

**CITY OF WASHINGTON  
COMMITTEE OF THE WHOLE  
MONDAY, JULY 11, 2016  
6:30 P.M.**

**LIBRARY MEETING ROOM  
380 N. WILMOR ROAD**

**AGENDA**

- 1. ALDERMAN WISHING TO BE HEARD ON A NON-AGENDA ITEM**
- 2. CITIZENS WISHING TO BE HEARD ON A NON-AGENDA ITEM**
- 3. APPROVAL OF MINUTES – June 13, 2016 regular meeting**
- 4. BUSINESS ITEMS**
  - A. Automated Meter Reading/Water Policy
  - B. CIERT/ILEAS Rifle, Police Department
  - C. Special Use, Daycare Facility: 26 Washington Plaza
  - D. Preliminary Plat – Summit Estates, Section 2
  - E. Viaduct Supplemental Traffic Control
  - F. Code Amendment: Chapter 117 entitled “Motel Tax” expanding means to collect Motel Tax, interest, and/or penalties
  - G. Cemetery Columbarium Draft Guidelines
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

**COMMITTEE OF THE WHOLE  
MONDAY – JUNE 13, 2016  
LIBRARY MEETING ROOM - 380 N. WILMOR ROAD  
WASHINGTON, ILLINOIS**

Mayor Manier called the Committee of the Whole meeting of June 13, 2016 to order at 6:31 p.m. in the Library meeting room at Five Points Washington.

**Present:** Aldermen Brownfield, Brucks, T. Gee, Moss, Butler, and Dingledine.

**Absent:** Alderman J. Gee

**Also present:** City Administrator Culotta, Controller Baxter, Director of Public Works Andrews, P & D Director Oliphant, Police Chief Papis, City Treasurer Dingledine, and City Clerk Brown.

**MINUTES**

1. Aldermen wishing to be heard on non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of Minutes: Alderman Brownfield moved and Alderman Moss seconded to approve the minutes of the May 9, 2016 Committee of the Whole meeting. Motion carried unanimously by voice vote.
4. Nofsinger Road/U.S. Route 24 Intersection – Public Works Director Andrews shared the following in regards to the May 26<sup>th</sup> public open house meeting concerning the intersection: 1) meeting was well attended with approximately 100 in attendance; 2) a summary of comments and their dispositions are being compiled for inclusion in the project report; 3) one reoccurring concern is the additional traffic in the NW neighborhood due to the disconnection of Willow Drive from Nofsinger Road; 4) as a means of resolve, the future build out of Hunters Glen could offer Jadena Way as a means to alleviate traffic on Santa Fe; and 4) with the anticipated increase of traffic on Santa Fe, do we make considerations during this study or wait until later. Mayor Manier asked if the issue is a result of a distance requirement and Andrews shared that there is a 300' requirement from edge of travel way and stretches it out a little longer to through lanes and once you go to 300' it pushes us to 500' making Willow Drive off the table as a through street. Mayor Manier asked if there was any interest to have Willow Drive at Nofsinger be a right turn only. Andrews shared that he has not addressed a right out only for Willow as of yet. Following discussion, the general consensus was to continue looking into access and exit road alternatives.
5. Health Insurance – Controller Baxter shared the following in regards to the City's health insurance renewal: 1) the Finance Committee agreed to shop the reinsurance market this year with the intention of looking into the agent relationship this fall; 2) renewal date is July 1<sup>st</sup>; 3) we received nine (9) proposals with the most competitive quote coming from our incumbent carrier ACE American; 4) the deductible is unchanged at \$50,000; 5) currently we would stay with a 12-month term and look at options to increase the length of the term this fall; 6) the quote represents a 3.6% increase in fixed costs; 7) average claims are lower than the current funding so we would continue funding at the current rate which results in a 0% increase; 8) dental renewal with Guardian also results in a 0% increase; 9) applying the fixed cost increase of 3.6% represents a .8% increase overall for renewal; 10) this translates into an increased premium of \$20 per month for family and \$4 per month for single, and as indicated by union contracts and non-union policies any increase is to be shared equally by the City and employees, the total increase passed on to employees would be \$10 per month for family and \$2 per month for single; 11) the Health Insurance Committee agreed to a recommendation by Staff to split the wellness incentive currently applied to the premium between tobacco and wellness in order to comply with the affordability stipulations of the Health Reform regulations which would split the \$50 incentive for family to \$25 for tobacco and \$25 for wellness and split the \$25 incentive for single to \$15 for tobacco and \$10 for wellness. The general consensus was to move forward with the renewal and to really take a hard look at the agent relationship this fall.

6. Property & Liability Insurance – Controller Baxter shared the following in regards to the City’s property & liability insurance: 1) Dennis Hermann from Alexander-Murray has shopped the market and obtained two competitive proposals from both the incumbent carrier, HCC Insurance, and Travelers Insurance; 2) the only difference in coverage is the property deductible where HCC is quoting a \$1,000 and Travelers is quoting \$2,500; 3) both proposals represent an increase of between 2.5% and 5% as compared to the prior year for similar coverage; 4) increased coverage was requested which accounts for a portion of the increase at 1.5% in all property levels; 5) we are adding cyber liability coverage which was quoted at an additional premium of \$6,332 for HCC and \$5,214 for Travelers; 6) as of Friday Travelers would be the low bid at \$156,491 compared to HCC at \$162,084; and 7) with the only difference in coverage being the property deductible amount Staff requested a quote from HCC for the property premium with a \$2,500 deductible which was received today. She shared that after receiving the quote HCC Insurance would now be the low bid. She asked for Mr. Hermann to share options with the Committee. Mr. Hermann shared that both quotes are good quotes and to give both carriers a fair advantage he could ask each carrier to offer their final numbers by a set time. Following discussion, it was the general consensus of the Committee to have Mr. Hermann submit the request for final numbers to both carriers with a time and date deadline.
7. 400 N. Lawndale Discussion – P & D Director Oliphant shared that we have received a court approved judgement as part of the case to remove any life/safety issues for the house at 400 N. Lawndale and our options are to either proceed with a demolition or solicit for repairs. Alderman T. Gee asked for a history on the property up to this point. Oliphant shared that there was some painting going on and tarps were placed on the roof but were only cosmetic repairs. He shared that the tarps have recently been repaired which is not considered a substantive repair and the City has mowed the property as well. Following discussion, it was the general consensus of the Committee to proceed with the process of demolition rather than taking on the risk of repairing the structure.
8. Curb/Sidewalk Construction Policy – P & D Director Oliphant shared the following regarding the City’s current curb/sidewalk replacement policy: 1) current policy is a 50/50 cost share program for sidewalk and curb replacement; 2) current policy does not address future maintenance of curbs or how to handle the gaps in sidewalk construction in subdivisions; 3) Morton’s policy has been reviewed by the Public Works Committee and is recommending we mirror what they have in place in regards to sidewalk construction and include language that would address the future maintenance of curbs as well; 4) Morton’s policy requires any remaining sidewalks to be constructed within 3-years after acceptance of the infrastructure improvements or where at least 75% of the lots in a subdivision have had construction on the lots. Following discussion, it was the general consensus of the Committee to draft the language and move it forward for consideration.
9. Zoning Code Text Amendments – P & D Director Oliphant shared the following in regards to upcoming Zoning Code text amendments: 1) the first amendment clarifies how residential corner lots are defined and would allow the builder or owner to claim where the side and rear yard is upon submittal of the site plan as part of the building permit. With a corner lot having two front yards, discrepancies can occur and this will provide flexibility and clarity and allow for better site design; and 2) the second amendment sets a 7’ maximum fence height in commercial zoning districts. Currently our code does not address fencing in commercial districts and staff has typically used the residential fencing regulations for commercial fencing. He shared that first reading of this ordinance is set for next Monday’s City Council meeting.
10. Alternative Transportation – P & D Director Oliphant shared that occasionally we will get inquiries for alternative transportation options within the City with the majority of them being more of a demand response alternative from our older population. He shared that recently we have received a request from a teacher at the High School on behalf of students with needs who are looking for alternative transportation as well. He indicated that the CityLift service through CityLink will pick up within a ¼ mile radius of an already fixed route, and if there is interest in pursuing alternative transportation options he could reach out to CityLink about an additional fixed route in addition to the stop at Washington Plaza. It was the general consensus of the Committee to reach out to CityLink about additional options.

