

**CITY OF WASHINGTON – WASHINGTON, ILLINOIS
CITY COUNCIL MONDAY, MARCH 6, 2017
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. REVIEW AGENDA – DELETIONS OR ADDITIONS (DISCUSSION ITEMS ONLY)**
- V. CONSENT AGENDA**
 - A. Approval of minutes of February 20, 2017 regular City Council meeting
 - B. Purchase Authorization: Cemetery Tractor
 - C. Purchase Authorization: Ammunition, Police Department
 - D. Approve & Authorize TIF Subsidy Payment #2 – Brecklin's Service Center, 119 Walnut St.
- VI. ANNOUNCEMENTS/AWARDS/PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS**
 - A. Proclamation: WMS 7th Grade Boys Basketball Team
 - B. Presentation: Jennifer Daly, Greater Peoria Economic Development
- VII. AUDIENCE COMMENTS**
- VIII. STANDING COMMITTEES**
 - A. Finance and Personnel – Carol Moss, Chairman
 - B. Public Safety – Brian Butler, Chairman
 - C. Public Works – Jim Gee, Chairman
- IX. MAYOR – GARY W. MANIER**
- X. CITY ADMINISTRATOR – JIM CULOTTA**
- ORDINANCES**
 - A. (Second Reading) Authorizing Agreement with Peoria Area Convention & Visitors Bureau
 - B. (First Reading) Amending §112.20 to increase the number of Class F liquor licenses and decrease the number of Class C liquor licenses
 - C. (First Reading) Authorizing entering into Memorandum of Agreement with Washington Volunteer Fire Dept. and Rescue Squad to extend for 6-months a previous agreement for fire protection services and for ambulance and emergency medical services
 - D. (First Reading) Authorizing entering into Agreement with Washington Volunteer Fire Dept. and Rescue Squad establishing compensation for fire/rescue service and ambulance service
- XI. STAFF REPORTS**
 - A. Purchase Authorization: Vehicle & Equipment, Police Department (Miller)
 - B. 911 Consolidation Update (Miller)
 - C. Progress Payments #5 & 6: River City Construction, Sewer Treatment Plant Phase 2A (Andrews)
 - D. Progress Payment #15: HD Supply, Automated Meter Reading Project, Phase 1 (Andrews)
 - E. Progress Payment #3: Tri-County Irrigation, Automated Meter Reading Project, Phase 2 (Andrews)
 - F. Budget Review: Group 3 & Capital Improvement Plan (Culotta)
- XII. ALDERMEN'S COMMENTS**
- XIII. ADJOURNMENT**

DRAFT

**CITY OF WASHINGTON, ILLINOIS
CITY COUNCIL MEETING - MONDAY, FEBRUARY 20, 2017
FIVE POINTS WASHINGTON – SENIOR ROOM
360 N. WILMOR ROAD – 6:30 P.M.**

Mayor Manier called the regular meeting of Monday, February 20, 2017 to order at 6:30 p.m. in the Library Meeting Room at Five Points Washington. Call to Order

Present and answering roll call were Aldermen, Brownfield, T. Gee, Moss, Butler, Dingledine, and J. Gee. Aldermen Brucks and Moehle were absent. Roll Call

Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Police Chief Ted Miller, City Treasurer Ellen Dingledine, Assistant City Attorney Derek Schryer, Deputy City Clerk Mary Westerfield, and members of the press.

All present stood for the Pledge of Allegiance. Pledge of Allegiance

The Agenda was reviewed and stood as presented. Agenda Review

Alderman Moss moved and Alderman Brownfield seconded to approve the Consent Agenda as amended. Items included on the Consent Agenda were minutes of the February 6, 2017 regular Council meeting; bills & payroll; contribution authorization: IHSA March Madness Experience; and purchase ratification: equipment installation, recently purchased patrol cars (2). On roll call on the motion to approve the vote was: Approve Consent Agenda

Ayes: 6 T. Gee, Butler, Dingledine, J. Gee, Brownfield, Moss

Nays: 0

Motion declared carried.

Mr. Glenn Rauh introduced Ann Dickerson and Tina Glidewell and reported that the fiber optic installation is now complete for the City of Washington. He noted that they have expanded to other areas including Pinetree Drive and Shellbark Court who will be getting the service as well as the properties on Foster Road that are in the City limits and residents on East Cruger east of Main Street on down Diebel Road to the railroad tracks have asked for service and we will be building that as well this spring. Mayor Manier shared his appreciation for a job well done. Tina Glidewell went over the residential and business flyer showing services offered that was handed out. Ann Dickerson shared that they would be able to broadcast the City Council meetings on their local channel and are working with ESCA Cable Channel 22 who records the meeting now and should have it available on their channel soon. It was indicated that it would be the City's goal to have it on a public access channel and not a local channel and Ann shared that she would get together with us soon to talk about how this could be implemented. MTCO Presentation

Dr. Amir Al-Kjafaji, a professor from Bradley University and Chair of the ICAT conference, shared that they are celebrating their 30th year this year. He shared that he is here to honor Mayor Gary Manier. He shared that Mr. Ed Rapp, former group President and CFO at CAT discovered he had ALS in 2015 and in his honor a new leadership and action award was created. He shared that they have been working on this for a year to recognize the right person and from a pool of 13 nominees they are happy to announce that Mayor Manier is the award winner this year. We are very proud of what he has done for the City and it goes far beyond what he did during the tornado and you should be very proud. Mayor Manier expressed his honor and appreciation in being selected as recipient of this award. Professor Bob Fuessle from Bradley University shared that the ICAT conference is a tremendous conference where International speakers come to Peoria to speak on national and emerging issues within our profession and it has a huge impact on Bradley. He shared it forms partnerships where our students within the department receive tremendous jobs and salaries upon graduation. He shared that he is from Washington and has always appreciated the strength of the community. Mayor Manier expressed his thanks for the award and his gratitude in receiving it. Bradley University ICAT Award Presentation

Fire Department Executive Director of Operations, Mr. Roger Traver, shared that several dates in February, March, and April they will be hosting in conjunction with Eureka Fire Department an arson investigation class. He shared they have 32 students and 5 instructors coming in from all over the state and staying here in Washington and supporting our local businesses. He shared April 23rd we will be hosting a fundraiser for St. Jude and encouraged everyone to stop to show their support. WVFD Report

Lilja Stevens shared that she is requesting a change for future elections that will allow her to vote and not lose her Democratic election judge status. She shared that as a judge she is not allowed to vote in a Republican primary without losing her status and would like for the Council to consider changing the election process from a partisan election to either non-partisan or independent. Mayor Manier indicated the he would contact Tazewell County Clerk Christie Webb for information. Audience Comments

Alderman Moss, Finance & Personnel Committee Chairman reported nothing on the agenda (Item XIV, Regular Session, A). Alderman Butler, Public Safety Committee Chairman reported nothing on the agenda. Alderman J. Gee, Public Works Committee Chairman reported four items on the agenda (Ordinance B and Staff Reports A, B, & C). Standing Committees

Mayor Manier requested Council approval of the following appointment to the PMEG (Peoria Area Multi-Enforcement Group – drug enforcement) and ETSB (Emergency Telephone Systems Board): Police Chief Ted Miller. Alderman Dingledine moved and Alderman T. Gee seconded to concur with the appointment as presented. Appointment: PMEG & ETSB, Ted Miller

Appointment: PMEG & ETSB, Ted Miller, Cont.)	On roll call the vote was: <u>Ayes: 6</u> Brownfield, Moss, Butler, J. Gee, T. Gee, Dingledine <u>Nays: 0</u> <u>Motion declared carried.</u>
1 st reading ords, authorizing agreement, PACVB	City Administrator Culotta provided first reading of the following ordinance, by title and brief synopsis: an ordinance authorizing the Mayor and City Clerk of the City of Washington, Tazewell County, Illinois to enter into an Intergovernmental Agreement between the City of Washington and Peoria Area Convention and Visitors Bureau. Adoption of this ordinance would approve an agreement with the Peoria Area Convention and Visitors Bureau regarding tourism development, promotion, and recruitment services for a one-year period ending December 31, 2017. Among other things the agreement provides for the payment of a share of the city's Hotel-Motel Tax Revenues to the Peoria area Convention and Visitors Bureau. This ordinance will be listed on the Monday, March 6 th meeting agenda for action.
Waive second read ord, naming alley west of N. Main St. "Herbst Lane"	City Administrator Culotta provided first reading of the following ordinances, by title and brief synopsis: an ordinance adding a name to an alley located west of N. Main Street located in the City of Washington, IL. Adoption of this ordinance would name the alley located between Zinser Place and Peoria Street just west of N. Main Street as "Herbst Lane." Alderman J. Gee moved and Alderman Moss seconded to waive second reading and proceed with adoption of the ordinance as read. On roll call the vote was: <u>Ayes: 6</u> Dingledine, Butler, T. Gee, Brownfield, Moss, J. Gee <u>Nays: 0</u> <u>Motion declared carried.</u>
Adopt ord, naming alley west of N. Main St. "Herbst Lane"	Alderman J. Gee moved and Alderman Brownfield seconded to adopt the ordinance adding a name to an alley located west of N. Main Street located in the City of Washington, IL. There was no further discussion and on roll call the vote was: <u>Ayes: 6</u> Moss, Butler, Dingledine, J. Gee, Brownfield, T. Gee <u>Nays: 0</u> <u>Motion declared carried.</u>
2017 MFT program and resolution	Public Works Director Andrews requested Council approval of a MFT resolution allocating \$826,877.11 in MFT funds for the 2017 Street Maintenance Program. Alderman J. Gee moved and Alderman Dingledine seconded to approve the MFT resolution appropriating \$826,877.11 in MFT funds for the 2017 MFT Street Maintenance Program. On roll call the vote was: <u>Ayes: 6</u> Brownfield, T. Gee, Moss, Butler, Dingledine, J. Gee <u>Nays: 0</u> <u>Motion declared carried.</u>
Authrz contract for lift station PLCs, Britton Electronics	Public Works Director Andrews requested Council authorization to engage Britton Electronics for a not to exceed contract amount of \$63,100 for the full SCADA computer for the City's six (6) lift station PLCs. Alderman Dingledine moved and Alderman T. Gee seconded to authorize the request as presented. Alderman Dingledine asked about the difference in the budgeted amount of \$42,500 and where the overage would come from and Andrews shared that it would come from within Sewer where there is some collection system work that would bridge the difference. On roll call the vote was: <u>Ayes: 6</u> J. Gee, Butler, Moss, Brownfield, T. Gee, Dingledine <u>Nays: 0</u> <u>Motion declared carried.</u>
Authrz Centennial ITEP engineering services contract, Maurer-Stutz Engineering	Public Works Director Andrews requested Council authorization to enter into an engineering services contract with Maurer-Stutz Engineering for engineering assistance for the design of the recreational trail along Centennial & McClugage roadways. He shared that their proposal has been prepared as a Cost Plus Fixed Fee agreement for the use of Federal ITEP Funding in a time and materials, not to exceed arrangement for an amount of \$48,852. Alderman Brownfield moved and Alderman Moss seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 6</u> T. Gee, Butler, Dingledine, J. Gee, Moss, Brownfield <u>Nays: 0</u> <u>Motion declared carried.</u>
Budget Review, Group 2	City Administrator Culotta provided the following: 1) Water Fund: operations increase of 6% due to increase in R/M-System contractual for valve replacement at both plants and increase in softener salt, capital purchases funded by reserves include major deferred maintenance items, other capital purchases totaling \$179,500 not included in the CIP since under \$50,000, reserves of \$1.3M will be spend down by \$1.1M leaving a balance in excess of the minimum standard, and projected FY 17-18 revenue less expenses is a negative \$80K resulting in a projected FYE balance of \$628K; 2) Water Subdivision Development Fee: Nofsinger/Dallas/Cruger water main extension and Constitution & N. Main upgrades budgeted, and projected balance FYE is \$265K; 3) Water Connection Fee: no anticipated expenses, and projected balance FYE is \$735K; 4) Water Tank Reserve: capital increase due to potential Tower #3 engineering (developer driven), and projected balance FYE is \$241K; 5) Tourism/Economic Development: overall budget increase of 4% and operations increase of 6% due to \$5,000 increase in contractual services (creation of local tourism grant) and \$2,500 increase in tourism expenses (increased contribution for Tournament of Champions); 6) Planning & Zoning: overall budget increase of 10%, and operations increase of 15% due to \$12K increase in legal fees (code enforcement issues) and \$12K increase in consultation/contractual (comprehensive plan update); 7) TIF #2: overall budget increase of 5% and operations increase of 200% due to \$127K increase in Building Renovation Fund (potential development agreements; and 8) MERF: 100% funded as the City has already saved the necessary funds to purchase the vehicles proposed for FY 17-18 and to meet the needs of future acquisitions and the funding increase projected for FY 17-18 is

