

Washington Tree Board Agenda

Meeting of March 4, 2026

Washington Park District Board Room, 105 S. Spruce St., Washington, IL 61571

11:30 am

Agenda – 3-4-2026

- I. Call to Order.
- II. Introductions of Members and Guests.
- III. Review of Meeting Agenda.
 1. Additions to Agenda.
- IV. Approval of Meeting Minutes of 2-4-26.
- V. Business Items.
 1. Arbor Day 2026.
 - a. Arbor Day – Friday, April 24, 2026.
 - b. Declaration and Tree Planting Proposals
 - c. Other items
 2. Inventory of City Trees
 3. Other Business
- VI. Suggested Items to add to next meeting Agenda.
- VII. Future meeting dates/times.
- VIII. Adjourn.

Washington Tree Board Meeting Minutes

Meeting of February 4, 2026

Washington Park District Board Room, 105 S. Spruce St., Washington, IL 61571

11:30 am -1:30 pm.

Minutes of Meeting – 2-04-26

I. Call to Order.

Meeting called to order - 11:30 am.

II. Introductions of Members and Guests.

Members attending: Katie Beale, Brittany Miller, Cindy Roese, Brian Tibbs, Randey Wall. Absent: Lisa Sherman

Guests: Jon Oliphant, Director, City Planning & Development
Brian Rittenhouse, Director, Public Works.

III. Review of Meeting Agenda.

Agenda was reviewed. No changes/revisions recommended.

IV. Members tenure of participation.

Tenure for members was reviewed and approved.

V. Comments from City Officials

Jon Oliphant - Mr. Oliphant suggested the committee focus on the Big Picture aspect of the city's urban forestry. Also consider a review of city codes relating to Tree Management.

Brian Rittenhouse – Mr. Rittenhouse recommended focusing on the Washington Square and Cemetery in short term. Several other sites for tree planting was discussed. One Specifically was at Nofsinger Road and Rte. 24.

Both responded to Board questions about need for Arboriculture Specification Manual, Developing an Urban Forestry Plan, reviewing the city policy on tree selection, planting, maintenance, and removal. It was agreed that these items may need to be addressed in the future.

The need for a City Tree Inventory was discussed. It was suggested that this be a baseline for future efforts by the Tree Board.

The access to monetary grants to fund activities was discussed. The Board agreed that pursuit of outside funding will be important to their efforts.

VI. Nominations/Approval for Vice-Chair and Recording Secretary.

Katie Beale was nominated and approved to be Vice-Chair.

Cindy Roese was nominated and approved to be Secretary.

- VII. Review of Board Responsibilities.
The Board reviewed the responsibilities as outlined in the City Code.
- VIII. Business Items.
1. Discussion of possible Board activities for this Spring.
 - a. Arbor Day – Proclamation and Tree Planting
The Board discussed possible Arbor Day activities. It was recommended that a Arbor Day Declaration and Tree Planting take place at a local school. Students would participate, learn about trees and tree planting, and be given a small tree.
 - b. Other items.
The Board will begin planning necessary to have a Street Tree Inventory conducted.
- IX. Suggested Items to add to next meeting Agenda.
1. Arbor Day – Proclamation and Tree Planting
 2. Street Tree Inventory
 3. Possible meeting at Square or Cemetery.
- X. Future meeting dates/times.
The next meeting will be March 4, 2026, from 11:30-1:30. Meeting to be held at Washington Park District Board Room.
- VIII. Adjourn.
The chair moved to adjourn. Motion carried.

Signed