

**CITY OF WASHINGTON
PUBLIC WORKS COMMITTEE
MONDAY, MARCH 6, 2017
5:00 P.M.**

**CITY HALL CONFERENCE ROOM
301 WALNUT STREET**

AGENDA

- 1. ALDERMAN WISHING TO BE HEARD ON NON-AGENDA ITEM**
- 2. CITIZENS WISHING TO BE HEARD ON NON-AGENDA ITEM**
- 3. APPROVAL OF MINUTES** – February 6, 2016 regular meeting
- 4. BUSINESS ITEMS**
 - A. Floodplain LOMR Update
 - B. Regional Drainage Review (Walnut to Diebel)
 - C. Parking Lot Updates
 - D. HD Supply: Automated Meter Reading Project
- 5. STAFF UPDATES**
- 6. OTHER BUSINESS**
- 7. ADJOURNMENT**

DRAFT

City of Washington
Public Work Committee
Monday, February 6, 2017 – **Minutes**

CITY HALL CONFERENCE ROOM
301 WALNUT STREET

Present: Aldermen Dave Dingledine, and Jim Gee

Also Present: Ed Andrews, Public Works Director; Jim Culotta, City Administrator; Jon Oliphant, Planning & Development Director; and Kevin Schone, Public Works Supervisor.

Alderman Jim Gee called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: None.
2. Citizens Wishing to be Heard on Non-Agenda Item: Steve Hullcranz passed around information about the possible use of pre-engineered track support systems that could be used as part of any repairs to the city's railroad crossings.
3. Approval of Minutes – The minutes from the December 5, 2016, meeting was unanimously approved.
4. Business Items:
 - A. Centennial Drive ITEP, Engineering Services – The City was selected for an ITEP project for the extension of a recreation trail on McClugage and Centennial last year. The project has an estimated cost of \$319,809 with the City responsible for 20 percent of the funding. Maurer-Stutz is one of three firms that the Committee had considered under the Quality Based Submittals selection for consulting firms for assistance with IDOT and Federally Aided projects in August of 2015. Staff has received a detailed proposal from Maurer-Stutz to complete the design of the trail at a cost of \$48,852.53. The Committee recommended approval of the contract. This will be brought to the February Committee of the Whole meeting prior to seeking City Council approval.
 - B. Strand Phase 2B Update. A brief discussion of Stand's pending PowerPoint presentation of I&I findings to Committee of the Whole was had.
 - C. Gap Sidewalk Construction – Staff sent initial letters to those property owners of parcels that have missing sidewalks in largely built-out subdivisions. The letters were a first notification of the need to complete the sidewalk construction by May 31. Staff received a few calls from those property owners asking whether the sidewalk construction can be delayed depending on the projected timeline of the house construction. The Committee felt that the sidewalk would not have to be installed this year if a house started construction later in the year. If construction does not commence, the sidewalk must be installed and the ordinance offers the City the ability to install it and then require payment by the property owner or have a lien placed.

- D. Intergovernmental Agreement Land Conveyance, Washington Park District (N. Spruce & Sweitzer Park parcels) – Staff recently reviewed the current City-owned parcels as part of the County's request to verify which parcels are tax-exempt. Sweitzer Park is made up of three parcels with 50' of ROW that runs in an east-west direction and separates them. The City owns a parcel to the south of the ROW and the Park District owns the other two parcels. Additionally, the City currently owns the parking lot and park across from the Park District's headquarters on S. Spruce. The parking lot is in need of repairs, which are planned for this spring. Both of these parcels appear to be those that should be conveyed to the Park District. The Committee recommended that staff initiate discussions with the Park District to move towards the eventual conveyance of these parcels, though this will be brought to the February Committee of the Whole meeting prior to that.
- E. Cemetery Tractor – Through the City's MERF, the 2003 Kubota B21 tractor/loader/backhoe is scheduled for replacement this fiscal year at a budget amount of \$33,419. While there is no current CMS Statewide Bid on tractors (it is up for renewal), the National Joint Powers Alliance nationwide purchase program shows John Deere as their successful government bid vendor. Staff received info on pricing and trade-in allowance from three vendors. After reviewing those, the Committee recommended that the John Deere 3039 (30hp) from Martin Sullivan be purchased at a price of \$33,909 and a trade-in value of \$10,900. The net price would be \$23,009. This will be scheduled for approval on the consent agenda at the February 20 City Council meeting.
- F. N. Main/Zinser Alley Name Consideration – Jeannie Herbst is currently renovating a residential unit above 114 N. Main St. The access to it is from the alley west of N. Main. To the best of staff's knowledge, there has never been an address assigned to it. There are no other reasonable N. Main addresses that can be assigned to the upstairs unit and it is not desirable to assign a unit address to it for E911 purposes (i.e. 114 N. Main, Unit A). As a result, staff would look to assign a name to the alley and has proposed Herbst Lane. City Code requires that an ordinance be approved for any name change. The name change becomes effective after 30 days once the ordinance is approved and the Post Office is notified. The Committee recommended this name change. This item will be scheduled for discussion at the February Committee of the Whole meeting prior to scheduling a first reading ordinance. A request will likely be made to waive the second reading in order to expedite the name assignment.

