

**COMMITTEE OF THE WHOLE
MONDAY – OCTOBER 10, 2016
LIBRARY MEETING ROOM - 380 N. WILMOR ROAD
WASHINGTON, ILLINOIS**

Mayor Manier called the Committee of the Whole meeting of October 10, 2016 to order at 6:31 p.m. in the Library meeting room at Five Points Washington.

Present: Aldermen Brownfield, Brucks, Moss, Butler, Dingledine, J. Gee, and Moehle.

Absent: Alderman T. Gee

Also present: City Administrator Culotta, Public Works Director Andrews, Controller Baxter, P & D Director Oliphant, Police Chief Papis, City Treasurer Dingledine, and City Clerk Brown

MINUTES

1. Aldermen wishing to be heard on non-agenda item – Alderman J. Gee expressed concern with the lack of mowing on the Bypass and the safety hazard it creates and asked if there were any answers from IDOT yet on why it hasn't been done. Public Works Director Andrews shared that he did reach out to IDOT and they typically do three mowing a year but have had equipment issues but intend to get back out and mow it again.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of Minutes: Alderman Brucks moved and Alderman J. Gee seconded to approve the minutes of the September 12, 2016 Committee of the Whole meeting. Motion carried unanimously by voice vote.
4. **BUSINESS ITEMS**
 - A. CMT – Expanded Scope of Services, WTP No.1 – Public Works Director Andrews shared that the expanded scope of services was presented to the Public Works Committee last week and is being brought forward to Committee of the Whole for discussion. He shared the findings of the recently completed plant evaluation study noting the following: 1) moving WTP No. 1 forward long term and sizing it for the future; 2) the brine tank is a component to future growth and an additional brine tank is being scoped into the project which would take us to two tanks; 3) the chlorine room would meet requirements short term with a separation wall, but longer term would be to add a second room with more storage capability; and 4) the plant was built in 1956 (before the 1986 Flood Insurance Rate Map (FIRM) was published and is partially in the 100-year flood plain. The chlorine room is not within the boundary but the brine tank is and would be elevated to keep out of the flood elevation. Any future expansions of the plant would have to be addressed. Mr. Scott Desplinter with CMT was present and provided information on the availability of flood protection assistance flood money through the Army Corp of Engineers at a 65/35 funding match. Andrews shared that overall we would provide flood protection now but it would be good to position ourselves to pursue the funding assistance. Alderman J. Gee shared that Public Works felt that since we are looking at extending the life of the plant that both projects were a good idea to go ahead with and the floodplain component is coming to Committee for additional thoughts and considerations. Alderman Dingledine shared that even though the floodplain is not contingent on the expanded scope of services that it would be nice to get started on and levy funding if it is available. Alderman Brucks agreed in that we are putting more money at risk and adding to the value and it only makes sense to move forward with the funding assistance to protect the plant. Alderman Dingledine asked how the brine tank would be affected and Andrews shared that the hatch would be adjusted to bring the level of protection needed. It was the consensus of the Committee to move the expanded scope of services forward to City Council for consideration and to pursue the funding assistance through the Army Corp of Engineers.

