

CITY OF WASHINGTON WASHINGTON, ILLINOIS

TO: Mayor Manier and City Council
FROM: Finance & Personnel Committee
DATE: January 13, 2017
SUBJECT: Report of Proceedings of Finance & Personnel Committee Meeting Held on Monday, June
December 19, 2016

The meeting was called to order by Chairman Moss at 4:35 p.m.

Present: Chairman Moss, Mayor Manier

Absent: Alderman Moehle

Also Present: City Administrator Culotta, Controller Baxter, Treasurer Dingleline, Planning & Development Director Oliphant, Alderman Brucks, Dave Cook and Greg Aleman from IPBC, Scott Gregg, Lisa Scott, Chris Nichols, Steve Hullcranz

AGENDA

1. Non-member Alderman wishing to be heard on a non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of minutes

Mayor Manier made a motion and Chairman Moss seconded to approve the November 21, 2016 regular session minutes. Motion carried.

4. Business Items

A. TIF Subsidy Consideration – Denhart's

Scott Gregg and his architect Lisa Scott gave a presentation on the interior and exterior renovations they plan to make to Denhart's Baking Company & Restaurant and C-Note spaces. The renovation will be done in conjunction with the purchase of the properties from Tom and Judy Gross and Mr. Gregg is seeking TIF assistance to make the project more feasible. The project is estimated at \$385,000 and the typical subsidy based on the 20% base plus an additional 20% for historic preservation would equate to \$115,800. Mr. Gregg requested the subsidy be paid up front since in conjunction with the financing for the purchase.

Mayor Manier indicated he would be in favor of 50% up front and the remainder paid upon completion due to wanting to keep these buildings operating and a focal point of the Square and not divided into leased spaces. Following discussion, Mayor Manier made a motion, seconded by Chairman Moss to take this issue to the Committee of the Whole in January, possibly a special meeting on January 3. Motion carried.

B. Presentation – Intergovernmental Personnel Benefits Cooperative

Dave Cook and Greg Aleman from the IPBC gave a presentation on a pooled insurance group offered through Gallagher. The pool would allow the City to create more of a fixed cost based system rather than being subject to fluctuations in premiums due to high claims. Following discussion, the Finance & Personnel Committee directed Staff to have a similar presentation made to the full Council at the Committee of the Whole in January.

C. Personnel Manual Revision

City Administrator Culotta updated the Committee on the process of obtaining quotes for the revision of the Personnel Manual. He has received three so far ranging from \$1,000 to \$6,000 and at this point Davis & Campbell is the lowest. The Mayor indicated that it would make sense to stay with Davis & Campbell in light of them being City attorneys and being most familiar with City operations and procedures. Manier made a motion, seconded by Moss to direct Staff to negotiate an agreement and take to City Council for approval. Motion carried.

D. Utility Billing Update

Controller Baxter updated the Committee on various issues and concerns that had been expressed in regard to the AMR program and monthly billing. She provided information on the cost of monthly versus quarterly billing, the minimum charge on second water meters and other questions that have been raised by the public and elected officials. Following discussion, the Mayor indicated that he would like to further consider eliminating the minimum charge on the second meter and directed Staff to bring this issue back to the Finance & Personnel Committee in January for further discussion.

5. None.
6. There being no further business, the meeting was adjourned at 6:15 p.m.