approximately 1% and the ending balance is projected to be \$1.5M. He identified the following vehicles as being proposed for replacement: Police Department, five vehicles (2-patrol cars, 1-investigations car, and 2-command vehicles); and Public Works Department, two vehicles for replacement (International 7400 and Sterling-Vactor truck) and one new piece of equipment (Skid Steer). He shared that Public Works Director Andrews is also recommending delaying the replacement of three existing pieces of equipment, which will reduce previously estimated outlays by approximately \$93K (sewer jetting machine, hydraulic hammer, hydra-stop machine).

Budget Review, Group
2 Cont.)

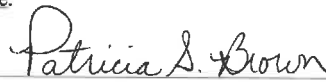
Alderman Butler expressed that 108,000 miles seemed low for a replacement mileage on the police vehicles and Police Chief Miller shared that industry standards have vehicles rolling out at 100,000 miles and after polling the IL State Police, Pekin PD, Tazewell County, and Morton PD they are all rolling them out at 100,000 as vehicles begin to show their wear and tear. He shared that the City has done tremendous with their dollars but sees no additional life in the five vehicles being proposed for replacement. Master Sergeant Jeff Stevens shared he could not speak to the industry standards but the vehicles are in need of replacement. Alderman J. Gee asked Public Works Director Andrews about the early replacement of the Vactor truck and Andrews shared that the early replacement will allow us to cease a higher value on our current unit and allow us to upgrade to a tandem unit with additional capacity as this vehicle is extensively used amongst our sewer, streets, and water departments. Alderman J. Gee asked that details of the Vactor truck come before the Public Works Committee with they are ready. Alderman Dingleline expressed his concern with the deficit in the Water Fund and our inability to sustain this year after year. He indicated that with the 6% budget increase this coming year and only an annual 2.5% increase in water rates we lose 3.5%. City Administrator Culotta shared that the budget includes funding for a study to see if our rate structure is adequate and will help us to identify how to bring our structure in line with our need.

Alderman Dingleline expressed his congratulations to the WCHS Wrestling Team on another spectacular season where they had two state champions and several medalists and are hopeful for the team to have the same results as last year. Alderman Brownfield expressed his congratulations to the Washington District 52 Middle School 7th Grade Boys Basketball Team on their state championship win. He shared that our schools are one of the reasons people move here and they are teaching our kids how to be leaders in the community.

Aldermen's Comments

At 7:25 p.m. Alderman Dingleline moved and Alderman Brownfield seconded to adjourn.
Motion carried unanimously by voice vote.

Adjournment



Patricia S. Brown, City Clerk



Memo

TO: Public Works Committee
FROM: Ed Andrews, Public Works Director
DATE: March 3, 2017
SUBJECT: Replacement Tractor for Cemetery

Through the City's MERF (Motorized Vehicle Equipment Replacement Fund) the 2003 Kubota B21 tractor/loader/backhoe is scheduled for replacement this fiscal year at a budget amount of \$33,419. While there is no current CMS Statewide Bid on tractors (it is up for renewal), the National Joint Powers Alliance (NJPA) nationwide purchase program shows John Deere as their successful government bid vendor.

Staff also took additional time to review pricing, obtain quotes and trade-in allowance with the following local vendors:

<u>Manufacturer & Model</u>	<u>Vendor</u>	<u>Price</u>	<u>Trade</u>	<u>Total</u>
New Holland B37 (31hp)	Fliginger Equipment	\$44,875	\$15,000	\$29,875
Kubota B26TLB (24.3hp)	German-Bliss	\$41,425	\$17,681	\$23,744
John Deere 3033 (24hp)	Martin Sullivan	\$32,660	\$10,900	\$21,760
John Deere 3039 (30hp)	Martin Sullivan	\$33,909	\$10,900	\$23,009

Note: (XXhp) = PTO rated HP

This matter was brought before Public Works Committee on 2-3-17 for discussion and it was felt that the 30hp John Deere 3039 would be recommended replacement.

As such, it is recommended to purchase this unit from Martin Sullivan Equipment for a total of **\$23,009**.

This matter has been placed on the City Council consent agenda of Monday, March 6, 2017 for review and approval.

cc: File



Washington Police Department

115 WEST JEFFERSON STREET
WASHINGTON, ILLINOIS 61571
NON-EMERGENCY (309) 444-2313
FAX (309) 444-7511

Ted Miller
Chief of Police

To: Mayor Manier and City Council
From: Ted Miller — Chief of Police
Date: March 2, 2017
Re: Ammunition Purchase

BACKGROUND

The police department has sought bids for its yearly ammunition purchase. This ammo is used in ongoing, mandated training and as Department duty carry.

Summary

Bids were sought from four different vendors for the purchase of 9mm, .45, .223 and .308 ammunition. These vendors included Ray O'Herren, Kiesler's Police Supply, Williams Shooter Supply, and Streicher's. Streicher's offered the low price, with a total bid of \$10,338.25.

We currently have these monies budgeted in the 2016-2017 budget, for the purchase of the ammunition.

REQUESTED ACTION

I am recommending that the purchase of our yearly ammunition supply from the current low bidder, Streicher's, be approved in the amount of \$10,338.25.

ATTACHED

Attached to this correspondence are copies of the bids in question.



STREICHER'S
service since 1953

www.Streichers.com

SALES QUOTE

Streicher's - Milwaukee

4777 N 124th St
Butler, WI 53007
Phone: 262-781-2552
Fax: 262-781-0444

Sales Quote Number: Q318571
Sales Quote Date: 02/15/17
Page: 1

Sell 31332
To: WASHINGTON POLICE DEPT.
115 W JEFFERSON ST
WASHINGTON, IL 61571

Ship
To: WASHINGTON POLICE DEPT.
115 W JEFFERSON ST
WASHINGTON, IL 61571

Phone: (309) 444-2313
Fax: (309) 444-7511

Ship Via
Terms Net 15

SalesPerson Brian Archambault
Phone: 262-781-2552
E-mail: briana@Streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
FC-9AEDP	9MM PRACTICE: 115GR, FMJ [50/BX]	CS (20 BX)	10	225.00	2,250.00
FC-45AE	.45 ACP PRACTICE: 230GR, FMJ [50/BX]	CS (20 B	10	355.00	3,550.00
FC-223AE	.223 Cal Practice: 55gr, FMJ [20/BX]	CS (25 B	24	168.00	4,032.00

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 9,832.00



STREICHER'S
service since 1953

SALES QUOTE

www.Streichers.com

Streicher's - Milwaukee

4777 N 124th St
Butler, WI 53007
Phone: 262-781-2552
Fax: 262-781-0444

Sales Quote Number: Q318573
Sales Quote Date: 02/15/17
Page: 1

Sell 31332
To: WASHINGTON POLICE DEPT.
115 W JEFFERSON ST
WASHINGTON, IL 61571

Ship
To: WASHINGTON POLICE DEPT.
115 W JEFFERSON ST
WASHINGTON, IL 61571

Phone: (309) 444-2313
Fax: (309) 444-7511

Ship Via
Terms Net 15

SalesPerson Brian Archambault
Phone: 262-781-2552
E-mail: briana@Streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
HOR-308T1	.308 TAP Ammo: 168gr Amax Precision, (20 rnds/bx)	BOX	25	20.25	506.25

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 506.25



KIESLER'S POLICE SUPPLY, INC.