11. Reimbursement of Sewer User Charges Policy – Public Works Director Andrews shared the following in regards to the City’s current reimbursement policy for residences that were thought to have been on City sewer but were found to actually still be on septic: 1) these occurrences are infrequent but have happened three (3) times since 2007; 2) the current policy provides a reimbursement of past sewer charges for up to a maximum of seven (7) years and a waiver of the sewer connection fee; 3) when the policy was adopted the sewer tap fee was \$100 and is now \$4,317 and a seven year reimbursement check could be as high as \$4,300 at our current rates; and 4) this was discussed at the Public Works Committee and members felt it might be appropriate to continue to waive the sewer connection fee but discontinue the reimbursement of sewer fees. Following discussion, the general consensus of the Committee was that the Public Works Committee recommendation was sound and to move forward with the policy change.
12. N. Main Street Parking Lot – Public Works Director Andrews shared three (3) options in regards to layout plans and timing issues regarding the N. Main Street parking lot: Option 1) a standard configuration for 90° parking which would necessitate an encroachment along the Zinser Place sidewalk in order to provide for an isle width that would allow for two-way traffic, thus eliminating an exit back onto N. Main Street; Option 2) 60° angled parking would require an exit back onto N. Main Street, but keeps the paving within boundaries of the existing sidewalk; and Option 3) would be to partially pave 90° parking on one side and allow the other side to progress as the future streetscape develops. He shared that we would also want a standoff distance of 3’ from the adjoining building due to evidence of shared/tied foundation elements. He shared that \$50,000 is budgeted this year for the project and we are looking at approximately \$33,000 to surface without any concrete work. Following discussion, the general consensus of the Committee was to move forward with Option 1 as it provides for more parking, keeps the entrance and exit on Zinser Place, and the budget allows for the concrete work to be completed as well.
13. Liquor Code Text Amendments: Hours of Sale – City Administrator Culotta shared that the Liquor Commission was favorable to lessening the Sunday sales 12:00 Noon restriction as well as allowing Class A-2 license holders to remain open until 2:00 a.m. on Thanksgiving day morning. After reviewing adjoining community regulations and following discussion, it was the general consensus of the Committee to proceed with the amendment showing a 10:00 a.m. Sunday sales restriction and allowing for Class A-2 license holders to remain open until 2:00 a.m. on Thanksgiving day morning.
14. Other Business – Mayor Manier mentioned that we might want to look at heat schedule considerations due to the high temperatures we are having and Public Works Director Andrews indicated they will implement this with Public Works crews.
15. At 7:49 p.m. Alderman Brownfield moved and Alderman T. Gee seconded to adjourn. Motion carried unanimously by voice vote.

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Patricia S. Brown, City Clerk

CITY OF WASHINGTON  
Joan E. Baxter, C.P.A. – Controller  
301 Walnut Street  
Washington, IL 61571

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## MEMORANDUM

TO: Mayor Manier and Committee of the Whole  
FROM: Joanie Baxter, Controller *JB*  
Ed Andrews, Public Works Director *EA*  
DATE: July 7, 2016  
SUBJECT: AMR 4<sup>th</sup> notice procedures

As you are aware, the City kicked off our automated meter reading (AMR) and meter replacement program in April 2016. As part of the notification process, the following information has been made available to all residents of the City:

- Spring 2016 newsletter article – “Washington Embraces New Water Utility Technology”
- Website including newsletter article, plus expanded frequently asked questions section
- Letter to each resident explaining the program, billing schedule and direct debit options – mailed to Areas 3 through 7 with March billing and Areas 1 and 2 with May billing
- Article posted online by Peoria Journal Star on May 2, 2016
- Coverage of loan ordinance and technology fee in local papers
- Links to website and other information on social media outlets
- Letters to residents in the program sent by United Meters (UMI) requesting appointments:
  - First notice was mailed April 16 for Area 1
  - Second notice was mailed May 1 for Area 1 (copy of original notice with “Second Notice” stamped)
  - Third notice was mailed June 3 for Area 1 (indicated that if an appointment was not scheduled by June 17, 2016, a final letter would be sent addressing the City’s ordinances that have been violated and the actions that may be taken as a result of the violations)
- Door notice placed by UMI requesting a call for an appointment if resident is not at home –twice for each account
- Summer 2016 newsletter article – “Automated Meter Reading Continues to Progress”
- Personal phone call from customer services staff indicating an appointment must be made or further action taken

As of July 7, 2016, there were 32 accounts in Area 1 that were still outstanding. Thirteen of these have appointments and ten have issues of which City staff will follow up. For the remaining nine accounts, there have either been no response in regard to a request for an appointment or there was a no show for a scheduled appointment. The third letter mailed on June 3 by UMI indicates that a final letter will be sent by the City if an appointment has not been scheduled by June 17.

When the last meter replacement program that spanned 1997 through 2002 was coming to a close, a final letter was sent indicating services would be terminated on a date certain. This step, along with actually terminating services when there continued to be non-compliance, finally allowed the program to be completed in 2012 after a fairly lengthy battle with the ones holding out to the end.

Staff is seeking approval from the Committee of the Whole/City Council to move forward with the 4<sup>th</sup> and final notice at this time for Area 1 while following the City Code in Chapter 50, §50.37 “Entry Upon Premises; Failure of Owner to Comply”. This section states free access must be granted at all reasonable times for maintenance and /or replacement purposes and that if such access is not granted, the water shall be shut off and not turned on again until access has been granted and a \$20 fee has been paid. A shut-off date would be indicated in the letter for a week from the date it was sent.

As a matter of information, the following schedule is being followed in regard to notices sent:

	1st	2nd	3rd	3rd due
Area 1	4/16	5/1	6/3	6/17
Area 2	5/9	5/26	6/17	7/5
Area 3	5/31	6/10	7/8	7/18
Area 4	6/17	7/5		
Area 5	7/18			
Area 6	8/22			
Area 7	9/12			



## Washington Police Department

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Ed Papis  
Chief of Police

115 WEST JEFFERSON STREET  
WASHINGTON, ILLINOIS 61571  
NON-EMERGENCY (309) 444-2313  
FAX (309) 444-7511

To: Mayor Manier, City Council, City Administrator  
From: Chief Ed Papis  
Re: CIERT/ILEAS Rifle  
Date: June 15, 2016

Mayor and Alderman,

Please see attached memorandum which succinctly spells out the need to upgrade the sniper rifle used for \*CIERT/ILEAS operations. The rifle is a budgeted item and I strongly agreed with the choice and need to accomplish the mission.

\*CIERT – Central Illinois Emergency Response Team

\*ILEAS – Illinois Law Enforcement Alarm System

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Ed Papis", with a long horizontal line extending to the right.

Ed Papis  
Chief of Police



# MEMORANDUM

**To: Chief Papis**

**From: Zach Bean**

**Date: 06/06/16**

**Subject: CIERT/ILEAS Sniper Rifle**

I am writing this memorandum to express my desire for the Police Department to acquire a sniper rifle for use on the CIERT and ILEAS teams.

The sniper's primary objective is to observe. This means, the snipers set up ahead of an entry team deployment and provide information such as: which way does the door swing, is there a fence, are there dogs, how many suspects and what they look like. A snipers secondary objective is to engage targets, stopping the threat if necessary to resolve life-threatening situations. With magnification on their optics, snipers can see better and more easily determine threat assessments (Is the guy holding a gun or a cell phone?). The snipers on the CIERT/ILEAS team use .308 caliber rifles. A .308 has much better ballistics than a .223 caliber round (which the AR-15 uses). It can penetrate glass far better and cause instant incapacitation better than the .223. Since a sniper rifle standard for accuracy is 1 inch at 100 yards. A snipers ability to make precision shots at a safer distance to the threat gives us a huge advantage over a duty AR-15 with no magnification.

The three rifle options that are to follow are all from GA Precision. This is because the rifles provided by GA Precision can be guaranteed at ½ MOA at 100 yards (or a 0.5 inch group at 100 yards). No other custom rifle shop claims these impressive standards. The Nightforce Optics scopes have been tailored for military and law enforcement use with 110 MOA of internal travel and availability in .250 MOA adjustment. These optics are ruggedly tested and ensure that there will never be shift in point of impact.

After extensive research the three best rifles and optic systems for our use at our price point are as follows:



I believe that Option #1 is the best package for the money and I recommend it for selection. Option #1 is a stripped down version of a GAP custom rifle and is a complete deployment ready package. This rifle will provide a guaranteed shot grouping that exceeds the standard set for our sniper team. This rifle package will provide optimal specifications that will meet the needs of the team for years to come.

Thanks,

A handwritten signature in black ink, appearing to be 'ZB' with a stylized flourish.

