C: Jim Culotta, City Administrator

CITY OF WASHINGTON, ILLINOIS

**PROPOSAL TO PROVIDE PROFESSIONAL
AUDITING SERVICES**

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Phillips, Salmi & Associates, LLC

Certified Public Accountants

March 11, 2016

City of Washington
Attn: Mrs. Joanie Baxter, CPA
301 Walnut Street
Washington, IL 61571

Dear Joanie,

Thank you for considering Phillips, Salmi & Associates, LLC to provide the financial statement audit of the City of Washington. We welcome the opportunity to continue to serve your organization.

As you know, Phillips, Salmi & Associates, LLC is a public accounting firm located in Washington, Illinois. We bring a combined 50 years of governmental experience to our clients. This extensive knowledge with governmental entities not only enables us to perform the requested services, but we also provide valuable insights and recommendations to improve your organization's operations.

We have enjoyed working with you, your management team and elected officials. We look forward to a positive response to our proposal and working with you in the future. Please contact us if you have any questions or would like more information.

Sincerely,

PHILLIPS, SALMI & ASSOCIATES, LLC

Aaron Phillips, CPA
Principal

Lori Salmi, CPA
Principal

WHAT YOU CAN EXPECT

Firm Information

Phillips, Salmi & Associates, LLC is a certified public accounting firm located at 112 South Main Street, Washington, Illinois. The firm was founded in 2010 by Aaron Phillips and Lori Salmi. Currently, our firm is comprised of two partners, one audit manager, three staff accountants and an administrative assistant. Our firm is committed to delivering high quality audit, taxation, and consulting services to governmental entities and nonprofit organizations at a reasonable fee. We accomplish this through timely service and turnaround between audit fieldwork and delivery of audited financial statements, providing value added business and accounting recommendations, and being available for consultation throughout the year.

Professional Memberships and Quality

- American Institute of Certified Public Accountants (AICPA)
 - Governmental Audit Quality Center
 - Employee Benefit Plan Audit Quality Center
- Illinois CPA Society

Client Service Providers

In working with you, Aaron Phillips and, audit manager, Pam Gonigam will be actively involved as the City's client service providers. Lori Salmi will perform quality control duties. Partners and managers will be onsite at the City during audit fieldwork performing the necessary audit procedures. Our firm members have met all continuing educational requirements. Additional staff will be determined based on scheduling and engagement needs.

Background information about each appears at the end of this proposal.

Our experience goes beyond auditing; we have provided consulting services to local governments on a number of emerging issues including:

- Water and sewer rate analysis
- Budgeting and long-term fiscal planning
- Capital project financing analysis
- Debt issuance and covenant compliance

FEE STRUCTURE

Scope of Services

The all-inclusive fee proposal includes the financial statement audit, on the modified accrual basis of accounting, of the City of Washington and preparation of the City's financial statements and annual financial report (AFR). In addition, included in the fee, is the preparation of separate financial statements for the tax increment financing (TIF) district.

Fee

We are pleased to present our proposal, as shown below, to perform the audit of the City of Washington, Illinois for the year ending April 30, 2016. This fee is based on anticipated cooperation from your personnel and completion, by City elected officials & staff, of the annual client assistance listing. If unexpected circumstances require significant additional time, we will discuss it with you before we incur such costs.

April 30, 2016

\$25,600

Should the City be required to have a single audit performed in accordance with OMB Circular A-133 the fee is expected to be \$2,500.

AUDIT TIMELINE

The audit timeline will be mutually agreed upon with the City. Below is an approximation of when we would expect to complete the following audit activities:

Event	Timeframe	Person(s) Assigned
I. Preliminary Planning During this phase of the audit, we would meet with representatives of the City to discuss the approach to be taken during the audit, focusing on areas of particular concern to the City, as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit.	April/May	Partners & Manager
II. Preliminary Fieldwork During this phase of the audit, we would develop an understanding and documentation of the City's accounting controls using the City's accounting procedures manual and by interviewing staff of the City to document the flow of transactions. In addition, we may perform testing of controls and transactions at this time. Sample sizes and selections would be determined at this phase. In addition, we would review all minutes from the meetings of the City council; review all ordinances adopted by the City during the year; review any debt agreements entered into during the year and analyze any other unique transactions entered into by the City. Upon completion of this phase, we would finalize all necessary confirmation the City will prepare; review all proposed client assisted work papers and the timing of preparation by the City; develop our audit programs for the next phase of the audit; and prepare a schedule for the remainder of the audit.	June/July	This phase would be completed by one or both partners, manager, and one to two professional staff.
III. Fieldwork During this phase of the audit, we would complete all of our substantive testing of account balances and prepare a draft of the City's financial statements.	August	This phase would be completed by one or both partners, manager, and one to two professional staff.

IV. Workpaper and Report Review

During this phase of the audit, the identified key audit areas and drafts of all financial reports will be reviewed by the non-engagement partner as part of our internal control procedures.

September

This phase will be completed in accordance with our Quality Control policies.

V. Drafts to the City

We will deliver a draft of the annual financial report by September 30th. The draft will be discussed and reviewed with City representatives as deemed necessary.

September

This phase would be completed by the engagement partner and/or manager.

VI. Completion of Audit

Upon approval of the drafts by the City, we will present the signed, bound copies of the annual financial report, the management letter and the additional reports described in this proposal by the October due date.

October

This phase would be completed by the engagement partner.

BIOGRAPHICAL INFORMATION

Lori R. Salmi, CPA

Managing Partner

Lori provides accounting, auditing and advisory services to clients in small businesses, local government, nonprofit organizations, nursing homes and other health care organizations, and employee benefit plans. Lori also provides peer review services to other CPA firms. In addition to working closely with her clients, Lori has responsibility for the day-to-day operations of the firm.

Lori received her bachelor's degree from Illinois State University and has more than 25 years of public accounting experience. Prior to forming Phillips, Salmi & Associates, LLC in 2010, Lori was the assurance department head and shareholder at a certified public accounting firm in the Peoria, Illinois area.

Lori is a member of the American Institute of Certified Public Accountants (AICPA) and the Illinois CPA Society. She has served on the Illinois CPA Society's Peer Review Report Acceptance Committee and the Nonprofit Organizations Committee.

Lori, her husband Bill, and their two children live in Washington. Lori's outside interests include youth hockey programs, traveling and golfing with her family.

Aaron Phillips, CPA

Client Service Partner

Aaron provides accounting, auditing and tax advisory services to clients in construction, manufacturing, retail, local governments, nonprofit organizations and employee benefit plans. He received his bachelor's degree from Bradley University, and has more than 14 years of public accounting experience.

Aaron leads the tax and small business consulting areas of the firm and is a member of the AICPA tax section. Regularly consulting with small businesses and their owners on accounting and tax matters, Aaron seeks to develop and implement client specific strategies to minimize tax obligations over the long term.

Outside of tax season, Aaron works closely with local governments and non-profits providing audit services. In conjunction with the firm's core values, Aaron is regularly working at the client's office providing services. This face-to-face interaction facilitates the firm's focus on providing clients value added communication.

Aaron is actively involved in the community, currently serving as the treasurer and advisor to the Contemporary Art Center of Peoria. In addition, Aaron manages crop production of his family farming operation in Bureau County.

Aaron and his wife, Jamie, live in Washington and spend most of their time with their two children. Most nights and weekends the family can be found at their children's extracurricular activities. They also enjoy outdoor activities, such as camping, and spending time with extended family and friends.

Pam Gonigam, CPA

Audit Manager

Pam provides auditing and advisory services to clients in small businesses, local government, nonprofit organizations, nursing homes and employee benefit plans.

Pam graduated from Morton High School and received her bachelor's degree from Bradley University. She has more than 12 years of public accounting experience. Prior to joining Phillips, Salmi & Associates, LLC in 2015, Pam was an assurance manager at one of the top ten certified public accounting firms in the nation.

Pam is a member of the American Institute of Certified Public Accountants (AICPA) and the Illinois CPA Society.

Pam's community involvement includes serving as a trustee for the local library district and performing treasurer duties for her church.

Pam and her husband Bob live on the family farm near Ohio, Illinois. Pam's interests include traveling, hiking and biking.



GUTHOFF MEHALL ALLEN & COMPANY, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

System Review Report

August 13, 2014

To the Members
Phillips, Salmi & Associates, LLC
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Phillips, Salmi & Associates, LLC. (the firm) in effect for the year ended December 31, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Phillips, Salmi & Associates, LLC in effect for the year ended December 31, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Phillips, Salmi & Associates, LLC has received a peer review rating of *pass*.

Guthoff Mehall Allen & Company, P.C.

Guthoff Mehall Allen & Company, P.C.



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Mr. Manhole Attachment
DATE: April 15th, 2016

At the April 4th Public Works Committee Meeting and the subsequent Committee of the Whole meeting of the consideration of the purchase of a manhole cutting attachment for the skid steer was reviewed. The addition of this unit would allow for the Street Department as well as Collection & Distribution to undertake additional manhole structure adjustments in-house. Currently adjuster rings are added to the existing manhole lid to bring the structure nearer to finish grade rather than full reconstruction, which has been done on a limited basis.

The attachment itself, a proprietary cutting unit retails at \$7,999. This is the same manufacturer as the unit used by RA Cullinan / UCM during the tornado restoration roadway project. Additionally, we would need to add the auger attachment to our skid steer at a cost of \$2,953. This has been an attachment we have rented multiple times during the last two years to assist in tree planting at \$109 each time.

Mr. Manhole B-52 Cutter	\$ 7,999
shipping	\$ 300
CAT Auger, A19B	<u>\$ 2,953</u>
Total	<u>\$11,252</u>



The recent tornado roadway restoration contract provided for bid prices of manholes adjustments by adjuster rings at \$529.20 each and manholes reconstruction \$1,512.00 each.

Collection & Distribution has identified approximately twenty (20) manholes that they would like to undertake this season. Replacements would be ongoing year over year undertaking. This attachment could be acquired under the current budgeted storm sewer fund under the FY15/16 fiscal year.

As such, this matter has been placed on the consent agenda for the City Council meeting of Monday, April 18th, 2016, for review and consideration of purchase of these two attachments in an amount not to exceed \$2,953 with Altorfer Equipment and \$8,299 from Mr. Manhole of Delphos, Ohio.

cc: File

**CITY OF WASHINGTON, ILLINOIS
PROCLAMATION**

2016 Washington Panther Boys Wrestling Team

WHEREAS, the 2016 Washington Panther Boys Wrestling Team won the 2016 Mid-Illini Championship for its seventh consecutive league title; and

WHEREAS, the Washington Panther Boys Wrestling Team subsequently won the 2016 IHSA Class 2A Regional Championship for its sixth regional championship; and

WHEREAS, the Washington Panther Boys Wrestling Team subsequently won the 2016 IHSA Class 2A Dual Team Sectional; and

WHEREAS, the Washington Panthers earned a school-record 10 state medals and a record-tying three state championships at the IHSA Class 2A Individual State Wrestling Tournament; and

WHEREAS, the Washington Panther Boys Wrestling Team has distinguished itself by not only its wrestling but by its sportsmanship on and off the mat; and

WHEREAS, the success of the 2016 Washington Panther Boys Wrestling Team has brought recognition to the wrestlers, coaching staff, Washington Community High School and the City of Washington at large.

NOW, THEREFORE, in recognition of the above accomplishments and on behalf of the Washington City Council, I, Gary W. Manier, Mayor of the City of Washington, Illinois, do hereby proclaim the week of April 18th as

‘Washington Panther Wrestling Week’

PROCLAIMED this 18th day of April, 2016.

Gary W. Manier, Mayor

ATTEST:

Patricia S. Brown, City Clerk



City Council Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator
Date: April 18, 2016
Re: FY 16/17 Non-Union Pay Plan

SUMMARY

In conjunction with the FY 16/17 Budget, the attached non-union pay plan is recommended for approval. The pay plan includes a 3% general wage increase consistent with the three collective bargaining agreements. This pay plan also includes my recommendation to reclassify Office Assistant McGowan to Customer Service Specialist I in recognition of her increased Water and Sewer related responsibilities and her anticipated involvement with AMR.

ATTACHED

1. FY 16/17 Non-Union Pay Plan

City of Washington FY16-17 Pay Plan

General Wage Increase
Top of Range Increase

3.00%
3.00%

Range	1	1A	2	2A	3	3A	4	4A	5	5A	6	6A	7	7A	8	8A	9	9A	10
40	29,980	31,144	32,309	33,484	34,658	35,841	37,023	38,217	39,409										
42	30,749	31,944	33,137	34,342	35,548	36,760	37,973	39,196	40,421										
44	31,537	32,762	33,988	35,223	36,457	37,702	38,947	40,201	41,456										
46	32,345	33,602	34,860	36,126	37,392	38,669	39,946	41,233	42,519										
48	33,176	34,464	35,753	37,052	38,352	39,661	40,970	42,289	43,610										
50	34,025	35,347	36,669	38,001	39,335	40,677	42,020	43,374	44,728	46,092	47,457	48,832	50,210						
52	34,898	36,253	37,610	38,977	40,344	41,721	43,098	44,487	45,875	47,274	48,673	50,085	51,487						
54	35,793	37,184	38,574	39,975	41,378	42,790	44,203	45,628	47,051	48,486	49,921	51,368	52,817						
56	36,690	38,114	39,540	40,976	42,414	43,862	45,309	46,770	48,228	49,700	51,171	52,653	54,137						
58	37,606	39,067	40,529	42,001	43,474	44,958	46,443	47,938	49,434	50,942	52,450	53,970	55,490						
60	38,546	40,043	41,541	43,050	44,560	46,082	47,603	49,137	50,670	52,216	53,761	55,319	56,878						
62	39,509	41,044	42,579	44,127	45,675	47,235	48,794	50,365	51,937	53,529	55,106	56,702	58,299						
64	40,498	42,070	43,643	45,230	46,816	48,414	50,013	51,624	53,235	54,858	56,482	58,119	59,756						
66	41,510	43,124	44,736	46,362	47,986	49,626	51,285	52,916	54,568	56,231	57,896	59,574	61,251						
70	42,341	43,985	45,630	47,288	48,947	50,618	52,289	53,974	55,658	57,356	59,054	61,701	64,349						
72	44,701	46,439	48,175	49,926	51,677	53,440	55,205	56,984	58,761	60,554	62,346	64,153	65,959						
74	45,819	47,599	49,379	51,173	52,968	54,776	56,594	58,407	60,231	62,067	63,904	65,756	67,608						
76	46,965	48,790	50,614	52,453	54,292	56,147	58,000	59,859	61,737	63,620	65,503	67,401	69,298						
78	48,138	50,009	51,879	53,765	55,650	57,550	59,449	61,365	63,280	65,210	67,139	69,085	71,031						
80	49,342	51,259	53,177	55,108	57,041	58,988	60,937	62,899	64,863	66,840	68,819	70,813	72,807						
82	50,577	52,540	54,505	56,487	58,467	60,463	62,460	64,471	66,484	68,511	70,539	72,584	74,627						
84	51,841	53,855	55,868	57,898	59,929	61,975	64,022	66,084	68,147	70,225	72,304	74,399	76,493						
86	53,137	55,201	57,266	59,346	61,427	63,524	65,621	67,736	69,850	71,981	74,111	76,258	78,405						
88	54,465	56,581	58,697	60,830	62,983	65,113	67,263	69,429	71,597	73,780	75,963	78,164	80,365						
90	55,827	57,995	60,164	62,351	64,537	66,740	68,944	71,166	73,388	75,624	77,863	80,119	82,375						
92	57,222	59,445	61,668	63,909	66,150	68,409	70,666	72,944	75,221	77,515	79,810	82,121	84,434						
94	58,653	60,931	63,211	65,507	67,804	70,120	72,434	74,768	77,102	79,453	81,804	84,175	86,545						
96	60,119	62,455	64,791	67,145	69,500	71,873	74,245	76,637	79,029	81,440	83,850	86,279	88,709						

Unskilled

Skilled Office

Skilled Field/Technical

Professional, Supervisory

City of Washington FY16-17 Pay Plan

Range	1	2	3	4	5	6	7	8	9	10
98	61,544	63,140	64,737	66,334	67,931	69,528	71,125	72,722	74,319	75,916
100	63,082	64,719	66,355	67,992	69,629	71,266	72,903	74,540	76,177	77,814
102	64,659	66,336	68,013	69,690	71,367	73,044	74,721	76,398	78,075	79,752
104	66,276	67,994	69,712	71,430	73,148	74,866	76,584	78,302	80,020	81,738
106	67,933	69,695	71,457	73,219	74,981	76,743	78,505	80,267	82,029	83,791
108	69,631	71,438	73,245	75,052	76,859	78,666	80,473	82,280	84,087	85,894
110	71,372	73,223	75,074	76,925	78,776	80,627	82,478	84,329	86,180	88,031
112	73,156	75,053	76,951	78,848	80,746	82,643	84,540	86,438	88,335	90,232
114	74,984	76,930	78,874	80,818	82,762	84,706	86,650	88,594	90,538	92,482
116	76,859	78,853	80,847	82,841	84,835	86,829	88,823	90,817	92,811	94,805
118	78,780	80,772	82,764	84,756	86,748	88,740	90,732	92,724	94,716	96,708
120	80,750	82,845	84,939	87,034	89,128	91,222	93,316	95,410	97,504	99,598
PT32	13.31	14.09	14.86	15.65	16.43	17.22	18.01	18.82	19.61	

Department Heads

Year-Round Part-Time

PT40	14.75	15.45	16.16	16.86	17.57	18.28	18.99	19.73	20.45	
PT48	18.18	16.81	17.44	18.07	18.71	19.34	19.98	20.62	21.28	21.92
PT50	16.58	17.24	17.88	18.52	19.17	19.83	20.48	21.14	21.81	22.47
PT51	16.86	17.70	16.58	18.05	19.53	20.02	20.51	21.55	22.09	22.64
PT62	17.01	17.66	18.33	18.98	19.65	20.33	21.00	21.68	22.34	23.02
PT54	17.65	17.97	18.65	19.32	20.00	20.68	21.37	22.05	22.74	23.44
PT58	18.30	19.01	19.73	20.45	21.16	21.88	22.60	23.33	24.06	24.80
PT70	21.25	22.05	22.88	23.71	24.54	25.37	26.22	27.07	27.90	28.76
										29.61
										30.47
										31.33
										31.96

Public Works Part-Time Laborers: 1st year - \$9.95 per hour. Returning - \$10.52 per hour. 3rd year or more - \$11.17 per hour.

Bld. Inspector Cert. Add \$5.50 to bty rate for each cert. - CABO, BOCA, Plans Examiner

Range Designations

46 - Custodian/Meter Reader, 50 - Office Assistant, 52 - Customer Service Specialist I, 54 - Customer Service Specialist II, 56 - Laborer I, WTP/STP Laborer, Records Clerk
58 - Laborer II, Administrative Officer, Administrative Assistant, 60 - Public Services Foreman, Senior Customer Service Specialist, 62 - WTP/STP Assistant Operator (Class C/3), Mechanic I,
64 - WTP/STP Operator (Class A/1), Mechanic II, 72 - Accounting Supervisor, Building & Zoning Supervisor, 74 - Customer Service/Human Resources Supervisor,
74 - WTP/STP Supervisor, 80 - Associate Planner, Planning & Development Coordinator, 86 - Accountant, 96 - Deputy Chief of Police, Public Works Manager

PT40 - Part-Time Meter Reader/Custodian, Part-Time Customer Service Specialist, PT48 - Part-Time Cemetery Sexton;
PT51 - Part-Time Dispatcher/Records Clerk, Part-Time Officer/Asset Commander/Commander, PT54 - Part-Time Administrative Assistant;
PT58 - Part-Time Building Inspector, PT70 - Part-Time Accountant

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

301 Walnut St. · Washington, IL 61571

Ph. 309-444-1135 · Fax 309-444-9779

<http://www.washington-illinois.org>

joliphant@ci.washington.il.us

MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: FY 16-17 GIS Contract Authorization
DATE: April 12, 2016

The city has utilized the services of Scott Bradbury with As-Built Mapping, Inc. since 2008. For FY 15-16, \$58,500 was budgeted for Scott to maintain and update all of our GIS mapping and records. Our city staff feels that this has been a great arrangement. As has been mentioned during the budget process, an additional \$10,000 has been proposed to be added to the FY 16-17 contract in order to support further work assisting with a strategic plan and water and sewer mapping. As such, staff requests Council authorization to enter into an agreement for our GIS services for FY 16-17 in the amount of \$68,500.

Attachment

**AGREEMENT BETWEEN THE CITY OF WASHINGTON AND
SCOTT BRADBURY D/B/A AS-BUILT MAPPING FOR THE PROVISION OF
SERVICES RELATED TO UPDATING AND MAINTAINING THE CITY
GEOGRAPHIC INFORMATION SYSTEM**

THIS AGREEMENT is effective the 1st day of May, 2016, by and between the CITY OF WASHINGTON, an Illinois home-rule municipal corporation ("City"), and Scott Bradbury d/b/a As-Built Mapping, Incorporated ("As-Built Mapping").

Background

- A. The City has established a City Geographic Information System ("GIS").
- B. The GIS requires regular maintenance and updating to be fully operational and useful to the City.
- C. The City desires to retain As-Built Mapping to provide services related to maintaining and updating the GIS pursuant to the terms of this Agreement and As-Built Mapping desires to provide such services pursuant to the terms of this Agreement.

Agreement

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1. **Background.** The Background paragraphs set forth above are a material part of, and by this reference are expressly incorporated into, this Agreement
- 2. **As-Built Mapping's Obligations.** As-Built Mapping shall provide the following services to the City in a timely manner, provided, however, that As-Built Mapping shall not provide any services for the City in excess of the maximum amount described in Section 3 below without the written approval of the City Administrator:
 - (a) Regular updates and maintenance to the utility layers of the GIS, including but not limited to the water distribution system, sanitary sewer system and storm water system;
 - (b) Creation of new data layers to be incorporated into the GIS;
 - (c) Obtaining and coordinating data used in the GIS with other units of government, including but not limited to Tazewell County, Illinois;
 - (d) Other services reasonably requested by the City, including but not limited to map creation and digital atlases. Task work Items (a) thru (d) are budgeted at \$35,000.

- (e) Support to the City's Sewer Department for IEPA mandated Capacity, Management, Operation, and Maintenance (CMOM) under Sewer, to include mapping updates of sanitary system, field verification of data, flow monitoring assistance, and other work as needed by the City. This item's task work is budgeted at \$15,000.
- (f) Support to the City's Water Department in helping to construct and support a water model of the City's water distribution system. It is anticipated that this effort will be in conjunction with a third party selected engineering firm for the preparation of the actual model. This item's task work is budgeted at \$12,500.
- (g) Support to the City's Street Department assisting with sign replacement tracking and updating of pavement ratings for logical street segments. This item's task work is budgeted at \$6,000.

3. City's Obligations. In exchange for As-Built Mapping's performance of its obligations, the City shall pay As-Built Mapping at the rate of Forty-Eight Dollars (\$48) per hour worked in the performance of such obligations, up to a maximum of Sixty-Eight Thousand Five Hundred Dollars (\$68,500) during the Term (as defined in Section 6(a) below). As-Built Mapping shall send the City from time to time an invoice evidencing the time spent in performing its obligations under this Agreement. The City hereby agrees to pay As-Built Mapping within thirty (30) days of the invoice date for services properly rendered to the City pursuant to Section 2.

4. Relationship.

- (a) Access. In order to permit As-Built Mapping to perform its obligations under the terms of this Agreement, the City will permit As-Built Mapping to have reasonable access to the City's premises, data, information, records, computers, and other materials necessary to the performance of this Agreement. As-Built Mapping agrees that it will keep confidential and never divulge any knowledge or information not in the public domain which is furnished to it by the City or of which As-Built Mapping becomes aware as a result of access to the City's premises, data, information, records, computers, and other materials. As-Built Mapping agrees that these obligations shall be performed at the City's premises unless granted approval to do such work elsewhere.
- (b) No Other Legal Relationship Created. As-Built Mapping and the City will be and shall act as an independent contractor and not as an agent or partner of, or joint venture with, the other party for any purpose and neither party by virtue of this Agreement shall have any right, power, or authority to act or create any obligation, express or implied, on behalf of the other party.
- (c) Expenses. Except as otherwise provided herein, or as may hereafter be established by an agreement in writing executed by the parties hereto, all expenses incurred by each party in performing its obligations hereunder shall be borne by the party incurring the expense.

5. Representations and Warranties of As-Built Mapping. As-Built Mapping has full power, and authority to enter into, deliver, and perform this Agreement and to consummate the transactions contemplated herein. As-Built Mapping has duly executed and delivered this Agreement, and this Agreement constitutes As-Built Mapping's valid and binding obligation, enforceable against As-Built Mapping in accordance with its terms, except as the same may be limited by bankruptcy, insolvency, reorganization, or other laws affecting the enforcement of creditors' rights generally now or hereafter in effect, and subject to the availability of equitable remedies. The execution, delivery, and performance of this Agreement by As-Built Mapping and the consummation of the transactions contemplated herein, do not and will not (i) require the consent, approval, authorization, order, filing, registration, or qualification of or with any court, governmental authority, or third person, except that which already has been obtained, (ii) conflict with or result in any violation of or default under any provision of any mortgage, indenture, lease, agreement or other instrument, permit, concession, grant, franchise, or license to which As-Built Mapping is a party or (iii) violate any law, ordinance, rule, regulation, judgment, order, or decree applicable to As-Built Mapping.

6. Miscellaneous.

(a) Term. Unless terminated due to default (as set forth in Section 6(g)), the Term of this Agreement shall be one year from May 1, 2016 until April 30, 2017 and may be renewed by the parties by mutual agreement prior to or at the conclusion of the term hereof.

(b) Assignment. This Agreement is binding on the parties hereto and shall not be assignable or transferrable by any party hereto without the consent of the other. Nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any rights or remedies under or by reason of this Agreement.

(c) Binding Effect. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, executors, administrators, successors and assigns.

(d) Amendment and Waiver. This Agreement may be amended or modified at any time and in all respects, or any provision may be waived, by an instrument in writing executed by all parties hereto.

(e) Counterpart Execution. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

(f) Integrated Agreement. This Agreement constitutes the entire agreement between the parties, and there are no agreements, understandings, restrictions, warranties or representations between the parties relating to the subject matter hereof other than those set forth herein or herein provided for, and/or attached.

(g) Default. In the event either the City or As-Built Mapping should fail to perform any covenant or obligation as provided herein, the other party shall provide to the defaulting party thirty (30) days written notice of the default, specifying therein the specific failure to perform. If the default is not cured or corrected within thirty (30) days of the date of delivery of the notice above provided, the non-defaulting party may terminate this

Agreement by serving a Notice of Termination on the other party. From and after delivery of such Notice of Termination, this Agreement, and all future obligations hereunder, except as set forth in Section 6(h), shall terminate and be of no further force and effect.

(h) Preservation of GIS. Upon termination of this Agreement, As-Built Mapping shall take all steps necessary to ensure that the City's GIS is able to be immediately updated and maintained by the City and/or a third party selected by the City.

(i) Notice. The notices hereinabove provided shall be deemed to be delivered when deposited in the United States mail, by certified mail, return receipt requested, postage prepaid, addressed to the party at the respective addresses set forth below, or at such other addresses as the parties may from time to time designate in writing:

As-Built Mapping:

As-Built Mapping
c/o Scott Bradbury

City:

City of Washington
c/o Mayor
301 Walnut Street
Washington, IL 61571

(j) Attorneys' Fees. In the event any action or legal proceeding is commenced to enforce any provision in connection with this Agreement, the prevailing party shall be entitled to recover as part of such action or proceedings, or in a separate action brought for that purpose, reasonable attorneys' fees and court costs as may be fixed by the court.

(k) Indemnification of City. As-Built Mapping shall save and hold the City free, harmless, and indemnified from and against any and all liability, damages, claims, causes of action and responsibility whatsoever on account of any injury to any person or damage to any property arising out of or in any way connected with As-Built mapping's services provided pursuant to, or breach of, this Agreement.

(l) Separability of Provisions. Each provision of this Agreement shall be considered separable; and if, for any reason, any provision or provisions herein are determined to be invalid and contrary to any existing or future law, such invalidity shall not impair the operation of or affect those portions of the Agreement which are valid.

(m) Construction of Agreement. Each party was or had the opportunity to be represented by legal counsel during the negotiation resulting in this Agreement and have their legal counsel review this Agreement. The parties agree that the rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first above written.

CITY OF WASHINGTON

**SCOTT BRADBURY d/b/a
AS-BUILT MAPPING**

By _____
Its Mayor

ATTEST:

City Clerk

RESOLUTION
FOR TEMPORARY CLOSURE
OF A STATE MAINTAINED ROADWAY FOR A PUBLIC EVENT

WHEREAS, the Chamber of Commerce is sponsoring a Festival in the City of Washington, which event constitutes a public purpose; ^{use of signage and}
WHEREAS, this Festival will require ~~the temporary closure of~~ ^{use of signage and} traffic control on Business 24, a state highway in the City of Washington from N. Cummings Ln. to Gillman Ave.;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highway from such public purposes;

NOW, THEREFORE, BE IT RESOLVED by the City of Washington/Chamber of Commerce of the City of Washington that permission to close use signage & traffic control devices, from N. Cummings Ln. to Gillman Ave. as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 8:00am and 12:00am on June 1st, 2nd, 3rd, 4th, & 5th, 2016.

BE IT FURTHER RESOLVED that this closure is for the public purpose of a Festival.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which shall be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the state highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows:

*(To be used when appropriate.)

BE IT FURTHER RESOLVED that the Chamber/City assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the _____, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

Be it further resolved that all debris shall be removed by the Chamber/City prior to reopening the state highway(s).

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the Chamber/City as may be approved by the Illinois Department of Transportation. These items shall be provided and installed by the _____.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic can pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (NOTE: This paragraph is applicable when the RESOLUTION pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED that the _____ hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that the _____ shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this RESOLUTION be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

Adopted by the City Council of the City of Washington this 18th day of April, 2016, A.D.

MUNICIPAL CLERK

Approved by the City Council of the City of Washington this 18th day of April, 2016, A.D.

ATTEST: _____

MUNICIPAL CLERK

MAYOR/VILLAGE PRESIDENT

RESOLUTION NO. _____

Synopsis: Adoption of this resolution will authorize the issuance of a Class H (Festival Garden) Liquor License to the Washington Chamber of Commerce in conjunction with its annual Good Neighbor Days Festival scheduled for June 1st through June 5th, 2016.

**A RESOLUTION AUTHORIZING THE ISSUANCE OF A
CLASS H (Festival Gardens) LIQUOR LICENSE
TO THE WASHINGTON CHAMBER OF COMMERCE**

WHEREAS, the Washington Chamber of Commerce seeks permission to sell, dispense and allow the consumption of alcoholic beverages at a Festival Gardens held in conjunction with the annual Washington Good Neighbor Days Festival scheduled for June 1, 2016 through June 5, 2016, inclusive, and

WHEREAS, the sale and consumption of alcoholic liquor is only permissible upon the issuance of state and local liquor licenses, and

WHEREAS, the Washington Municipal Code provides for the issuance of a Class H license allowing the sale and consumption of alcoholic liquor (beer, wine and wine coolers) at Festival Gardens such as that being proposed by the Washington Chamber of Commerce, and

WHEREAS, the Washington Municipal Code stipulates that the issuance of a Class H license shall only be allowed pursuant to a resolution of the City Council, and

WHEREAS, the Washington City Council is desirous of allowing the issuance of a Class H license in accordance with the above described provisions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WASHINGTON, IL HEREBY RESOLVES AS FOLLOWS:

1. That the Mayor of the City of Washington, IL, pursuant to his authority as Liquor Commissioner, is hereby authorized to issue a Class H Liquor License to the Washington Chamber of Commerce in conjunction with its Annual Good Neighbor Days Festival scheduled for June 1, 2016 through June 5, 2016, inclusive, provided that he is sufficiently satisfied that the license application and the licensee satisfactorily complies with the provisions of the Washington City Code.
2. That the licensed premises shall not exceed a total area of 8,500 square feet including appropriate fencing.
3. That this resolution shall be effective immediately upon its passage and approval.

ADOPTED THIS 18th DAY OF APRIL, 2016.

Gary W. Manier, Mayor

ATTEST: _____
City Clerk



City Council Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator
Date: April 18, 2016
Re: Amendment to the MTCO Franchise Agreement

BACKGROUND

The City entered into a franchise agreement with MTCO Communications in March 2013 for the provision of cable-related needs for the community. One of the terms of the agreement speaks to MTCO's service obligations, specifically making cable service available to every residential dwelling unit within the franchise area. Section 4.1.1 of the agreement states:

"Grantee agrees to install its fiber network throughout the Franchise Area within (3) years of acceptance of this franchise agreement."

The Grantee is MTCO. Due to the November 2013 tornado, MTCO did not complete installation of the fiber network by the March 25, 2016 deadline. MTCO would like a deadline extension to December 31, 2016.

This issue was discussed at the March 21st Finance & Personnel Committee meeting. The Committee took no formal action but the consensus was to bring it before the Committee of the Whole. At the April 11th Committee of the Whole, the Committee indicated their support for City Council consideration.

REQUESTED ACTION

Attached is a resolution authorizing adoption of the first amendment to the franchise agreement. Staff requests a 1st reading.

ATTACHED

1. Resolution & Amendment to Franchise Agreement

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE FIRST AMENDMENT TO
THE FRANCHISE AGREEMENT BETWEEN THE CITY OF WASHINGTON, ILLINOIS
AND MTCO COMMUNICATIONS, INC.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON,
TAZEWELL COUNTY, ILLINOIS, that:

Section 1. The Mayor is hereby authorized to execute the First Amendment to the Franchise Agreement between the City of Washington, Illinois and MTCO Communications, Inc. in substantially the form of the document attached hereto, marked Exhibit "A", and by reference expressly made a part hereof.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval by the City Council.

PASSED AND APPROVED this _____ day of _____, 2016.

AYES _____

NAYS _____

Mayor

ATTEST:

City Clerk

FIRST AMENDMENT TO THE FRANCHISE AGREEMENT BETWEEN THE CITY OF WASHINGTON, ILLINOIS AND MTCO COMMUNICATIONS, INC.

Pursuant to Section 10.6. of the Franchise Agreement between the City of Washington, Illinois and MTCO Communications, Inc., dated the 25th day of March, 2013 ("Agreement"), Section 4.1.1. of the Agreement is hereby amended **from:**

4.1.1. Grantee agrees to install its fiber network throughout the Franchise Area within three (3) years of acceptance of this franchise agreement.

to:

4.1.1. Grantee agrees to complete installation of its fiber network throughout the Franchise Area by December 31, 2016.

IN WITNESS WHEREOF, this First Amendment to the Franchise Agreement between the City of Washington, Illinois and MTCO Communications, Inc. has been executed by the duly authorized representatives of the parties as set forth below, as of the date set forth below:

For the City of Washington:

For MTCO Communications, Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



City Council Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator
Date: April 18, 2016
Re: Proposed Agreements with the Washington Volunteer Fire Department & Rescue Squad

BACKGROUND

For years, the City has contracted with the Washington Volunteer Fire Department & Rescue Squad, Inc. for the provision of fire protection and prevention, ambulance, and emergency services. The most recent agreements expired in Fall 2015. Following months of negotiations, the Fire Department Board approved two agreements in late March 2016. Attorney Braskich summarized this topic during the April 11th Committee of the Whole meeting. The Committee indicated their support for City Council consideration on April 18th.

SUMMARY

One agreement extends fire protection, ambulance, and emergency medical services for a one-year period effective November 1, 2015 through October 31, 2016. Two sections from the previous agreement are not included in the proposed extension. These sections involve procedures for the compensation agreement (Section 4.05) and mediation (4.13).

The second agreement extends compensation paid by the City to the Department for these services for the period November 1, 2015 to October 31, 2016. The total sum is consistent with the most recent agreement: \$150,000 for fire services and \$450,000 for ambulance and emergency medical services.

REQUESTED ACTION

Mayor Manier requests waiving 2nd reading and adopting the ordinances on 1st reading. Doing so would be allow the City to meet a payment by April 30, 2016, per the agreement.

ATTACHED

1. Ordinance & Memorandum of Agreement between the City of Washington and the Washington Volunteer Fire Department and Rescue Squad, Inc.
2. Ordinance & Agreement Establishing Compensation for Fire/Rescue Services & Compensation for Ambulance Service

ORDINANCE NO. _____

Synopsis: The following ordinance would approve and authorize the execution of a Memorandum of Agreement with the Washington Volunteer Fire Department and Rescue Squad, Inc. for fire protection, ambulance and emergency medical services. This agreement extends the previous agreement for a one-year period of time effective November 1, 2015 through October 31, 2016.

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS AND THE WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC., FOR FIRE PROTECTION SERVICES, AMBULANCE AND EMERGENCY MEDICAL SERVICES

WHEREAS, the City of Washington and the Washington Volunteer Fire Department and Rescue Squad, Inc. have been operating under Agreements originally entered into in 1981, which Agreements have been amended and extended on more than one occasion; and

WHEREAS, the parties desire to extend these agreements for a six-month period; and

WHEREAS, all legal requirements, have been met and satisfied pursuant to law:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, ILLINOIS, as follows:

Section 1. That the Memorandum of Agreement between the City of Washington, Tazewell County, Illinois, and **WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC.**, a copy of which is attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, be, and the same is hereby approved.

Section 2. That the Mayor and City Clerk of the City of Washington be, and hereby are, authorized, empowered and directed to enter into and execute said Agreement on behalf of the City of Washington in substantially the form of the document attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, and to make, execute and deliver any and all documents necessary for the effectiveness thereof.

Section 3. That this Ordinance shall be in full force and effect from and after its final passage by the City Council of the City of Washington, Tazewell County, Illinois.

PASSED AND APPROVED in due form of law at a regular meeting of the City Council of the City of Washington, Tazewell County, Illinois, on the _____ day of _____, 2016.

Ayes: _____

Nays: _____

Mayor

ATTEST:

City Clerk

**MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF WASHINGTON, TAZEVELL COUNTY, ILLINOIS
AND
WASHINGTON VOLUNTEER FIRE DEPARTMENT
AND RESCUE SQUAD, INC.
FOR FIRE PROTECTION SERVICES AND FOR THE
AMBULANCE AND EMERGENCY MEDICAL SERVICES**

This Agreement is made this _____ day of _____, 2016, and effective as of the first day of November 2015 by and between the **City of Washington, Tazewell County, Illinois**, an Illinois home rule municipal corporation (hereinafter referred to as the "City") and the **Washington Volunteer Fire Department and Rescue Squad, Inc.**, an Illinois not-for-profit corporation (hereinafter referred to as the "Department").

WHEREAS, the parties entered into an Agreement effective May 1, 2014 through April 30, 2015. The Agreement is attached herein as Exhibit A;

WHEREAS, the parties previously extended the Agreement through October 31, 2015. Attached herein as Exhibit B;

WHEREAS, the City and the Department wish to extend portions of the Agreement for a one-year period; and

THEREFORE, BE IT RESOLVED, THAT THE Agreement between the City and the Department herein referred to as Exhibit A is extended for a one-year period of time effective November 1, 2015 through October 31, 2016, except that Sections 4:05 and 4:13 of the Agreement are not extended.

**CITY OF WASHINGTON, TAZEVELL
COUNTY, ILLINOIS**

**WASHING VOLUNTGEER FIRE
DEPARTMENT AND RESCUE
SQUAD, INC.**

BY: _____

BY: _____

Its _____

Its _____

ATTEST:

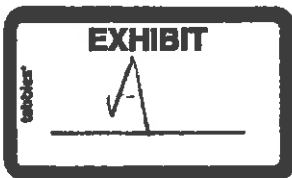
ATTEST:

BY: _____

BY: _____

Its _____

Its _____



**AGREEMENT BETWEEN THE CITY OF WASHINGTON, TAZEWELL COUNTY,
ILLINOIS AND THE WASHINGTON VOLUNTEER FIRE DEPARTMENT AND
RESCUE SQUAD, INC. FOR FIRE PROTECTION SERVICES AND FOR
AMBULANCE AND EMERGENCY MEDICAL SERVICES**

This Agreement ("Agreement") is made this 16th day of March, 2015, and effective as of, the 1st day of May 2014, by and between the **CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS**, an Illinois home rule municipal corporation (hereinafter referred to as the "City") and the **WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC.**, an Illinois not-for-profit corporation (hereinafter referred to as the "Department").

**SECTION 1
RECITALS**

WHEREAS, pursuant to Article VI of the Constitution of the State of Illinois of 1970, the City and Department have the authority to enter into this Agreement for fire protection services and ambulance and emergency medical services; and

WHEREAS, it is in the best interests of the health, safety and welfare of the residents of the City that the relationship between the City and the Department, established more than 125 years ago, continue under a formal written arrangement; and

WHEREAS, the Department provides fire protection services and ambulance and emergency medical services to various units of local government, including, but not limited to, the City, Central Fire Protection District, and Pleasant View Fire Protection District; and

WHEREAS, the City does not maintain its own fire department or rescue squad, and is in need of the services of the Department to provide fire protection and ambulance and emergency medical service to the residents of the City.

NOW, THEREFORE, for and in consideration of the mutual promises herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, the parties hereto covenant, consent, and agree as follows:

**SECTION 2
OBLIGATIONS OF THE DEPARTMENT**

The Department agrees as follows:

2.01. Provision of Services. The Department will provide fire prevention, fire protection, ambulance, and emergency medical services within the corporate limits of the City. Unless agreed to otherwise by the parties, the Department will be the sole provider of said services, and will comply with all applicable state statutes and administrative rules and regulations in the provision thereof.

2.02. Periodic Reports. The Department will submit periodic reports of the Department's activities to the City Council, or to a negotiating committee of the City Council appointed by the Mayor, if such a committee exists. The Department will submit not less than four (4) reports each year, only one of which, the annual report, is required to be in writing.

2.03. Contracts with Fire Protection Districts. The Department will be responsible for negotiating separate contracts for the provision of fire protection services and emergency medical services with and to the Central Fire Protection District and the Pleasant View Fire Protection District. The Department will provide copies of any such written contracts to the City Clerk upon execution.

2.04. Incorporation of Agreement into Contracts. The Department agrees that as an integral part of this Agreement, it will cause each contract entered into with the Central Fire Protection District and the Pleasant View Fire Protection District to incorporate the terms of this Agreement by reference, and expressly make this Agreement a part of those separate contracts. The purpose of this requirement is to ensure that the separate Fire Protection Districts agree to, and accept, the conditions of possible termination of this Agreement, including, but not limited to, the status of legal title to real estate, equipment, and vehicles upon the termination of the Agreement. Furthermore, a purpose of this provision is to ensure that the separate Fire Protection Districts accept the provisions dealing with the separate Fire Protection Districts' obligation to be a party to binding arbitration concerning compensation to the separate Districts for said property.

2.05. Release of Liability in Contracts. The Department shall require, in any contract entered into with the Central Fire Protection District and the Pleasant View Fire Protection District, a provision wherein the separate Fire Protection Districts waive and release any and all claims for damages or liability from and against the City arising out of or in any way connected with the City's termination of this Agreement, where such termination by the City is made in good faith, for just cause, and in conformity with the procedures outlined herein.

2.06. Title to Real Estate and Improvements. Legal title to the real estate and improvements to the Wilmor Road Station, legally described in Exhibit A, and attached hereto and by reference expressly made a part hereof, shall remain with the City. Further, the City retains the sole and absolute right to sell or lease any portion of the real estate not being used by the Department.

2.07. Sole Possession of Real Estate. The Department shall have sole and exclusive use of the Wilmor Road Station building.

2.08. Books and Records. The Department will be responsible for all bookkeeping as to sources of revenue and expenditures including, but not limited to, contracts, investments, donations, and billing and collection of fees for fire and ambulance services. Such funds shall be retained by the Department, but are to be used by the Department only for fire protection service and emergency medical service purposes.

2.09. Fiscal Year of Department. The Department must establish and maintain a fiscal year beginning May 1 and ending April 30 of each year.

2.10. Annual Audit. The Department will cause an independent annual audit to be performed each year. The audit must be commenced within 45 days of the end of the fiscal year. Such audit shall be accomplished by a certified public accounting firm, and the City shall be notified in advance of the name of the firm employed to perform the audit. Copies of the audit shall be filed with the City Clerk and the City Treasurer upon completion of the audit.

2.11. Insurance Coverage. The Department shall provide adequate insurance coverage for all vehicles and equipment owned and used by the Department. The Department will also maintain and provide insurance coverage for liability, and workers compensation when applicable, for all Department employees/members, and include in any such policies a "Good Samaritan Endorsement." The City shall be named as an additional insured on all policies of insurance, and copies thereof shall be deposited with the City within 30 days after the renewal of such policies, or within 30 days after the commencement of any such policies as the case may be.

2.12. Routine Maintenance on Real Estate. The Department shall, at its sole cost and expense, perform and pay for all routine maintenance and repairs to the real estate, buildings, and fixtures at the Wilmor Road Station. For purposes of this paragraph, "routine maintenance" shall mean any one item of maintenance or repair costing \$1,000 or less.

2.13. Maintenance and Repair of Vehicles and Equipment. The Department shall, at its sole cost and expense, maintain and repair all equipment and vehicles in the Department's possession or ownership.

2.14. Independent Contractor. The Department shall at all times operate as an independent contractor and shall not at any time be the agent or employee of the City.

2.15. Subcontracting Prohibited. The Department may not subcontract or sublet the fire and ambulance services contracted for in this Agreement.

2.16. Indemnification of City. The Department shall save and hold the City free, harmless, and indemnified from and against any and all liability, damages, causes, causes of action, and responsibility whatsoever on account of any injury to any person or damage to any property arising out of or in any way connected with the operations of the Department.

SECTION 3 CITY'S OBLIGATIONS

The City agrees as follows:

3.01. Department's Affairs. The City shall not participate in or interfere with the day-to-day operations of the Department, its training programs, or of the election of its officers or directors, except as otherwise specifically allowed by the Department's Bylaws or to ensure compliance with the law.

3.02. Exclusive Provider of Services. Unless agreed to otherwise by the parties, the City will rely on the Department for all fire protection services, all ambulance and emergency medical services, and other emergency life-saving procedures, to the greatest extent permitted by law.

3.03. Major Repairs and Maintenance on Real Estate. The City, at its sole cost and expense, will be responsible for all major maintenance and repairs and all capital improvements to the real estate, buildings, and fixtures at the Wilmor Road Station. For purposes of this paragraph, major maintenance and repairs shall mean any one item of repair or maintenance costing more than \$1,000.00.

3.04. Lease of Station. The City shall lease to the Department the real estate upon which the Wilmor Road Station is located, which real estate is more particularly described in Exhibit A, and by reference expressly made a part hereof, for One Dollar (\$1.00) and other good and valuable consideration for a period of one (1) year from the date hereof. A separate written lease agreement shall be entered into between the City and the Department for the purposes of leasing the Wilmor Road Station building.

3.05. Dispatching Services. The City shall provide dispatching services to the Department as presently provided, or as may be provided in the future.

3.06. Radio Frequency License. The City agrees to allow the Department to hold a Radio Frequency License, in accordance with the FCC Rules and Regulations applicable thereto.

3.07. Annual Compensation for Services. The City shall pay to the Department an annual payment for the Department's fire unit, rescue unit and Fire Chief. The amount of the payment or compensation paid by the City to the Department shall be determined by a separate agreement between the parties. To facilitate the establishment of a compensation agreement for the fire unit, the rescue unit and Fire Chief, the parties shall follow the procedures set forth in paragraph 4.05 of Section 4.

SECTION 4 MUTUAL AGREEMENTS

4.01. Term of Agreement. The initial term of this Agreement shall commence on November 1, 2014, and shall end on April 30, 2015, unless extended as herein provided pursuant to paragraph 4.05 of Section 4.

4.02. Termination of Agreement. Prior to April 30, 2015, this Agreement may be terminated as follows:

(A) If either party defaults or otherwise breaches any of the terms, conditions, or covenants of this Agreement, the other party may terminate this Agreement by delivering to the defaulting party a Notice of Default or Breach. If the breaching or defaulting party does not remedy the breach or default within 30 days of the date of receipt of said notice, the non-defaulting party must deliver a second written notice of its intention to terminate the Agreement, which termination shall be effective 90 days from and after the receipt of the second notice by the defaulting parties.

(B) In the event that the Department breaches any terms, conditions, or covenants of this Agreement, or is in default thereof, which default is determined by the affirmative vote of not less than three-quarters of the corporate authorities of the City to seriously endanger the lives or the property of the residents of the City, the City may terminate this Agreement as follows:

(1) The City shall deliver to the Department written notice of the breach or default. Such notice shall contain an allegation specifying how the breach seriously endangers the lives or property of the residents of the City. The notice shall further state that if the breach or default is not remedied within 30 days of the date of receipt of the notice, the Agreement will be terminated on that date.

(2) Upon the expiration of 30 days from and after the date the notice was delivered to the Department, the City Council, at a regular or special council meeting thereof, may determine whether or not the breach or default has been remedied. If the City Council determines by the affirmative vote of not less than three-quarters of the corporate authorities of the City, that the breach or default has not been remedied and continues to seriously endanger the lives or property of the residents of the City, this Agreement shall be immediately terminated.

4.03. Effect of Termination of Agreement. Upon the termination of this Agreement as hereinabove provided in paragraph 4.02 of this Section 4, the parties agree as follows:

(A) The City shall assume all rights and responsibilities of the Department to provide fire protection services and ambulance and emergency medical services to Central Fire Protection District and Pleasant View Fire Protection District, under the terms of any effective contract in existence at that time between the Department and the respective Fire Protection Districts.

(B) The title to all vehicles and equipment shall automatically revert to, and become the property of the City, and all leases between the City and the Department for fire stations then in existence shall terminate immediately.

(C) The Department agrees to give immediate possession of all equipment and vehicles in the Department's possession to the City, and to sign over all titles and execute any and all other documents necessary to convey full legal title therein to the City.

(D) The City shall indemnify and hold harmless the Department from and against any and all indebtedness due and owing for the Department's prior purchase of said vehicles.

4.04 Attorney Fees for Prevailing Party. In the event of litigation regarding this Agreement, the defaulting or losing party shall pay upon demand the reasonable attorney's fees and court costs (if any) incurred by the prevailing party. Attorneys' fees may include, but are not necessarily limited to, attorney's and paralegal's fees incurred for preparation, negotiation, trial, appellate, or otherwise.

4.05 Procedures for Compensation Agreement. In order to facilitate an agreement as to compensation for the fire unit, the rescue unit and the Fire Chief, for the fiscal year beginning May 1, the following procedures shall be utilized and adhered to by the parties:

(A) The Department shall submit a proposed budget for the fire unit, rescue unit, and Fire Chief, to the City by April 30 of the preceding fiscal year.

(B) The City shall submit a written acceptance, or a written counter proposal, to the proposed budget submitted by the Department on or before November 30 of the preceding fiscal year.

(C) If the City submits a written counter proposal to the proposed budget submitted by the Department, the City and the Department shall attempt to agree upon the amount of the payment or compensation for each unit.

(D) If the City and the Department have not reached an agreement by the first Tuesday after the first Monday in January, the parties agree that the City and Department shall each send its negotiating team to a formal negotiating session at 7:00 p.m. on the first Tuesday after the first Monday in January, at a location within the City to be selected by the City. Not less than 2 business days prior to the time of the negotiating session, each party shall serve on the other a statement of the issues in dispute, and that party's proposed resolution of the issues in dispute. Neither negotiating team may consist of more than three individuals, including attorneys.

(E) Each party shall have the right to call one additional mandatory negotiating session upon 10 days written notice to the other party.

(F) If no agreement is reached by March 15, each party must, on that date, submit to the other party, a comprehensive written settlement proposal.

(G) At any time after having submitted a comprehensive written settlement proposal, either party may demand non-binding mediation as set forth in paragraph 4.13 of Section 4.

(H) At any time after March 15 and prior to April 30 of the year for which the amount of payment or compensation has not been established, either party may unilaterally extend the existing contract for an additional 90 days under and pursuant to the same terms and conditions as then in effect, by submitting a written notice to the other party of the election to extend the existing contract.

4.06. Lines of Communication. The City and the Department agree to establish lines of communication between the two entities in an attempt to avoid misunderstandings. All reasonable requests by the City and the Department for reports, actions, or communications in regard to the operation of the Department, shall be honored by the other party. It is agreed that all such requests must be initiated by and directed to the City Council of the City and the Board of Directors of the Department.

4.07. Maximum Service. It is the goal of the City and the Department to furnish to the residents of the City the maximum fire protection and ambulance and emergency medical services that cooperation and finances will allow.

4.08. Notices. All notices or demands herein required or provided shall be in writing, and shall be considered to be delivered to the party when deposited in the U.S. Mail, postage pre-paid, by certified mail, return receipt requested to the parties at the following addresses, or at such other addresses as the parties shall designate, in writing, from time to time:

To the City:	Mayor 301 Walnut Street Washington, IL 61571
With a copy to:	Washington City Attorney 401 Main Street, Suite 1600 Peoria, IL 61602
To the Department:	200 North Wilmor Road Washington, IL 61571

4.9. Severability. If any of the provisions of this Agreement are declared invalid or to be unenforceable for any reason, the invalidation shall not affect other provisions of this Agreement that can be given effect without the invalid provisions. The provisions of this Agreement are severable.

4.10. Entirety of the Agreement. Except for any agreements between the parties and the Northern Tazewell Fire Protection District and Northern Tazewell Fire and Rescue Squad, or other agreements referenced herein, this is the entire Agreement between the parties, and any prior agreements whether written or oral, are hereby incorporated herein and merged herewith, and are of no further legal force and effect whatsoever.

4.11. Jurisdiction. This Agreement shall be governed by the laws of the State of Illinois. In the event of any litigation involving the terms or provisions of this Agreement, the proper venue for such litigation shall be Tazewell County, Illinois.

4.12. Duplicate Originals. An original and one duplicate original of this Agreement may be executed, and each shall be deemed to be an original for purposes of introduction into evidence in any legal proceeding.

4.13. Mediation Procedures. Notwithstanding anything herein to the contrary, the parties agree that if an agreement, with respect to the compensation to be paid to the Department, is not reached by April 30 of any given year, the parties shall automatically extend the contract for an additional 90-day period on the same terms and conditions then in existence. On May 1 or the first working day thereafter, the parties agree that they shall enter into non-binding mediation and shall follow the process provided for at Section 315/12 of the Illinois Public Labor Relations Act (5 ILCS 315/12). The parties shall not be obligated to comply with any of the other provisions of the Illinois Public Labor Relations Act except those specifically set out in Section 315/12.

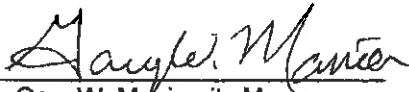
The parties shall work together to obtain a mediator from the Public Employees Mediation Roster, or from another source, with experience in this particular area of the law. The parties shall meet at least once with the mediator prior to June 15 of the year. If the matter is not resolved by July 1, either party may give notice to the other that all existing contracts will be terminated as of July 31, and the termination procedures provided herein at paragraph 4.02 shall be followed.

4.14. Grievance Procedure. A grievance is defined as a dispute or complaint raised by either the Department or the City pertaining to any issue relating to the use of any Fire Department facility by the City. If either party has a grievance, it shall be put in writing and submitted to the Mayor on behalf of the City, or the President of the Board of Directors on behalf of the Department. The written grievance shall describe the dispute or complaint and state what action the other party is requesting be taken to resolve the grievance. Within seven days of receiving a written grievance, the party receiving the grievance shall respond to said grievance in writing in a like manner.

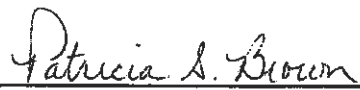
4.15. Headings and Captions. Captions shall have no impact or meaning as to the terms of this instrument. Singular and plural and masculine, feminine, and neuter shall be interchangeable as required or permitted in the context of this instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date and year first above written.

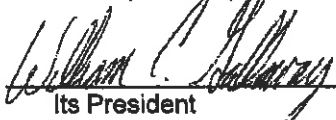
CITY OF WASHINGTON,
an Illinois home-rule municipal
corporation

By 
Gary W. Manier, its Mayor

ATTEST:


Patricia S. Brown
City Clerk

**WASHINGTON VOLUNTEER
FIRE DEPARTMENT AND
RESCUE SQUAD, INC.,** an
Illinois not-for-profit corporation

By 
Its President

ATTEST:


Regina D. Slomkowski
Secretary

EXHIBIT B

**MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS
AND
WASHINGTON VOLUNTEER FIRE DEPARTMENT
AND RESCUE SQUAD, INC.
FOR FIRE PROTECTION SERVICES AND FOR THE
AMBULANCE AND EMERGENCY MEDICAL SERVICES**

THIS AGREEMENT is made this 15th day of June, 2015 and effective as of the first day of May, 2015 by and between the **City of Washington, Tazewell County, Illinois**, an Illinois home rule municipal corporation (hereinafter referred to as the "City"), and the **Washington Volunteer Fire Department and Rescue Squad, Inc.**, an Illinois not-for-profit corporation (hereinafter referred to as the "Department").

WHEREAS, the parties entered into an Agreement and Compensation Agreement dated March 16, 2014 and effective as of May 1, 2014. The Agreements are attached herein as Exhibit A;

WHEREAS, the City and the Department wish to extend these Agreements for a six-month period; and

THEREFORE, BE IT RESOLVED, that the Agreements between the City and the Department herein referred to as Exhibit A are extended for a six-month period of time effective May 1, 2015 through October 31, 2015.

**CITY OF WASHINGTON, TAZEWELL
COUNTY, ILLINOIS**

BY: *Larry W. Manier*
Its Mayor

ATTEST:

BY: *Patricia S. Brown*
Its City Clerk

**WASHINGTON VOLUNTEER FIRE
DEPARTMENT AND RESCUE
SQUAD, INC.**

BY: *William C. Kelly*
Its President

ATTEST:

BY: *Regina D. Slomiga*
Its Secretary

ORDINANCE NO. _____

Synopsis: The following ordinance would approve and authorize the execution of an agreement between the City of Washington and the Washington Volunteer Fire Department regarding compensation for the provision of fire and ambulance services for a period of November 1, 2015 to October 31, 2016. The total amount of compensation payable by the City of Washington to the Washington Volunteer Fire Department is \$600,000.

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS AND THE WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC. ESTABLISHING COMPENSATION FOR FIRE/RESCUE SERVICE AND COMPENSATION FOR AMBULANCE SERVICE FOR THE PERIOD BEGINNING NOVEMBER 1, 2015, AND ENDING OCTOBER 31, 2016.

WHEREAS, the City of Washington and the Washington Volunteer Fire Department and Rescue Squad, Inc., have entered into an Agreement for the provision of fire protection and emergency medical services; and

WHEREAS, the parties desire to establish the compensation to be paid from the City of Washington to The Washington Volunteer Fire Department and Rescue Squad, Inc. for the provision of said services for a period of one (1) year, beginning, November 1, 2015; and

WHEREAS, all legal requirements, have been met and satisfied pursuant to law:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, ILLINOIS, as follows:

Section 1. That the Agreement between the City of Washington, Tazewell County, Illinois, and **WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC.**, a copy of which is attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, be, and the same is hereby approved.

Section 2. That the Mayor and City Clerk of the City of Washington be, and hereby are authorized, empowered and directed to enter into and execute said Agreement on behalf of the City of Washington in substantially the form of the document attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, and to make, execute and deliver any and all documents necessary for the effectiveness thereof.

Section 3. That this Ordinance shall be in full force and effect from and after its final passage by the City Council of the City of Washington, Tazewell County, Illinois.

PASSED AND APPROVED in due form of law at a regular meeting of the City Council of the City of Washington, Tazewell County, Illinois, on the _____ day of _____, 2016.

Ayes: _____

Nays: _____

Mayor

ATTEST:

City Clerk

**AGREEMENT ESTABLISHING COMPENSATION
FOR FIRE/RESCUE SERVICE AND
COMPENSATION FOR AMBULANCE SERVICE FOR THE PERIOD BEGINNING
NOVEMBER 1, 2015 – OCTOBER 31, 2016**

THIS COMPENSATION AGREEMENT is made this _____ day of _____, 2016, by and between the **CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS**, an Illinois municipal corporation (the "City"), and the **WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC.**, an Illinois not-for-profit corporation (the "Department").

WHEREAS, the City and the Department have extended through October 31, 2016 their Agreement for the provision of the protection, fire prevention, ambulance, and emergency services; and

WHEREAS, the parties have met and mutually agreed upon the compensation to be paid by the City to the Department for fire protection, fire prevention, ambulance, and emergency medical services for the fiscal year, commencing on November 1, 2015, and ending October 31, 2016:

NOW, THEREFORE, the parties hereto **COVENANT, CONSENT, and AGREE** as follows:

I. CONTRACT PERIOD: November 1, 2015 through October 31, 2016

1.01. The City shall pay to the Department, as and for fire protection and fire prevention services for the period beginning November 1, 2015, and ending April 30, 2016, the total sum of \$150,000.00, which total sum shall be paid as follows:

- (a) The sum of \$75,000.00 on or before April 30, 2016.
- (b) The sum of \$75,000.00 on or before October 31, 2016.

1.02. The City shall pay to the Department, as and for ambulance, and emergency medical services, and for a portion of the salary and benefits for a fire chief for the period beginning November 1, 2015, and ending October 31, 2016, the base sum of \$450,000.00, which base sum shall be paid as follows:

- (a) The sum of \$225,000.00 on or before April 30, 2016.
- (b) The sum of \$225,000.00 on or before October 31, 2016.

II. MISCELLANEOUS PROVISIONS

2.01. The Department shall continue to provide the City with full-time, on-duty ambulance service under the terms of the Agreement between the parties.

2.02. That all of the hereinabove-referred to payments shall be paid by the City to the Department at the following address:

Washington Volunteer Fire Department and Rescue Squad, Inc.
200 North Wilmor Road
Washington IL 61571

2.03. The parties acknowledge that except as provided in Section I above, no agreement for compensation to be paid for ambulance service, and no agreement for compensation to be paid for fire/rescue services, has been reached for any period beginning after October 31, 2016, and the parties may negotiate the issue of compensation to be paid for each such service (fire/rescue and ambulance) for any future periods prior thereto.

IN WITNESS WHEREOF, the parties hereto have executed this Compensation Agreement on the date and year first above written.

**CITY OF WASHINGTON, TAZEWELL
COUNTY, ILLINOIS**

**WASHING VOLUNTGEER FIRE
DEPARTMENT AND RESCUE
SQUAD, INC.**

BY: _____
Its _____

BY: _____
Its _____

ATTEST:

ATTEST:

BY: _____
Its _____

BY: _____
Its _____

ORDINANCE NO. _____

Synopsis: Adoption of this ordinance would allow on premise consumption liquor license holders to discount any drink of alcoholic liquor during the specified time period of 3:00 p.m. until 6:00 p.m. Monday through Friday. This amendment reflects the July 2015 changes to the IL Liquor Control Act that reinstated previously banned happy hours with the exception of narrowing the time frame in which happy hours can occur. The City's Liquor Commission has made a recommendation for approval.

**AN ORDINANCE AMENDING CHAPTER 112 ALCOHOLIC BEVERAGES OF THE
CITY OF WASHINGTON CODE OF ORDINANCES BY AMENDING §112.11
ENTITLED "HAPPY HOURS PROHIBITED" AND ADDING §112.11A ENTITLED
"PERMITTED HAPPY HOURS AND MEAL PACKAGES, PARTY PACKAGES, AND
ENTERTAINMENT PACKAGES"**

WHEREAS, the City of Washington is a home rule government pursuant to the 1970 Illinois Constitution, Article VII, Section 6(a); and

WHEREAS, pursuant to its home rule power, the City of Washington may exercise any power and perform any function relating to its government and affairs including the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the City Council of the City of Washington hereby finds that it is in the best interest of the public health, safety and welfare to allow happy hours within a specified time period.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON:

Section 1. That § 112.11 of the City of Washington Code of Ordinances entitled "Happy Hours Prohibited" is amended by deleting §112.11 in its entirety and by substituting the following as § 112.11:

"§ 112.11 PROHIBITED HAPPY HOURS"

(A) No retail licensee or employee or agent of such licensee shall:

- (1) Sell more than one drink of alcoholic liquor for the price of one drink of alcoholic liquor;
- (2) Sell, offer to sell or serve to any person an unlimited number of drinks of alcoholic liquor during any set period of time for a fixed price, except at private functions not open to the general public or as provided in §112.11A;
- (3) Increase the volume of alcoholic liquor contained in a drink, or the size of a drink of alcoholic liquor, without increasing proportionately the price regularly charged for the drink on that day;
- (4) Encourage or permit, on the licensed premises, any game or contest which involves drinking alcoholic liquor or the awarding of drinks of alcoholic liquor as prizes for such game or contest on the licensed premises; or
- (5) Advertise or promote in any way, whether on or off the licensed premises, any of the practices prohibited under divisions (1) through (5) of this division (B).

- (B) A violation of this section shall be grounds for suspension or revocation of the retailer's license as provided in this chapter."

Section 2. That Chapter 112 of the Washington Municipal Code of Ordinances be amended by adding a new section 112.11A entitled "Permitted Happy Hours and Meal Packages, Party Packages, and Entertainment Packages," which shall read as follows:

"§112.11A PERMITTED HAPPY HOURS AND MEAL PACKAGES, PARTY PACKAGES, AND ENTERTAINMENT PACKAGES

- (A) As used in this Section:

"Dedicated event space" means a room or rooms or other clearly delineated space within a retail licensee's premises that is reserved for the exclusive use of party package invitees during the entirety of a party package. Furniture, stanchions and ropes, or other room dividers may be used to clearly delineate a dedicated event space.

"Meal package" means a food and beverage package, which may or may not include entertainment, where the service of alcoholic liquor is an accompaniment to the food, including, but not limited to, a meal, tour, tasting, or any combination thereof for a fixed price by a retail licensee or any other licensee operating within a sports facility, restaurant, winery, brewery, or distillery.

"Party package" means a private party, function, or event for a specific social or business occasion, either arranged by invitation or reservation for a defined number of individuals, that is not open to the general public and where attendees are served both food and alcohol for a fixed price in a dedicated event space.

- (B) A retail licensee may:

- (1) offer free food or entertainment at any time;
- (2) include drinks of alcoholic liquor as part of a meal package;
- (3) sell or offer for sale a party package only if the retail licensee:
 - (a) offers food in the dedicated event space;
 - (b) limits the party package to no more than 3 hours;
 - (c) distributes wristbands, lanyards, shirts, or any other such wearable items to identify party package attendees so the attendees may be granted access to the dedicated event space; and
 - (d) excludes individuals not participating in the party package from the dedicated event space;
- (4) include drinks of alcoholic liquor as part of a hotel package;
- (5) negotiate drinks of alcoholic liquor as part of a hotel package;
- (6) provide room service to persons renting rooms at a hotel;
- (7) sell pitchers (or the equivalent, including, but not limited to, buckets of bottled

beer), carafes, or bottles of alcoholic liquor which are customarily sold in such manner, or sell bottles of spirits;

- (8) advertise events permitted under this Section;
- (9) include drinks of alcoholic liquor as part of an entertainment package where the licensee is separately licensed by a municipal ordinance that (A) restricts dates of operation to dates during which there is an event at an adjacent stadium, (B) restricts hours of serving alcoholic liquor to 2 hours before the event and one hour after the event, (C) restricts alcoholic liquor sales to beer and wine, (D) requires tickets for admission to the establishment, and (E) prohibits sale of admission tickets on the day of an event and permits the sale of admission tickets for single events only; and
- (10) discount any drink of alcoholic liquor during a specified time period only if:
 - (a) the price of the drink of alcoholic liquor is not changed during the time that it is discounted;
 - (b) the period of time during which any drink of alcoholic liquor is discounted is between the hours of 3:00 p.m. and 6:00 p.m. Monday through Friday only; and
 - (c) notice of the discount of the drink of alcoholic liquor during a specified time is posted on the licensed premises or on the licensee's publicly available website at least 7 days prior to the specified time.

(C) A violation of this Section shall be grounds for suspension or revocation of the retailer's license as provided by this chapter.”

Section 3. This Ordinance shall otherwise be in full force and effect from and after its passage and approval and publication as required by law.

Section 4. Any Section or provision of this Ordinance that is construed to be invalid or void shall not affect the remaining sections or provisions, which shall remain in full force and effect thereafter.

PASSED AND APPROVED THIS _____ day of _____, 2016.

AYES: _____

NAYS: _____

MAYOR

ATTEST:

CITY CLERK



City Council Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator
Date: April 18, 2016
Re: Washington Chamber of Commerce Annual Work Agreement

BACKGROUND

The City has an agreement with the Washington Chamber of Commerce that expires on April 30, 2016. This agreement calls on the Chamber to maintain programs and activities designed to promote, attract and inform visitors to Washington. In exchange, the City provided compensation totaling \$25,400.

Chamber Executive Director Chevie Ruder attended the April 11th Committee of the Whole meeting to review a summary report on the current fiscal year and the Chamber's proposed Work Agreement for the 2016-2017 fiscal year. This agreement closely mirrors the current agreement. The Chamber proposes the same City contribution as the current agreement, which is \$25,400.

REQUESTED ACTION

Staff requests 1st Reading on the 2016/2017 Work Agreement

ATTACHED

1. Proposed 2016-2017 Work Agreement

ORDINANCE NO. _____

Synopsis: The following ordinance will approve an agreement between the City of Washington, IL and the Washington Chamber of Commerce regarding tourism and economic development services for a one-year period ending on April 30, 2017. Among other things, the agreement provides for the payment of \$25,400 to the Washington Chamber of Commerce for services rendered.

**AN ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK
OF THE CITY OF WASHINGTON, TAZEWEILL COUNTY, ILLINOIS, TO
ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WASHINGTON
AND THE WASHINGTON CHAMBER OF COMMERCE FOR THE
PROVISION OF TOURISM AND ECONOMIC DEVELOPMENT SERVICES**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON,
TAZEWEILL COUNTY, ILLINOIS, as follows:**

Section 1. That the agreement between the City of Washington and the Washington Chamber of Commerce for the provision of tourism and economic development services, a copy of which is attached hereto as Exhibit 1, and by reference expressly made a part hereof, be, and the same is hereby approved.

Section 2. That the Mayor and the City Clerk of the City of Washington be, and hereby are, authorized, empowered, and directed, pursuant to the City's home rule powers, to enter into and execute said Agreement on behalf of the City of Washington in substantially the form of the document attached hereto as Exhibit 1, and by reference expressly made a part hereof, and to make, execute, and deliver any and all documents necessary for the effectiveness thereof.

Section 3. That this ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

Section 4. That all ordinances or parts thereof in conflict herewith are hereby expressly repealed.

PASSED AND APPROVED this _____ day of _____, 2016.

AYES: _____

NAYS: _____

Mayor

ATTEST:

City Clerk

EXHIBIT 1

Washington Chamber of Commerce Annual Work Agreement with The City of Washington, IL

May 1, 2016-April 30, 2017

"Working Together to Build a Better Washington"



WASHINGTON
CHAMBER OF COMMERCE



Washington Chamber of Commerce
114 Washington Square
Washington, IL 61571

p: (309) 444-9921
f: (309) 444-9225
e: info@washingtoncoc.com

Washington Chamber of Commerce Annual Work Agreement

May 1, 2016—April 30, 2017

Submitted to the CITY OF WASHINGTON, IL

Prepared by WASHINGTON CHAMBER OF COMMERCE (WCOC)

This agreement is presented to the City of Washington (the City) on behalf of the Washington Chamber of Commerce (WCOC). It lays forth the guidelines and requirements of the WCOC in order to receive compensation from the city.

The Chamber will focus on maintaining programs and activities designed to promote, attract and inform visitors to Washington, Illinois. It will also develop, implement and maintain programs and activities designed to promote and attract economic development in and around the City of Washington. The following pages will outline how the chamber expects to accomplish this goal from May 1, 2016 until April 30, 2017.

In return the Chamber will be provided reimbursement for the proposed services from the City of Washington. The proposed compensation is outlined in section III of this agreement.

If the City has any questions about this agreement, please contact Chevie Ruder, Executive Director at (309) 444-9921 or info@washingtoncoc.com.

Section I. Economic Development

Develop, implement and maintain programs and activities designed to promote and attract economic development in and around the City of Washington.

A. BUSINESS RETENTION AND EXPANSION

The Board of Directors, Ambassadors and Staff will survey the local business community for concerns, recommendations and opportunities related to the Chamber. The Chamber will identify businesses that have a desire or need to expand. The Chamber will also routinely check in with businesses in the community about how the City and Chamber can better serve the businesses in the community.

Our success with business expansion will be measured by:

- **Continue to maintain a minimum of 90% retention rate of Chamber Members from year to year (2015 retention rate was 92.5%)**
- **Attend Business Retention visits with Jon Oliphant throughout the year**
- **Work to share information from these visits with City Staff and include them on visits when necessary and able.**

B. ADDRESS THE GENERAL BUSINESS CLIMATE

The Washington Chamber of Commerce recognizes the need in the City for the business community to communicate regularly with local and state governments about issues relating to the success and profitability of their enterprise. The Chamber remains committed to improving the City's business climate not only for Chamber members but for any business that chooses to locate and operate in and around the City of Washington. The Chamber strongly believes that this partnership is crucial to the success of the Chamber in its efforts and ultimately is in the best interest of the citizens of Washington.

C. NEW BUSINESS DEVELOPMENT

The Chamber will continue to be a "Welcome Station" for any parties wishing to do business in the City by providing information and initial contact. The Chamber will keep current city maps and Economic Development literature including information on Small Business Loans available. The Chamber's Leadership Academy class project will include a written paper which will include suggestions and options to explore in regards to new businesses to attract and invite to Washington.

Our success with new business development will be measured by:

- **Continue to work with the City and Chamber Economic Development Committee to formulate a mission statement and 10 year plan for the EDC committee to attract new business to Washington**
- **Create an EDC Informational packet that can be given to our target list**
- **Lead the "Welcome to Washington" sub-committee in welcoming new businesses to Washington and establishing a line of communication between the business and the City and Chamber**
- **Distribute 20 potential residents' packets**
- **Update City Maps**

D. RETAIL SALES CAMPAIGNS

The Chamber will continue to evaluate, develop and promote periodic retail sales campaigns such as “Visit. Shop. Eat. Washington” and Washington Gift Certificates. Such campaigns will continue to be targeted at keeping sales dollars in the City of Washington and toward attracting consumers from outside of the Washington area. The campaigns will encompass citywide promotions, but may also include assistance with neighborhood or localized business communities. Such campaigns will generally be conducted during opportune periods of the year.

Our success with the retail sales campaign will be measured by:

- **Sell \$ 26,000 in Washington Gift Certificates. This will generate tax dollars for Washington.**

E. COMMITTEE MEETINGS

The Chamber will, where appropriate, organize, promote, conduct and/or facilitate committee meetings that will serve as a forum to discuss and inform citizens and business operators of critical issues.

Our success with committee meetings will be measured by:

- **Hosting a minimum of 4 Economic Development Meetings each year**

F. CITY BEAUTIFICATION PROJECT

When possible, the chamber’s Beautification Committee will coordinate and help fund projects to beautify the City of Washington. Such projects include: the Welcome to Washington signs, landscaping of the welcome signs, square furnishings and banners. The chamber will also help to coordinate a Take Pride in Washington Day which will help to clean up the city thoroughfares and park areas once a year.

Our success with the city beautification project will be measured by:

- **Maintaining the Welcome to Washington signs at the entrance of town**
- **Assisting with flower planting in the spring and Christmas decorations in the winter on Washington Square**
- **Working with the city to secure bike racks for the square.**

G. VISIBLE OFFICE

The Chamber will provide a readily visible and accessible office and resource center open to the public with normal business hours of 8:30 am to 4:30 pm, Monday through Friday. The offices will include signage that clearly indicates the Chamber of Commerce and Economic Development Office. Chamber staff will be available during office hours to field requests and to provide information to current and potential businesses, with the exception of special events.

Section II. Tourism

Implement and maintain programs and activities designed to promote, attract and inform visitors to Washington and Central Illinois.

A. GOOD NEIGHBOR DAYS

The Chamber will host the 2016 Good Neighbor Days June 1-5, 2016. The 2016 Festival will incorporate recommendations and decisions made by the Festival Committee in consideration of increasing exposure and attendance at the Festival and to the City of Washington. Primary attractions planned for the 2016 Festival include:

- | | |
|---------------------|--|
| Wednesday, June 1 – | Carnival, Community Night, Washington High School Jazz Band, Non-Profit Organizations, Main Stage Concert, Good Neighbor Award Ceremony, and Community Dinner. |
| Thursday, June 2 – | Christian Concerts, Food Concessions, Carnival, and Teen Night. |
| Friday, June 3 – | Carnival, Food Concessions, Merchant's Displays, Fireworks, Main Stage Band, Live Remote by The Wolf, Toddler Town, Crafters, White Tiger Discovery, Senior Day and Special Kids Day. |
| Saturday, June 4 – | Pancake Breakfast, Food Concessions, Carnival, Family Bike Ride, Kiddie Tractor Pull, Merchant's Displays, Pie Eating Contest, Children's Events, Main Stage Band, Kidz Got Talent, Crafters, 5K Run, and Co-Ed Kitten Ball Tournament |
| Sunday, June 5– | Dax Locke Foundation Day and Carnival |

**Subject to change.*

Marketing the Good Neighbor Days plays an important part in marketing Washington as a tourism destination. The 2016 Good Neighbor Days Marketing Plan includes radio spots and live remotes, as well as print advertising in the Washington Courier and Washington Times-Reporter. There will also be a strong social media component in the 2016 marketing plan.

The Chamber takes full responsibility for administering the Festival. This is accomplished through an organization of volunteers, staff, ambassadors and board members who chair events and volunteer at the festival. The Chamber provides financing, clerical support, resources, recommendations and assistance in organizing, scheduling, promoting and implementing the Festival. The development of a permanent festival organizational structure that will provide training and continuity for volunteers, promotion and development of greater community involvement and volunteerism in the festival and in the City of Washington has been accomplished. Establishment of a permanent site for the festival is still a primary goal for the chamber. The festival serves as an opportunity to "showcase" Washington to surrounding communities, thus fostering an avenue to promote economic development.

Our Good Neighbor Days success will be measured by:

- **\$85,000.00 in Revenue for Good Neighbor Days**
- **250 people in attendance at Community Night Dinner**
- **500 Participants in all Good Neighbor Days Events**
- **Collect 100 response cards**

B. Tourism Promotion

The Chamber will promote the City of Washington, its merchants and citizens by publishing articles and contracting advertisement in local publications. Included are special tabloids published by local newspapers specifically dedicated to the Washington Day Banquet and Good Neighbor Days. The "Visit. Shop. Eat." campaign will continue to promote the business community as not only a place to shop, but as a place that has something for everyone. The campaign will encourage patronage of not only retail businesses in Washington, but also to promote the business community by encouraging patronage of all Washington businesses. The Chamber will also continue its gift certificate program, news releases and Internet sites. The Tourism and Marketing Committee will maintain and distribute promotional literature for the Washington area highlighting services, events, maps, points of interest, entertainment and dining. The Chamber will continue to maintain a website and email link for inquiries and promotion of activities and local services.

Our success in Tourism will be measured by:

- **4 tabloid articles**
- **2 print advertisements**
- **30 Stories promoting local businesses**
- **Distribute 75 Welcome to Washington Packets**
- **Increase weekly e-blast list to 2,300 recipients**

C. Additional Events

The chamber will strive to ensure these events such as Washington Art Festival and Summer Small Business Saturday continue to show case opportunity for Washington, in hopes that those who attend the events, became regular customers of Washington after experiencing Washington through one of the events.

Our success in additional events will be measured by:

- **Assisting the Washington Park District with the Washington Arts Festival**
- **A Summer Small Business Saturday**

Section III. Compensation

In return of the proposed services listed above, the Chamber will be provided reimbursement for the proposed services from the City of Washington.

A. PROPOSED COMPENSATION

Recognizing the value, synergy and advantages of a strong working relationship between the City of Washington and the Washington Chamber of Commerce, the preceding schedule of work and services are proposed to be provided by the Washington Chamber of Commerce (Chamber) to the City of Washington (City) in return for just compensation. The Chamber has evaluated costs associated with implementation of the proposal, has considered the direct and indirect value of the projects and services to be provided, and is proposing \$25,400.00 in compensation.

B. SCHEDULE OF PAYMENT

Reimbursement for the proposed schedule of work would be as mutually and contractually agreed upon by the City and Chamber. Compensation would also require that the primary intentions of the Chamber as outlined in the schedule of work has been carried out and completed, allowing for changing conditions such as unanticipated changes in staff, economic conditions, and arising opportunities or developments that are determined to require significant and immediate attention. Progress against the schedule will be reported to the City on a quarterly basis. Such reports will include fair warning or explanation where possible for items that may not be completed as anticipated. The City may call upon the chamber for additional information if necessary.

C. TERM OF CONTRACT

The Chamber proposes a contract term of one year at which time it will be revisited for appropriateness for both parties. The schedule of work would be resubmitted annually to allow adjustment as necessary to address evolving situations and changing economic climates.

MEMORANDUM

TO: The Honorable Mayor Gary W. Manier & Members of the Washington City Council

FROM: Chief of Police Donald J. Volk

DATE: April 11th, 2016

RE: **Intergovernmental Agreement – City of Washington & Washington
Community High School District # 308**

Please find enclosed in your City Council packets for your review and deliberation a City of Washington Ordinance regarding the intergovernmental agreement between the City of Washington and the Washington Community High School District # 308.

We have elected to renew this agreement on an annual basis rather than having a multi-year agreement. Additionally, we have worked out a funding strategy that will share the costs at 75 % for Washington Community High School District # 308 and 25 % for the City of Washington. We have been able to achieve our 75% / 25% funding objective this year.

Accordingly, I am respectfully requesting & recommending that you review and approve the attached ordinance as drafted.

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE EXECUTION OF AN
INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF
WASHINGTON, ILLINOIS AND WASHINGTON COMMUNITY HIGH
SCHOOL DISTRICT # 308**

WHEREAS, the City of Washington and Washington Community High School District # 308 desire to establish and continue a SCHOOL RESOURCE OFFICER (S.R.O.) Program; and

WHEREAS, the S.R.O. Program will place one (1) Washington Police Officer into Washington Community High School; and

WHEREAS, the terms associated with establishing this Program have been incorporated into an intergovernmental agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, as follows;

Section 1. That the Intergovernmental Agreement, a copy of which is attached hereto as Exhibit "A" and by reference expressly made a part hereof be, and the same hereby is, approved.

Section 2. That the Mayor and City Clerk of the City of Washington be, and hereby are, authorized, empowered, and directed to enter into and execute an Intergovernmental Agreement on behalf of the City of Washington in substantially the form of the document attached hereto, marked Exhibit "A," and by reference expressly made a part hereof, and to execute and deliver any and all documents necessary for the effectiveness thereof.

PASSED AND APPROVED this ____ day of _____, 2016.

AYES: _____

NAYS: _____

Mayor

ATTEST:

City Clerk

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF WASHINGTON, TAZEWELL
COUNTY, ILLINOIS AND THE
WASHINGTON COMMUNITY HIGH SCHOOL DISTRICT # 308
TO PROVIDE FOR A SCHOOL RESOURCE OFFICER**

THIS AGREEMENT is made and entered into between the CITY OF WASHINGTON, an Illinois municipal corporation ("WASHINGTON") and WASHINGTON COMMUNITY HIGH SCHOOL DISTRICT # 308 ("HIGH SCHOOL DISTRICT") this _____ day of _____, 2016.

WHEREAS, WASHINGTON and the HIGH SCHOOL desire to establish a School Resource Officer Program which will permit the Washington Police Department to work directly within HIGH SCHOOL in conjunction with school officials and personnel; and

WHEREAS, the purpose of the School Resource Officer Program is to enhance positive relationships among members of the Washington Police Department and the HIGH SCHOOL personnel, students, parents, and other related service agencies in order to promote a safe and secure educational environment within the HIGH SCHOOL; and

WHEREAS, WASHINGTON and the HIGH SCHOOL are units of local government within the meaning of Section 10, Article VII, of the Illinois Constitution, 1970; and

WHEREAS, WASHINGTON and the HIGH SCHOOL are authorized to contract between each other to obtain and share services or exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance.

NOW, THEREFORE, in consideration of mutual promises contained in this agreement, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, WASHINGTON and the HIGH SCHOOL agree as follows:

1. **SCHOOL RESOURCE OFFICER.**

WASHINGTON, through its Police Department, shall provide to the HIGH SCHOOL one (1) Washington Police Officer who will be designated as the School Resource Officer. The purpose, responsibilities, functions, guidelines, and general operating procedure for the School Resource Officer shall be generally as recited in the Job Description & General Order 2005-19 of the Washington Police Department, a copy of which is attached hereto as Exhibit "A", and incorporated in this agreement as though fully set forth. The Job Description & General Order 2005-19 may be modified, amended, or otherwise changed by WASHINGTON from time to time, as deemed necessary and expedient by WASHINGTON and its Police Department, in their sole and exclusive discretion.

2. FINANCIAL OBLIGATION FOR HIGH SCHOOL.

Although the School Resource Officer will be a full-time employee of the Washington Police Department, receiving the usual and customary benefits and salary, as solely determined and designated by WASHINGTON, the HIGH SCHOOL, in a cooperative effort to fund the School Resource Officer Program, shall pay to WASHINGTON for the Fiscal Year beginning May 1st, 2016 and ending April 30th, 2017 the sum of Seventy - Three Thousand Two Hundred and Ninety - Five Dollars (\$73,295.00) toward the School Resource Officer's base salary and fringe benefits.

Payments under the terms of this paragraph will be made as follows:

- a. The sum of Thirty –Six Thousand Six Hundred and Forty-Seven Dollars and 50 cents (\$36,647.50) on or before August 1st, 2016; and
- b. The sum of Thirty –Six Thousand Six Hundred and Forty- Seven Dollars and 50 cents (\$36,647.50) on or before December 1st, 2016.

3. TRAINING AND DEVELOPMENT OF SCHOOL RESOURCE OFFICER.

WASHINGTON and the HIGH SCHOOL realize and agree to the need for training and development of the School Resource Officer. It is agreed that the School Resource Officer may annually attend the *State of Illinois School Resource Officer Training Conference* and the *National School Resource Officer Training Conference*. WASHINGTON and the HIGH SCHOOL agree that they will share equally (50/50) all costs associated with the attendance of the *National School Resource Officer Training Conference*, and that WASHINGTON will pay all of the costs associated with the attendance of the *State of Illinois School Resource Officer Training Conference*. The parties expect, anticipate, and agree that the costs associated with the attendance of both annual training conferences will include, but necessarily be limited to, tuition, registration fees, travel expenses to and from the conferences, transportation expenses while attending the conferences, lodging while attending the conferences, meals while attending the conferences, and books.

4. INDEMNIFICATION.

WASHINGTON shall save and hold the HIGH SCHOOL free, harmless and indemnified from and against any and all claims brought by any School Resource Officer arising out of or related to the employment of the School Resource Officer including, but not limited to, suits or administrative actions alleging discrimination, civil rights violations; noncompliance with employment statutes; worker's compensation claims; federal and state tax withholding claims; and over-time reimbursement claims. The parties acknowledge that it is the intent of this Agreement that the School Resource Officer be and remain an employee of WASHINGTON.

5. TERM OF AGREEMENT.

This agreement shall remain in full force and effect from and after May 1st, 2016 and until April 30th, 2017. This Agreement shall automatically renew upon the same terms and conditions as are applicable during the original term unless terminated as provided for in paragraph 7 of this

agreement. It is the intent of the parties hereto that this agreement will be renegotiated prior to April 30th, 2017.

6. **ADMENDMENT.**

This agreement may be amended pursuant to written agreement of WASHINGTON and HIGH SCHOOL. All amendments to this agreement must be made in writing and signed by the authorized representatives of WASHINGTON and the HIGH SCHOOL. The HIGH SCHOOL hereby designates the Superintendent of Schools as its authorized representative for purposes of this paragraph. WASHINGTON hereby designates the Chief of Police of the Washington Police Department as its authorized representative for purposes of this paragraph.

7. **TERMINATION.**

This agreement may be terminated by WASHINGTON or the HIGH SCHOOL by providing written notice of termination to the other party not less than ONE HUNDRED TWENTY (120) days prior to April 30th of each year that this Agreement shall be in force.

8. **NOTICES.**

All notices, demands or other writings in this Agreement provided to be given or made or sent, or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when made in writing and deposited in the United States mail, postage prepaid, and addressed as follows:

To Washington: City Administrator
City of Washington
301 Walnut Street
Washington, IL 61571

With a copy to: Chief of Police
City of Washington
115 W. Jefferson Street
Washington, IL 61571

To HIGH SCHOOL: Washington Community
High School District # 308
Superintendent of Schools
115 Bondurant Street
Washington, IL 61571

The address to which any notice, demand, or other writing may be given or made or sent to any party as above provided may be changed by written notice given by such party as above provided.

9. **BINDING EFFECT.**

This agreement shall bind the heirs, executors, administrators, successors and assigns of the parties hereto.

10. **TIME OF ESSENCE.**

It is specifically declared that time is of the essence of this Agreement.

11. **GOVERNING LAW.**

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Illinois.

12. **ENTIRE AGREEMENT.**

This Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

13. **PARAGRAPH HEADINGS.**

The titles to the paragraphs of this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or add in the interpretation of the provisions of this Agreement. The Recitals, however, shall be considered part of the lease and agreement between the parties hereto.

IN WITNESS WHEREOF, WASHINGTON and the HIGH SCHOOL have set their hands and seals on the date and year first above written.

THE CITY OF WASHINGTON,
TAZEWELL COUNTY, ILLINOIS
an Illinois home rule municipal.

WASHINGTON COMMUNITY
HIGH SCHOOL DISTRICT #308
an Illinois public high school corporation.

MAYOR

PRESIDENT

ATTEST:

ATTEST:

**CITY CLERK
WASHINGTON**

**SECRETARY
HIGH SCHOOL**

Washington Police Department

GENERAL ORDER

GENERAL ORDER NUMBER: 2005 – 19

Date of Issue: October 4th, 2005

Rescinds Memorandum: 44-04, Dated 06/21/04

Revised: February 5th, 2013

By order of: James W. Kuchenbecker – Chief of Police

SUBJECT: SCHOOL RESOURCE OFFICER DUTIES & RESPONSIBILITIES

I. PURPOSE

The purpose of this Order is to define the duties and responsibilities of the Officer(s) designated by the Chief of Police as School Resource Officer(s).

II. POLICY

It is the policy of the Washington Police Department to employ personnel with training and expertise to effectively deal with youthful members of the community and those members who engage in anti-social and counter-productive behavior. Acting together on a day-to-day basis, those trained personnel can assist the community in meeting youthful needs that extend beyond formal education and other community offerings.

III. GOALS AND OBJECTIVES

- A. Coordinate Washington Police Department and Washington Community High School District 308 resources in a collaborative effort to enhance positive, communicative and productive relationships among police and school personnel, students, parents and other related service agencies to foster a safe and secure educational environment.
- B. Permit the Washington Police Department to work directly within the environment of the high school in conjunction with school officials towards a prevention-orientation and facilitate and foster positive relationships with the high school and employees.
- C. Facilitate increased attention on youth problems, concerns, and unlawful activities on a proactive rather than reactive basis.
- D. Promote a positive learning and educational environment for high school students and a solid, healthy community environment.
- E. Work cooperatively with the High School Staff & Personnel on a case-by-case or as needed basis to resolve matters of mutual interest only with the consent and approval of the Chief of Police and the Superintendent of Washington Community High School District 308.

IV. COMMAND AND CONTROL

- A. School Resource Officer(s) will report directly to the Investigative Division Commander. Although this Officer is assigned to the Washington Community High School it must be understood by all parties that the School Resource Officer is a Police Officer and ultimately subordinate to the Chief of the Washington Police Department.
- B. The School Resource Officer will work in a cooperative effort with school Superintendent / Principal, Deans and Counselors and accept reasonable direction from the school Superintendent / Principal or his designate. Conflicts in direction given by Washington Police Department and school staff personnel will be reported to both parties by the School Resource Officer and resolved through consultation between Police Department and Washington Community High School District 308 personnel.

- C. The performance evaluation process will include police and school staff perceptions of service-orientation, effectiveness, community support, School Resource Officer input, and student acceptance. Interim performance assessments may be conducted as needed or required and unsatisfactory job performance will be the subject of immediate review and communication among members of the Police and School staff personnel.
- D. The School Resource Officer will prepare and submit weekly logs of all activities to the Investigations Division Commander. The Officer will also consult at least weekly with the School Superintendent &/or Dean of Students or their designate and Police Department staff members, regarding cases, dispositions, problem situations, and potential problems.

V. DUTIES AND RESPONSIBILITIES

- A. Fostering positive relationships with students in an effort to promote respect for law enforcement.
- B. Functioning as a resource in law enforcement-related issues in a cooperative relationship with present school counselors and other social service personnel.
- C. Serving as a law enforcement-related resource for students, their families, school staff, and community members.
- D. Assisting in preparation of educational and preventive practice programs related to community/social problems involving unlawful activity, including, but not limited to, drug and alcohol use, gang activity, vandalism, theft, personal violence, trespassing, and violations of the Illinois Vehicle Code.
- E. Assisting in protecting the high school campus from violations of the law.
- F. Assisting school officials in more effective response to student and non-student criminal offenses.
- G. Any other duties as may be assigned from time to time by the Chief of Police.

VI. QUALIFICATIONS AND SELECTIONS

- A. The School Resource Officer will be a non-probationary Police Officer with a minimum of three years of police officer experience.
- B. The School Resource Officer will exhibit the following personal attributes:
 - 1. Special interest in and understanding of youth and their problems and concerns.
 - 2. Effective verbal and written communication skills.
 - 3. Proven, consistent excellent report-writing skills.
 - 4. Positive, proactive attitude evidenced by problem-solving skills, and quality and quantity of present work.
 - 5. Excellent knowledge of Criminal Code and Juvenile Court Act.
 - 6. Self-motivated and ability to work with minimal supervision.
 - 7. Strong organization and prioritization skills.
 - 8. Public-speaking ability.
 - 9. Adaptable to independent and team-oriented working situations.

10. Excellent interpersonal communication skills.
11. Knowledge of rules of evidence and constitutional protections.
12. Ability to resolve conflict and excellent problem-solving skills.
13. Sound judgment and decision-making skills.
14. Adaptable and flexible with ability to interact effectively and productively with Police Department and School staff, students, and parents.
15. Excellent attendance record.
16. Juvenile Officer Certification.

- C. The selection of the School Resource Officer will be made by the Washington Police Department with input from designated Washington Community High School District 308 personnel based on qualifications, training and overall suitability of the candidate.

The School Resource Officer position is a rotating position for a non-determinate assignment period. Performance will be assessed and reviewed on an annual basis for retention or reassignment of the Officer with a collaborative performance appraisal process involving Washington Police Department with input from designated Washington Community High School District 308 personnel and staff members

ORDINANCE NO. _____

Synopsis: Adoption of this ordinance would change the original recorded street suffix of Lincoln Avenue to match that of the long standing posted suffix of Lincoln Street.

**AN ORDINANCE CHANGING THE RECORDED STREET SUFFIX OF
LINCOLN AVENUE TO LINCOLN STREET**

WHEREAS, the street named Lincoln was platted as an avenue in approximately 1837;
and

WHEREAS, the posted suffix has been Lincoln Street; and

WHEREAS, the City has the authority under the Municipal Code, at 65 ILCS 5/11-80-19, to change the name of any street.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF WASHINGTON; TAZEWELL COUNTY, ILLINOIS**, as follows:

Section 1. That Lincoln have its street suffix changed from Lincoln Avenue to Lincoln Street.

Section 2. The effective date of the name change shall be thirty (30) days after the passage of this ordinance and the Post Office branch serving that area having been notified by the City by certified or registered mail of the name change.

Section 3. That all ordinances or parts thereof in conflict herewith are hereby expressly repealed.

PASSED AND APPROVED this _____ day of _____, 2016.

AYES _____

NAYS _____

Mayor

ATTEST:

City Clerk

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

301 Walnut St. · Washington, IL 61571

Ph. 309-444-1135 · Fax 309-444-9779

<http://www.washington-illinois.org>

joliphant@ci.washington.il.us

MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: First Reading Ordinance – New Life Christian Church, 2 Washington Plaza
DATE: April 13, 2016

New Life Christian Church has submitted a special use request to establish a new location at 2 Washington Plaza. The property is zoned C-2 (General Retail) and churches are identified as special uses in all commercial zoning classifications. A zoning map is attached. Please note that the contractor recently started outfitting the unit. However, this unit cannot be occupied as a church until such time that a special use permit is approved.

The unit is just under 5,000 square feet and is located between Papa John's and Marvelous Nail & Spa. Washington Plaza underwent a dramatic reconstruction a few years ago and many of the spaces are currently leased. The church would be using 2 Washington Plaza for its Sunday services and plans to have daily office hours and activities in the near future. The worship space will be able to hold a maximum of 160 adults and 40 kids.

Washington Plaza contains a mix of office and retail uses. The properties with frontage on IL Route 8 in Sunnyland are primarily commercial, institutional and residential uses. The proposed use does not appear to be detrimental to the public's health, safety, or general welfare nor would it diminish property values or the use and enjoyment of properties in the vicinity. It would bring additional traffic to the shopping center. Due to this, staff would recommend that the special use request be approved.

The Planning and Zoning Commission held a public hearing on this at their meeting on April 6 and unanimously recommended approval. A first reading ordinance is scheduled for the April 18 City Council meeting followed by a second reading on May 2.

Enclosures

ORDINANCE NO. _____

(Synopsis: Adoption of this ordinance would allow for New Life Christian Church to operate at 2 Washington Plaza in a C-2 zoning district)

AN ORDINANCE GRANTING A SPECIAL USE TO ALLOW A CHURCH TO OPERATE AT 2 WASHINGTON PLAZA

WHEREAS, the City of Washington Zoning Ordinance adopted February 20, 1961, as amended, provides for a special use in the C-2 (General Retail) zoning district for churches and other religious organizations §154.092(B) where conditions are met; and

WHEREAS, a petition has been filed with the City of Washington and referred to the Planning and Zoning Commission requesting such a special use for a church to operate at 2 Washington Plaza; and

WHEREAS, public notice in the form required by law was given of the public hearing, and the Planning and Zoning Commission held such a public hearing on April 6, 2016, and has recommended such a special use; and

WHEREAS, the Planning and Zoning Commission has made its findings and recommendations concerning the special use permit and the corporate authorities have duly considered said findings and recommendations and find that the special use procedures have complied with the Washington Zoning Code:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, that:

Section 1. The reports, findings, and recommendations of the Planning and Zoning Commission are herein incorporated by reference as the findings of the City Council, as completely as if fully recited herein at length. Also, all exhibits submitted at the public hearing are hereby incorporated by reference as fully as if attached hereto. The City Council further finds that the proposed special use is in the public good and in the best interest of the City and its residents and is consistent with and fosters the purposes and spirit of the City of Washington Zoning Code. The special use granted will not be detrimental to the public health, safety, morals, comfort and general welfare, nor shall it be injurious to the use and enjoyment of other properties in the vicinity, nor substantially diminish or impair property values within the neighborhood.

Section 2. That the following described property owned by Sunnyland Development Partners, LLC, be granted a special use permit for New Life Christian Church to operate a church, and legally described as follows:

SEC 20 T26N R3W TRACT 1 (EXC 35' X 786' OFF SOUTH SIDE) SW 1/4

PART OF PIN: 02-02-20-307-008

Section 3. That the City Zoning Officer be directed to issue any permits to allow a trucking company to operate on the above-described property in compliance with this special use ordinance.

Section 4. That the Zoning Map of the City of Washington, Tazewell County, Illinois, be amended so as to conform to the Special Use Permit granted herein.

Section 5. That this ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED AND APPROVED this _____ day of _____, 2016.

AYES _____

NAYS _____

ATTEST:

Mayor

City Clerk