2802 SABLE MILL RD - JEFFERSONVILLE, IN 47130

EIN # 35-1361847

Orders: (800)444-2950

Information: (812)288-5740

Fax: (812)288-7560

QUOTE

Page 1

Sold To L06837	ATTN: ACCOUNTS PAYABLE WASHINGTON POLICE DEPARTMENT 115 W. JEFFERSON WASHINGTON, IL 61571 (309)444-3196	Ship To	WASHINGTON POLICE DEPARTMENT 115 W JEFFERSON STREET ATTN: SGT. TYLER WILLI WASHINGTON, IL 61571
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Our Order #	Date	Rep ID	Order No.	Ord Date	Ship Via	Terms	Inv No.
00819787	02/15/17	IL /RLM	*****	02/15/17	NET30/FEDEX	NET 30 DAYS	

DEPT QUOTE

Item/Description	Quantities	Units	Price	Amount
FEDEAE9DP FEDERAL AE 9MM LUGER 115GR FMJ 1000RD CS 20BX OF 50EA	Ordered 10.0000 Shipped .0000	CASE	232.630	2326.30
FEDEAE45A FEDERAL AE 45AUTO 230GR FMJ 1000RD CS 20BX OF 50EA	Ordered 10.0000 Shipped .0000	CASE	368.160	3681.60
FEDEAE223J FEDERAL 223REM 55GR MC/BT 500 RD CASE / 20 RD BOX	Ordered 24.0000 Shipped .0000	CASE	172.430	4138.32
** FREE SHIPPING **	Ordered 1.0000 Shipped .0000		.000	.00
FORMAT RONI QUOTED BY RONI MONTGOMERY KIESLER'S 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS.	Ordered 1.0000 Shipped .0000	EACH	.000	.00

Subtotal : 10146.22

Non-Taxable	Taxable	Sales Tax	Freight	Misc	* Invoice Total *
10146.22	.00	.00	.00	.00	10146.22

Kiesler's FFL# 435019117C01674

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. All returned goods will be subject to a restocking fee.

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.



Danville, IL 61834-1070
 3549 N. Vermillion Street
 PO Box 1070
 Phone 1-800-223-2097 Fax 1-888-223-3235
 www.oherron.com
 rayoherron@oherron.com

TO: Washington Police Department
 ADDRESS: 115 W. Jefferson
 Washington, Illinois 61571

2/16/2017
 Sales Rep: Dan Yara
 HC

CONTACT: Tyler Will
 PHONE: 309-208-6232
 EXT:
 E MAIL: twill@ci.washington.il.us
 FAX: (309) 444-7511

FEIN: 37-0916018

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION.

	QTY	UNIT	DESCRIPTION	UNIT PRICE	EXT PRICE
			Winchester		
Q4172	10	1,000rds	9mm Luger, 115 Grain, FMJ, 50/Box	\$240.00	\$2,400.00
Q4170	10	1,000rds	45 Auto, 230 Grain, FMJ, 50/Box	\$340.00	\$3,400.00
Q3131	12	1,000rds	5.56mm, 55 Grain, FMJ, 20/Box -State Bid Pricing-	\$352.00	\$4,224.00
			Freight Charges Apply		
			IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT Dan Yara		
			AT 708-710-3396 OR BY EMAIL: dpyara@comcast.net		
			Ray O'Herron Co. Inc. 800-223-2097		
				TOTAL:	\$10,024.00

BY: 

PRICING EFFECTIVE 30 DAYS FROM DATE OF QUOTE

TERMS: Net 30 Days

NOTE: If bid/quote is accepted, please send a purchase order marked "BID PRICING".
 We appreciate the opportunity to bid. We look forward to hearing from you.

WSS BID/QUOTATION

Date: 2-15-17

To: Tyler Willi

Washington PD

115 W. Jefferson

Washington, IL 61571

Phone: 309-444-1171

Fax: 309-444-7511

E-mail: twilli@ci.washington.il.us

From: Sherry

Williams Shooters Supply

1813 Quintron Way

Quincy, IL 62305

217-222-4195, 800-637-9307

Fax: 217-689-2196

E-mail: sherry@willshoot.com

<i>Qty</i>	<i>Unit</i>	<i>Item #</i>	<i>Description</i>	<i>Rds/Bx</i>	<i>Bx/Cs</i>	<i>Rds/Cs</i>	<i>Price per Unit</i>	<i>Total</i>
500	RD	H80965	Hornady 308 Win 168gr Amax Tap	20	10	200	0.99	\$ 495.00

Sub-Total	\$ 495.00
Shipping	<u>15.00</u>
Total	<u><u>\$ 510.00</u></u>

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

301 Walnut St. · Washington, IL 61571

Ph. 309-444-1135 · Fax 309-444-9779

<http://www.washington-illinois.org>

joiliphant@ci.washington.il.us

MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: TIF Pay Request #2 – Brecklin's Service Center, 119 Walnut St.
DATE: February 28, 2017

On February 2, 2015, the City entered into a TIF redevelopment agreement with Tom Brecklin of Brecklin's Service Center for assistance to purchase new fuel dispensers for his business at 119 Walnut Street. The work purchased four Wayne Ovation² Model R13/3 dispensers and replaced the existing dispensers. The work included all piping and electrical connections.

Staff has reviewed the invoices that were submitted for this project, which total \$59,992.88. Mr. Brecklin previously submitted a quote for this project that totaled \$67,718. This work was eligible for a base 20-percent subsidy to be paid in three equal annual installments due within 30 days of the completed renovation. As a result, the total subsidy is for a not-to-exceed total of \$11,998.58. Staff requests authorization to make the second payment in an amount of \$3,999.53.

This item is scheduled for consideration as a consent agenda item at the March 6 City Council meeting.

**CITY OF WASHINGTON, ILLINOIS
PROCLAMATION**

Washington Middle School 7th Grade Boys Basketball Team

WHEREAS, the Washington Middle School 7th Grade Boys Basketball Team are the Tazwood Conference Co-Champions; and

WHEREAS, the Washington Middle School 7th Grade Boys Basketball Team won the IESA 2017 Class 3A State Championship, marking the first state title for Washington Middle School 7th Grade boys' basketball; and

WHEREAS, the Washington Middle School 7th Grade Boys Basketball Team finished its season with a 24-1 record; and

WHEREAS, the Washington Middle School 7th Grade Boys Basketball Team broke records in the 3A State Tournament for: fewest points allowed in a game, largest point differential in a game, and fewest points allowed throughout the State Tournament; and

WHEREAS, the Washington Middle School 7th Grade Boys Basketball Team, Cheerleaders, Parents, and Students, have distinguished themselves by their sportsmanship and dedication throughout the season; and

WHEREAS, the success of the Washington Middle School 7th Grade Boys Basketball Team has brought recognition to the players, coaching staff, school administration, and the City of Washington at large.

NOW, THEREFORE, in recognition of the above accomplishments and on behalf of the Washington City Council, I, Gary W. Manier, Mayor of the City of Washington, Illinois, do hereby proclaim the week of March 6th as

'Washington Middle School 7th Grade Boys Basketball Week.'

PROCLAIMED this 6th day of March, 2017.

Gary W. Manier, Mayor

ATTEST: _____
Patricia S. Brown, City Clerk

ORDINANCE NO. _____

Synopsis: Adoption of this ordinance would increase the number of Class F licenses from seven (7) to eight (8) and decrease the number of Class C liquor licenses from two (2) to one (1). This is a recent request of Casey's General Stores, Inc., 902 Walnut Street, to move from a Class C "beer and wine off-premise package" to a Class F "alcoholic liquor off-premise package" liquor license. The City's Liquor Commission has made a recommendation for approval.

**AN ORDINANCE AMENDING §112.20 OF THE CODE OF
ORDINANCES OF THE CITY OF WASHINGTON, TAZEWELL
COUNTY, ILLINOIS, TO INCREASE THE NUMBER OF
CLASS F LIQUOR LICENSES AND DECREASE THE NUMBER OF
CLASS C LIQUOR LICENSES**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
WASHINGTON, TAZEWELL COUNTY, ILLINOIS:**

SECTION 1. That paragraph (N) of §112.20 entitled "Number of Licenses" is hereby amended by deleting said paragraph (N) in its entirety and inserting the following as said paragraph (N):

(N) Number of licenses.

(1) There shall be no more than eleven (11) Class A licenses for the sale of alcoholic liquor at retail in the City in force at any one time.

(2) There shall be no more than three (3) Class B licenses for the sale of alcoholic liquor at retail in the City in force at any one time.

(3) There shall be no more than one (1) Class C licenses for the sale of beer and wine at retail in the City in force at any one time.

(4) There shall be no more than four (4) Class D licenses for the sale of beer and wine at retail in the City in force at any one time.

(5) There shall be no more than two (2) Class E licenses for the sale of alcoholic liquor at retail in the City in force at any one time.

(6) There shall be no more than eight (8) Class F licenses for the sale of alcoholic liquor at retail in the City in force at any one time.

(7) There shall be no more than two (2) Class G licenses for the sale of alcoholic liquor at retail in the City in force at any one time.

(8) There shall be no more than two (2) Class J licenses for the sale of alcoholic liquor at retail in the City in force at any one time.

SECTION 2. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance be, and the same are hereby repealed.

SECTION 3. That this ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED AND APPROVED this _____ day of _____, 2017.

AYES: _____

NAYS: _____

Mayor

ATTEST:

City Clerk



City Council Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator
Date: 3/6/17
Re: Agreement Extension with Washington Volunteer Fire Department

SUMMARY

The agreement between the City and the Washington Volunteer Fire Department (WVFD) expired on October 31, 2016. At the Mayor's direction, I met with WVFD representatives on two occasions to identify what terms they would like in an extension. At the December Committee of the Whole, the following terms, as requested by WVFD representatives, were presented:

- Two-year contract period extension (November 1, 2016 to October 31, 2018)
- Cost share (i.e. 50/50 or 60/40) on acquisition of replacement tanker (est. cost \$673k) in 2018
- 6% annual increase to both fire protection/prevention and ambulance/emergency medical services. Rationale for the increase, according to WVFD, is because there has been no compensation increase over the last three years, rising call volume, and their desire to add at least one paramedic (total of 3) for weekend coverage. See below.