Zach Bean #415

### **Option #1:**

#### **GA Precision – Base Custom .308 Caliber Rifle**

- Completely trued Remington 700 Short Action, action threads, and integral bolt lugs
  - Bolt face and lugs are trued
  - Badger Ordnance precision-ground heavy recoil lug installed
  - Chamber is cut to true minimum specifications
  - Timney trigger tuned to a crisp 2.5 lbs.
  - Muzzle cut for deep recessed target crown and threaded
  - Barrel is bead-blasted and finished in matte black Cerakote and then nestled into McMillan A-5 stock with adjustable cheek piece
  - Custom steel trigger guard from Pacific Tool and Gauge
  - Rifle assembly is bedded with Marine Tex Resin and 7075 aluminum pillars
  - Pachmayr Decelerator recoil pad fit to stock
  - Three sling studs are affixed to the stock.
  - Badger Ordnance EFR
  - Harris Bipod
- Shipped Total: \$3,589.50

#### **Nightforce NXS 3.5-15x50mm MOAR**

X-treme Duty Scope Rings 30 mm  
Total: \$1,768.00

**Overall Total: \$5,357.50**

### **Option #2:**

#### **Remington 40-XS .308 Caliber Rifle**

- McMillan A3 stock
- 40-X trigger
- Sunny Hill trigger guard
- Harris bi-pod
- Leupold Mark IV 3.5-10x40mm scope
- Turner AWS sling
- Pelican hard case

**Overall Total: \$5,399.40**

### **Option #3:**

#### **Accuracy International AT .308 Caliber Rifle**

- Folding stock
- 20 inch threaded barrel
- Adjustable cheek piece
- 20 MOA STANAG 4694/Mil Std 1913 action and forend rail
- 6 lug, 60 degree bolt with AI leaf spring extractor
- 3 position safety
- Two stage trigger
- Detachable 10 round magazine
- Night vision mount with STANAG 4694/Mil Std 1913 rail
- Harris Bipod
- Nightforce NXS 3.5-15x50mm MOAR
- Nightforce scope rings

**Overall Total: \$6,433.00**

-These prices are all shown at a discounted law enforcement rate directly for the manufacturer.



# PRECISION

PROFESSIONAL QUALITY RIFLES AND EQUIPMENT

1141 Swift Street  
North Kansas City, MO 64116  
Created by Dustin Lassiter

DATE  
5/3/2016

Office:(816) 221-1844  
Fax:(816) 421-4160  
dustin@gaprecision.net

ITEM	QUANTITY	COST	10%	TOTAL
GA PRECISION BASE CUSTOM	1	\$3,200.00	\$2,880.00	\$2,880.00
MCMILLAN A5-A UPGRADE	1	\$125.00	\$112.50	\$112.50
THREAD, NO T/P	1	\$125.00	\$112.50	\$112.50
BADGER EFR	1	\$305.00	\$274.50	\$274.50
HARRIS BIPOD	1	\$150.00	\$135.00	\$135.00
Inspection		\$35.00	N/A	
Shipping	1	\$75.00	N/A	\$75.00
Total Cost				\$3,589.50

This is the brake down cost of a (QTY 1) rifle(s) for the Washington Illinois Police Department. Pricing is based off **Department Use Only** pricing. All prices and accessories have been included in the above statement. **Pricing is official. Please send a Department Purchase Order for the above amount with the provided spec sheet and Quote. If you are to pay by check, money order, or credit card this is to be discussed before any work is to be done.** This quote does not signify any start date and/ or processing. The above quote may not be changed once processed and accepted. Any changes to the above quote will need prior approval and a seperate Purchase order prior to processing. Rifles are approved only when Purchase orders are received and accepted. **Please have ready any paperwork needed to lawfully release rifle(s) purchased directly to your governing agency.** Please let me know if you have any more questions.



## 2016 Price List

MIL-GOV-LE

Confidential

Effective: January 1, 2016

Revision Date: January 5, 2016

Part Number	Product Description	Retail Price	MIL/LE Price
<b>ATACR™ F1™ Models - First Focal Plane Reticles - 34mm Tube</b>			
C542	ATACR - 4-16x42mm F1™ - ZeroHold™ - .250 MOA - Digillum™ - PTL - MOAR™	\$2,400	\$2,040
C552	ATACR - 4-16x42mm F1™ - ZeroHold™ - .1 Mil-Radian - Digillum™ - PTL - Mil-R™	\$2,400	\$2,040
C550	ATACR - 4-16x42mm F1™ - ZeroHold™ - .1 Mil-Radian - PTL - H59	\$2,900	\$2,465
C549	ATACR - 4-16x42mm F1™ - ZeroHold™ - .1 Mil-Radian - PTL - TReMor3	\$2,900	\$2,465
C545	ATACR - 5-25x56mm F1™ - ZeroStop™ - .250 MOA - Digillum™ - PTL - MOAR™	\$2,900	\$2,465
C546	ATACR - 5-25x56mm F1™ - ZeroStop™ - .1 Mil-Radian - Digillum™ - PTL - Mil-R™	\$2,900	\$2,465
C547	ATACR - 5-25x56mm F1™ - ZeroStop™ - .1 Mil-Radian - PTL - H59	\$3,400	\$2,890
C540	ATACR - 5-25x56mm F1™ - ZeroStop™ - .1 Mil-Radian - PTL - TReMor3	\$3,400	\$2,890
<b>B.E.A.S.T.™ 5-25x F1 Models - First Focal Plane Reticles - 34mm Tube</b>			
C450	B.E.A.S.T. - 5-25x56mm F1™ - ZeroStop™ - i4F™ - MOA - Digillum™ - Brake - PTL - MOAR™	\$3,900	\$3,315
C448	B.E.A.S.T. - 5-25x56mm F1™ - ZeroStop™ - i4F™ - Mil-Radian - Digillum™ - Brake - PTL - Mil-R™	\$3,900	\$3,315
C449	B.E.A.S.T. - 5-25x56mm F1™ - ZeroStop™ - i4F™ - Mil-Radian - Brake - PTL - H59	\$4,400	\$3,740
C539	B.E.A.S.T. - 5-25x56mm F1™ - ZeroStop™ - i4F™ - Mil-Radian - Brake - PTL - TReMor3	\$4,400	\$3,740
<b>ATACR™ 5-25x Models - Second Focal Plane Reticles - 34mm Tube</b>			
C553	ATACR - 5-25x56mm - ZeroStop™ - .250 MOA - Digillum™ - PTL - MOAR™	\$2,474	\$2,103
C555	ATACR - 5-25x56mm - ZeroStop™ - .250 MOA - Digillum™ - PTL - MOAR-T™	\$2,474	\$2,103
C554	ATACR - 5-25x56mm - ZeroStop™ - .1 Mil-Radian - Digillum™ - PTL - Mil-R	\$2,474	\$2,103
<b>NXS™ Compact Models - Second Focal Plane Reticles - 30mm Tube</b>			
C451	NXS - 1-4x24mm - .250 MOA - NVD - PTL - FC-3G	\$1,370	\$1,165
C452	NXS - 1-4x24mm - .250 MOA - NVD - PTL - IHR	\$1,370	\$1,165
C464	NXS - 1-4x24mm - ZeroStop™ - .250 MOA - NVD - PTL - FC-3G	\$1,561	\$1,327
C465	NXS - 1-4x24mm - ZeroStop™ - .250 MOA - NVD - PTL - IHR	\$1,561	\$1,327
C468	NXS - 2.5-10x32mm - .250 MOA - NVD - PTL - MOAR™	\$1,465	\$1,245
C455	NXS - 2.5-10x32mm - ZeroStop™ - .250 MOA - NVD - PTL - MOAR™	\$1,659	\$1,410
C478	NXS - 2.5-10x32mm - ZeroStop™ - .1 Mil-Radian - NVD - PTL - Mil-R™	\$1,744	\$1,482
C454	NXS - 2.5-10x32mm - ZeroStop™ - .1 Mil-Radian - NVD - PTL - Mil-Dot	\$1,744	\$1,482
C502	NXS - 2.5-10x42mm - .250 MOA - PTL - Non-Illuminated - IHR	\$1,665	\$1,415
C459	NXS - 2.5-10x42mm - .250 MOA - Digillum™ - PTL - MOAR™	\$1,800	\$1,530
C460	NXS - 2.5-10x42mm - .250 MOA - Digillum™ - PTL - IHR	\$1,800	\$1,530
C480	NXS - 2.5-10x42mm - .250 MOA - Digillum™ - PTL - LV	\$1,800	\$1,530
C481	NXS - 2.5-10x42mm - .250 MOA - Digillum™ - PTL - MV	\$1,800	\$1,530
C482	NXS - 2.5-10x42mm - .250 MOA - Digillum™ - PTL - HV	\$1,800	\$1,530
C458	NXS - 2.5-10x42mm - ZeroStop™ - .250 MOA - Digillum™ - PTL - MOAR™	\$1,950	\$1,658
C483	NXS - 2.5-10x42mm - ZeroStop™ - .250 MOA - Digillum™ - PTL - IHR	\$1,950	\$1,658
C484	NXS - 2.5-10x42mm - ZeroStop™ - .250 MOA - Digillum™ - PTL - LV	\$1,950	\$1,658
C485	NXS - 2.5-10x42mm - ZeroStop™ - .250 MOA - Digillum™ - PTL - MV	\$1,950	\$1,658
C486	NXS - 2.5-10x42mm - ZeroStop™ - .250 MOA - Digillum™ - PTL - HV	\$1,950	\$1,658
C461	NXS - 2.5-10x42mm - ZeroStop™ - .1 Mil-Radian - Digillum™ - PTL - Mil-R™	\$2,000	\$1,700
C488	NXS - 2.5-10x42mm - ZeroStop™ - .1 Mil-Radian - Digillum™ - PTL - Mil-Dot	\$2,000	\$1,700
<b>NXS™ 15x Models - Second Focal Plane Reticles - 30mm Tube</b>			
C429	NXS - 3.5-15x50mm - ZeroStop™ - .250 MOA - MOAR™	\$1,920	\$1,632
C393	NXS - 3.5-15x50mm - ZeroStop™ - .250 MOA - LV.5	\$1,920	\$1,632
C395	NXS - 3.5-15x50mm - ZeroStop™ - .250 MOA - HV	\$1,920	\$1,632
C527	NXS - 3.5-15x50mm - ZeroStop™ - .1 Mil-Radian - Mil-R™	\$1,920	\$1,632
C142	NXS - 3.5-15x50mm - ZeroStop™ - .1 Mil-Radian - Mil-Dot	\$1,920	\$1,632
<b>NXS™ 22x Models - Second Focal Plane Reticles - 30mm Tube</b>			
C433	NXS - 5.5-22x50mm - ZeroStop™ - .250 MOA - MOAR™	\$2,090	\$1,777
C505	NXS - 5.5-22x50mm - ZeroStop™ - .250 MOA - MOAR-T™	\$2,090	\$1,777
C529	NXS - 5.5-22x50mm - ZeroStop™ - .1 Mil-Radian - Mil-R™	\$2,090	\$1,777
C196	NXS - 5.5-22x50mm - ZeroStop™ - .1 Mil-Radian - Mil-Dot	\$2,090	\$1,777
C434	NXS - 5.5-22x56mm - ZeroStop™ - .250 MOA - MOAR™	\$2,090	\$1,777
C507	NXS - 5.5-22x56mm - ZeroStop™ - .250 MOA - MOAR-T™	\$2,090	\$1,777
C374	NXS - 5.5-22x56mm - ZeroStop™ - .250 MOA - HV.5	\$2,090	\$1,777
C375	NXS - 5.5-22x56mm - ZeroStop™ - .250 MOA - HVM	\$2,090	\$1,777
C376	NXS - 5.5-22x56mm - ZeroStop™ - .250 MOA - HVM.5	\$2,090	\$1,777
C377	NXS - 5.5-22x56mm - ZeroStop™ - .250 MOA - UHV	\$2,090	\$1,777
C378	NXS - 5.5-22x56mm - ZeroStop™ - .250 MOA - UHV.5	\$2,090	\$1,777
C528	NXS - 5.5-22x56mm - ZeroStop™ - .1 Mil-Radian - Mil-R™	\$2,090	\$1,777
C244	NXS - 5.5-22x56mm - ZeroStop™ - .1 Mil-Radian - Mil-Dot	\$2,090	\$1,777



