

**CITY OF WASHINGTON
PUBLIC WORKS COMMITTEE
MONDAY, FEBRUARY 6, 2017
5:00 P.M.**

**CITY HALL CONFERENCE ROOM
301 WALNUT STREET**

AGENDA

- 1. ALDERMAN WISHING TO BE HEARD ON NON-AGENDA ITEM**
- 2. CITIZENS WISHING TO BE HEARD ON NON-AGENDA ITEM**
- 3. APPROVAL OF MINUTES** – December 5, 2016 regular meeting
- 4. BUSINESS ITEMS**
 - A. Centennial Drive TAP, Engineering Services
 - B. Strand Sewer Treatment Plant 2, Phase 2B Update
 - C. Gap Sidewalk Construction
 - D. Intergovernmental Agreement Land Conveyance, Washington Park District (N. Spruce & Sweitzer Park parcels)
 - E. Cemetery Tractor
 - F. N. Main/Zinser Alley Name Consideration
- 5. STAFF UPDATES**
- 6. OTHER BUSINESS**
- 7. ADJOURNMENT**

DRAFT

City of Washington
Public Work Committee
Monday, December 5, 2016 – **Minutes**

CITY HALL CONFERENCE ROOM
301 WALNUT STREET

Present: Aldermen Bob Brucks, Dave Dingledine, and Jim Gee

Also Present: Ed Andrews, Public Works Director; Mike Brownfield, Alderman; Jim Culotta, City Administrator; Jon Oliphant, Planning & Development Director; and Kevin Schone, Public Works Supervisor.

Alderman Jim Gee called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: Alderman Brownfield asked about having speed limit signs placed within Devonshire subdivision. Staff will look into this as part of the FY 17/18 budget. He also thanked staff for the recent placing of the signs near Nofsinger and Boyd Parkway.
2. Citizens Wishing to be Heard on Non-Agenda Item: None.
3. Approval of Minutes – The minutes from the November 7, 2016, meeting was unanimously approved.
4. Business Items:
 - A. Early Certificate of Occupancy Text Amendment – Staff drafted a text amendment that would further clarify the prohibition on certificates of occupancy being issued until all of the public infrastructure improvements are completed and approved by the City. This would withhold public services including street maintenance, snow plowing, and garbage pickup until the approval of the improvements. The language would be placed in both the subdivision and zoning codes. A public hearing is scheduled for a recommendation from the Planning and Zoning Commission at its meeting on January 4 prior to two ordinance readings by the City Council.
 - B. Water Model Update – An update of the water model was discussed with the committee. Items of discussion were in regard to main replacement in the older section of town with 4" mains and fire flow, as well as how to best approach areas of development which fall in between the current IBC requirements for 1000gpm minimum for non-sprinkler protection of residential development.
 - C. Capital Improvement Discussion – Staff have created a form to give a summary of all upcoming or possible capital improvement projects. This can be used to help prioritize different projects and understand the projected costs. Among the projects discussed were: N. Main Street overlay; mill and overlay for all of Lexington Drive; upgrading of all railroad crossings (five) with concrete planks desired instead of composite as long as it is not cost-prohibitive; completing the 2017 sealcoat program earlier in the year, hopefully around July or August; improving Hilldale Avenue and Lawndale Avenue; improving the Diebel Road detention basin (a work permit would

be needed from the TP&W Railroad); purchasing of a new skid steer; and the purchasing of a new paint striper.

- D. Dallas & Cruger Roundabout Design Contract Review – Staff discussed a proposal to initiate a possible contract with Terra Engineering to complete design engineering for a Dallas/Cruger roundabout. Staff would be looking to budget for this project for FY 17/18, though work on a possible 223 property development could expedite the need to have these projects completed sooner rather than later. The Project Development Report for Dallas Road Phase 2 has previously been completed. The committee recommended that a comparison of costs be done on a roundabout versus a traditional four-way stop intersection and to take that to the Committee of the Whole.