5. Other Business:

- A. An HOA is being formed to take over ownership of the three detention basins in Mallard Crossing. The City would continue to be responsible for the maintenance of the storm sewer within the basin on Pintail.
- B. A resident at 803 S. Elm has asked about the City's responsibility for plowing that portion of S. Elm. ROW is dedicated to the south edge of that property, though it is not improved beyond the north edge.
- C. Potholes were noted on Freedom, N. Cummings between Cruger and Boyd Parkway, and at the Boyd/N. Cummings intersection. Staff will continue to monitor these and contact IDOT for any within its jurisdiction.

D. Staff will contact the TP&W RR again about upgrading the five crossings in the city.

E. Discussed work on the STP 2A project. Discussion focused on the dewatering.

Motion to adjourn at approximately 6:16 p.m.

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

301 Walnut St. · Washington, IL 61571

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MEMORANDUM

TO: Public Works Committee
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: East Side LOMR Update
DATE: March 2, 2017

The City of Washington has received feedback from the Illinois State Water Survey (which handles reviews for FEMA) regarding the Letter of Map Revision (LOMR) study currently being completed for the east side of the city. You may recall that IDNR had previously given its support of the LOMR project and the next step was to submit the data to ISWS/FEMA, which occurred in November.

ISWS requires notifications be sent to those property owners that would experience a change in the Base Flood Elevation (BFE). The BFE throughout the project study reaches are being lowered, so the notifications that will be sent are either because the BFE is widened on these parcels when compared to the existing Flood Insurance Rate Map or this study would replace the previous approximate study from 1986. This requires that the 22 property owners be notified of the BFE modifications.

The attached letter will be sent out next week to each of those affected property owners.

Attachment

February 26, 2017

Resident
Address
Washington, IL 61571

Re: Notification of Flood Hazard Revisions

Dear Resident:

The Flood Insurance Rate Map (FIRM) for a community depicts the floodplain, the area which has been determined to be subject to a 1% (100-year) or greater chance of flooding in any given year. The floodway is the portion of the floodplain that includes the channel of a river or other watercourse and the adjacent land area that must be reserved in order to discharge the base flood without cumulatively increasing the water-surface elevation by more than a designated height. The FIRM is used to determine flood insurance rates and to help the community with floodplain management.

The City of Washington is applying for a Letter of Map Revision (LOMR) from the Federal Emergency Management Agency (DHS-FEMA) to revise FIRM 170655, 0060, E for the City of Washington, Illinois along Farm Creek. The City of Washington is proposing to revise the FIRM to reflect more detailed information for the Farm Creek existing watershed.

The LOMR will result in:

1. Decreases in the 1% annual chance water-surface elevations.
2. Widening of the 1% annual chance floodplain.

This letter is to inform you of flood hazard revisions on your property at {insert physical address}.

Maps and detailed analysis of the flood hazard revision can be reviewed at the City of Washington at City Hall, 301 Walnut Street, Washington, IL 61571. If you have any questions or concerns about the proposed project or its effect on your property, you may contact Jon Oliphant, Planning and Developer Director at the City of Washington, at 309-444-1135 during normal business hours.

Sincerely,

Jon Oliphant
Planning and Development Director.



