

City of Washington
Public Work Committee
Monday, November 7, 2016 – **Minutes**

CITY HALL CONFERENCE ROOM
301 WALNUT STREET

Present: Aldermen Bob Brucks, Dave Dingledine, and Jim Gee

Also Present: Ed Andrews, Public Works Director; Mike Brownfield, Alderman; Jim Culotta, City Administrator; Carol Moss, Alderman; and Jon Oliphant, Planning & Development Director.

Alderman Jim Gee called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: Alderman Brownfield asked about the new signs to be located on Boyd Parkway. These 12"x48" signs have been ordered and should be in place soon. He also asked about restriping the crosswalk at Dallas Road and Westminster Drive. Staff will do that restriping soon.
2. Citizens Wishing to be Heard on Non-Agenda Item: Bruce Brucker, 506 E. Adams, asked about whether he can construct a driveway on a storm and sanitary sewer easement. He would like to construct the driveway to access his garage. After discussion by the committee, it was okay with allowing for a gravel drive to be located on the easement and Mr. Brucker understands that the City would still have the ability to undertake any maintenance within the easement.
3. Approval of Minutes – The minutes from the October 3, 2016, meeting was unanimously approved.
4. Business Items:
 - A. FEMA FIRM Map Update/Floodplain Text Amendment – Staff recently received preliminary concurrence from IDNR on the Letter of Map Revision (LOMR) project for the east side of the city. The review will next be undertaken by FEMA/Illinois State Water Survey and the LOMR will not become effective until after its approval. Additionally, FEMA has required floodplain ordinance modifications that need to be adopted by February 17, 2017, which is the date that the modernized floodplain maps for Tazewell County become effective. These changes are very minor and much of the existing floodplain ordinance mirrors the model IDNR ordinance. Staff has recommended that a regulation be adopted with this amendment that would prohibit fencing from being located in a floodplain. The committee recommended that this amendment be adopted and the PZC previously held a public hearing recommending adoption on November 2.
 - B. Early Certificate of Occupancy Discussion – The final plat for Cherry Pointe Section 2 was approved in August and MKR Properties has submitted three building permits for future construction. Staff has informed Tanner Rave that permits can be issued. However, certificates of occupancy cannot be issued until all of the public infrastructure improvements have been completed and approved by the City. Section 154.237 allows for a delay in the CO issuance until after the construction is approved. A variance application will likely be submitted asking for a waiver of this

requirement and to temporarily allow for those streets to be private until after they have been paved. The committee recommended adopting language to clearly prohibit the issuance of CO's until the infrastructure improvements are approved. Both East Peoria and Pekin have similar language in its codes. Staff will draft an amendment and schedule it for review at a future PWC meeting.

- C. Residential Off-Street Parking Regulations – Staff has considered language that would restrict off-street parking for commercial uses on residentially-zoned lots. Currently, there is no prohibition from a commercial use to have off-street parking on a residential property to complement the parking on the commercial lot. The committee recommended not adopting language that would create a new zoning classification specific to off-street parking lots.
- D. Snow Removal Policy Review – Presented the standard “Plan A” snow removal plan (7 routes for 7 trucks) and the consolidated “Plan B” whereby trucks would double up on primary routes during heavy events during just that period to help insure the main routes remained open. Councilman Dingleding wanted to ensure that were still plowing the full width of the street, this will still be the case. The Committee was supportive of the two-tiered approach.

It was also reported that GPS tracking was being added to assist in route monitoring and aging reports as far as time of plowing. The current GPS in the street sweeper can also be transferred to a plow truck. Additionally, it was reported that bids for the 16-17 the standby plowing assistance contract will be ready soon.

5. Other Business:

- A. Bids will be awarded at the forthcoming City Council meeting regarding seal coat work. RA Cullinan & Son was the sole bidder for this work in an amount of \$819,709.14. The 6.65 miles of seal coat is broken down as 2.8 miles north of Boyd Parkway, 1.7 miles in Rolling Meadows North, and 2.2 miles in Rolling Meadows South.
- B. Rick Anderson from Maurer-Stutz had a handout on the potential for permanent stoplights at Wilmor/W. Jefferson and/or N. Main/Jefferson. Due to time constraints, the committee asked to have that scheduled for an upcoming meeting.

Motion to adjourn at approximately 6:23 p.m.