

# **CITY OF WASHINGTON BOARD OF POLICE COMMISSIONERS**

## **MEETING MINUTES**

**Thursday, August 14, 2025 – 8:00 a.m.**  
Washington Police Department Training Room  
115 W. Jefferson Street, Washington, Illinois.

### **Call to Order**

The City of Washington Board of Police Commissioners met in the Police Department Training Room pursuant to the posting of an agenda as required.

Chairperson Gerald Storer called the meeting to order at 8:00 a.m. with a quorum present.

### **Roll Call**

*Present:* Chairman Storer, Secretary Balistreri, Commissioner Vaughn and Administrative Officer Beth Duley.

**Citizens Present:** none.

### **Approval of Previous Meeting Minutes**

The minutes from the July 30, 2025, meeting were presented for approval. *Commissioner Vaughn motioned to approve; Secretary Balistreri seconded. Motion carried by unanimous vote.*

### **Approval of Amendment to Section 10 of Rules and Regulations**

Section 10 of Rules and Regulations of the Board of Police Commissioners of the City of Washington previously required that a notice of a proposed amendment be published in a newspaper of general circulation within the City of Washington, with the amendment taking effect ten (10) days after the publication date.

The approved amendment provides that notice of a proposed amendment shall be published in a manner accessible to the public, which may include:

- The City of Washington's official website,
- The Police Department's official bulletin board located in the lobby, and
- Notification to all applicants on the current Eligibility Register.

Under the amendment, changes shall take effect three (3) days following the date of publication. *Commissioner Vaughn motioned to approve; Secretary Balistreri seconded. Motion carried by unanimous vote.*

### **Approval of Amendment to Section 7 of Rules and Regulations**

Section 7 of Rules and Regulations of the Board of Police Commissioners of the City of Washington pertains to the appointment process and conditional offers of employment. The amendment was adopted to clarify and formalize the sequence of steps following the background investigation of a police officer applicant.

The amendment provides that, following review of an applicant's background investigation, the applicant will be interviewed by the Commission. After the interview, the Commission will vote on whether to proceed with approval for hiring. If approved, a conditional offer letter will be issued, contingent upon the applicant's successful completion of the polygraph, psychological evaluation, and medical examination.

This amendment enhances transparency, consistency, and efficiency in the hiring process while ensuring all applicants meet the standards required for employment with the Washington Police Department. *Commissioner Vaughn motioned to approve; Secretary Balistreri seconded. Motion carried by unanimous vote.*

**Executive Session**

At 8:04 a.m. *Secretary Balistreri motioned to enter executive session; Chairman Storer seconded. Motion carried by unanimous vote.*

Executive session is for the purpose of discussing personnel matters related to the police hiring process, pursuant to 5 ILCS 120/2(c)(1).

The Commission returned to open session at 9:12 a.m.

**Other Business**

There was no other business to discuss. The next meeting is Saturday, August 16, 2025, at 8:00 a.m.

**Adjournment**

At 9:12 a.m. *Secretary Balistreri motioned to adjourn; Chairman Storer seconded. Motion carried by unanimous vote.*

Respectfully submitted,

A handwritten signature in cursive script, reading "Paula Balistreri", written in dark ink.

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Paula Balistreri, Secretary