



City Council Meeting Minutes
Monday, November 7, 2022 at 6:30 p.m.
In the library meeting room at Five Points, 360 N. Wilmor Road, Washington, Illinois

Call to Order Mayor Manier called the regular meeting to order at 6:30 p.m. with a quorum present.

Roll Call Present: Alderpersons Adams, Blundy, Brownfield, Dingledine, Schone, Stevens and Yoder
Absent: Alderperson Butler

Also Present Mayor Gary Manier, City Administrator Jim Snider, City Engineer Dennis Carr, Planning and Development Director Jon Oliphant, Public Works Director Brian Rittenhouse, Finance Director Joanie Baxter, Police Chief Mike McCoy, City Clerk Valeri Brod, City Treasurer Abbey Strubhar, City Attorney Keith Braskich and Press

Pledge of Allegiance All stood for the Pledge of Allegiance led by Mayor Manier.

Citizens Wishing to be Heard Nothing provided at this time.

Review Agenda for Deletions or Additions Nothing was added or deleted at this time.

Consent Agenda Mayor Manier presented the Consent Agenda for approval of the following items:

- A. Approve Minutes of October 17, 2022 Regular City Council Meeting and October 21, 2022 Special City Council Meeting
- B. Approve Hilldale Phase 2 Request #5
- C. Approve TIF Pay Request #1 – Sentimental Journey, 123 Washington Square
- D. Approve Road Salt Purchase Authorization
- E. Approve N. Cummings Mill and Overlay Pay Request
- F. Acceptance of Police Pension Fund Municipal Compliance Report for FYE 4/30/2022

Alderperson Brownfield motioned to approve the Consent Agenda, Alderperson Adams seconded.
Motion carried by roll call vote:
Ayes: 7 Adams, Blundy, Brownfield, Dingledine, Schone, Stevens and Yoder
Nays: 0

Announcements and Proclamations Nothing provided at this time.

Finance & Personnel Committee Nothing provided at this time.

Public Safety Committee Public Safety Committee Chairman Adams introduced Police Chief McCoy to provide updates. Chief McCoy shared that Josh Sutter was promoted to sergeant. He also shared that he provided a monthly summary and received no questions regarding it. He also noted that the police department is working with Alderpersons Yoder and Adams for the Tournament of Champions.

Public Works Committee Public Works Committee Chairman Brownfield introduced Public Works Director Brian Rittenhouse to provide to provide details regarding their agenda item.

**Item C-1
CIPP Sewer Lining
Projects Prep Work
Consideration** Public Works Director Rittenhouse explained that staff put together the project list for lining for the fiscal year and they waited to see what happened with the smoke testing before determining where the defects were. Staff budgeted \$30,000 for prep work and \$300,000 for the lining. They are requesting approval to contract with Hoerr for work not to exceed \$30,000.
Alderperson Dingledine motioned to approve, Alderperson Brownfield seconded.
Motion carried by roll call vote:
Ayes: 7 Adams, Blundy, Brownfield, Dingledine, Schone, Stevens and Yoder
Nays: 0

Chairman Brownfield introduced staff to provide updates. Mr. Rittenhouse shared that the Oakwood storm sewer lining will start Thursday with prep work and it will take three to four weeks for the special lining. He stated that they will have a meeting regarding the SCADA master plan for the draft review. He also shared that the Street Department is doing crack sealing and Well #7 is waiting for a flow meter. Mr. Rittenhouse went on to share that they are jetting and televising for routine maintenance and they are getting ready to shift to winter operations.

City Engineer Dennis Carr stated that all of the Hilldale sidewalks are poured and they are ready to start paving on Thursday. He shared that they met with the TWM design team to review the priority list for storm water and they heard back from IDOT for the Nofsinger project and will set up a meeting with TERRA, staff and IDOT to see where the project is and what permits are needed. He noted that TERRA designed the original plans and this should be a smooth transition. Mr. Carr stated that this will go to Council as soon as project plans are ready. Mr. Carr went on to share that they are working with Strand on the updated Phase 2B engineering fee and scope of the work. They are currently working with the Army Corps and IEPA to discuss the project. Mr. Carr shared that they sent a communication to property owners along the trunkline to let them know the archeological study will be going on. Mr. Carr finished his update by sharing that the curbs have been poured in Trails Edge.

