

CITY OF WASHINGTON BOARD OF POLICE COMMISSIONERS MEETING MINUTES

**Wednesday, July 30th, 2025 – 2:30 P.M.
Washington Police Department Training Room
115 W. Jefferson Street, Washington, Illinois.**

The City of Washington Board of Police Commissioners met in the Police Department Training Room pursuant to the posting of an agenda as required.

Call to Order

The meeting was opened at 2:30 PM by Beth Duley, staff liaison to the Board of Police Commissioners. As this was the first meeting of the newly appointed Commission, a chairperson had not yet been named. The purpose of the opening was to confirm quorum and begin the scheduled orientation session.

Roll Call

Present were Paula Balistreri, Gerald Storer, Michael Vaughn and Administrative Officer Beth Duley.

Citizens Present – none.

Orientation

An overview of the roles and responsibilities of Police Commissioners was presented by Beth Duley. Topics included:

- Required Training – Open Meetings Act
- Commission Roles and Responsibilities
- Immediate Priorities
- Long-Term Considerations

Selection of Police Commission Officers

A motion was made by Commissioner Vaughn to appoint Commissioner Storer as Chairperson. The motion was seconded by Commissioner Balistreri and approved by unanimous vote.

A motion was made by Chairperson Storer to appoint Commissioner Balistreri as Secretary. The motion was seconded by Commissioner Vaughn and approved by unanimous vote.

Approval of Previous Meeting Minutes

The minutes from the May 5, 2025, meeting were presented for approval. A motion was made by Commissioner Vaughn and seconded by Commissioner Balistreri to approve the minutes as written. Motion carried by unanimous vote.

Executive Session

A motion was made by Commissioner Vaughn and seconded by Secretary Balistreri to enter Executive Session at 2:44 PM for the purpose of discussing personnel matters related to the police hiring process, pursuant to 5 ILCS 120/2(c)(1). Motion carried unanimously.

The Commission returned to open session at 3:00 PM

Other Business

A motion was made by Secretary Balistreri and seconded by Chairman Storer to approve an addendum to the Police Commission hiring process. The addendum provides that, following review of an applicant's background investigation, the applicant will be interviewed by the Commission. After the interview, the Commission will vote on whether to proceed with approval for hiring. If approved, a conditional offer letter will be issued, contingent upon the applicant's successful completion of the polygraph, psychological evaluation, and medical examination. The motion was carried by unanimous vote.

Adjournment

At 3:09 PM Secretary Balistreri motioned to adjourn, and Chairman Storer seconded.

Respectfully submitted,

A handwritten signature in cursive script, reading "Paula Balistreri". The signature is written in black ink and is positioned above a horizontal line.

Paula Balistreri, Secretary