Memo

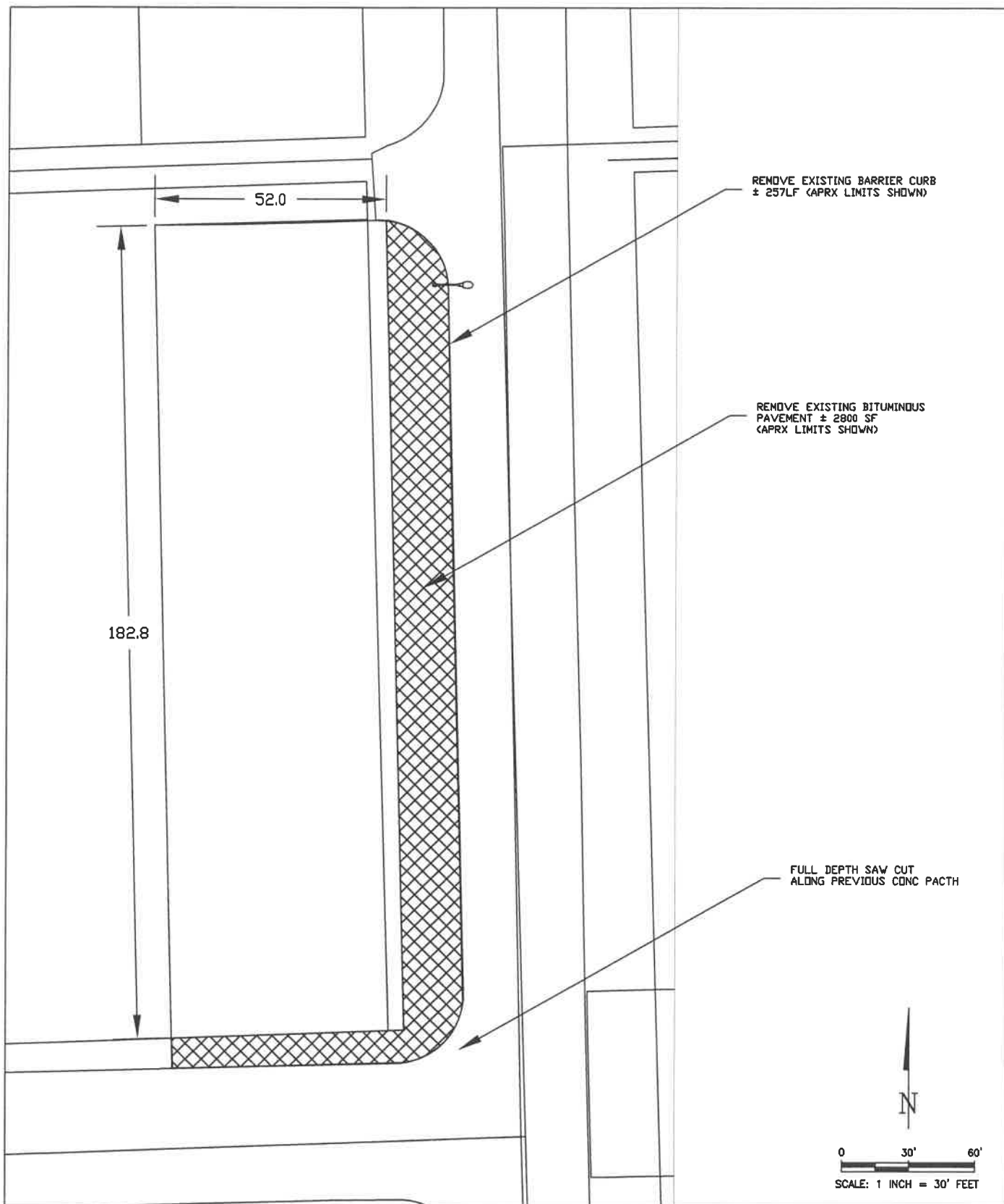
TO: Public Works Committee
FROM: Ed Andrews, Public Works Director
SUBJECT: Park District & CoW – Spruce Lot
CoW – Gross Lot
DATE: March 3, 2017

An update to the status of the Gross Lot and the Spruce Lot(s) has been placed on the agenda for the Public Works Committee of March 6, 2017 for review and discussion.