- B. Nofsinger/Dallas Update – Public Works Director Andrews shared a brief update noting the following: 1) the Intersection Design Study has been completed and signed off on and pretty well secured; 2) met with IDOT District 4 Local Roads to make sure Council's desire to have Dallas Road Phase Two in a parallel que with the Nofsinger Road realignment; 3) the limits of funding on the Nofsinger Road realignment with IDOT essentially stops at Cruger so any intersection improvement at Cruger and Dallas would be by locally driven projects; 4) IDOT wants to ensure where our last round of improvements are on both Cruger and Dallas (Federal Aid Urban Routes) so we have some federal funding in the mix and have planned for the project to meet federal design guidelines through local funding if we do those upgrades; 5) a meeting is coming up next week with the Federal Highway Administration (FHWA) through the bi-monthly process with a lot of players at the table; 6) we are finishing up the phase one report that has been submitted in preliminary form; and 7) the phase two construction plans are still underway and will be submitted shortly behind the phase one report. Alderman Brownfield asked how much the traffic count will go up on Dallas with the improvements. Andrews shared that he did not bring the figures this evening but we are within growth projections on Dallas from the project development report that was done in 08-09 supporting the 2010 construction. He believes it was in the low 2,000 prior to that project and ultimately the project was projected to carry in the 20-year design frame of just over 4,000 cars per day. He shared our in-house traffic counts with metric counters were right at 3,000 with IDOT's tracking showing the same. Alderman Dingedine asked if there has been any discussion with the Nofsinger realignment about the extension of Wellington to the Bypass. Andrews shared that we did put a place holder in the plans for build out that at a certain point the intersection itself would warrant both dual left movement off of Nofsinger so we will build that in the original build phase, but if we did not pursue what was initially the right in right out at Wellington the FHWA has agreed that we can upgrade that at a future date to a full signalized intersection. He shared we would have the permit for an access cut but we would go through updated construction plans when that date comes and would more likely be driven from a push from a key developer. Alderman Brucks asked what kind of timeframe we are looking at to be started on the intersection. Andrews shared that funding is the key component and hinges on the federal level funding and with the 5-year program as it stands now it is not in budget. He shared that the Highway Safety Improvement Program (HSIP) fund has carryover balance that could be brought into play and we would see 100% state federal funding on U.S. Route 24 itself with some negotiated costs split on the realignment section. He shared that as soon as we have a complete approved set of plans it moves into the que for HSIP consideration and if approved through standard cycle we would not see until next spring or summer at the earliest. Alderman Butler asked if funding is not promising for the project is it feasible to signalize the intersection in its current state. Andrews shared that it could be a discussion item with the agency. He shared that they no longer use the phrase high accident location but use the upper 5% statistics statewide and this intersection is within the 5% and if funding looked like it was going to stretch out longer than what we deemed was reasonable we could have the conversation with the agency.
- C. Personnel Policy – Part-time Holiday Compensation – City Administrator Culotta shared that currently part-time telecommunicators are not paid for special pay on a holiday. Police Chief Papis shared that to have two qualified dispatchers (one full-time and one part-time) working a holiday and one receives the special pay and the other does not seems off balance. Alderman Brucks asked how the part-time dispatchers are scheduled and Chief Papis shared they have set days that they work and if it falls on a holiday they only get their regular pay, which seems unfair. Following a brief discussion, it was the consensus of the Committee to move the proposed policy amendment forward to City Council for consideration.
- D. Personal Protection Equipment Policy – City Administrator Culotta brought forward for discussion a protective footwear policy for Public Works. He shared that OSHA standards do require protective footwear under certain circumstances and an assessment has been completed showing that we do fit the requirement to ensure that protective footwear is being worn in areas where there is a danger of foot injuries. He shared that some employees currently wear protective footwear and he would recommend that all employees begin wearing protective footwear. He asked for direction for the level of cost participation that the Committee was comfortable with. Following discussion, it was the general consensus for full-time employees to receive up to \$150 and part-time employees to receive up to \$100 for a one time only reimbursement and to move this item forward to City Council for consideration.

5. Other Business – Mayor Manier shared that there will be an opioid awareness panel discussion on Wednesday, October 19th in Banquet Room A at 6:30 p.m.
6. Executive Session – for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body per 5 ILCS 120/2(c)(1), for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5), and for probable or imminent litigation per 5 ILCS 120/2(c)(11) of the Illinois Open Meetings Act. At 7:15 p.m. Alderman Dingledine moved and Alderman Brucks seconded to move into Executive Session. On roll call the vote was:
Ayes: 7: Moehle, J. Gee, Butler, Moss, Brownfield, Brucks, Dingledine
Nays: 0
Motion declared carried.
7. At 8:08 p.m. the Committee reconvened in regular session and Alderman Brownfield moved and Alderman Brucks seconded to adjourn. Motion carried unanimously by voice vote.

Patricia S. Brown, City Clerk