# NIGHTFORCE

## 2016 Price List

MIL-GOV-LE

Confidential

Effective: January 1, 2016

Revision Date: January 5, 2016

Part Number	Product Description	Retail Price	MIL/LE Price
<b>30mm Accessories</b>			
<b>X-Treme Duty - Rings - 30mm (Steel)</b>			
A117	XTRM - Ring Set - .885" Low - 30mm - Steel	\$170	\$136
A100	XTRM - Ring Set - 1.00" Medium - 30mm - Steel	\$170	\$136
A104	XTRM - Ring Set - 1.125" High - 30mm - Steel	\$170	\$136
A109	XTRM - Ring Set - 1.375" X-High - 30mm - Steel	\$170	\$136
<b>X-Treme Duty - Ultralite™ Rings - 30mm (Titanium/Alloy)</b>			
A118	XTRM - Ring Set - .885" Low - 30mm - Ultralite™, 4 screw	\$170	\$136
A101	XTRM - Ring Set - 1.00" Medium - 30mm - Ultralite™, 4 screw	\$170	\$136
A107	XTRM - Ring Set - 1.125" High - 30mm - Ultralite™, 4 screw	\$170	\$136
A108	XTRM - Ring Set - 1.265" Intermediate - 30mm - Ultralite™, 4 screw	\$170	\$136
A110	XTRM - Ring Set - 1.375" X-High - 30mm - Ultralite™, 4 screw	\$170	\$136
A203	XTRM - Ring Set - 1.50" XX-High - 30mm - Ultralite™, 4 screw	\$170	\$136
A264	XTRM - Ring Set - .885" Low - 30mm - Ultralite™, 6 screw	\$190	\$152
A265	XTRM - Ring Set - 1.00" Medium - 30mm - Ultralite™, 6 screw	\$190	\$152
A266	XTRM - Ring Set - 1.125" High - 30mm - Ultralite™, 6 screw	\$190	\$152
A267	XTRM - Ring Set - 1.265" Intermediate - 30mm - Ultralite™, 6 screw	\$190	\$152
A268	XTRM - Ring Set - 1.375" X-High - 30mm - Ultralite™, 6 screw	\$190	\$152
A269	XTRM - Ring Set - 1.50" XX-High - 30mm - Ultralite™, 6 screw	\$190	\$152
<b>X-Treme Duty - Ultralite™ Unimount™ 30mm (Titanium/Alloy)</b>			
A190	XTRM - Unimount™ 1.125" - 20 MOA - 30mm	\$260	\$208
A191	XTRM - Unimount™ 1.375" - 20 MOA - 30mm	\$260	\$208
A221	XTRM - Unimount™ 1.50" - 20 MOA - 30mm	\$260	\$208
A192	XTRM - Extended Unimount™ 1.375" - 20 MOA - 30mm	\$260	\$208
<b>X-Treme Duty - Ultralite™ One-Piece Magmount™ 30mm (Titanium/Alloy)</b>			
A256	XTRM - Magmount™ 1.375" - 0 MOA - 3 Jaw/Nut - 30mm	\$295	\$236
<b>34mm Accessories</b>			
<b>X-Treme Duty - Ultralite™ Rings - 34mm (Titanium/Alloy)</b>			
A223	XTRM - Ring Set - 1.00" Medium - 34mm - Ultralite™, 4 screw	\$190	\$152
A224	XTRM - Ring Set - 1.125" High - 34mm - Ultralite™, 4 screw	\$190	\$152
A226	XTRM - Ring Set - 1.375" X-High - 34mm - Ultralite™, 4 screw	\$190	\$152
A227	XTRM - Ring Set - 1.50" XX-High - 34mm - Ultralite™, 4 screw	\$190	\$152
A208	XTRM - Ring Set - 1.00" Medium - 34mm - Ultralite™, 6 screw	\$215	\$172
A210	XTRM - Ring Set - 1.125" High - 34mm - Ultralite™, 6 screw	\$215	\$172
A214	XTRM - Ring Set - 1.375" X-High - 34mm - Ultralite™, 6 screw	\$215	\$172
A216	XTRM - Ring Set - 1.50" XX-High - 34mm - Ultralite™, 6 screw	\$215	\$172
Above items mount to 1913 Mil-Standard rail/base			
<b>X-Treme Duty - Ultralite™ Unimount™ 34mm (Titanium/Alloy)</b>			
A194	XTRM - Extended Unimount™ 1.44" - 20 MOA - 34mm	\$260	\$208
A257	XTRM - Unimount™ 1.44" - 20 MOA - 34mm	\$260	\$208
A357	XTRM - Unimount™ 1.50" - 20 MOA - 34mm	\$260	\$208
<b>X-Treme Duty - Ultralite™ One-Piece Magmount™ 34mm (Titanium/Alloy)</b>			
A162	XTRM - MagMount™ 1.44" - 0 MOA - 3 Jaw/Nut - 34mm	\$295	\$236
A361	XTRM - Compact MagMount™ 1.50" - 0 MOA - 34mm - <i>New For 2016</i>	\$295	\$236
A362	XTRM - Compact MagMount™ 1.50" - 20 MOA - 34mm - <i>New For 2016</i>	\$295	\$236
Above items mount to 1913 Mil-Standard rail/base			
<b>Bases</b>			
<b>X-Treme Duty - Bases (Steel)</b>			
A115	XTRM - Base - Rem 700 SA - 1 pc. - 20 MOA	\$120	\$96
A116	XTRM - Base - Rem 700 SA - 1 pc. - 40 MOA	\$120	\$96
A112	XTRM - Base - Rem 700 LA - 1 pc. - 20 MOA	\$120	\$96
A113	XTRM - Base - Rem 700 LA - 1 pc. - 40 MOA	\$120	\$96
A114	XTRM - Base - Rem 700 SA - 2 pc. - 20 MOA	\$90	\$72
A111	XTRM - Base - Rem 700 LA - 2 pc. - 20 MOA	\$90	\$72
A146	XTRM - Base - HS 700 SA - 1 pc. - 20 MOA (8-40 screws)	\$120	\$96
A150	XTRM - Base - HS 700 SA - 1 pc. - 40 MOA (8-40 screws)	\$120	\$96
A135	XTRM - Base - HS 700 LA - 1 pc. - 20 MOA (8-40 screws)	\$120	\$96