Planning and Development Director Jon Oliphant shared that several staff completed training on Tyler InterGov which will be used for code enforcement. He anticipates a few short-term issues but long term, it will be beneficial.

Mayor Nothing provided at this time.

City Administrator City Administrator Jim Snider mentioned that the budget process has started and they are going to have a planning meeting on January 21st that is less formal in order to discuss capital projects and new FY24 items. The meeting will be from 9:00am to 1:00pm and more information will be given at a later date.

Ordinance Item A:
*First Reading Ordinance-
Chapter 152 Code
Amendment: Removing
City-Mandated Curb and
Sidewalk Replacement
Program*

City Administrator Jim Snider provided the following Ordinance: An ordinance removing the City-mandated sidewalk and curb replacement program from the subdivision code.

Aldersperson Stevens stated that they spoke about this at the September meeting, they talked about the possibility of the 70/30 program. She heard people say they were glad the mandatory program had not been used but she did not hear anyone say to remove the word “mandatory”. Aldersperson Stevens asked what the goal is for removing the word “mandate” and gave the example of the citizen who previously brought a sidewalk issue. She asked what will be done and if a homeowner doesn’t comply, can they be fined? Mr. Oliphant stated that the goal is to remove any requirement of the City to force a person to fix a sidewalk, making it more voluntary. Aldersperson Stevens asked how the person that came forward would be dealt with. City Administrator Snider said we would use City Code to cover it and engage in communications with homeowners. Aldersperson Stevens asked if the City has done this. City Administrator Snider stated that he had previously communicated to Aldersperson Stevens that the homeowner has not contacted the City further. Mr. Snider stated that the issue is the current code has never been enforced and it conflicts with the program in place. Mr. Snider stated that if anyone wants to come forward, we would be happy to talk with them. Aldersperson Stevens asked how it works when a developer has to put in sidewalks when a subdivision is a certain percentage of complete. Mr. Oliphant shared that we would ask the developer to do so and if they didn’t put it in within a timeframe, we would put in the sidewalk then send a bill to the owner or put a lien on the property. Aldersperson Stevens said she doesn’t necessarily agree with the word mandatory but if there is a dangerous situation we don’t want to get sued. Mr. Snider shared that municipalities have tort immunity and it is hard to sue for negligence. He noted that hazard would need to be marked very well, then something would have to happen before negligence could be found. He went on to state that it is a productive process to allow the homeowner to increase their property value and curb appeal. Aldersperson Brownfield stated that his intention is to not have people forced to fix something they can’t afford and may not even be necessary. He noted that one of the sidewalks in question is actually an approach to an apartment complex.

Ordinance Item B:
*First Reading Ordinance-
Chapter 154 Code
Amendment: Building
Height*

City Administrator Jim Snider provided the following Ordinance: An ordinance amending Chapter 154.004 of City Code, inserting a definition for “Building Height”.

Mr. Snider shared that this will create common language as to how the height of a building is determined.

Ordinance Item C:
*First Reading Ordinance-
W. Holland/S. Wood
Purchase and Sale
Agreement*

City Administrator Jim Snider provided the following Ordinance: An ordinance approving the sale of real estate near the intersection of S. Wood Street and W. Holland Street in Washington for the price of \$960.00.

Mr. Snider shared that the details for these items are online for anyone to review.

**Aldersperson’s
Comments** Nothing provided at this time.

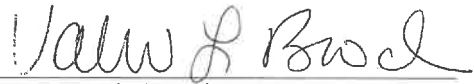
Executive Session At 6:48 p.m. Mayor Manier presented the option of moving into executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Aldersperson Dingledine motioned and Aldersperson Adams seconded to move into executive session.

Motion carried by roll call vote:
Ayes: 7 Adams, Blundy, Brownfield, Dingledine, Schone, Stevens and Yoder
Nays: 0

Adjournment At 7:25 p.m. Alderperson Brownfield moved and Alderperson Schone seconded to adjourn.

Motion carried unanimously by voice vote.

A handwritten signature in cursive script, appearing to read "Valeri Brod", written over a horizontal line.

Valeri Brod, City Clerk