Service	Current City Cost (annualized)	WVFD Proposed Year 1	WVFD Proposed Year 2
Fire	\$150,000	\$159,000	\$168,540
EMS	\$450,000	\$477,000	\$505,620
TOTAL	\$600,000	\$636,000	\$674,160

Following a discussion, Council directed staff to seek background information from WVFD, which has since been obtained.

Subsequently, staff was directed to offer WVFD a six-month contract extension with no increase to the City's contribution. WVFD approved the City's proposed extension in mid-February. If Council approves the extension, it will expire on April 30, 2017.

REQUESTED ACTION

Staff requests Council consideration of the proposed extension.

ATTACHED

1. Ordinance & Memorandum of Agreement between the City of Washington and the Washington Volunteer Fire Department and Rescue Squad, Inc.
2. Ordinance & Agreement Establishing Compensation for Fire/Rescue Services & Compensation for Ambulance Service

ORDINANCE NO. _____

Synopsis: The following ordinance would approve and authorize the execution of a Memorandum of Agreement with the Washington Volunteer Fire Department and Rescue Squad, Inc. for fire protection, ambulance and emergency medical services. This agreement extends the previous agreement for a six-month period of time effective November 1, 2016 through April 30, 2017.

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS AND THE WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC., FOR FIRE PROTECTION SERVICES, AMBULANCE AND EMERGENCY MEDICAL SERVICES

WHEREAS, the City of Washington and the Washington Volunteer Fire Department and Rescue Squad, Inc. have been operating under Agreements originally entered into in 1981, which Agreements have been amended and extended on more than one occasion; and

WHEREAS, the parties desire to extend these agreements for a six-month period; and

WHEREAS, all legal requirements, have been met and satisfied pursuant to law:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, ILLINOIS, as follows:

Section 1. That the Memorandum of Agreement between the City of Washington, Tazewell County, Illinois, and **WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC.**, a copy of which is attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, be, and the same is hereby approved.

Section 2. That the Mayor and City Clerk of the City of Washington be, and hereby are, authorized, empowered and directed to enter into and execute said Agreement on behalf of the City of Washington in substantially the form of the document attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, and to make, execute and deliver any and all documents necessary for the effectiveness thereof.

Section 3. That this Ordinance shall be in full force and effect from and after its final passage by the City Council of the City of Washington, Tazewell County, Illinois.

PASSED AND APPROVED in due form of law at a regular meeting of the City Council of the City of Washington, Tazewell County, Illinois, on the _____ day of _____, 2017.

Ayes: _____

Nays: _____

Mayor

ATTEST:

City Clerk

EXHIBIT A

**MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS
AND
WASHINGTON VOLUNTEER FIRE DEPARTMENT
AND RESCUE SQUAD, INC.
FOR FIRE PROTECTION SERVICES AND FOR THE
AMBULANCE AND EMERGENCY MEDICAL SERVICES**

This Agreement is made this _____ day of _____, 2017, and effective as of the first day of November 2016 by and between the **City of Washington, Tazewell County, Illinois**, an Illinois home rule municipal corporation (hereinafter referred to as the "City") and the **Washington Volunteer Fire Department and Rescue Squad, Inc.**, an Illinois not-for-profit corporation (hereinafter referred to as the "Department").

WHEREAS, the parties entered into an Agreement effective May 1, 2014 through April 30, 2015. The Agreement is attached herein as Exhibit A;

WHEREAS, the parties previously extended the Agreement through October 31, 2016;

WHEREAS, the City and the Department wish to extend portions of the Agreement for a six-month period; and

THEREFORE, BE IT RESOLVED, THAT THE Agreement between the City and the Department herein referred to as Exhibit A is extended for a six-month period of time effective November 1, 2016 through April 30, 2017, except that Sections 4:05 and 4:13 of the Agreement are not extended.

**CITY OF WASHINGTON, TAZEWELL
COUNTY, ILLINOIS**

**WASHINGTON VOLUNTEER FIRE
DEPARTMENT AND RESCUE
SQUAD, INC.**

BY: _____

Its _____

BY: William C. Kelly

Its President

ATTEST:

ATTEST:

BY: _____

Its _____

BY: Regina D. Slomgren

Its Secretary

**AGREEMENT BETWEEN THE CITY OF WASHINGTON, TAZEWELL COUNTY,
ILLINOIS AND THE WASHINGTON VOLUNTEER FIRE DEPARTMENT AND
RESCUE SQUAD, INC. FOR FIRE PROTECTION SERVICES AND FOR
AMBULANCE AND EMERGENCY MEDICAL SERVICES**

This Agreement ("Agreement") is made this 16th day of March, 2015, and effective as of, the 1st day of May 2014, by and between the CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, an Illinois home rule municipal corporation (hereinafter referred to as the "City") and the WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC., an Illinois not-for-profit corporation (hereinafter referred to as the "Department").

**SECTION 1
RECITALS**

WHEREAS, pursuant to Article VI of the Constitution of the State of Illinois of 1870, the City and Department have the authority to enter into this Agreement for fire protection services and ambulance and emergency medical services; and

WHEREAS, it is in the best interests of the health, safety and welfare of the residents of the City that the relationship between the City and the Department, established more than 125 years ago, continue under a formal written arrangement; and

WHEREAS, the Department provides fire protection services and ambulance and emergency medical services to various units of local government, including, but not limited to, the City, Central Fire Protection District, and Pleasant View Fire Protection District; and

WHEREAS, the City does not maintain its own fire department or rescue squad, and is in need of the services of the Department to provide fire protection and ambulance and emergency medical service to the residents of the City.

NOW, THEREFORE, for and in consideration of the mutual promises herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, the parties hereto covenant, consent, and agree as follows:

**SECTION 2
OBLIGATIONS OF THE DEPARTMENT**

The Department agrees as follows:

2.01. Provision of Services. The Department will provide fire prevention, fire protection, ambulance, and emergency medical services within the corporate limits of the City. Unless agreed to otherwise by the parties, the Department will be the sole provider of said services, and will comply with all applicable state statutes and administrative rules and regulations in the provision thereof.

2.02. Periodic Reports. The Department will submit periodic reports of the Department's activities to the City Council, or to a negotiating committee of the City Council appointed by the Mayor, if such a committee exists. The Department will submit not less than four (4) reports each year, only one of which, the annual report, is required to be in writing.



2.03. Contracts with Fire Protection Districts. The Department will be responsible for negotiating separate contracts for the provision of fire protection services and emergency medical services with and to the Central Fire Protection District and the Pleasant View Fire Protection District. The Department will provide copies of any such written contracts to the City Clerk upon execution.

2.04. Incorporation of Agreement into Contracts. The Department agrees that as an integral part of this Agreement, it will cause each contract entered into with the Central Fire Protection District and the Pleasant View Fire Protection District to incorporate the terms of this Agreement by reference, and expressly make this Agreement a part of those separate contracts. The purpose of this requirement is to ensure that the separate Fire Protection Districts agree to, and accept, the conditions of possible termination of this Agreement, including, but not limited to, the status of legal title to real estate, equipment, and vehicles upon the termination of the Agreement. Furthermore, a purpose of this provision is to ensure that the separate Fire Protection Districts accept the provisions dealing with the separate Fire Protection Districts' obligation to be a party to binding arbitration concerning compensation to the separate Districts for said property.

2.05. Release of Liability in Contracts. The Department shall require, in any contract entered into with the Central Fire Protection District and the Pleasant View Fire Protection District, a provision wherein the separate Fire Protection Districts waive and release any and all claims for damages or liability from and against the City arising out of or in any way connected with the City's termination of this Agreement, where such termination by the City is made in good faith, for just cause, and in conformity with the procedures outlined herein.

2.06. Title to Real Estate and Improvements. Legal title to the real estate and improvements to the Wilmor Road Station, legally described in Exhibit A, and attached hereto and by reference expressly made a part hereof, shall remain with the City. Further, the City retains the sole and absolute right to sell or lease any portion of the real estate not being used by the Department.

2.07. Sole Possession of Real Estate. The Department shall have sole and exclusive use of the Wilmor Road Station building.

2.08. Books and Records. The Department will be responsible for all bookkeeping as to sources of revenue and expenditures including, but not limited to, contracts, investments, donations, and billing and collection of fees for fire and ambulance services. Such funds shall be retained by the Department, but are to be used by the Department only for fire protection services and emergency medical service purposes.

2.09. Fiscal Year of Department. The Department must establish and maintain a fiscal year beginning May 1 and ending April 30 of each year.

2.10. Annual Audit. The Department will cause an independent annual audit to be performed each year. The audit must be commenced within 45 days of the end of the fiscal year. Such audit shall be accomplished by a certified public accounting firm, and the City shall be notified in advance of the name of the firm employed to perform the audit. Copies of the audit shall be filed with the City Clerk and the City Treasurer upon completion of the audit.

2.11. Insurance Coverage. The Department shall provide adequate insurance coverage for all vehicles and equipment owned and used by the Department. The Department will also maintain and provide insurance coverage for liability, and workers compensation when applicable, for all Department employees/members, and include in any such policies a "Good Samaritan Endorsement." The City shall be named as an additional insured on all policies of Insurance, and copies thereof shall be deposited with the City within 30 days after the renewal of such policies, or within 30 days after the commencement of any such policies as the case may be.

2.12. Routine Maintenance on Real Estate. The Department shall, at its sole cost and expense, perform and pay for all routine maintenance and repairs to the real estate, buildings, and fixtures at the Wilmor Road Station. For purposes of this paragraph, "routine maintenance" shall mean any one item of maintenance or repair costing \$1,000 or less.

2.13. Maintenance and Repair of Vehicles and Equipment. The Department shall, at its sole cost and expense, maintain and repair all equipment and vehicles in the Department's possession or ownership.

2.14. Independent Contractor. The Department shall at all times operate as an independent contractor and shall not at any time be the agent or employee of the City.

2.15. Subcontracting Prohibited. The Department may not subcontract or sublet the fire and ambulance services contracted for in this Agreement.

2.16. Indemnification of City. The Department shall save and hold the City free, harmless, and indemnified from and against any and all liability, damages, causes, causes of action, and responsibility whatsoever on account of any injury to any person or damage to any property arising out of or in any way connected with the operations of the Department.