Nightforce Optics, Inc. - 336 Hazen Lane - Orofino, ID 83544

MIL-GOV-LE Phone: 706.460.5515

Customer Service and Technical Support: 208.476.9814 ext. 2201

Lightforce USA dba Nightforce Optics, Inc.

www.NightforceOptics.com



3731 Monarch Steet  
Erie, CO 80516  
(303) 255-9999  
orders@milehighshooting.com  
http://milehighshooting.com



## PROPOSAL

**ADDRESS**

Ofc. Zach Bean  
Washington (IL) Police  
Department  
115 W. Jefferson St.  
Washington, IL 61571

**SHIP TO**

Ofc. Zach Bean  
Washington (IL) Police  
Department  
115 W. Jefferson St.  
Washington, IL 61571

**PROPOSAL # 3265****DATE 06/06/2016****EXPIRATION DATE 09/06/2016****SALES REP**

Juan

PRODUCT DESCRIPTION	QTY	RATE	AMOUNT
<b>AI:AT RIFLE</b> AT 308 WIN. FOLDER GREEN 20" PLAIN BARREL	1	4,036.00	4,036.00
<b>SERVICE WORK</b> THREAD 20" BARREL TO 5/8X24 WITH THREAD PROTECTOR	1	150.00	150.00
<b>NIGHTFORCE:C429</b> NXS 3.5-15X50 ZERO STOP .250 MOA MOAR	1	1,631.00	1,631.00
<b>NIGHTFORCE:A203</b> RING SET 1.5 EXTREME-30 MM ULTRA LITE	1	136.00	136.00
<b>AI:26619</b> AT NV BRACKET (BRACKET ONLY)	1	213.00	213.00
<b>AI:25849</b> 20MOA ACC RAIL KIT FOR AT	1	51.00	51.00
<b>HARRIS:S-BRM</b> MODEL BRM 6-9" (LEG NOTCH) SERIES S	1	119.00	119.00
<b>HARRIS:T-NUT METAL/STAINLESS (BPLZS-32)</b> T-NUT BPL-METAL/STAINLESS	1	12.00	12.00

Thank you for choosing Mile High Shooting Accessories! Your  
Quote is good for 90 days. Please call with any questions.

<b>SUBTOTAL</b>	<b>6,348.00</b>
<b>SHIPPING</b>	<b>85.00</b>
<b>TOTAL</b>	<b>\$6,433.00</b>

Accepted By

Accepted Date

**MILE HIGH SHOOTING ACCESSORIES**  
**A MILE ABOVE THE REST**

# CITY OF WASHINGTON

## PLANNING & DEVELOPMENT DEPARTMENT

301 Walnut St. · Washington, IL 61571

Ph. 309-444-1135 · Fax 309-444-9779

<http://www.washington-illinois.org>

[joliphant@ci.washington.il.us](mailto:joliphant@ci.washington.il.us)

### MEMORANDUM

TO: Mayor Manier and Committee of the Whole  
FROM: Jon R. Oliphant, AICP, Planning & Development Director  
SUBJECT: Proposed Special Use – Raymond Poe, #26 Washington Plaza  
DATE: July 7, 2016

Raymond Poe has submitted a special use request to establish a daycare facility at #26 Washington Plaza. The property is zoned C-2 (General Retail) and day care facilities are identified as special uses in all commercial zoning classifications. A zoning map is attached. The facility would be leased to Washington Kids Academy, LLC.

The space in the middle building is approximately 15,000 square feet and is the largest space on the property. Washington Plaza underwent a dramatic reconstruction a few years ago and there are only a few vacancies left. Mr. Poe has indicated that the daycare would meet all of the requirements of the Illinois Department of Children and Family Services (DCFS) for its design and construction. The space will be able to hold a maximum of 185 kids ranging in age from 6-weeks-old to 6-years-old. The facility will be designed as an ancillary use to accommodate children up to 12-years-old in order to provide before- and after-school care to working parents in the area.

Washington Plaza contains a mix of office and retail uses. The properties with frontage on IL Route 8 in Sunnyland are primarily commercial, institutional and residential uses. The proposed use does not appear to be detrimental to the public's health, safety, or general welfare nor would it diminish property values or the use and enjoyment of properties in the vicinity. It would bring additional traffic to the shopping center and it would be 92% occupied if the use is approved. Mr. Poe has indicated that a market study has shown a significant need for daycare operations in this area.

The only condition to consider would be the need to have a fenced outdoor play area. DCFS requires that there is a minimum of 75 square feet of safe outdoor area per child for the total number of children using the area at any one time. Mr. Poe has indicated that such an area will be included on the east end of the building. DCFS further requires that the play area be arranged so that all areas are visible to daycare staff at all times and that protective surfaces be provided in areas where climbing, sliding, swinging, or other equipment from which a child might fall is located. Based on all of these factors, staff would recommend that the special use request be approved provided that all DCFS licensing conditions are met.

The Planning and Zoning Commission held a public hearing on this request at its meeting on July 6 and unanimously recommended approval. A first reading ordinance will be scheduled for the July 18 City Council meeting and a second reading scheduled for August 1.

Enclosures



**CITY OF WASHINGTON, ILLINOIS**  
**APPLICATION FOR SPECIAL USE**

To have a complete application for a special use, you must submit the following:

- Signed and completed application
- Plat showing subject property and all adjacent properties - See below for plat requirements
- Ownership documentation (lease, deed, mortgage, etc.)
- Accurate legal description obtained from the Warranty Deed
- Application fee of \$100 payable to the City of Washington

Address or location of property: #26 WASHINGTON PLAZA / WASHINGTON, IL

Property Tax ID (PIN) number: 02-02-20-307-008

Current zoning classification of the property: COMMERCIAL

Current use of the property: RETAIL - MIXED

What is the Special Use for? DAYCARE USE

How will you meet other requirements of the zoning code (such as parking or landscaping, if applicable)?

WE ARE IN COMPLIANCE WITH PARKING

Name of Applicant: RAYMOND ROE Phone Number of Applicant: 312-493-5400

Address of Applicant: 7929 E CRESTWOOD WAY, SCHWARTZDALE AZ 85250

Owner of Property: SUNNYSIDE DEVELOPMENT PARTNERS LLC

Address of Owner: % 7929 E. CRESTWOOD WAY

I would like to receive correspondence by: ☐ Mail ☒ Email Email address: RAYMONDROE6@AOL.COM

**PLAT REQUIREMENTS:** Your special use plat must show:

- Building or site plan layout and locations of proposed special uses, including square footage
- Adjacent properties, rights-of-way, streets, roads, railroads, waterways, and other physical features

**PUBLIC HEARING:** Your case will be referred with staff's recommendation to the next regularly scheduled Planning and Zoning Commission meeting for a public hearing. The Planning and Zoning Commission meets the first Wednesday of every month at 6:30 p.m. at the Washington District Library meeting room at 380 N. Wilmor Road. At the Planning and Zoning Commission meeting, you will present your request. A special use cannot be recommended by the Planning and Zoning Commission unless the Commission finds, based upon the application and evidence presented at the public hearing, that all of the following conditions have been met:

- 1) The special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare; 2) The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity, or substantially diminish or impair property values; 3) The special use will not impede development of surrounding property; 4) Adequate utilities, access roads, drainage, or necessary facilities will be provided; 5) Adequate ingress and egress provided to minimize traffic congestion in public streets; 6) The special use will conform to all other application regulations of the zoning district; and 7) If the special use would not otherwise be acceptable, the Planning Commission may recommend certain conditions be met to make the use acceptable, such as, but not limited to: landscape screening or fencing, specific hours of operation, night lighting or lighting restrictions, parking area requirements, signage restraints, outdoor storage limitations.

