

# CITY OF WASHINGTON WASHINGTON, ILLINOIS

TO: Mayor Manier and City Council  
FROM: Finance & Personnel Committee  
DATE: September 30, 2015  
SUBJECT: Report of Proceedings of Finance & Personnel Committee Meeting Held on Monday,  
August 3, 2015

The meeting was called to order by Chairman Brucks at 5:30 p.m.

Present: Chairman Brucks, Mayor Manier, Alderman Butler, Mayor Manier

Also Present: Controller Baxter, Treasurer Dingleline, Matt Nieukirk, Steve Hullcranz

## AGENDA

1. Non-member Alderman wishing to be heard on a non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of Finance & Personnel Regular and Executive Minutes

Alderman Butler made a motion and Mayor Manier seconded to approve the July 6, 2015 regular session minutes. Motion carried.

Alderman Butler made a motion and Mayor Manier seconded to approved the July 6, 2015 executive session minutes. Motion carried.

4. Business Items

- A. TIF #2 Subsidy Request: Matt Nieukirk, 106-118 Washington Square – A TIF #2 request for funding assistance for the renovation of the exterior of buildings on the south side of the square was discussed. The total cost of the project is \$167,800 and it would qualify for a 40% subsidy due to meeting criteria for historic preservation. Following discussion, **Manier made a motion and Butler seconded to recommend the City Council approve a 40% subsidy not to exceed \$67,120 to be paid in three installments.** Motion carried. It was noted that in order for this project to move forward, the developer would need to repurchase the parking lot sold to the City in 2013.
- B. Personnel Manual Ordinance Amendment – Controller Baxter discussed further changes that need to be made to the ordinance regarding Hours Worked and Exempt Employee Compensatory Time. She clarified the policy should indicate that actual hours worked, vacation, holiday and compensatory time are hours worked for overtime purposes. Sick time, personal and Good Health days are specifically excluded from hours worked in the Personnel Manual and thus are not considered to be Hours Worked. It was agreed to remove the Ordinance from the agenda for the August 3, 2015 meeting until such time as these changes are made. *After the meeting, Controller Baxter received confirmation from the Committee that the changes were to be made prospectively following adoption and not retroactively.*

C. Local Debt Recovery Program – Baxter reviewed the Local Debt Recovery Program with the Committee. This program was established by the State of Illinois and allows the Comptroller to recover unpaid debts on behalf of municipalities and other local government entities. Following discussion, Brucks made a motion, seconded by Manier to **recommend the City Council approve the Local Debt Recovery Program.** Motion carried.

5. Other Business – It was discussed that the parking lot on the square could be sold back for what we paid for it plus legal and other out-of-pocket expenses.

There being no further business to come before the Committee, the meeting was adjourned at 6:10 p.m.