SECTION 3 CITY'S OBLIGATIONS

The City agrees as follows:

3.01. Department's Affairs. The City shall not participate in or interfere with the day-to-day operations of the Department, its training programs, or of the election of its officers or directors, except as otherwise specifically allowed by the Department's Bylaws or to ensure compliance with the law.

3.02. Exclusive Provider of Services. Unless agreed to otherwise by the parties, the City will rely on the Department for all fire protection services, all ambulance and emergency medical services, and other emergency life-saving procedures, to the greatest extent permitted by law.

3.03. Major Repairs and Maintenance on Real Estate. The City, at its sole cost and expense, will be responsible for all major maintenance and repairs and all capital improvements to the real estate, buildings, and fixtures at the Wilmor Road Station. For purposes of this paragraph, major maintenance and repairs shall mean any one item of repair or maintenance costing more than \$1,000.00.

3.04. Lease of Station. The City shall lease to the Department the real estate upon which the Wilmor Road Station is located, which real estate is more particularly described in Exhibit A, and by reference expressly made a part hereof, for One Dollar (\$1.00) and other good and valuable consideration for a period of one (1) year from the date hereof. A separate written lease agreement shall be entered into between the City and the Department for the purposes of leasing the Wilmor Road Station building.

3.05. Dispatching Services. The City shall provide dispatching services to the Department as presently provided, or as may be provided in the future.

3.06. Radio Frequency License. The City agrees to allow the Department to hold a Radio Frequency License, in accordance with the FCC Rules and Regulations applicable thereto.

3.07. Annual Compensation for Services. The City shall pay to the Department an annual payment for the Department's fire unit, rescue unit and Fire Chief. The amount of the payment or compensation paid by the City to the Department shall be determined by a separate agreement between the parties. To facilitate the establishment of a compensation agreement for the fire unit, the rescue unit and Fire Chief, the parties shall follow the procedures set forth in paragraph 4.05 of Section 4.

SECTION 4 MUTUAL AGREEMENTS

4.01. Term of Agreement. The initial term of this Agreement shall commence on November 1, 2014, and shall end on April 30, 2015, unless extended as herein provided pursuant to paragraph 4.05 of Section 4.

4.02. Termination of Agreement. Prior to April 30, 2015, this Agreement may be terminated as follows:

(A) If either party defaults or otherwise breaches any of the terms, conditions, or covenants of this Agreement, the other party may terminate this Agreement by delivering to the defaulting party a Notice of Default or Breach. If the breaching or defaulting party does not remedy the breach or default within 30 days of the date of receipt of said notice, the non-defaulting party must deliver a second written notice of its intention to terminate the Agreement, which termination shall be effective 90 days from and after the receipt of the second notice by the defaulting parties.

(B) In the event that the Department breaches any terms, conditions, or covenants of this Agreement, or is in default thereof, which default is determined by the affirmative vote of not less than three-quarters of the corporate authorities of the City to seriously endanger the lives or the property of the residents of the City, the City may terminate this Agreement as follows:

(1) The City shall deliver to the Department written notice of the breach or default. Such notice shall contain an allegation specifying how the breach seriously endangers the lives or property of the residents of the City. The notice shall further state that if the breach or default is not remedied within 30 days of the date of receipt of the notice, the Agreement will be terminated on that date.

(2) Upon the expiration of 30 days from and after the date the notice was delivered to the Department, the City Council, at a regular or special council meeting thereof, may determine whether or not the breach or default has been remedied. If the City Council determines by the affirmative vote of not less than three-quarters of the corporate authorities of the City, that the breach or default has not been remedied and continues to seriously endanger the lives or property of the residents of the City, this Agreement shall be immediately terminated.

4.03. Effect of Termination of Agreement. Upon the termination of this Agreement as hereinabove provided in paragraph 4.02 of this Section 4, the parties agree as follows:

(A) The City shall assume all rights and responsibilities of the Department to provide fire protection services and ambulance and emergency medical services to Central Fire Protection District and Pleasant View Fire Protection District, under the terms of any effective contract in existence at that time between the Department and the respective Fire Protection Districts.

(B) The title to all vehicles and equipment shall automatically revert to, and become the property of the City, and all leases between the City and the Department for fire stations then in existence shall terminate immediately.

(C) The Department agrees to give immediate possession of all equipment and vehicles in the Department's possession to the City, and to sign over all titles and execute any and all other documents necessary to convey full legal title therein to the City.

(D) The City shall indemnify and hold harmless the Department from and against any and all indebtedness due and owing for the Department's prior purchase of said vehicles.

4.04 Attorney Fees for Prevailing Party. In the event of litigation regarding this Agreement, the defaulting or losing party shall pay upon demand the reasonable attorney's fees and court costs (if any) incurred by the prevailing party. Attorneys' fees may include, but are not necessarily limited to, attorney's and paralegal's fees incurred for preparation, negotiation, trial, appellate, or otherwise.

4.05 Procedures for Compensation Agreement. In order to facilitate an agreement as to compensation for the fire unit, the rescue unit and the Fire Chief, for the fiscal year beginning May 1, the following procedures shall be utilized and adhered to by the parties:

(A) The Department shall submit a proposed budget for the fire unit, rescue unit, and Fire Chief, to the City by April 30 of the preceding fiscal year.

(B) The City shall submit a written acceptance, or a written counter proposal, to the proposed budget submitted by the Department on or before November 30 of the preceding fiscal year.

(C) If the City submits a written counter proposal to the proposed budget submitted by the Department, the City and the Department shall attempt to agree upon the amount of the payment or compensation for each unit.

(D) If the City and the Department have not reached an agreement by the first Tuesday after the first Monday in January, the parties agree that the City and Department shall each send its negotiating team to a formal negotiating session at 7:00 p.m. on the first Tuesday after the first Monday in January, at a location within the City to be selected by the City. Not less than 2 business days prior to the time of the negotiating session, each party shall serve on the other a statement of the issues in dispute, and that party's proposed resolution of the issues in dispute. Neither negotiating team may consist of more than three individuals, including attorneys.

(E) Each party shall have the right to call one additional mandatory negotiating session upon 10 days written notice to the other party.

(F) If no agreement is reached by March 15, each party must, on that date, submit to the other party, a comprehensive written settlement proposal.

(G) At any time after having submitted a comprehensive written settlement proposal, either party may demand non-binding mediation as set forth in paragraph 4.13 of Section 4.

(H) At any time after March 15 and prior to April 30 of the year for which the amount of payment or compensation has not been established, either party may unilaterally extend the existing contract for an additional 90 days under and pursuant to the same terms and conditions as then in effect, by submitting a written notice to the other party of the election to extend the existing contract.

4.06. Lines of Communication. The City and the Department agree to establish lines of communication between the two entities in an attempt to avoid misunderstandings. All reasonable requests by the City and the Department for reports, actions, or communications in regard to the operation of the Department, shall be honored by the other party. It is agreed that all such requests must be initiated by and directed to the City Council of the City and the Board of Directors of the Department.

4.07. Maximum Service. It is the goal of the City and the Department to furnish to the residents of the City the maximum fire protection and ambulance and emergency medical services that cooperation and finances will allow.

4.08. Notices. All notices or demands herein required or provided shall be in writing, and shall be considered to be delivered to the party when deposited in the U.S. Mail, postage pre-paid, by certified mail, return receipt requested to the parties at the following addresses, or at such other addresses as the parties shall designate, in writing, from time to time:

To the City:

Mayor
301 Walnut Street
Washington, IL 61571

With a copy to:

Washington City Attorney
401 Main Street, Suite 1600
Peoria, IL 61602

To the Department:

200 North Wilmar Road
Washington, IL 61571

4.9. Severability. If any of the provisions of this Agreement are declared invalid or to be unenforceable for any reason, the invalidation shall not affect other provisions of this Agreement that can be given effect without the invalid provisions. The provisions of this Agreement are severable.

4.10. Entirety of the Agreement. Except for any agreements between the parties and the Northern Tazewell Fire Protection District and Northern Tazewell Fire and Rescue Squad, or other agreements referenced herein, this is the entire Agreement between the parties, and any prior agreements whether written or oral, are hereby incorporated herein and merged herewith, and are of no further legal force and effect whatsoever.

4.11. Jurisdiction. This Agreement shall be governed by the laws of the State of Illinois. In the event of any litigation involving the terms or provisions of this Agreement, the proper venue for such litigation shall be Tazewell County, Illinois.

4.12. Duplicate Originals. An original and one duplicate original of this Agreement may be executed, and each shall be deemed to be an original for purposes of introduction into evidence in any legal proceeding.

4.13. Mediation Procedures. Notwithstanding anything herein to the contrary, the parties agree that if an agreement, with respect to the compensation to be paid to the Department, is not reached by April 30 of any given year, the parties shall automatically extend the contract for an additional 90-day period on the same terms and conditions then in existence. On May 1 or the first working day thereafter, the parties agree that they shall enter into non-binding mediation and shall follow the process provided for at Section 315/12 of the Illinois Public Labor Relations Act (5 ILCS 315/12). The parties shall not be obligated to comply with any of the other provisions of the Illinois Public Labor Relations Act except those specifically set out in Section 315/12.

The parties shall work together to obtain a mediator from the Public Employees Mediation Roster, or from another source, with experience in this particular area of the law. The parties shall meet at least once with the mediator prior to June 15 of the year. If the matter is not resolved by July 1, either party may give notice to the other that all existing contracts will be terminated as of July 31, and the termination procedures provided herein at paragraph 4.02 shall be followed.

4.14. Grievance Procedure. A grievance is defined as a dispute or complaint raised by either the Department or the City pertaining to any issue relating to the use of any Fire Department facility by the City. If either party has a grievance, it shall be put in writing and submitted to the Mayor on behalf of the City, or the President of the Board of Directors on behalf of the Department. The written grievance shall describe the dispute or complaint and state what action the other party is requesting be taken to resolve the grievance. Within seven days of receiving a written grievance, the party receiving the grievance shall respond to said grievance in writing in a like manner.

4.15. Headings and Captions. Captions shall have no impact or meaning as to the terms of this instrument. Singular and plural and masculine, feminine, and neuter shall be interchangeable as required or permitted in the context of this instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date and year first above written.