**Certification:** To the best of my knowledge, the information contained herein, and on the attachments, is true, accurate, and correct, and substantially represents the existing features and proposed features. Any error, misstatement, or misrepresentation of material fact or expression of material fact, with or without intention, shall constitute sufficient grounds for the revocation or denial of the proposed Special Use.

Signature of Applicant: \_\_\_\_\_

Date: 6/6/11

Signature of Owner: \_\_\_\_\_

Date: 6/6/11

After receiving a completed application, the City Clerk will file notice of your request with the local newspaper and with the adjoining property owners. If you have any questions, please contact Jon Oliphant, Planning & Development Director at (309) 444-1135.

FOR OFFICE USE ONLY Case No.: \_\_\_\_\_

Plat Submitted? Y / N / N/A Date: \_\_\_\_\_

Documentation of Authority Submitted: \_\_\_\_\_

Commission Action: \_\_\_\_\_

Fee Paid? Y / N / N/A Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Landscaping Plan Submitted? Y / N / N/A Date: \_\_\_\_\_

Date to go before the Planning and Zoning Commission: \_\_\_\_\_

Ordinance Review: (first reading) \_\_\_\_\_ (second reading) \_\_\_\_\_

**CITY OF  
WASHINGTON**  
TAZEWELL COUNTY, ILLINOIS

**OFFICIAL MAP  
OF  
ZONING DISTRICTS**

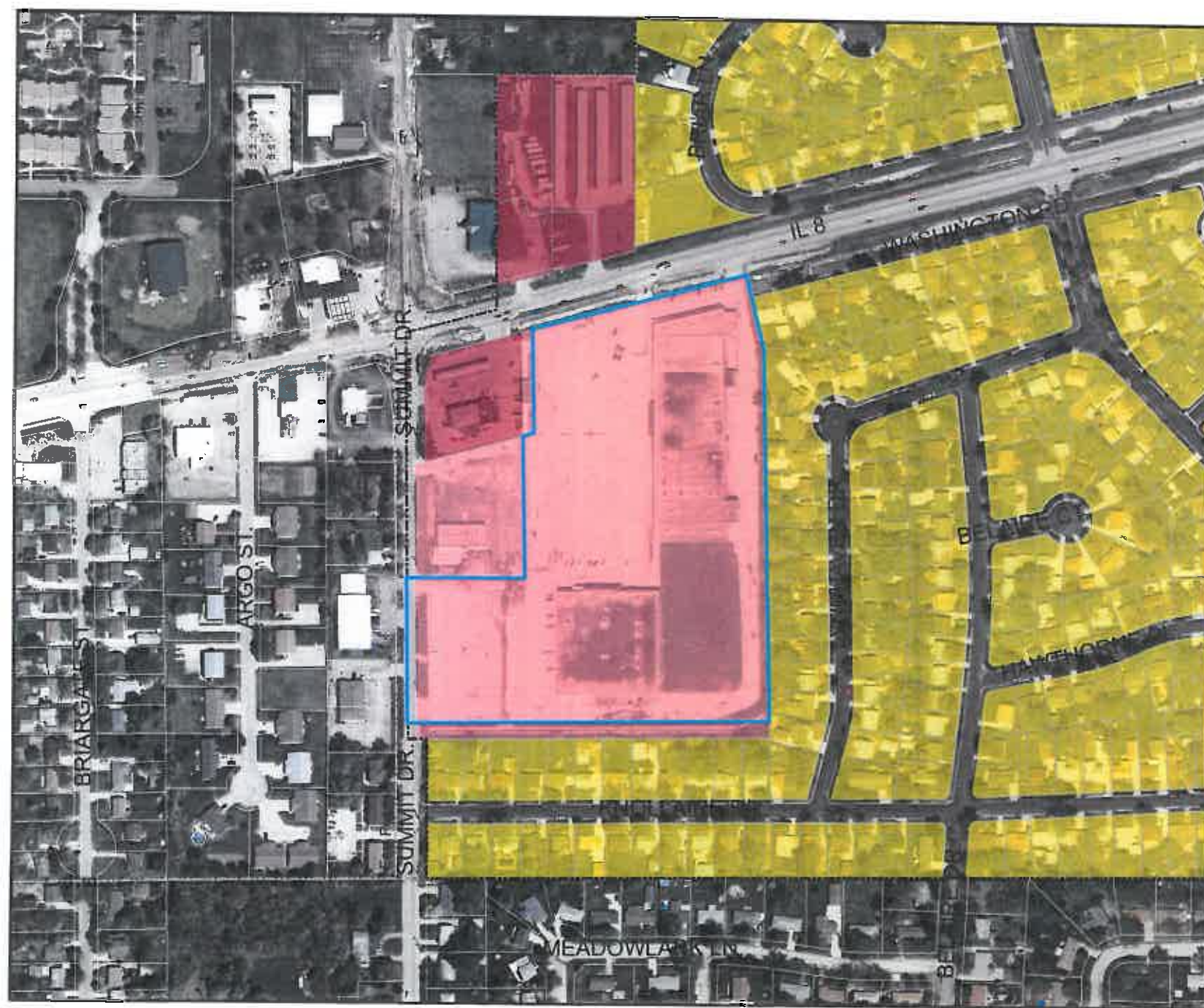


**Legend**

	AG-1 (Agriculture)
	CE (Country Estates)
	R-1A (Single Family Residential)
	R-1 (1-2 Family Residential)
	R-2 (Multifamily Residential)
	C-1 (Local Retail)
	C-2 (General Retail)
	C-3 (Service Retail)
	I-1 (Light Industrial)
	I-2 (Heavy Industrial)



*Prepared by the City of Washington  
Department of Planning and Development*  
  
*Printed: June 27, 2016*



# CITY OF WASHINGTON

## PLANNING & DEVELOPMENT DEPARTMENT

301 Walnut St. · Washington, IL 61571

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### MEMORANDUM

TO: Mayor Manier and Committee of the Whole  
FROM: Jon R. Oliphant, AICP, Planning & Development Director  
SUBJECT: Summit Estates Section 2 Preliminary Plat  
DATE: July 7, 2016

Attached is a preliminary plat for Summit Estates Section 2. It is located outside of our city limits but within our 1.5-mile extraterritorial planning jurisdiction. Summit Estates Section 1, which is immediately north of the subject property and was developed by Billy Mantle of Rudy's Concrete Construction, was subdivided in 2006.

Mr. Mantle previously received approval by the Planning and Zoning Commission to waive the requirement that each residential lot have a minimum width of at least 60 feet at the right-of-way line. S. Summit Drive only has 40 feet of right-of-way and the cost to extend and widen the road to modern standards would likely not be economically feasible for two rural residential lots.

Two residential lots of approximately 2.36 and 4.85 acres apiece plus an individual 0.64-acre lot for a cell tower on the southwest corner of the property would be created through this subdivision. Lot 1 would have access from Mickel Parkway and Lot 2 would have access from Summit. Lot 3, which would contain the cell tower, would have access from Summit through a proposed private ingress/egress easement. Lot 1 would be served by Northern Tazewell water and Sundale Utilities sewer while Lots 2 and 3 would be on well and septic. Other than the previously granted waiver to allow the reduced lot width for Lot 2, this plat meets the subdivision code standards. It also satisfies the County's zoning code regulations. While this is a minor subdivision, it does not meet any of the stipulations that allows for staff approval through the Plat Act.

As a result, **staff would recommend approval of the preliminary plat for Summit Estates Section 2.** The Planning and Zoning Commission unanimously recommended approval of the preliminary plat at its meeting on July 6. A resolution for this plat will be scheduled for approval at the July 18 City Council meeting. A final plat will likely also be scheduled for approval at that meeting, as the developer has indicated a desire to start construction on a house on one of the lots soon.

