

City of Washington
Public Work Committee
Monday, June 15, 2015 – **Minutes**

CITY HALL CONFERENCE ROOM
301 WALNUT STREET

Present: Aldermen Mike Brownfield, Jim Gee, and Carol Moss

Also Present: Ed Andrews, Public Works Director; Pat Brown, City Clerk; Jon Oliphant, Planning & Development Director; Kevin Schone, Public Works Manager Alderman Tyler Gee.

Alderman Mike Brownfield called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: None.
2. Citizens Wishing to be Heard on Non-Agenda Item: Two residents on Kelsey Street said that the recent heavy rainfall has caused issues with water coming into their rear yards. In their opinion, this has resulted from the farm fields to the north. A 20' surface drainage easement was recorded on the final plat for each of the properties on the north side of Kelsey. The committee and staff will take a closer look at this and see if there is anything the city can do to help alleviate the problem.
3. Approval of Minutes – The committee unanimously voted to approve the May 18, 2015 meeting minutes.
4. Business Items:
 - A. Glendale Cemetery Cremation Garden Presentation: Joe Stamm, Mastercraft Memorials presented his concept drawings and their formal cost proposal for installation of the first columbarium. Staff discussed the council communication recommending award to Mastercraft of the work due to the unique nature of the specifics of the cremation garden.
 - B. Traffic Pattern Considerations: Ford Land and Danforth Alleyways – IPAVA State Bank (ISB) has expressed interest in placing a branch office at 116 Washington Square, which is located on the southeast side of the square. Joe Dietz from ISB and Keith Plavec from Maurer-Stutz presented a concept plan that would create two teller lanes adjacent to the east end of the building on a city-owned parcel. Access would continue from Ford Lane and bank traffic would loop around in order to travel to the teller lanes. Light snow would be pushed against the building and heavier snow would be hauled away. IDOT has given preliminary approval of the concept. The committee did not have any problems with the concept.
 - C. Baker Cemetery (Tottenham Court) Update – Staff was not able to find anything in its files that indicated a requirement from the Baker family to reserve access from Tottenham for the cemetery. However, with rebuilding continuing on Coventry, it was advised that staff wait a few months and then provide an update to the committee on ensuring that access from Coventry may still be possible if Tottenham was vacated.
 - D. Knollcrest Drive Floodplain Letter of Map Revision (LOMR) Project – Staff has reviewed the six RFQ submittals. Each of the firms that submitted was qualified to

do the project. Staff recommended Christopher B. Burke Engineering, Ltd. (CBBEL) to do the work partially due to its experience with other similar projects and having completed a LOMR project for the city four years ago. CBBEL will submit a more complete proposal in the next 2-3 weeks. The committee recommended that the scope of the project include those Zone A and B properties east of N. Main Street.

- E. Freedom Parkway/Lakeshore Drive Funding Options – Staff briefly discussed the sales taxes of other regional cities, both with and without business districts. This will also be presented at a Finance and Personnel Committee meeting before deciding how or if to proceed.
 - F. Caterpillar Equipment Lease Early Renewal Option – Staff presented the Committee with details of a potential early lease renewal option on the two leased 420 backhoes and skidsteer. The current machines are three years into a five year lease that provides for a \$1 buyout. The new lease option was proposed by Altorfer Equipment due to market conditions of the current equipment. Committee felt that it would be best to retain the current machines and potentially re-evaluate at the end of the lease term.
 - G. STP No. 2 Update – Staff and Troy Stinson of Strand & Associates provided the Committee an update on Sewer Treatment Plant No. 2 (STP#2). Troy updated the committee on the general timeline and funding discussions with IEPA. Additionally the update to their contract for professional services was also discussed.
 - H. Water Tower No. 2 Antenna Mount Consideration – Staff updated the committee on the status of the E911 antenna mounts on tower #2. Mainly that the expectation was that the City would undertake the review and make accommodations for the mounts.
 - I. Residential Street Standards – Staff reviewed the standards from other regional cities. All allow for either asphalt or concrete, though a response was not received from Peoria. The committee concluded to only allow asphalt on residential streets.
 - J. Existing Foundations: Tornado Impacted Areas – Four existing foundations remain in the tornado-impacted areas. A building permit will be needed for each of those soon or else the foundation will need to be removed. An exception to this is 107 Gillman Avenue, which is keeping the substandard foundation in place temporarily prior to rebuilding later this summer in order to reduce any erosion that would occur against adjacent properties. Staff will provide an update next month on any of these foundations.
5. Other Business:
- A. Staff reported that an open house has been tentatively set for Thursday, June 25, from 4-6 p.m. to allow residents to hear more about the IDOT infrastructure work that is starting in June. A location for the open house is being confirmed.
 - B. New city trucks will have a white paint scheme.
 - C. Staff will increase enforcement of silt fence and sump drain line inspections. These violations have become more visible with recent heavy rainfall and the start of the IDOT contracted infrastructure work.

- D. The Dieble Road detention basin was briefly discussed in two-part. Disposal of vegetative debris and low flow drainage. Brush collection is typically undertaken two times a year by City forces, but due to the recent wind event some residents were being allowed to bring material to Dieble provided they coordinated with the Street Department otherwise the facility was being restricted from open access. Staff also shared an update on the low flow drainage improvements, primarily that this consideration was being coordinated with the LOMR to insure that this effort would be consummate with any FEMA map revisions.

Motion to adjourn at approximately 6:37 p.m.