5. Other Business:

- A. The Washington Plaza ditch has been cleaned out.
- B. Staff will be sending letters out soon to those owners of lots where there are minimal gaps with incomplete sidewalk. The letters will alert them of the eventual need to finish this construction once the weather is appropriate. A follow-up letter will be sent later this winter/early spring notifying them of the need to finish the work within 90 days.
- C. The engineer and developer for Oak Creek Section 7 have been made aware of the desire for the developer to attempt to reach out to the residents to give them an understanding of why additional lots would be added within Section 7 and to perhaps share the draft restrictive covenants to check on any consistency with prior versions. The final plat will be scheduled on the December 19 City Council agenda.
- D. Staff continues to work on preparing for shutoffs during the start of the AMR program. To date, there are five owners that are not compliant and will be subject to having their water turned off.

Motion to adjourn at approximately 6:18 p.m.



Memo


TO: Public Works Committee
FROM: Ed Andrews, Public Works Director
SUBJECT: Centennial ITEP Engineering Contract review
with Maurer-Stutz Engineering
DATE: February 3, 2017

Attached is a detailed proposal for the Committee's review for engineering assistance for the design of the recreational trail along Centennial & McClugage Roadways. The Committee will recall that the City had applied, and was selected for this ITEP funding at an estimated project cost of \$319,809 under 80/20 Federal Cost share funding.

Maurer-Stutz is one of three firms that the Committee had considered under the Quality Based Submittals (QBS) selection for consulting firms for assistance with IDOT and Federally Aided projects in August of 2015. Maurer-Stutz is also the design firm of record for the most recent improvements to Centennial from Spring Creek to Grange Road.

This matter has been placed on the agenda for the Public Works Committee of February 6, 2017 for review and discussion.

cc: File

Local Agency City of Washington	LOCAL AGENCY	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Federal Participation	CONSULTANT	Consultant Maurer-Stutz, Inc.
County Tazewell				Address 3116 N. Dries Lane, Suite 100
Section 17-00120-00-BT				City Peoria
Project No.				State IL
Job No.				Zip Code 61604
Contact Name/Phone/E-mail Address Ed Andrews (309) 444-1136 eandrews@ci.washington.il.us				Contact Name/Phone/E-mail Address Rick Anderson (309) 693-7615 rianderson@mstutz.com

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

Project Description

Name Centennial Trail Route _____ Length _____ Structure No. _____

Termini School Street on Centennial Drive to Intersection of US Business Route 24 and Illinois Route 8

Description Preliminary Engineering for the Federally funded construction of Centennial Trail

Agreement Provisions

I. THE ENGINEER AGREES,

- To perform or be responsible for the performance, in accordance with STATE approved design standards and policies, of engineering services for the LA for the proposed improvement herein described.
- To attend any and all meetings and visit the site of the proposed improvement at any reasonable time when requested by representatives of the LA or STATE.
- To complete the services herein described within 365 calendar days from the date of the Notice to Proceed from the LA, excluding from consideration periods of delay caused by circumstances beyond the control of the ENGINEER.
- The classifications of the employees used in the work should be consistent with the employee classifications and estimated man-hours shown in EXHIBIT A. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are indicated in Exhibit A to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
- That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
- That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections resulting from the ENGINEER's errors, omissions or negligent acts without additional compensation. Acceptance of work by the STATE will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or for clarification of any ambiguities.
- That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by the ENGINEER and will affix the ENGINEER's professional seal when such seal is required by law. Plans for structures to be built as a part of the improvement will be prepared under the supervision of a registered structural engineer and will affix structural engineer seal when such seal is required by law. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the STATE.
- That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.

II. THE LA AGREES,

1. To furnish the ENGINEER all presently available survey data and information
2. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee ☒ CPFF = 14.5%[DL + R(DL) + OH(DL) + IHDC], or
 ☐ CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], or
 ☐ CPFF = 14.5%[(2.3 + R)DL + IHDC]

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor

Specific Rate ☐ (Pay per element)

Lump Sum ☐ _____

3. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

☐ With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

☒ Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum o money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

III. IT IS MUTALLY AGREED,

1. That no work shall be commenced by the ENGINEER prior to issuance by the LA of a written Notice to Proceed.
2. That tracings, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LA and that basic survey notes, sketches, charts and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request, to the LA or to the STATE, without restriction or limitation as to their use.

10. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LA deems appropriate.

Agreement Summary

Prime Consultant:	TIN Number	Agreement Amount
Maurer-Stutz, Inc.	27-1013849	\$48,852.53
Sub-Consultants:	TIN Number	Agreement Amount
Sub-Consultant Total:		
Prime Consultant Total:		\$48,852.53
Total for all Work:		\$48,852.53

Executed by the LA:

City of Washington

(Municipality/Township/County)

ATTEST:

By: _____
Clerk

By: _____
Title: _____

(SEAL)

Executed by the ENGINEER:

ATTEST:

Maurer-Stutz, Inc.

By: _____
Title: Senior Project Engineer

By: _____
Title: Vice President/Principal

Exhibit A - Preliminary Engineering - Maurer-Stutz, Inc. - Page 1

Route: Cenntennial Trail
 Local Agency: City of Washington
 (Municipality/Township/County)
 Section: 17-00120-00-BT
 Project: _____
 Job No.: _____

*Firm's approved rates on file with IDOT'S
 Bureau of Accounting and Auditing:

Overhead Rate (OH) 136.59 %
 Complexity Factor (R) 0
 Calendar Days 365

Method of Compensation:

- Cost Plus Fixed Fee 1 ☒ 14.5%[DL + R(DL) + OH(DL) + IHDC]
 Cost Plus Fixed Fee 2 ☐ 14.5%[DL + R(DL) + 1.4(DL) + IHDC]
 Cost Plus Fixed Fee 3 ☐ 14.5%[(2.3 + R)DL + IHDC]
 Specific Rate ☐
 Lump Sum ☐

Cost Estimate of Consultant's Services in Dollars

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House (IHDC)	Profit	Total
PHASE I				-	-		-	-	-
				-	-		-	-	-
Compilation & Evaluation of Data	PE VIII	3	55.000	165.00	225.37		-	56.60	446.98
	PE VI	4	46.120	184.48	251.98		-	63.29	499.75
	DESIGN TECH V	2	27.500	55.00	75.12		-	18.87	148.99
				-	-		-	-	-
Surveys	PLS VI	12	38.500	462.00	631.05		-	158.49	1,251.54
	SIT III	28	26.000	728.00	994.38		97.50	263.88	2,083.76
	TECH IV	40	26.000	1,040.00	1,420.54		97.50	370.92	2,928.95
				-	-		-	-	-
Environmental Studies	PE VI	2	46.120	92.24	125.99		-	31.64	249.87
	DESIGN TECH IV	8	23.530	188.24	257.12		-	64.58	509.93
				-	-		-	-	-
Proj Dev Report/Location Studies	PE VIII	4	55.000	220.00	300.50		-	75.47	595.97
	PE VI	52	46.120	2,398.24	3,275.76		-	822.73	6,496.73
	PE IV	4	33.250	133.00	181.66		-	45.63	360.29
	DESIGN TECH V	81	27.500	2,227.50	3,042.54		-	764.16	6,034.20
	DESIGN TECH IV	90	23.530	2,117.70	2,892.57		-	726.49	5,736.76
Totals		330	NA	10,011.40	13,674.57	-	195.00	3,462.74	27,343.71

PTB NUMBER: **City of Washington Centennial Trail**

TODAY'S DATE: 1/31/2017

**If other allowable costs are needed and not listed, please add in the above spaces provided.*

W.O. = Work Order

J.S. = Job Specific

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

301 Walnut St. • Washington, IL 61571

Ph. 309-444-1135 • Fax 309-444-9779

<http://www.washington-illinois.org>

joliphant@ci.washington.il.us

MEMORANDUM

TO: Public Works Committee
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: Gap Sidewalk Construction
DATE: February 2, 2017

Letters were sent to each of the owners of properties with missing sidewalks in largely built-out subdivisions. The letters were a first notification of the need to complete the sidewalk construction by May 31. A second letter will be sent to them later in the month giving them a reminder to finish the construction once the weather is more suitable.