Attachments

# CITY OF WASHINGTON, ILLINOIS

## PRELIMINARY PLAT REVIEW CHECKLIST

**NAME OF SUBDIVISION** Summit Estates Section 2  
**OWNER OF SUBDIVISION** Rudy's Concrete Construction  
**ADDRESS OF OWNER** 604 Mickel Parkway  
**CITY** Washington **State** IL **Zip** 61571  
**NAME OF PERSON COMPLETING THIS CHECKLIST** Jon Oliphant  
**ADDRESS OF PERSON COMPLETING THIS CHECKLIST** City Hall  
**CITY** **State** **Zip**  
**TELEPHONE NUMBER**  
**DATE OF SUBMITTAL OF THIS PRELIMINARY PLAT TO THE CITY** 6/17/16

**WHAT IS THE ZONING CLASSIFICATION OF THIS SUBDIVISION?** County R-2

**DO THE PROPOSED USES AND LOT SIZES PROPOSED IN THIS SUBDIVISION COMPLY WITH THE CITY'S ZONING CODE OR THE COUNTY'S ZONING CODE, AS APPLICABLE?** Yes  
**IF NOT, WHAT ACTIONS ARE BEING MADE TOWARDS COMPLIANCE?**

Complete the following checklist. Generally, items on the checklist will be checked under the "YES" or "N/A" (not applicable) column. Those items checked "YES" will be shown on the plat or on supporting documentation (construction plans, restrictive covenants, etc.), included with this submittal. For those items that are checked under the "NO" column, explain why this plat should be approved without those items, in the Letter of Request for Preliminary Plat Review.

<u>NO.</u>	<u>REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
1.	Application for Subdivision with Owner and Developer Identified.	X		
2.	15 copies of Preliminary Plat.	X		
3.	Submitted No Later Than the 15 <sup>th</sup> Day of the Month Prior to Planning and Zoning Commission Meeting.	X		
4.	Legal Description and Area of Subdivision.	X		
5.	Zoning On and Adjacent the Site, Including Identification of Non-residential Land Uses.	X		
6.	Names of Owners and Property Tax Identification Numbers of Adjacent Unplatted Land	X		
7.	Names of Adjacent Platted Subdivisions.	X		
8.	Topography On and Adjacent the Site with 2' Contours Based Upon State Plane Coordinates.	X		
9.	100-Year Flood Plain, Flood Hazard Areas, Water Courses and Wooded Areas.	X		

<u>NO.</u>	<u>REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
10.	Lot lines and Sizes, Block and Lot numbers and Minimum Building Setback Lines.	X		
11.	Easements On and Adjacent the Site, with Purpose, Location and Dimensions.	X		
12.	Streets and Roads On and Adjacent to the Site, Including Location, Name, and Right-of-Way Width.	X		
13.	Utilities On and Adjacent to the Site, Including Location and Size of Water, Storm and Sanitary Sewers, and Location of Gas, Electric, Telephone and Street Lights.	X		
14.	Existing and Proposed Locations of Storm Water Controls.	X		
15.	Registered Land Surveyor's Certificate.	X		
16.	Plat Officer's Certificate.	X		
17.	City Clerk's Certificate.			X
18.	Scale not Smaller than 100' Per Inch.	X		
19.	Title, North Arrow, and Date.	X		
20.	Restrictive Covenants, if any.		X	
21.	Certificate of Registration on File with City Clerk.	X		

---

**FOR CITY OF WASHINGTON USE ONLY**

**Reviewer:** Jon R. Oliphant

**Date of Plat Submittal:** June 17, 2016

**Date of Review:** June 22, 2016

**Date to Go Before Planning and Zoning Commission:** July 6, 2016

**Comments to Planning Commission:**

**Recommendation of Planning Commission:**







# Memo

---

**TO:** Committee of the Whole  
**FROM:** Ed Andrews, Public Works Director  
**SUBJECT:** FAP Route 399 (BR-24) – Viaduct  
Job No. (Construction): 68D04  
Section: 36-I-4  
**DATE:** July 8, 2016

---

The Illinois Department of Transportation discussed with the City a pending improvement project for the pavement at the viaduct along US Business Route 24. You'll recall that the Department had undertaken emergency repairs to this section of pavement in May thru June of 2014 due to failure of the pavement due to harsh winter conditions.



As of this writing, a formal date for the start of this work has not been established, but the project was on June 10, 2016 bid letting, with an apparent successful low bidder established. The contract makes provisions for a marked route detour, but also additional signage for the local route detour portions. The City had requested the consideration of temporary signals to aid in congestion, but was found to be cost prohibitive for the short duration of the project.

As such, the Public Works Committee (PWC) had staff review the possibility of the City establishing temporary signals on our own. This was shared at the July 5<sup>th</sup> PWC and asked to be presented at the next Committee of the Whole. Two options were found that would help temporarily signalize the intersection: portable signal trailer units or temporary poles.



Laser Electric of Peoria would set temporary poles which can be placed without blocking the sidewalks at an approximate cost of \$35,363 and John Thomas, Inc. of Dixon has 8 rental trailer units which would rent for \$17,000 per month, estimate \$25,500 to \$34,000 for 6 to 8 weeks of rental.



This matter has been placed on the agenda for the City's Committee of the Whole Meeting for review and discussion.

cc: File



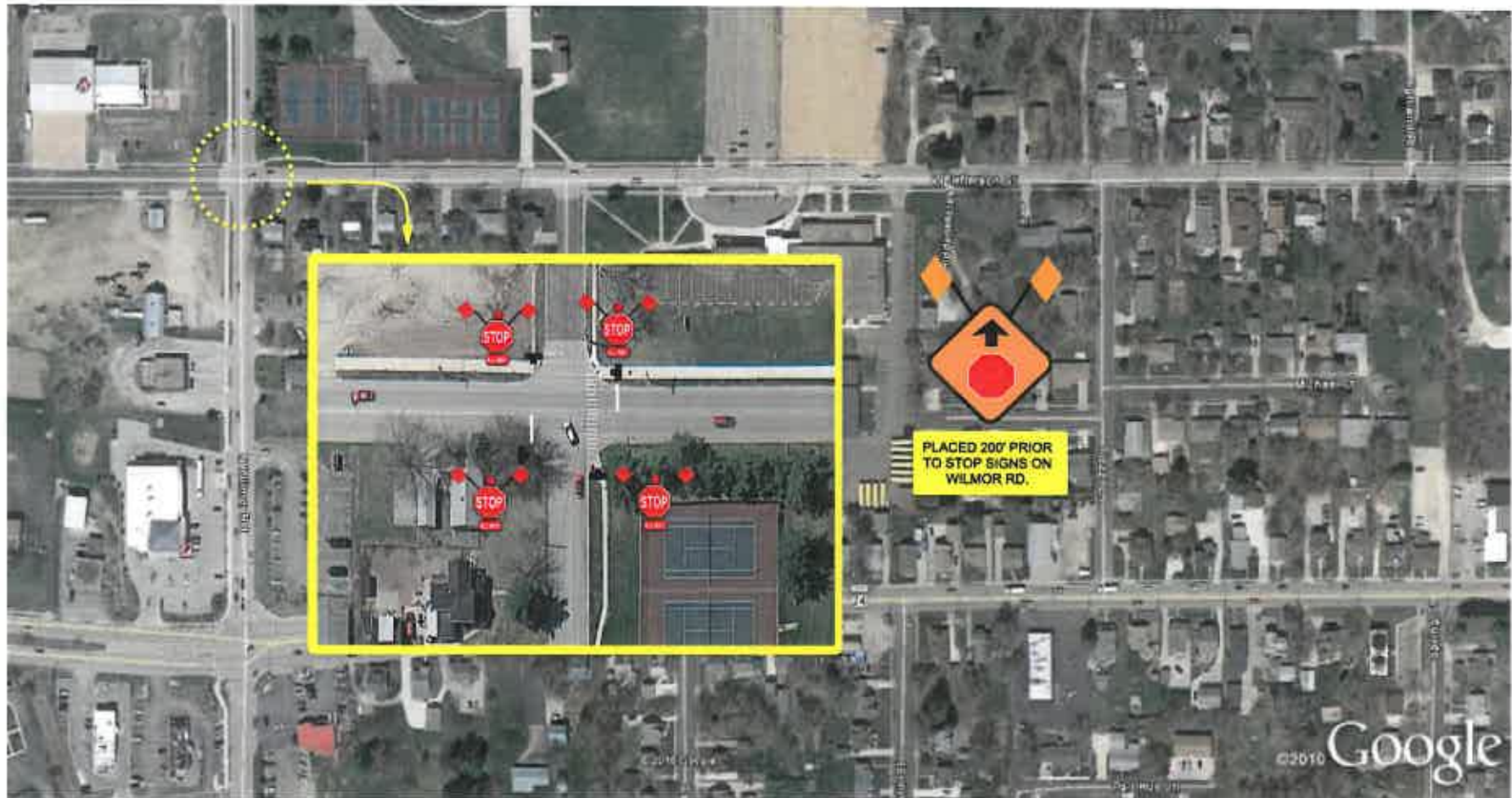
## Main St. at Jefferson St.