cc: File

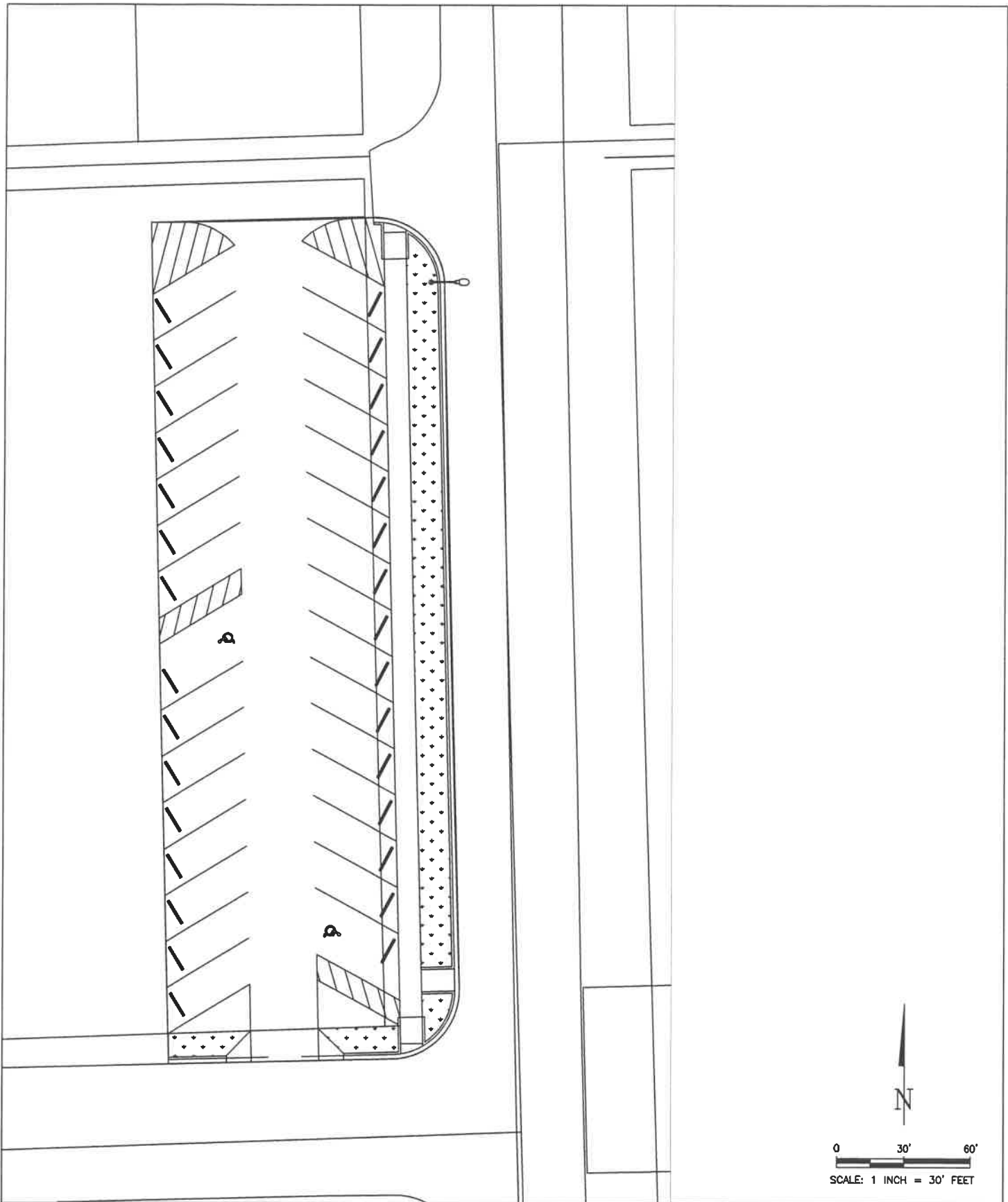
Item	Quantity	Unit	Est Unit \$	Est \$	Possible Cost Share
Curb Removal	257 LF		5 \$/LF =	\$ 1,285.00	\$ 642.50
Pav't Removal	2800 SF		2.5 \$/SF =	\$ 7,000.00	\$ 3,500.00
HMA Overlay	90 Tons		120 \$/T =	\$ 10,800.00	
Patching Allowance				\$ 5,000.00	
PCC Sidewalk	850 SF		4.5 \$/EA =	\$ 3,825.00	\$ 1,912.50
PCC Curb B6.12	225 LF		50 \$/EA =	\$ 11,250.00	\$ 5,625.00
Paint Striping Allowance				\$ 1,000.00	
Precast Parking Blocks	30 Ea		50 \$/EA =	\$ 1,500.00	
ADA Ramp	3 Ea		2500 \$/EA =	\$ 7,500.00	\$ 3,750.00
PCC Driveway Pvt - 6"	155 SF		10 \$/SF =	\$ 1,550.00	\$ 775.00
				\$ 50,710.00	\$ 16,205.00

Space Lot




DESIGNED	---
DRAWN	EEA
CHECKED	---
DATE	10/2/16

DEMOLITION
<p>City of Washington</p> <p>COUNTY: TAZEVELL</p> <p>SPRUCE ST PARKING LOT</p> <p>ROUTE: VARIOUS</p>



DESIGNED	---
DRAWN	EEA
CHECKED	---
DATE	10/2/16



SPRUCE ST - PARKING

City of Washington
COUNTY: TAZEVELL
SECTION: 16-00000-00-GM
ROUTE: VARIOUS