Staff has received calls from a handful of residents that received the letters. Each seems to understand and appreciate the need to fill in these gaps for safety reasons. A couple of the residents asked about delaying the construction based on the anticipated construction of a house on those lots. One resident indicated that a house could be built later in the year while the other said that it would likely not occur until at least 3-4 years from now. Both asked whether they would need to construct the sidewalk now and then have to tear it out in coordination with the house construction.

In staff's opinion, there is some merit to not requiring the sidewalk construction this spring only if a house will be under construction this year. Otherwise, it seems prudent to require the sidewalk be installed. Ultimately, there would only be about 30 lineal feet that would be removed as part of the construction entrance.

Staff seeks input on whether the sidewalk construction can be delayed based on the timeline for the house construction on those lots at the February 6 Public Works Committee meeting.

CITY OF WASHINGTON

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joliphant@ci.washington.il.us

MEMORANDUM

TO: Public Works Committee
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: Park District Property Conveyances
DATE: February 3, 2017

Staff recently reviewed the current City-owned parcels as part of the County's request to verify which parcels are tax exempt. A few stood out as parcels that the City may not have interest in long-term.

Sweitzer Park (located near the intersection of N. Main and Hilldale) has three parcels that are separated by 50' of ROW that runs in an east-west direction. To the best of staff's knowledge through our GIS mapping, there are no City-owned utilities in this ROW, though an 8" sanitary line runs just west of it and crosses through the property to the west (309 N. Main). The City owns a parcel to the south of the ROW and the Park District owns the parcel to the north and a 100' wide parcel west of the City's parcel (that houses the shelter). The City approved an agreement in 1987 (see attached) that conveyed the northern parcel to the Park District and conveyed the Burkey property (currently owned by David Blundy at 401 Peoria St.) to James Glazebrook upon a donation to the Park District of \$5,000. The agreement also calls for the Park District to maintain Sweitzer Park. It may make sense for the remainder of the park to be conveyed to the Park District and to vacate the ROW.

Additionally, the City currently owns the parking lot and park across from the Park District's headquarters on S. Spruce. The parking lot is in need of repairs, which are planned for this spring. This would appear to be another property that should be conveyed to the Park District.

Staff seeks feedback on how/if to proceed with the possible conveyance of either or both of these properties prior to potentially working out details of such conveyances at a later time.

Attachments

HILDALE AVE.

ADAMS ST.