To be placed on Jefferson St. stop signs after project and remain to alert motorists of the original traffic pattern.



## Wilmor Rd. at Jefferson St.



To be placed on Jefferson St. stop signs after project and remain to alert motorists of the original traffic pattern.



## Committee of the Whole Memorandum

To: Mayor Manier & City Council  
From: Jim Culotta, City Administrator  
Date: 7/8/16  
Re: Possible amendment to Chapter 117 of City Code to expand the means to collect Motel Tax, interest and/or penalties

---

### **BACKGROUND**

At the June 20, 2016 Finance & Personnel Committee, I recommended amending the City Code to allow the City to place a lien on a property if a need ever arrived due to the failure to pay a Motel Tax and/or related interest and penalties. Following a discussion, the Committee directed staff to bring such an ordinance to the Committee of the Whole.

Please see the attached ordinance prepared by the City Attorney's office. The only substantive change to Chapter 117 is in the Collection section under 117.009. The other changes noted in the proposed ordinance only reorder the chapter for better flow.

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 117 OF THE CODE OF ORDINANCES  
OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS,  
ENTITLED "MOTEL TAX" TO ESTABLISH ADDITIONAL MEANS OF  
COLLECTION FOR FAILURE TO PAY TAXES, INTEREST AND/OR PENALTIES**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
WASHINGTON, TAZEWELL COUNTY, ILLINOIS**, that Chapter 117 of the Code of  
Ordinances of the City of Washington entitled "Motel Tax" be, and the same hereby is, amended  
as follows:

**Section 1.** That §117.007 of Chapter 117 of the Code of Ordinances be, and the same  
hereby is, amended by deleting said §117.007 in its entirety and substituting in lieu thereof as  
§117.007 the following:

**"§ 117.007 PENALTIES**

"Any person found guilty of violating, disobeying, omitting, neglecting or refusing to  
comply with, or resisting or opposing the enforcement of any of the provisions of this  
chapter, except when otherwise specifically provided, upon conviction thereof, shall be  
punished by a fine of not less than two hundred dollars (\$200.00) nor more than three  
hundred dollars (\$300.00) for the first offense and not less than three hundred dollars  
(\$300.00) nor more than five hundred dollars (\$500.00) for the second and each  
subsequent offense in any one hundred eighty (180) day period."

**Section 2.** That §117.008 of Chapter 117 of the Code of Ordinances be, and the same  
hereby is, amended by deleting said §117.008 its entirety and substituting in lieu thereof as  
§117.008 the following:

**"§ 117.008 PURPOSE OF PENALTIES**

The purpose of imposing the above penalties is to insure the integrity of the collection  
process established pursuant to this chapter."

**Section 3.** That §117.009 of Chapter 117 of the Code of Ordinances be, and the same  
hereby is, amended by deleting said §117.009 in its entirety and substituting in lieu thereof as  
§117.009 the following:

**"§ 117.009 COLLECTION**

Whenever any person shall fail to pay any tax, interest and/or penalty as herein provided,  
the City may use any methods of collection authorized under the laws of the State of

Illinois including, but not limited to, bringing an action to enforce payment and filing a lien(s) on the property to enforce the provisions of this chapter."

**Section 4.** That §117.010 of Chapter 117 of the Code of Ordinances be, and the same hereby is, amended by deleting said §117.010 in its entirety and substituting in lieu thereof as §117.010 the following:

**"§ 117.010 REFUNDS**

- (A) Whenever the amount of any tax, interest or penalty has been overpaid or paid more than once or has been erroneously or illegally collected or received by the city under this chapter, it may be refunded as provided in divisions (B) and (C) of this section provided a claim in writing therefor, stating under penalty of perjury the specific grounds upon which the claim is founded, is filed with City Clerk within three (3) years of the date of payment. The claim shall be on forms furnished by the City Clerk.
- (B) An owner may claim a refund or take as credit against taxes collected and remitting the amount overpaid, paid more than once or erroneously or illegally collected or received when it is established in a manner prescribed by the City Clerk that the person from whom the tax has been collected was not a transient; provided, however, that neither a refund nor a credit shall be allowed unless the amount of the tax so collected has either been refunded to the transient or credited to rent subsequently payable by the transient to the owner.
- (C) A transient may obtain a refund of taxes overpaid or paid more than once or erroneously or illegally collected or received by the city by filing a claim in the manner provided in division (A) of this section, but only when the tax was paid by the transient directly to the City Clerk, or when the transient having paid the tax to the owner, establishes to the satisfaction of the City Clerk that the transient has been unable to obtain a refund from the owner who collected the tax.
- (D) No refund shall be paid under the provisions of this section unless the claimant establishes his right thereto by written records showing entitlement thereto."

**Section 5.** That §117.011 of Chapter 117 of the Code of Ordinances be, and the same hereby is, amended by deleting said §117.011 in its entirety and substituting in lieu thereof as the §117.011 following:

**"§ 117.011 PROCEEDS OF TAX AND FINES**

All proceeds resulting from the imposition of the tax under this chapter, including penalties, shall be paid into the treasury of the city and shall be credited to and deposited in the General Corporate Fund of the city."

**Section 6.** That all ordinances of parts thereof in conflict with this ordinance are hereby expressly repealed.

**Section 7.** That this ordinance shall be in full force and effect from and after its passage, and approval as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

**CITY OF WASHINGTON  
WASHINGTON, ILLINOIS**

**MEMORANDUM**

**To:** Mayor and Committee of the Whole  
**From:** Pat Brown, City Clerk  
**Subject:** Cemetery Columbarium Draft Guidelines  
**Date:** July 8, 2016

Attached is a draft ordinance that would create guidelines for the new columbarium located in Glendale Cemetery. I was able to locate and communicate with another municipal owned cemetery that had erected a columbarium almost identical to ours and basically mirrored the guidelines that they have in place. Along with the guidelines, the pricing of the niches is coming before you for consideration.

My research on pricing has been a little overwhelming as there doesn't seem to be an industry indicator to work from. The community I chose the guidelines from priced their niches the same as their full burial graves, although their price did not include the open/close fee or engraving fees. I did see other pricing structures where the price of the niche included the open/close fee with some including the engraving fee as well.

Our current pricing structure for a cremation burial on a full grave is as follows:

- Upright monument area grave fee - \$700.00
- Memorial (flush marker) area grave fee - \$600.00
- M-F open/close fee - \$300.00
- Weekend open/close fee - \$350.00

**ORDINANCE NO. \_\_\_\_\_**

Synopsis: Adoption of this ordinance would provide guidelines for the newly erected columbarium in Glendale Cemetery. Among other things it provides a pricing structure for the columbarium niches.

**AN ORDINANCE AMENDING CHAPTER 92 OF THE CODE OF ORDINANCES OF  
THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, ENTITLED  
"CEMETERIES" BY ADDING SECTION 92.50 ENTITLED "COLUMBARIUM  
GUIDELINES"**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON,  
TAZEWELL COUNTY, ILLINOIS, as follows:**

**Section 1.** Chapter 92 of the City of Washington Code of Ordinances is hereby amended by inserting a new Section 50 entitled "Columbarium Rules and Regulations" to read as follows:

**"§92.50 COLUMBARIUM RULES AND REGULATIONS**

It is understood that the information outline below shall be the procedure for burial in the Glendale Cemetery Columbarium.

**(A) Procedure.**

- (1) No more than two urns can be placed in a double depth niche.**
- (2) No more than one urn in each side-by-side space.**
- (3) No decorations can be placed on the niche or columbarium.**
- (4) The price of a niche in the Glendale Cemetery Columbarium shall be as follows:**
  - (a) \$\_\_\_\_\_ per double-depth niche.**
  - (b) \$\_\_\_\_\_ per side-by-side niche (both spaces) purchased at the same time.**
  - (c) \$\_\_\_\_\_ for a single space in a side-by-side niche, purchased individually.**
- (5) The cost of the niche includes the niche space and open/close fees only. The cost does not include engraving.**
- (6) Engraving is limited to name, date of birth and date of death.**
- (7) Engraving must be ordered through an authorized vendor using an approved size and font type.**
- (8) All other applicable rules and regulations as outlined in Chapter 92 pertain to the Glendale Cemetery Columbarium as well.**



**Section 2.** That this ordinance shall be in full force and effect after its passage, approval, and publication as provided by law.

**Section 3.** That all ordinances or parts thereof in conflict herewith are hereby expressly repealed.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk