

**CITY OF WASHINGTON  
WASHINGTON, ILLINOIS**

TO: Mayor Manier and City Council  
FROM: Finance & Personnel Committee  
DATE: August 12, 2016  
SUBJECT: Report of Proceedings of Special Finance & Personnel Committee Meeting Held on Monday, August 1, 2016

The meeting was called to order by Chairman Moss at 5:45 p.m.

Present: Chairman Moss, Mayor Manier, Alderman Moehle

Also Present: City Administrator Culotta, Controller Baxter

**AGENDA**

1. Non-member Alderman wishing to be heard on a non-agenda item - None.
2. Citizens wishing to be heard on a non-agenda item - None.
3. Regular Business

**A. Potential Amendment Related to Health Insurance Summary Plan**

City Administrator Culotta indicated that there is an appeal procedure related to adverse benefit determinations in the Health Plan Summary Description. However, the appeal is to be made to the "Plan Administrator" who is not clearly defined. He has reviewed this matter with the City Attorney and had three different options on how best to proceed. The options include (1) Finance & Personnel Committee reviews only and makes recommendation to City Council who makes final decision on appeal; (2) Finance & Personnel Committee makes final determination which would require an ordinance amendment; or (3) establish Insurance Committee that would fulfill the role of Plan Administrator.

Following discussion, a motion was made by Mayor Manier and seconded by Alderman Moehle to recommend Option 1. Motion carried. This matter will be discussed with the City Council during an executive session on August 15.

4. Other Business – None.
5. Executive Session – At 6:00 p.m. the Committee convened in Executive Session for the purpose of discussing the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
6. At 6:10 p.m. the Committee reconvened in regular session and there being no further business the meeting was adjourned at 6:10 p.m.