

**CITY OF WASHINGTON
COMMITTEE OF THE WHOLE
MONDAY, JANUARY 11, 2016
6:30 P.M.**

(Immediately following the Special City Council meeting)

**LIBRARY MEETING ROOM
380 N. WILMOR ROAD**

AGENDA

- 1. ALDERMAN WISHING TO BE HEARD ON A NON-AGENDA ITEM**
- 2. CITIZENS WISHING TO BE HEARD ON A NON-AGENDA ITEM**
- 3. APPROVAL OF MINUTES – November 9, 2015 regular meeting**
- 4. BUSINESS ITEMS**
 - A. Residential Beekeeping Discussion
 - B. Automated Meter Reading (AMR) Funding Options
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

**COMMITTEE OF THE WHOLE
MONDAY – NOVEMBER 9, 2015
LIBRARY MEETING ROOM - 380 N. WILMOR ROAD
WASHINGTON, ILLINOIS**

Mayor Manier called the Committee of the Whole meeting of November 9, 2015 to order at 6:31 p.m. in the Library meeting room at Five Points Washington.

Present: Aldermen Brownfield, Brucks, T. Gee, Moss, Butler, Dingledine, and J. Gee.

Absent: Alderman Maxwell was absent.

Also present: Controller Baxter, P & D Director Oliphant, Police Chief Volk, City Treasurer Dingledine, and City Clerk Brown.

MINUTES

1. Aldermen wishing to be heard on non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of Minutes: Alderman Moss moved and Alderman T. Gee seconded to approve the minutes of the August 10, 2015 Committee of the Whole meeting. Motion carried unanimously by voice vote.
4. 2015 Property Tax Levy – Controller Baxter shared that 5-options were presented to the Finance & Personnel Committee this evening and following discussion it was the consensus to focus on presenting Options 1 & 2 for determining direction this evening from the Committee of the Whole. She shared that the very good news is that we have seen a rebound of assessed valuation for 2015 showing an increase of \$44,066.819 or 15.1% that not only gets us back to but exceeds our pre-tornado level. She noted the \$79,952 increase in special levies is due to increases in pension levies, noting that the amount remains the same in both options. She shared that Option 1 takes the General Fund levy back to the pre-tornado level of \$360,000. She shared that the General Fund levy would increase by \$107,995 after the special levies are fully funded and the overall tax levy would increase by \$189,515 bringing the total tax rate to \$.42104, slightly over the current rate of \$.41954. She shared that Option 2 would maintain the current tax rate of \$.41954 allowing for an increase in the City's total 2015 tax levy due to the increase in assessed valuation. She shared that the General Fund levy would increase by \$102,945 after the special levies are fully funded and the overall tax levy would increase by \$184,865. She noted this option will result in the General Fund levy just slightly under the pre-tornado level of \$360,000. Following discussion it was the consensus of the Committee to proceed with Option 2.
5. Other Business – None.
6. At 6:53 p.m. Alderman T. Gee moved and Alderman Brucks seconded to adjourn. Motion carried unanimously by voice vote.



Patricia S. Brown, City Clerk

CITY OF WASHINGTON

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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: Residential Beekeeping Discussion
DATE: January 7, 2016

Following the first reading ordinance on residential beekeeping at the January 4 City Council meeting, staff would like to gather any further thoughts on the topic that could be incorporated into an ordinance. The existing draft ordinance is attached.

General discussion is planned at the January 11 Committee of the Whole meeting.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF
THE CITY OF WASHINGTON, ILLINOIS BY AMENDING CHAPTER 91 ENTITLED "ANIMALS"
OF THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON, ILLINOIS, REGARDING
THE ALLOWANCE OF BEES WITHIN THE CITY LIMITS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON,
TAZEWELL COUNTY, ILLINOIS, as follows:**

Section 1. That §91.09 of the Washington Municipal Code of Ordinances titled "Bees" is hereby amended by deleting § 91.09 in its entirety and by substituting the following as §91.09 in lieu thereof:

"§ 91.09 BEES

- (A) Any person keeping honeybee hives must register annually with the Illinois Department of Agriculture, per Illinois State Statute.
- (B) Beekeeping shall be allowed only after a special use permit is granted to the owner of land in a residential zoning classification by the City Council after a public hearing and recommendation by the Planning and Zoning Commission. If a tenant applies for a special use permit, with respect to beekeeping, the tenant shall include in his application for a special use permit the owner's written consent to the tenant's keeping of bees on the land.
- (C) Registration: If a special use permit is granted to the owner by the City Council, a beekeeping permit must be issued by the Code Enforcement Officer. Beekeeping permits must be renewed annually by January 31 of each calendar year. Beekeeper permit registration shall include:
 - (1) Submittal of proof of registration of the hives with the Illinois Department of Agriculture;
 - (2) Submittal of a site plan showing the location of the hive(s) and fencing;
 - (3) Be in compliance with the other requirements of this Section;
 - (4) Payment of a twenty-five dollar (\$25) application fee;
 - (5) No permit shall be assigned or transferred to any other person or location; and
 - (6) Any violation of the requirements of this Section can result in revocation of the permit. Once a permit is revoked, it shall not be reissued.
- (D) No other stinging insects, such as yellow jackets, hornets, other varieties of bees, including African honeybees, or wasps, including Vespidae, shall be contained on private property.
- (E) Maximum Quantity: A maximum of two (2) hives is permitted per property.
- (F) Maintenance: It shall be the duty of any person keeping honeybees on their property to maintain each colony so as not to create a public nuisance.
- (G) Beekeeping Components: Beekeepers shall ensure that no bee comb, wax, or other materials are left upon the grounds of the beehive site. Beekeepers shall promptly store or dispose of any bee comb, wax, or other materials which have been removed from the beehive in a sealed container or within a building or other bee proof enclosure.
- (H) Location: Hives shall only be located within the rear yard of the property.
- (I) Setbacks: Hives shall not be located within twenty-five (25) feet of any property line.

- (J) Fencing: A six-foot (6') tall privacy fence or other solid flyway barrier must enclose the rear yard. The beekeeper must post a prominent weatherproof sign on each side of the fence facing abutting properties the registration number issued by the Illinois Department of Agriculture for the keeping of bees and language that makes clear that bees are on the premises. The sign must be visible and easily read from outside the property.
- (K) Water: Each beekeeper shall ensure that a convenient source of water is available at all times to the honeybees on the property at which the hive is located so that the honeybees are discouraged from congregating at swimming pools, hose bibs, pet water bowls, birdbaths, or other water sources at which they may come in contact with humans or domestic pets. The water source must be maintained so as to not create a breeding site for mosquitoes.
- (L) Enforcement: The City of Washington (COW) shall enforce this ordinance. Once a beekeeping permit is issued, proper officers of the COW are authorized and empowered, during reasonable business hours, to enter the premises to inspect hives or colonies for the purpose of ascertaining the variety of insects occupying the hives, conditions of health, and management of crowding. Additionally, the Tazewell County Health Department shall also be authorized and empowered, during reasonable business hours, to enter the premises when there are potential problems that could be detrimental to the public's health.
- (M) Penalties: See §91.99."

Section 2. That this ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

Section 3. That all ordinances or parts thereof in conflict herewith are hereby expressly repealed.

PASSED AND APPROVED this _____ day of _____, 2016.

AYES: _____

NAYS: _____

Mayor

ATTEST:

City Clerk



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
Joanie Baxter, Controller
SUBJECT: Water Fund Technology Fee Review
DATE: January 8, 2016

Attached for your consideration is a summary of options for the adoption of a technology fee for the purpose of helping to support the purchase and installation of an automated meter reading system (AMR) as well as its periodic replacement moving forward. This project has been previously discussed with both the Finance & Personnel and Public Works Committees and results from a desire to adopt monthly billing, to help better account for non-revenue water, and to continue periodic replacement of meters from the last round of replacements in the mid to late 90s.

Initial findings of a technology fee were presented to the Finance Committee in October with an expressed likely range of \$3 to \$3.25 per meter at that time. A take away from that meeting was to review how to structure a fee that would have a household cap to avoid dual meters paying double. These findings are summarized below and presented in more detail in the attachment.

Option 1 - Flat Mo. Rate per Meter \$3.23 per Meter per Month

This reflects the anticipated cost evenly applied to all 7,488 meters currently in the system. This results in 2,105 dual meter accounts (nearly 40% of our 5,383 total accounts) paying \$6.46 per month.

Option 2 – Flat Mo. Rate per Account \$4.50 per Account per Month

This is the anticipated cost evenly applied to all of our 5,383 accounts. This results in 3,278 single meter accounts (60% of all accounts) helping defray the costs of those with dual meters.

Option 3 – Flat Mo. Rate w/ Max Cap \$3.85 for Single Meter, \$5.50 Max for Dual Meters

This establishes a maximum household rate with a single to maximum fee differential reflective of the hardware cost portion of a single meter installation (\$300) versus a dual meter (\$450) installation.

Key assumptions that helped refine these options are summarized in the attachment and it should be emphasized that none of these are projected to impact reserves but do assume a fifty (50) account per year, year over year growth rate.

Additionally, these rates are presented as non-escalating or "flat" for the projection period. Scenarios of a stair-step rate or yearly increase were also reviewed but found to be not significantly different than those shown.

For example, under a "stair-step" for Option 1's Flat Rate per Meter of \$3.23, this rate could be reduced to \$3.00 for the first 19 years and then increased to \$4.50 in year 20 for the next scheduled round of replacements under a stair-step rate. Conversely a "yearly increase" of 1% for Option 1 could translate into an initial rate of \$2.80 per meter, and steady increase to \$3.35 in year 20 but would impact reserves during the initial years.

These considerations are being presented to the Committee of the Whole for discussion on January 11, 2016 and would be latter adopted by Ordinance concurrent with the first monthly.

Options for Technology Fee for AMR

Assumptions:

- > AMR Project #1 - total loan \$2.3 M; 2.46% int; 10 yr. (2016)
- > AMR Project #2 - total loan \$3.5 M; 2.5% int; 10 yr. (2035)
- > Annual increase in total meters/accounts = 50
- > Total number of meters = 7,488
- > Total number of accounts = 5,383
- > Total single meter accounts = 3,278 (61%)
- > Total dual meter accounts = 2,105 (39%)

	Option 1 Flat Rate per Meter \$3.23/meter/mo.	Option 2 Flat Rate per Account \$4.50/account/mo.	Option 3 Flat Rate per Meter - Capped \$3.85 - 1st meter \$5.50 total for 2 meters
Number of meters	7,488		
Rate per meter	\$3.23		
Months	12		
Initial annual revenue	\$290,235		
Number of accounts		5,383	
Rate per account		\$4.50	
Months		12	
Initial annual revenue		\$290,682	
Number of single meter accounts			3,278
Rate for 1 meter			\$3.85
Months			12
Number of second meter accounts			2,105
Rate for 2 meters			\$5.50
Months			12
Initial annual revenue			\$290,374
Total annual cost per account			
1 meter	\$38.76	\$54.00	\$46.20
2 meters	\$77.52	\$54.00	\$66.00