Park District

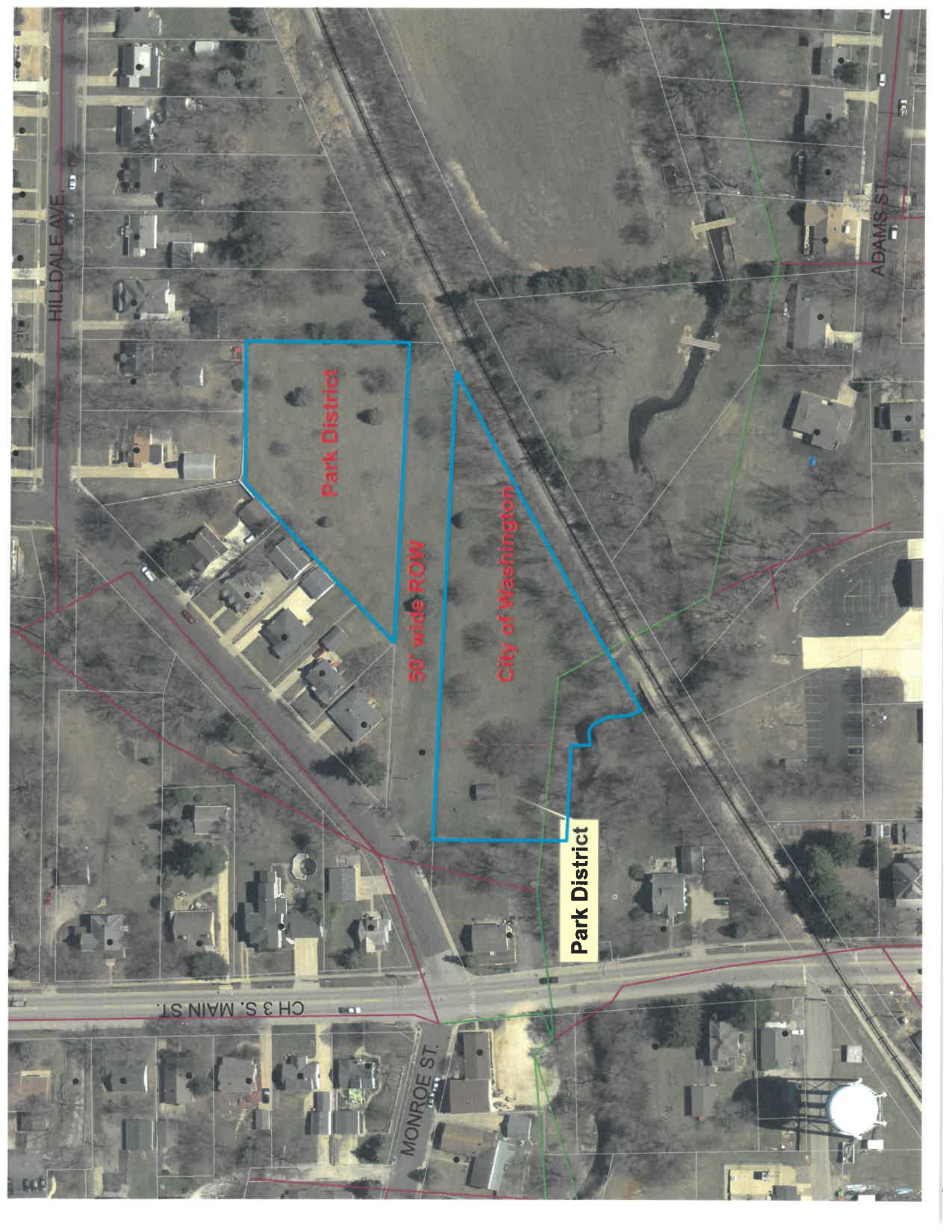
50' wide ROW

City of Washington

Park District

CH 3 S. MAIN ST.

MONROE ST.



ORDINANCE NO. 1c37

AN ORDINANCE AUTHORIZING THE EXECUTION
OF AN AGREEMENT WITH THE WASHINGTON PARK
DISTRICT CONCERNING SWEITZER PARK

WHEREAS, the City Council has heretofore expressed its support for the exchange of City owned Sweitzer Park for the Washington Park District property located west of Glazebrook Fire Equipment, Inc.; and

WHEREAS, the City of Washington desires to enter into an Agreement for the exchange of certain City property for certain Washington Park District property and the ultimate transfer of the Park District property to one James Glazebrook:

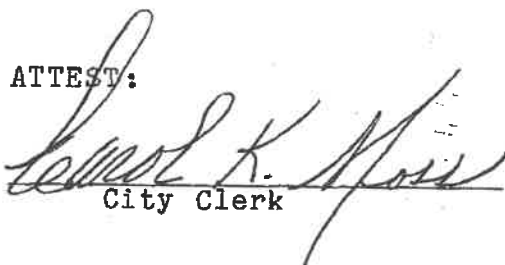
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, as follows:

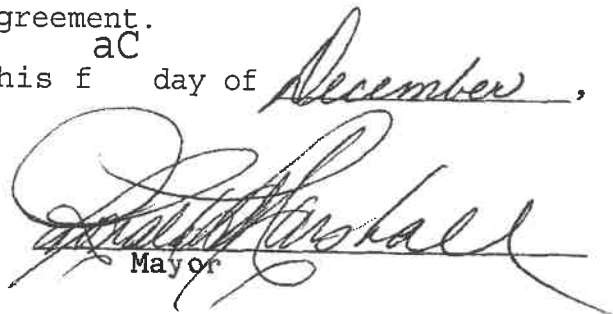
Section 1. The Agreement with the Washington Park District, a copy of which is attached hereto and made a part hereof, is hereby approved and adopted.

