



**ADVERTISEMENT FOR BIDS  
FOR FURNISHING AND DELIVERY OF  
INDUSTRIAL GRADE COARSE WATER SOFTENER SALT  
TO THE CITY OF WASHINGTON, ILLINOIS**

The City of Washington, Illinois, will receive sealed bids for the furnishing and delivery of Industrial Grade Coarse Water Softener Salt until **11:00 a.m. on Tuesday, February 25<sup>th</sup>, 2025**, at City Hall, 301 Walnut Street, Washington, IL 61571, at which time and place all bids will be publicly opened and read aloud.

Award of bid is anticipated to be on **Monday, March 17<sup>th</sup>, 2025**.

Specifications, Contract Documents, and Proposal Forms for the Public Work's Bid Document **No. PW-25-04** are on file in and may be obtained from City Hall at 301 Walnut Street, Washington Illinois, 61571.

The City of Washington, Illinois, reserves the right to reject any or all bids and waive any informality in bidding.

February 4<sup>th</sup>, 2025  
Date of Publication

Valerie Brod  
City Clerk  
City of Washington



**SPECIFICATIONS AND CONTRACT DOCUMENTS NO. PW-25-04**

**FOR FURNISHING AND DELIVERY OF**

**INDUSTRIAL GRADE COARSE WATER SOFTENER SALT**

**TO THE CITY OF WASHINGTON, ILLINOIS**

**BID OPENING: Tuesday, February 25<sup>th</sup>, 2025, at 11:00 a.m.**

**BID DEPOSIT: Not Required**

**PERFORMANCE BOND: Not Required**

**REQUIRED FOR USE BY THE**

**CITY OF WASHINGTON PUBLIC WORKS DEPARTMENT**

## **SPECIAL CONDITIONS**

### **1. Term of Contract**

This Contract shall take effect May 1, 2025, and expire on April 30, 2026.

### **2. Industrial Grade Coarse Water Softener Salt**

All Industrial Grade Coarse Water Softener Salt furnished under this contract shall meet **ANSI/NSF Standard 60** specifications.

### **3. Quantities**

It is the intent of the City of Washington to purchase and receive approximately one thousand two hundred and fifty (1,250) tons of Industrial Grade Coarse Water Softener Salt for use by its Water Treatment Plants. This quantity is an estimate for canvassing purposes only and as such may not represent the actual quantities required during the term of any contract made pursuant to these specifications. Nothing contained herein shall be construed as an obligation of the City of Washington to order or pay for any quantity of material other than that amount determined to meet the actual requirements of the City. The right is reserved to increase or decrease the quantities shown herein at any time during the life of the contract. The City will be obligated to pay for only the actual quantities ordered and received.

### **4. Basis of Award**

Bids will be canvassed on the basis of the unit price and extended total as shown on Page P-1 of the Proposal. The City reserves the right to waive technicalities or to reject any and all bids when, in the opinion of the City Council, the best interests of the City of Washington will be served by such action.

### **5. Ordering and Delivery**

Orders shall be placed by telephone direct to the Contractor by personnel of the City of Washington, Department of Public Works. A list of authorized personnel will be furnished to the Contractor upon request.

The ordered quantities shall be delivered no later than three business days after placement of the order.

### **6. Billing**

All invoices for accepted quantities should be sent to the City of Washington, 301 Walnut Street, Washington, Illinois 61571. All invoices must clearly show the description, quantity received, unit price, and City of Washington's Purchase Order number.

7. Price Escalation

The prices quoted herein shall remain firm for the contract period.

8. Certification of Compliance

In accordance with Article 33E of the Criminal Code of 1961, as amended, the bidder is required to fill out and submit with his proposal the Certification of Compliance included with this bid document.

9. Exceptions to Specifications

Any exceptions to these specifications shall be clearly explained on a separate page by the bidder on his firm's letterhead, to be attached to and submitted with these documents prior to or at the time of bid opening. Should a bidder submit a proposal without a separate statement of exception, it shall be assumed the proposal is in full compliance with these specifications.

10. Corrections

All prices and notations must be typed in or written in ink.

## CERTIFICATION OF COMPLIANCE

The undersigned, being first duly sworn on oath, deposes and states that he has the authority to make this certification on behalf of the bidder.

\_\_\_\_\_  
(Name of Company)

- (a) That in connection with this procurement,
- (1) the prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose or restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - (2) the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not be knowingly disclosed by the bidder prior to opening directly or indirectly to any other bidder or to any competitor; and
  - (3) no attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.
- (b) The undersigned further states
- (1) he is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he has not participated, and will not participate, in any action contrary to (a)(1) through (a)(3) above; or
  - (2)(a) he is not the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to (a)(1) through (a)(3) above, and as their agent does hereby so certify; and (b) that he has not participated, and will not participate in, any action contrary to (a)(1) through (a)(3) above.
- (c) The undersigned certifies that the bidder is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.
- (d) It is expressly understood that the foregoing statements, representations, and promises are made as a condition to the right of the bidder to receive payment under any award made hereunder.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

## PROPOSAL

The undersigned proposes, in accordance with the terms and conditions of the Contract Documents, of which this Proposal is a part, to furnish and deliver Industrial Grade Coarse Water Softener Salt to the City of Washington, as described below, for the period beginning May 1<sup>st</sup>, 2025, and ending April 30<sup>th</sup>, 2026, at the unit prices set forth below:

ESTIMATED QUANTITY	UNIT PRICE	Delivery Charge	TOTAL
1,250 Tons	\$	\$	\$

Cash Billing Terms: \_\_\_\_\_

Person to Contact Regarding This Proposal: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

The undersigned also acknowledges having received a full set of the Contract Documents and Addenda Nos. \_\_\_\_ (None unless indicated).

Signature: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_