

**CITY OF WASHINGTON – WASHINGTON, ILLINOIS
CITY COUNCIL TUESDAY, JULY 5, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. REVIEW AGENDA – DELETIONS OR ADDITIONS (DISCUSSION ITEMS ONLY)**
- V. CONSENT AGENDA**
 - A. Approval of minutes of June 20, 2016 regular City Council meeting
 - B. Approve & Authorized payment of Annual IEPA NPDES Permit Fees (3)
 - C. Payment Authorization: Square Historic District Project
- VI. ANNOUNCEMENTS/AWARDS/PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS**
- VII. AUDIENCE COMMENTS**
- VIII. STANDING COMMITTEES**
 - A. Finance and Personnel – Carol Moss, Chairman
 - B. Public Safety – Brian Butler, Chairman
 - C. Public Works – Jim Gee, Chairman
- IX. MAYOR – GARY W. MANIER**
- X. CITY ADMINISTRATOR – JIM CULOTTA**

ORDINANCES

- A. (Second Reading) Amending Chapter 154.041 entitled "Yards Required & Chapter 154.004 entitled "Definitions"
 - B. (Second Reading) Amending Chapter 152.030(G) entitled "Water Mains and Appurtenances"
 - C. (Second Reading) Amending Chapter 112.03 entitled "Hours of Sale"
- XI. STAFF REPORTS**
 - A. Austin Engineering: School Street, Safe Routes to School (Andrews)
 - B. Demolition: 400 N. Lawndale Avenue (Oliphant)
- XII. ALDERMEN'S COMMENTS**
- XIII. EXECUTIVE SESSION** – for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5) and potential litigation per 5 ILCS 120/2(c)(11) of the Illinois Open Meetings Act.
- XIV. BUSINESS ITEM**
 - A. Review & Consideration of a Notice of Default with As-Built Mapping
- XV. ADJOURNMENT**

**CITY OF WASHINGTON, ILLINOIS
CITY COUNCIL MEETING - MONDAY, JUNE 20, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

Mayor Manier called the regular meeting of Monday, June 20, 2016 to order at 6:40 p.m. in the Library Meeting Room at Five Points Washington. Call to Order

Present and answering roll call were Aldermen Brownfield, Brucks, T. Gee, Moss, Butler, and Dingleline. Aldermen J. Gee were absent. Roll Call

Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Police Chief Ed Papis, Deputy Chief Jeff Stevens, City Treasurer Ellen Dingleline, Deputy City Clerk Mary Westerfield, and members of the press.

All present stood for the Pledge of Allegiance.

Pledge of Allegiance

The Agenda was reviewed and amended by removing Item F from the Consent Agenda on motion by Alderman T. Gee and second by Alderman Butler. On roll call on the motion to amend the vote was:

Agenda Review -
amended

Ayes: 6 Brownfield, Brucks, Moss, Dingleline, Butler, T. Gee

Nays: 0

Motion declared carried.

Alderman T. Gee moved and Alderman Brucks seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the June 6, 2016 regular Council meeting; bills & payroll; purchase authorization: (2) plow trucks, Public Works; health insurance renewal; property & liability insurance renewal; and purchase authorization: spectrophotometer, Sewer Treatment Plant No. 2 Lab. On roll call on the motion to approve the vote was:

Approve Consent
Agenda

Ayes: 6 Brownfield, Moss, Butler, Dingleline, Brucks, T. Gee

Nays: 0

Motion declared carried.

Mayor Manier shared that on July 11, 2016 both the WCHS Girls Softball Team and the WCHS 4x800 Girls Track Team will be in attendance to be recognized for their 2016 season accomplishments.

Announcements

None.

Audience Comments

Alderman Moss, Finance & Personnel Committee Chairman reported nothing on the agenda. Alderman Butler, Public Safety Committee Chairman reported one item on the agenda (Ordinance A). Alderman Brucks, Public Works Committee reported two items on the agenda (Ordinances B & E).

Standing Committees

Mayor Manier asked for Council approval to appoint Mr. Jon Moehle to fill the remaining term of office as Ward IV Alderman. Former Ward IV Alderman Mr. Travis Maxwell resigned on June 6th due to a job relocation. Alderman Brownfield moved and Alderman Dingleline seconded to approve the appointment of Mr. Jon Moehle as Ward IV Alderman. On roll call the vote was:

Mayors Comments –
Appointment: Jon
Moehle, Ward IV
Alderman

Ayes: 6 Brucks, T. Gee, Moss, Butler, Dingleline, Brownfield

Nays: 0

Motion declared carried.

Mayor Manier shared that the formal swearing in will take place on Monday, July 11th just prior to the Committee of the Whole meeting. Mr. Moehle shared that he is excited for the opportunity to serve his community.

City Administrator Culotta read an ordinance, by title only and brief synopsis, amending Chapter 72 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois entitled "Parking Regulations" to restrict parking on South Cummings Lane and Cruger Road. Adoption of this ordinance would prohibit parking on both sides of S. Cummings Lane from Washington Road (Business Route 24) south for 950' and prohibit parking on both sides of W. Cruger Road from N. Cummings Lane to N. Main Street. Alderman Dingleline moved and Alderman Butler seconded to adopt the ordinance as read. On roll call the vote was:

Adopt ord, amending
Chapter 72 restricting
parking on S.
Cummings Ln. &
Cruger Rd

Ayes: 6 Brownfield, Brucks, T. Gee, Moss, Butler, Dingleline

Nays: 0

Motion declared carried.

City Administrator Culotta read an ordinance, by title only and brief synopsis, amending Chapter 50 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois entitled "Combined Waterworks and Sewerage System" to establish changes required due to Meter Upgrade and to establish Technology Fee. Adoption of this ordinance would amend certain sections of Chapter 50 as it relates to the implementation of an automated meter reading program. Among other things it creates a monthly billing cycle and sets a technology fee of \$3.85 per month for single water meter accounts and \$5.50 per month for dual meter accounts. Alderman Brucks moved and Alderman Moss seconded to adopt the ordinance as read. On roll call the vote was:

Adopt ord, amending
Chapter 50 establishing
AMR changes

Ayes: 6 Brownfield, T. Gee, Butler, Dingleline, Moss, Brucks

Nays: 0

Motion declared carried.

Adopt ord, providing
for Prevailing Wages

City Administrator Culotta read an ordinance, by title only and brief synopsis, providing for Prevailing Wages to be paid persons employed in performing construction of public works contracted for by the City of Washington, Tazewell County, Illinois. Adoption of this ordinance would set the general prevailing rate of wages in the City of Washington for workers engaged in the construction of public works coming under the jurisdiction of this City to be the same as the prevailing rate of wages for construction work in Tazewell County areas as determined by the Department of Labor of the State of Illinois, for the current year. Due to IL's budget impasse, the rates for 2016 have not yet been established making the July 2015 rates the current year rates. Alderman Brownfield moved and Alderman Dingleline seconded to adopt the ordinance as read. On roll call the vote was:

Ayes: 6 Brucks, T. Gee, Moss, Butler, Dingleline, Brownfield

Nays: 0

Motion declared carried.

1st reading ords,
amending Chapter 154
regarding yards
required and
definitions; amending
Chapter 152.030(G)
regarding plastic tubing
pipe; and amending
Chapter 112 regarding
hours of sale

City Administrator Culotta provided first reading of the following ordinances, by title and brief synopsis: an ordinance amending the Code of Ordinances of the City of Washington, Illinois by amending Chapter 154.041 entitled "Yards Required" and Chapter 154.004 entitled "Definitions." Adoption of this ordinance would define where the side and rear yards are for corner lots and provide for a maximum height for commercial zoning fencing at seven feet; an ordinance amending the Code of Ordinances of the City of Washington, Illinois by amending Chapter 152.030(G) entitled "Water Mains and Appurtenances." Adoption of this ordinance would amend the Subdivision Code to allow for polyethylene plastic tubing pipe to be utilized for the construction of water service lines. This change would make the Subdivision Code consistent with Chapter 50.18 of the Combine Waterworks Sewerage System code; and an ordinance amending Chapter 112 Alcoholic Beverages of the City of Washington Code of Ordinances by amending Chapter §112.03 entitled "Hours of Sale." Adoption of this ordinance would allow liquor license holders to begin their Sunday sales hours at 10:00 a.m. in lieu of the current 12:00 p.m. and allows Class A-2 license holders to remain open until 2:00 a.m. on Thanksgiving Day morning. These ordinances will be listed on the July 5th meeting agenda for action.

Tornado Roadway
Restoration progress
payment #10a

Public Works Director Andrews requested Council authorization to make payment to RA Cullinan & Son, a division of United Contractors Midwest, for progress payment request #10a of the Roadway Restoration Project in the amount of \$620,955.45. He shared that all the work is complete and we would anticipate a final balancing authorization as a deduct of approximately \$160,000 from the \$6,890,722.51 authorized by the original award and Change Orders #1 thru #3. In addition, we still have a 5% retainage in effect to insure all punch list items are completed. Alderman Dingleline moved and Alderman Brownfield seconded to authorize the progress payment request as presented. On roll call the vote was:

Ayes: 6 Brucks, T. Gee, Moss, Butler, Brownfield, Dingleline

Nays: 0

Motion declared carried.

Tornado Roadway
Restoration Project:
final engineering
contract adjustment

Public Works Director Andrews requested Council authorization to make an adjustment to the final engineering contract with Mauer-Stutz Engineering, Inc. in an upper end time and materials amount of \$40,182. He shared that engineering fees increased as a result of the additional work that we added as part of the contract and rather than charging a flat 6% fee Mauer-Stutz is only charging actual time and materials against their contract. Alderman Brucks moved and Alderman Brownfield seconded to authorize the contract adjustment request as presented. On roll call the vote was:

Ayes: 6 T. Gee, Moss, Butler, Dingleline, Brownfield, Brucks

Nays: 0

Motion declared carried.