Section 2. The Mayor and City Clerk are hereby authorized to execute said Agreement.

PASSED and APPROVED this f^{ac} day of December, 1911.

ATTEST:


City Clerk


Mayor

INTERGOVERNMENTAL AGREEMENT

AN AGREEMENT entered into December 7, 19,
by and between the CITY OF WASHINGTON (City), a Illinois
municipal corporation, and the WASHINGTON PARK DISTRICT
(Park District), a Park District organized under the laws of
the State of Illinois.

RECITALS

(1) That the Park District holds title to certain real estate located in Burkey's Addition to the City (Burkey parcel) and legally described on Exhibit "A" attached hereto and by reference expressly made a part hereof.

(2) That the City holds title to certain real estate located within the City limits known as Sweitzer Park and legally described as follows:

Lots 27 to 31 inclusive in Brookhill Addition
to the City of Washington, Tazewell County,
Illinois.

(3) That the Park District has determined that the Burkey parcel is not suited for Park District purposes but that the Sweitzer Park, which is of a similar size, is suitable for such purposes; and is, in fact, being used currently as a City park.

(4) After a public hearing, it has been determined that the best interest of the Park District, the City, and the residents of the City of Washington would be served by the following transactions:

(a) The exchange between the City and the Park District of the two parcels of real estate described above.

(b) The Park District assume full responsibility to maintain Sweitzer Park.

(c) That once the exchange is completed, the City convey the Burkey parcel to James Glazebrook on the condition that he contemporaneously make a donation to the Park District of Five Thousand Dollars (\$5,000), on the condition that it shall be the sole responsibility of the Park District to pay for and provide evidence of good title to James Glazebrook.

NOW, THEREFORE, in consideration of the mutual agreements contained in this Agreement, the CITY OF WASHINGTON and the WASHINGTON PARK DISTRICT, agree, as follows:

(A) The City shall convey Sweitzer Park to the Park District in exchange for conveyance of the Burkey parcel from the Park District to the City.

(B) The Park District shall assume full responsibility for maintaining Sweitzer Park.

(C) The City convey the Burkey parcel to James Glazebrook upon his contemporaneous donation to the Park District of Five Thousand Dollars (\$5,000).

(D) If any of the transfers provided for herein are found to be invalid for any reason, such invalidation shall

render the other transfers, provided for herein, invalid.

(E) This Agreement shall be effective when executed by the City and the Park District and the transfers provided for herein shall take place within thirty (30) days of its effective date.

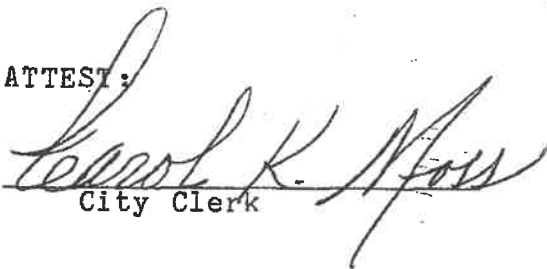
(F) This Agreement shall be construed in accordance with the law and constitution of the State of Illinois.

IN WITNESS WHEREOF, the undersigned governmental units have caused this Agreement to be duly executed and attach hereto a copy of the City's Ordinance and the Park District's Resolution authorizing the signing official to execute this Agreement on the date first above written.