CITY OF WASHINGTON,
an Illinois home-rule municipal
corporation

By Gary W. Manier
Gary W. Manier, its Mayor

ATTEST:

Patricia L. Brown
City Clerk

**WASHINGTON VOLUNTEER
FIRE DEPARTMENT AND
RESCUE SQUAD, INC.,** an
Illinois not-for-profit corporation

By William C. Kelly
its President

ATTEST:

Regina D. Shoninger
Secretary

EXHIBIT A

WILMOR ROAD STATION

Legal Description

Tract 1, being a part of the Southwest Quarter of Section Fourteen (14), Township Twenty-six (26) North, Range Three (3) West of the Third Principal Meridian, Tazewell County, Illinois, more particularly described as follows:

All of Parcels A, B and C, as shown on Plat recorded in Plat Book KK, Page 10 in the Tazewell County Records, more particularly described as follows:

Commencing at the Southwest corner of said Section 14; thence North 89 degrees 19 minutes 57 seconds East, an assumed bearing along the South line of the Southwest Quarter of Section 14, a distance of 743.58 feet; thence North 00 degrees 32 minutes 27 seconds West a distance of 15.00 feet to the point of beginning of the tract to be described; continuing thence North 00 degrees 32 minutes 27 seconds West a distance of 375.38 feet; thence North 89 degrees 19 minutes 57 seconds East a distance of 581.57 feet to a point on the existing Westerly right-of-way line of Wilmore Road; thence South 00 degrees 34 minutes 02 seconds East along said existing Westerly right-of-way line a distance of 375.38 feet; thence South 89 degrees 19 minutes 57 seconds West a distance of 581.75 feet to the point of beginning. Said tract containing 218,344 square feet, more or less, or 5.012 acres;

EXCEPT:

A part of Parcel "A" in part of the Southwest Quarter of the Southwest Quarter of Section 14, Township 26 North, Range 3 West of the Third Principal Meridian, city of Washington, Tazewell County, Illinois, being more particularly described as follows:

Commencing at the Southeast corner of the Southwest Quarter of the Southwest Quarter of said Section 14, thence North 00° 34' 36" West (bearings are for descriptive purposes only), along the East line of said Southwest Quarter of the Southwest Quarter of Section 14, a distance of 389.91 feet; thence South 89° 20' 01" West, a distance of 25.50 feet to a point on the North line of parcel "A" in part of said Southwest Quarter of the Southwest Quarter of Section 14 as the point of beginning of the tract to be described:

From the point of beginning, thence South 00° 34' 36" East, parallel with the East line of said Parcel "A", a distance of 80.00 feet; thence South 89° 20' 01" West, parallel with the North line of said parcel "A", a distance of 581.58 feet to the West line of said Parcel "A"; thence North 00° 33' 01" West, along said West line, a distance of 80.00 feet to the Northwest corner of said Parcel "A"; thence North 89° 20' 01" East, along said North line of Parcel "A", a distance of 581.54 feet to the point of beginning, containing 1.049 acres, more or less, subject to any easements, restrictions and right-of-way of record.

ORDINANCE NO. _____

Synopsis: The following ordinance would approve and authorize the execution of an agreement between the City of Washington and the Washington Volunteer Fire Department regarding compensation for the provision of fire and ambulance services for a period of November 1, 2016 to April 30, 2017. The total amount of compensation payable by the City of Washington to the Washington Volunteer Fire Department is \$325,000.

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS AND THE WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC. ESTABLISHING COMPENSATION FOR FIRE/RESCUE SERVICE AND COMPENSATION FOR AMBULANCE SERVICE FOR THE PERIOD BEGINNING NOVEMBER 1, 2016, AND ENDING APRIL 30, 2017.

WHEREAS, the City of Washington and the Washington Volunteer Fire Department and Rescue Squad, Inc., have entered into an Agreement for the provision of fire protection and emergency medical services; and

WHEREAS, the parties desire to establish the compensation to be paid from the City of Washington to The Washington Volunteer Fire Department and Rescue Squad, Inc. for the provision of said services for a period of six (6) months, beginning, November 1, 2016; and

WHEREAS, all legal requirements, have been met and satisfied pursuant to law:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, ILLINOIS, as follows:

Section 1. That the Agreement between the City of Washington, Tazewell County, Illinois, and **WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC.**, a copy of which is attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, be, and the same is hereby approved.

Section 2. That the Mayor and City Clerk of the City of Washington be, and hereby are authorized, empowered and directed to enter into and execute said Agreement on behalf of the City of Washington in substantially the form of the document attached hereto, marked "Exhibit A," and by reference expressly made a part hereof, and to make, execute and deliver any and all documents necessary for the effectiveness thereof.

Section 3. That this Ordinance shall be in full force and effect from and after its final passage by the City Council of the City of Washington, Tazewell County, Illinois.

PASSED AND APPROVED in due form of law at a regular meeting of the City Council of the City of Washington, Tazewell County, Illinois, on the _____ day of _____, 2017.

Ayes: _____

Nays: _____

Mayor

ATTEST:

City Clerk

EXHIBIT A
AGREEMENT ESTABLISHING COMPENSATION
FOR FIRE/RESCUE SERVICE AND
COMPENSATION FOR AMBULANCE SERVICE FOR THE PERIOD BEGINNING
NOVEMBER 1, 2016 – APRIL 30, 2017

THIS COMPENSATION AGREEMENT is made this ____ day of _____, 2017, by and between the **CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS**, an Illinois municipal corporation (the "City"), and the **WASHINGTON VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC.**, an Illinois not-for-profit corporation (the "Department").

WHEREAS, the City and the Department have extended through April 30, 2017 their Agreement for the provision of the protection, fire prevention, ambulance, and emergency services; and

WHEREAS, the parties mutually agree upon the compensation to be paid by the City to the Department for fire protection, fire prevention, ambulance, and emergency medical services for the fiscal year, commencing on November 1, 2016, and ending April 30, 2017:

NOW, THEREFORE, the parties hereto **COVENANT, CONSENT, and AGREE** as follows:

I. CONTRACT PERIOD: November 1, 2016 through April 30, 2017

1.01. The City shall pay to the Department, as and for fire protection and fire prevention services for the period beginning November 1, 2016, and ending April 30, 2017, the total sum of \$75,000.00, which total sum shall be paid on or before April 30, 2017.

1.02. The City shall pay to the Department, as and for ambulance, and emergency medical services, and for a portion of the salary and benefits for a fire chief for the period beginning November 1, 2016 and ending April 30, 2017, the base sum of \$250,000.00, which base sum shall be paid on or before April 30, 2017.

II. MISCELLANEOUS PROVISIONS

2.01. The Department shall continue to provide the City with full-time, on-duty ambulance service under the terms of the Agreement between the parties.

2.02. That all of the hereinabove-referred to payments shall be paid by the City to the Department at the following address:

Washington Volunteer Fire Department and Rescue Squad, Inc.

200 North Wilmor Road
Washington IL 61571

2.03. The parties acknowledge that except as provided in Section I above, no agreement for compensation to be paid for ambulance service, and no agreement for compensation to be paid for fire/rescue services, has been reached for any period beginning after April 30, 2017, and the parties may negotiate the issue of compensation to be paid for each such service (fire/rescue and ambulance) for any future periods prior thereto.

IN WITNESS WHEREOF, the parties hereto have executed this Compensation Agreement on the date and year first above written.

**CITY OF WASHINGTON, TAZEWELL
COUNTY, ILLINOIS**

BY: _____

Its _____

ATTEST:

BY: _____

Its _____

**WASHINGTON VOLUNTEER FIRE
DEPARTMENT AND RESCUE
SQUAD, INC.**

BY: William C. Kellogg

Its President

ATTEST:

BY: Regina D. Slomgren

Its Secretary



Washington Police Department

115 WEST JEFFERSON STREET
WASHINGTON, ILLINOIS 61571
NON-EMERGENCY (309) 444-2313
FAX (309) 444-7511

Ted Miller

Chief of Police

To: Mayor Manier and City Council

From: Ted Miller – Chief of Police

Date: March 1, 2017

Re: Front Line Command Vehicle Replacement (Ida 6)

BACKGROUND

The marked, patrol command car (Ida 6) is slated for replacement in the 2016-2017 budget. This unit is a 2011 Ford Expedition and has approximately 152,000 miles on the odometer. It is driven on all three shifts by the sergeants, which means it has little to no down time (24-7 operation).

Summary

The patrol supervisor car has about 152,000 miles. While the engine was replaced and we hoped to keep the vehicle longer, Todd Baker's current evaluation of the car and the fleet is that the car is at the end of its service life and its replacement is the current priority among patrol vehicles.

The patrol supervisor vehicle holds equipment that standard patrol vehicles need not hold, such as scene command items and traffic incident management supplies. With this in mind, we use a larger vehicle for this position than we use for standard patrol. The current supervisor vehicle is a Ford Expedition. We sought bids for both a Ford Expedition and for a crew cab F150, both of which provide the required inside storage, the F150 in the back seat and the Expedition in the cargo area.

Some of the cargo does not require inside-the-cab storage, and the F150 can be equipped with a locking cover and pull-out drawer to accommodate this cargo, while still maintaining the availability of a truck bed when that need arises. Currently, we borrow a Public Works truck or ask Public Works to provide a truck and employee for hauling large items. A truck in the department fleet would eliminate this need. The additional benefit of this approach is that it lessens the amount of loose items in the passenger compartment behind the driver, items that would forcibly move forward in a frontal collision.

We polled the patrol supervisors and found a consensus that the F150 would best meet their needs. In addition, the F150 would presumably provide better resale value at the end of its service life, as trucks generally hold value better than SUVs. The maintenance and emergency vehicle up-fit costs,

aside from the cargo drawer and bed cover, are expected to be similar. The drawer and bed cover are expected to cost about \$2,700.

Related to the budgeted purchase of a replacement vehicle for patrol Sergeants and consistent with the City Council discussion related to local purchasing, WPD sought bids from seven area dealers, Mike Murphy, Sam Leman, Heller, Velde, Roland Rich, Mangold and Uftring. Only two area dealers, Uftring Ford of East Peoria and Mangold Ford of Eureka, submitted bids. We also sought the state bid price as well.