Automated Meter
Reading Project Update

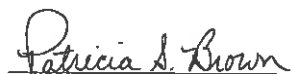
Public Services Director Andrews shared a brief update noting the following: 1) thru 8-weeks we are at approximately 1,966 meter replacements with UMI and city forces add an additional 682 radio units to that number; 2) water accounts are divided into 7 Areas throughout the city; 3) 1st letter's requesting scheduling to replace meters were sent out April 16th in Area 1 with a follow-up letter sent on May 1st and a 3rd letter sent out June 3rd; 4) we are only 30 accounts not yet scheduled to date (47 meters) in Area 1 and the 4th letter is scheduled to go out soon; 5) Area 2 1st letter went out May 9th with a follow-up letter sent on May 26th and a 3rd letter sent out June 17th with a two-week window to respond. He shared that UMI is offering after hours scheduling until 7:00 p.m. on weekdays and will look at Saturday appointments as well. City Administrator Culotta shared that the City has been very proactive in the scheduling process as well and will be looking for input at the July 11th Committee of the Whole meeting on what steps to take next for those accounts where installation has not occurred.

Alderman's Comments

Alderman Dingleline asked if Water Tower #2 was back in service and Public Services Director Andrews reported that the re-painting of the area where the leak occurred due to the antenna mount has been completed, testing results have been received, and the tower is back in service.

Adjournment

At 7:05 p.m. Alderman Brucks moved and Alderman Brownfield seconded to adjourn. Motion carried unanimously by voice vote.



Patricia S. Brown, City Clerk



City Council Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator
Date: June 20, 2016
Re: NPDES Permit Fees

BACKGROUND

The City is in receipt of three (3) invoices from the Illinois Environmental Protection Agency in the total amount of \$26,000. These charges are for annual National Pollutant Discharge Elimination System permit fees and are budgeted city expenses.

The amounts of:

- \$15,000 is attributable to STP #2
- \$10,000 is attributable to STP #1
- \$1,000 is attributable to Storm Water

The fees are due by August 8, 2016.

REQUESTED ACTION

Staff recommends authorization to make payment as described above.

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: Consent Agenda – Payment Authorization: Square Historic District Project
DATE: June 28, 2016

Staff recently received an invoice from the University of Illinois in the amount of \$10,139.16. This is the final invoice associated with a historic preservation project on the Square that UI grad student Marcia Klopf assisted with. The project included the designation of the Square as a local historic district, a resource guide for any residents to use with making architecturally-significant improvements to their properties, and building design guidelines associated with the Square historic district. This project started in early 2015 and was completed in May. It was very successful and staff is appreciative of Ms. Klopf's time and energy spent on the project.

Approval of this invoice in the amount of \$10,139.16 is scheduled on the consent agenda at the July 5 City Council meeting.



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: School Street – Safe Routes to School (SRTS)
w/ Austin Engineering, Inc.

Contract No.: 89623
Section: 12-00112-00-SW

DATE: July 1st, 2016

On March 3rd of 2014, the City of Washington lent its support for a Joint Funding Agreement with IDOT for improvements to School Street supporting the Beverly Manor Safe Routes to School Program Grant. The improvements include the construction of a 6-foot wide sidewalk, curb, gutter and storm drain on the west side of School Street.

On April 29th, IDOT held their statewide bid opening with the following bid results for this project:

Otto Baum Company, Inc.	\$166,013.49
Illinois Civil Contractors, Inc.	\$168,441.76
R. A. Cullinan and Son	\$192,565.19

At the May 19th, 2014 Council Meeting, the consideration to support the award of the contract to Otto Baum along with the following budget adjustments, summarized below along with the inclusion of the apparent final costs:

	Budget	Adjusted	Final	Variance
Construction	\$156,787	\$166,013.49	\$156,085.54	(\$9,927.95)
Engineering	\$ 39,196.75	\$ 50,926.51	\$ 51,282.40	\$355.89
Total	\$193,752	\$216,940	\$207,367.94	

There is not a need to adjust Otto Baum's contract until IDOT has completed their project closeout review, but Austin Engineer's contract would require an upwards adjustment of \$355.89 to make final payment. As such, it is my recommendation that the City Council approve making an authorization to Austin Engineer's inspection contract in the amount of **\$355.89**.

This matter has been placed on the City Council meeting agenda of Tuesday, July 5th, 2016 for review and consideration.

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: Purchase Authorization – House Demolition
DATE: June 30, 2016

The city has obtained summary judgment to enter onto the property at 400 N. Lawndale in order to demolish the dilapidated structure. The property contains a dilapidated house that has been long neglected and is a life/safety hazard.

Staff obtained three estimates for the demolition and removal of the house, including the foundation. Bids were not received from Ironhustler Excavating or River City Demolition. The lot would be backfilled, graded, and seeded following the demolition and cleanup. Please note that this does not include asbestos removal. The estimates are:

- Advance Demolition: \$4,250
- F.C.I. Excavating, Inc: \$9,398
- C.D.O. Trucking: \$10,300
- River City Demolition:
- Ironhustler Excavating:

Staff seeks the authorization to enter into an agreement with Advance Demolition for the house demolition, removal, and grading at a cost of \$4,250. A lien would be filed within 180 days following the demolition and it is superior to any other liens with the exception of taxes.