CITY OF WASHINGTON,
T E COUNTY - LLINOIS

By 
Mayor

ATTEST:


City Clerk

WASHINGTON PARK DISTRICT

By 
Secretary of
Board of Commissioners

WITNESS:

ACIS

ated

That part of the Northeast Quarter of Section 23 in Township 26 North, Range 3 West of the Third Principal Meridian, more particularly described as follows: Commencing at the southeast corner of Lot 7 in Burkey's Addition to the City of Washington; thence North along the East line of said Lot 7, 132 feet to the northeast corner of said Lot; thence East along the North line of Lot 8 in said Addition 60 feet; thence North along the West side of Sublot 33-B, 148 feet; thence East along the North line of said Sublot 33-B to the East line of Lot 33; thence North along the East line of said Lot 33 to the North line of said Lot 33; thence West along the North line of said Lot 33 to a point due North of the Northwest corner of Lot 5 in said Burkey's Addition; thence at right angles South to the Northwest corner of Lot 5 in said Addition; thence South along the West line of said Lot 5 to the South line of said Addition; thence East along the South line of said Addition to the place of beginning, situated in Tazewell County, Illinois. See plats recorded in Plat Book "A", page 13 and Plat Book "I", page 195.

EXCEPT the East Ten (10) feet of even width off of the East side of Lot Seven (7) in Burkey's Addition to the City of Washington, Tazewell County, Illinois.

EXCEPT that part of the Northeast Quarter of Section 23, Township 26 North Range 3 West of the Third Principal Meridian, more particularly described as follows: Commencing at the Northeast corner of Lot 8 in Burkey's Addition; thence North along the West side of Sublot 33-B, 148 feet; thence at right angles West parallel to the North line of Burkey's Addition, 70 feet; thence at right angles South 148 feet to the North line of Burkey's Addition; thence at right angles East along the North line of Burkey's Addition to the place of beginning, situated in Tazewell County, Illinois. See plat recorded in Plat Book "I", page t² 195; and

EXHIBIT



SPRUCE ST.

US 24 B.R. WALNUT ST.

MAPLE ST.

CHURCH ST.

Alley

Alley



Memo

TO: Public Works Committee
FROM: Ed Andrews, Public Works Director
DATE: February 3, 2017
SUBJECT: Replacement Tractor for Cemetery

Through the City's MERF (Motorized Vehicle Equipment Replacement Fund) the 2003 Kubota B21 tractor/loader/backhoe is scheduled for replacement this fiscal year at budget amount of \$33,419. While there is no current CMS Statewide Bid on tractors (it is up for renewal), the National Joint Powers Alliance (NJPA) nationwide purchase program shows John Deere as their successful government bid vendor.

Staff also took additional time to review pricing and trade-in allowance with the following local vendors:

Manufacturer & Model	Vendor	Price	Trade	Total
New Holland B37 (31hp)	Fliginger Equipment	\$44,875	\$15,000	\$29,875
Kubota B26TLB (24.3hp)	German-Bliss	\$41,425	\$17,681	\$23,744
John Deere 3033 (24hp)	Martin Sullivan	\$32,660	\$10,900	\$21,760
John Deere 3039 (30hp)	Martin Sullivan	\$33,909	\$10,900	\$23,009

Note: (XXhp) = PTO rated HP

This matter has been placed on the agenda for the Public Works Committee of February 6, 2017 for review and discussion.

cc: File

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

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joliphant@ci.washington.il.us

MEMORANDUM

TO: Public Works Committee
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: N. Main/Zinser Alley Name Consideration
DATE: February 2, 2017

Jeannie Herbst is currently renovating a residential unit above 114 N. Main St. The access to it is from the alley west of N. Main. To the best of our knowledge, there has never been an address assigned to it and mail for that the main floor and upstairs units is likely addressed to 114 N. Main. There are no other reasonable N. Main addresses that can be assigned to the upstairs unit and it is not desirable to assign a unit address to it for E911 purposes (i.e. 114 N. Main, Unit A).

As a result, we would look to assign a name to the alley. Staff has proposed Herbst Lane as the name. City Code requires that an ordinance be approved for any name change. The name change becomes effective after 30 days once the ordinance is approved and the Post Office is notified. This would have an odd-numbered address since it is on the east side of the alley.

Staff seeks confirmation at the February 6 Public Works Committee meeting that this name is suitable prior to the drafting of an ordinance and placement on an upcoming City Council meeting.