In seeking bids, we sought evaluation of the current vehicle for trade-in value, as we do not wish to maintain it for pool use.

The Uftring bid is \$30,601 (F150) and \$36,124 (Expedition) minus a trade in allowance of \$2,600, resulting in final costs listed below:

F150: \$28,001 (\$30,701 with cover and cargo drawer)

Expedition: \$33,524

The State bid is \$30,988 with a trade in value of \$3000.00, resulting in a final bid of \$27,988.

F150 \$27,988 (\$30,688 with cargo and cover drawer)

The Mangold bid was \$30,203 (F150) and \$35,615 (Expedition), minus a trade-in allowance of \$5,500, resulting in final costs listed below:

F150: \$24,703 (\$27,403 with cover and cargo drawer)

Expedition: \$30,115

Of the area bids, Mangold provided the lowest bid by \$3,298 for the F150 or \$3,409 for the Expedition.

Vehicle Build: We are also requesting \$7000.00 dollars to be included, in addition to the bid pricing, for “building” the unit for service operability (Striping, decals, wiring, equipment transfers etc.)

This purchase request has been addressed in the Public Safety Committee and they requested that it be referred to full council as a budgeted purchase. Note: this unit has been fully funded through the MERF budget process.

REQUESTED ACTION

The Police Department recommendation is for the purchase of the F150 at the bid price of your choice, with trade-in of the current vehicle, along with the build price of \$7000.00. We would purchase the cargo drawer and bed cover separately under this option.



Washington Police Department

Ted Miller

Chief of Police

115 WEST JEFFERSON STREET
WASHINGTON, ILLINOIS 61571
NON-EMERGENCY (309) 444-2313
FAX (309) 444-7511

To: Mayor Manier and City Council

From: Ted Miller – Chief of Police

Date: March 1, 2017

Re: 911 Dispatch Consolidation

BACKGROUND

During the summer of 2015, the State of Illinois directed county governments throughout the state to consolidate Public Safety Answering Points (PSAPS) within each county. The goal of the mandate, as it relates to Tazewell County, is to reduce the number of PSAPS to two, versus the four currently in operation. The state believes these consolidations will provide better fiscal accountability and efficiency as well as potentially creating a platform for the “Next Generation” 911 system that will be administered by the state. “Next Gen” is reported to provide greater data capacity and more interoperability with current modes of communication media (i.e. text submissions, web submissions and video calls).

Summary

The county currently has a state mandated deadline of July, 2019 to complete their consolidation to the two PSAPs. The following bullet points are to inform the mayor and council of the current intended direction of the ETSB (Emergency Telephone Systems Board), as it relates to accomplishing the consolidation goal and impact to the City of Washington.

- Primary responsibility for the consolidation rests with the County Board Chairman and the ETSB.
- The ETSB is composed of representatives from various Tazewell Communities, primarily reflecting police and fire entities.
- The Tazewell County Board Chairman would have ultimate responsibility for the ETSB and therefore the responsibility of ensuring the successful completion of the consolidation.
- The general direction by the stakeholders in the county, thus far, is to form a singular dispatching entity that would operate with two PSAPs, with one servicing Tazewell County

Sheriff's Office, Pekin and the smaller southern entities. The second PSAP would serve East Peoria, Morton and Washington. I have informally polled most of the stakeholders and there is consensus on this particular direction.

- The southern PSAP would most likely remain in the current location in Pekin, where it functions now as TPCCC (this name would change to reflect the entire county). The northern PSAP would most likely be sited in Morton, at Morton PD, due to the potential of cost containment and logistics. Both PSAPs, under this paradigm, would most likely be under the auspices of a single director.
- The ETSB does not have the requisite skills for fully developing a consolidation plan, due to the highly specialized equipment and operations as well as manpower constraints. They have therefore decided to draft an RFP, for the purpose of hiring a qualified consultant, to help ensure timely deadline completion as well as full compliance with the mandate's specifications.
- A draft of the RFP has been composed by a subcommittee of the ETSB, in which Master Sergeant Jeff Stevens is a participant. The draft will be submitted to the full ETSB on Monday, March 6th. This draft is included to allow you to gain a fuller understanding of the scope of the work involved. Our recommendation to the full ETSB is that they pay for the consultant.
- Included in the draft is the acknowledgment of the need for a project manager.
- Prior to moving forward, intergovernmental agreements would need to be executed with the involved stakeholders. (From speaking with County Board Chairman David Zimmerman, I believe that Dennis Triggs is drafting several potential agreements for preliminary review, as a starting point.)
- **Future Governance:** Future governance of the consolidated PSAPs would most likely revert to a board of directors that is representative of the major county stakeholders. The current TPCCC Dispatch Center Board, as a potential model, consists of the Tazewell County Board Chairman, the Sheriff, Pekin Police Chief and the Pekin Mayor. While this does not necessarily include every stakeholder, it allows the board to function in an efficient manner.
- **Potential Consequences of Failure to Consolidate:** The municipalities would no longer be eligible to receive the statewide surcharge distributions (phone tax surcharge) from the State. The Illinois Attorney General has been given authority to commence judicial proceedings against public bodies to enforce compliance.

REQUESTED ACTION

As your voting representative on the ETSB, I am requesting mayoral and council input concerning this potential, outlined direction.

ATTACHED

Attached to this correspondence are copies of the draft RFP for your perusal and our last council update.

**PUBLIC SAFETY ANSWERING POINT CONSOLIDATION
STUDY FOR THE EMERGENCY TELEPHONE SYSTEM
BOARD OF TAZEVELL COUNTY**

**A REQUEST FOR
PROPOSALS FOR
PROFESSIONAL
SERVICES**

MARCH 1, 2017

Request for Proposals: Tazewell County PSAP Consolidation

The Emergency Telephone System Board of Tazewell County (Tazewell ETSB) seeks a qualified and experienced consulting group or company (COMPANY) to form a consolidation plan for the Public Safety Answering Points (PSAPs) within its 9-1-1 System. Such plan shall provide for the efficient and effective consolidation of 911 services consistent with state and federal requirements including The Emergency Telephone System Act (50 ILCS 750), 83 Ill. Adm. Code Part 1324, and local requirements. Tazewell ETSB expects to select a Consolidation Project Manager through later process. This request for proposals relates to development of a comprehensive consolidation plan. Qualified applicants should submit proposals in accordance with requirements listed below:

Scope of Work

The areas of concern to be included in this plan should include:

- Staffing Analysis, including but not limited to management structure and integration of current telecommunicators
- Facility/Space Needs including evaluation of the current Tazewell/Pekin Consolidated Communications Center (T/PCCC) facility and a planned expansion of the Morton Police Dispatch Center as potential consolidated PSAP locations
- Start Up, Project Implementation and Operating Budgets
- Recommended stakeholder funding distributions
- Equipment Needs, including provision of NG911 upon consolidation
- Operations Structure

Staffing & Human Resources

The COMPANY will provide an estimate of the number of line, supervisory, administrative and support staff that will be needed to adequately operate the consolidated system given the current and anticipated call volumes and the demands on PSAPs.

The final report should discuss various factors relating to human resources management that must be taken into consideration in the consolidation process. Those factors include:

- Seniority issues
- Benefits carry-over
- Employee and Management Selection
- Payroll Administration
- Health Insurance
- IMRF
- Deferred Comp
- Labor Negotiations

Facility / Space Needs

The COMPANY will make recommendations as to required facilities. Tazewell County ETSB seeks a recommendation based on NENA and APCO standards as well as any other legislative requirements (OSHA, ADA, etc.).

Financing

The COMPANY will propose a sample budget for startup of the system (build out and capital costs) and current year cost of operations and will also offer projections going forward for five years.

A specific salary schedule is not required as part of the budget projections but the report should include aggregate figures. The report should also include the contribution of capital or funding provided by individual stakeholders.

Governance

The report should summarize existing governance and make recommendations for a new consolidated system.

The report should include recommendations for governance included but not limited to:

- By-Laws that will address items such as structure (Board of Directors composition; Executive Committee; Liaison Committees);
- Budgeting and assessment structure;
- New member buy-in provisions; member withdrawal provisions.
- Governance model

The COMPANY may provide a sample documents as part of its final report.

Equipment

COMPANY should audit existing equipment and consult with the stakeholders as to how equipment may be transitioned into a new consolidated system. The inventory and assessment should include but is not limited to:

- 9-1-1 CPE
- CAD
- Recording Equipment
- CAD Networking to Police and Fire Stations
- Radio

Operations

The report should include a summary addressing the melding of operational disparities present from PSAP to PSAP. The report should address the following ancillary duties:

- Maintaining the walk-up lobby window
- LEADS entry
- CCTV monitoring
- Monitoring weather radar
- OWSS activation
- Answering administrative phone lines
- Paging specialty law enforcement and fire teams; animal control; public works; ESDA
- Preparation of tapes or electronic audio files pursuant to member agency internal investigations or subpoenas
- Notification of commercial utilities
- Assessment of IT needs beyond staff provided by Tazewell County ETSB

Additional Considerations

Project Coordinators and Candidate Agency Contacts

There shall be single points of contact for both the COMPANY and stakeholders.

Timelines

The COMPANY shall provide a timeline for work on the project. The timeline should include tentative meeting dates as needed and deadlines for the transmission or delivery of documents and data. Due to the short turnaround of this project, a detailed timeline is desired.

Expenses

The company shall compute anticipated expenses in the proposal submission. Change orders will only be permitted for adjustments in the scope of work. The COMPANY may include cost proposals for any areas of concern not listed in this request for services that it deems critical to a feasibility assessment of this scale. Additional or optional work and its pricing should be shown separately with a description of why it is essential.

Deliverables

The COMPANY will provide one hard copy report of both its preliminary and final reports to Tazewell ETSB and each participating agency. In addition, the COMPANY will also provide an electronic copy of the report to Tazewell ETSB.

A preliminary report will be due to Tazewell ETSB by June 1, 2017, with a final plan due by June 16, 2017.

Geography

The County of Tazewell is located alongside the Illinois River in central Illinois. Tazewell County has a total area of 658 square miles with a population of 135,394. Tazewell County has (3) Interstates I-74, I-155, and I-474 and 8 Major Highways US-24, US-150, US-8, US-9, US-29, US-98, US-116, and US-122 transportation paths.

Consolidation Deadline

Tazewell County has a deadline of July 1st, 2019.

Current Makeup

Tazewell County currently has (4) public Safety answering points (PSAPs). (i.) Tazcom (ii.) East Peoria PD (iii.) Morton PD (iv.) Washington PD Each PSAP uses OSSI One Solution CAD and use Zetron Series 3200 Phone Consoles. The Village of Morton currently has been in contact with an architectural firm on expanding its structure to facilitate the newly formed communications center.

i. Tazcom – Tazewell/Pekin Consolidated Communications Center

- a. Currently operated by its own board and Director and Deputy Director
- b. Tazcom handled 3,194 Wireline and 16,878 Wireless and 934 VOIP 911 Calls in 2016
- c. Tazcom currently employs 11 full-time and 5 part-time Dispatchers
- d. Tazcom currently has 6 answering positions.
- e. Tazcom Dispatches for the for following:

Police	Fire	EMS
Armington	Cincinnati	AMT
Deer Creek	Delavan	Delavan
Delavan	Hopedale	Hopedale
Green Valley	Mackinaw	Mackinaw
Hopedale	Marquette Heights	Minier
Mackinaw	Minier	Tremont 702
Marquette Heights	North Pekin	
Minier	Pekin	
North Pekin	Schaefferville	
Pekin	South Pekin	
Pekin Park	Tremont	
Sheriff		
South Pekin		
Tremont		

ii. East Peoria PD

- a. Currently operated by City of East Peoria Police Department and a Communications Manager.
- b. East Peoria handled 1,736 Wireline and 9,176 and 563 VOIP 911 Calls in 2016
- c. East Peoria currently has 9 full-time Dispatchers
- d. East Peoria currently has 3 functional answering positions and 1 shell
- e. East Peoria Dispatches for:

Police	Fire	EMS
East Peoria	East Peoria	East Peoria
Creve Coeur	Creve Coeur	Creve Coeur
Fondulac Park	Northern Tazewell	Northern Tazewell
	Spring Bay	Spring Bay

iii. Morton PD

- a. Currently operated by the Village of Morton Police Department
- b. Morton handled 1,342 Wireline and 2,699 Wireless and 239 VOIP 911 Calls in 2016
- c. Morton currently employs 6 full-time and 2 part-time Dispatchers
- d. Morton currently has 2 answering positions
- e. Morton Dispatches for:

Police	Fire	EMS
Morton	Morton	Morton
	Deer Creek	Deer Creek

iv. Washington PD

- a. Currently Operated by the City of Washington Police Department
- b. Washington handled 604 Wireline and 2,454 Wireless and 329 VOIP 911 Calls in 2016.
- c. Washington Currently has 6 full-time and 7 part-time Dispatchers
- d. Washington currently has 2 answering positions
- e. Washington Dispatches for:

Police	Fire	EMS
Washington	Washington	Washington
	Northern Tazewell	Northern Tazewell

Timeline of Events

- a. RFP Published March 1st, 2017
- b. Questions Answered until 16:00 March 10th, 2017
- c. RFP Due by 16:00 March 31st, 2017
- d. Proposal Opening April 3rd, 2017
- e. Planned Award Notification April 20th, 2017

RFP Questions

All questions related to this RFP must be submitted before 16:00 hours on March 10th, 2017 Central Daylight Time. Questions must be marked "Questions for Tazewell County PSAP Consolidation" and can be emailed to info@tazewell911.com . No other form of communication will be accepted.

Proposal Distribution

Fifteen (15) printed proposals and One (1) exact digital copy in PDF format Shall be delivered to Tazewell ETSB by March 31st, 2017 @ 16:00 hours Central Daylight Time

Proposals should be Delivered to:

Tazewell County ETSB
ATTN: 911 Consolidation
101 S. Capitol St.
Pekin, IL 61554

All proposals should be clearly marked "Tazewell County PSAP Consolidation".

Recommended Format for Proposals

- a. Introduction
- b. Company Organizational Capabilities
- c. Company Staff Qualifications
- d. Experience, (preference given for recent experience with Illinois consolidation or PSAP consolidation in multiple states)
- e. Project Schedule
- f. Associated Costs
- g. (Various legal requirements regarding EEOC, availability as public vendor, etc.)

Consolidation Plan Expectations

Tazewell ETSB has provided a suggested methodology. A plan may deviate from this so long as the objectives are covered. Deviations should be detailed in the proposal. A consultant may suggest an alternative methodology as an option so long as the reasons for the alternative are justified and explained in the proposal. Stages may run concurrently at the discretion of the COMPANY to meet the requested preliminary report deadline.

Phase One: Pre-Project Meeting

Project meeting with all interested agencies and stakeholders to discuss the process and the objectives of the study. The pre-meeting may be a conference call or webinar. The meeting will include:

- Introductions of the project team
- Review of project goals
- A discussion of the work plan and methodology
- A discussion of responsibilities of the COMPANY team and the client representatives
- A discussion of the project time lines

Phase Two: Data Gathering

Data gathering may be in the form of a survey, interview, or a combination thereof. Such data gathering must include but is not limited to:

- Governance
- Current staffing
- Turnover rates
- Pay scales
- 9-1-1 call volumes (differentiating wireline and wireless calls)
- Number of seven digit administrative calls
- CAD generated call volumes
- Number of police units tracked per PSAP
- Number of fire stations and fire/EMS units per PSAP
- Radio frequencies utilized
- Mobile data system currently being utilized

Phase Three: Follow-up Interviews and Observation

The COMPANY may schedule interviews with stakeholders to obtain stakeholder perspectives on the consolidation effort.

The COMPANY should identify differences in policy, procedure and process that may pose difficulties in a merged center.

Phase Four -- Preliminary Report

On or before June 1st, 2017 the COMPANY will deliver a preliminary report to the Tazewell County ETSB.

The preliminary report should address each item in the scope of work and plan expectations.

Phase Five -- Final Analysis and Plan

On or before June 16th, 2017 the COMPANY will incorporate feedback from the preliminary report into a final analysis and present a final written consolidation plan to the Tazewell County ETSB.

DRAFT



Washington Police Department

Ted Miller

Chief of Police

115 WEST JEFFERSON STREET
WASHINGTON, ILLINOIS 61571
NON-EMERGENCY (309) 444-2313
FAX (309) 444-7511

To: Public Safety Committee Members

From: Ted Miller – Chief of Police

Date: February 16, 2017

Re: Tazewell County 911 Consolidation

The purpose of this correspondence is to inform committee members of some of the potential costs for the mandated 911 dispatch center consolidation. These numbers were provided by Chief Craig Hilliard of Morton. They included preliminary, anticipated costs provided by Ragan Communications for equipping the center with the appropriate electronics and furniture, as well as preliminary costs from Keach Architecture, for building the needed expansion onto Morton PD to house the center.

Currently, the ETSB is working on the premise that there would be one dispatch entity, which would consist of two hubs, one serving the northern lying communities (East Peoria, Morton and Washington) while the second hub (the current TPCCC in Pekin) would serve the remainder of the county. The northern hub would be anticipated to be constructed as part of Morton PD, as their building is already configured for expansion, thus providing substantial cost savings potential on infrastructure. It is also anticipated that each hub would serve as a backup for the other, in the event of an emergency that compromised a single center. While this entails building redundancy into each PSAP, it is a wise investment.

Some preliminary numbers, as they would impact the City of Washington, are following. It should be noted that these numbers are not comprehensive of the entire project and are projections only. It should also be noted that further consulting costs and project management costs would also be incurred above and beyond these preliminary numbers.

- Electronic hardware and equipment numbers provided by Ragan totaled: \$1,350,035.00
- Out of that total dollar amount, **the City of Washington's share would be:** \$225,006.00
- Anticipated construction costs to house the northern center, as estimated by Keach Engineering total: \$441,000.00
- Out of that total dollar amount, **the City of Washington's share would be:** \$147,000.00
- **Total preliminary costs to Washington (without consulting or project management costs being considered)** **\$372,006.00**



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: River City Construction STP#2
Phase 2A Expansion Progress Payment #5 & #6
DATE: March 3, 2017

At the February 1, 2016 Council Meeting the City committed to award River City Construction, LLC in an amount of \$3,562,500 for the Phase 2A expansion of Sewer Treatment Plant #2 (STP#2). The formal contract itself was executed with IEPA approval on May 31st 2016, with work onsite beginning in June.

The City is in receipt of Payment Requests #5 & #6 for work completed through January 31, 2017. Major work items in this period include topside concrete work on the oxidation ditch and clarifier, as well as delivery of the dewatering screw press and other general condition items.

The total value of the progress to-date is \$2,247,242.05, constitutes approximately 63% of the total contract amount \$3,562,500. This amount, less previous payment(s) of \$1,351,762.06 and retainage results in an eligible progress payment of \$670,755.78. Supporting lien waivers have also been received as required for release of this pay request.

As such it is my recommendation that the City Council approve making a progress payment in the amount of **\$670,755.78** to River City Construction, LLC.

This matter has been placed on the agenda for the City Council meeting of Monday, March 6th, 2017, for review and consideration.

cc: File

APPLICATION FOR PAYMENT

OWNER City Of Washington
CONTRACTOR River City Construction, LLC
FOR PERIOD ENDING December 31, 2016
PAYMENT APPLICATION NO. #5

PROJECT Phase 2A Improvements
CONTRACT 2015-1
PAYMENT APPLICATION DATE January 1, 2017

CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT	\$ 3,562,500.00
PLUS: ADDITIONS TO CONTRACT	\$ -
LESS: DEDUCTIONS FROM CONTRACT	\$ -
ADJUSTED CONTRACT AMOUNT TO DATE	\$ 3,562,500.00

WORK PERFORMED

COST OF WORK COMPLETED	\$ 1,631,871.85
PLUS MATERIALS STORED (ATTACH SCHEDULE)	\$ -
NET AMOUNT EARNED TO DATE	\$ 1,631,871.85
LESS AMOUNT OF RETAINAGE	\$ 163,187.19
SUBTOTAL	\$ -
LESS PREVIOUS PAYMENTS	✓ \$ 1,351,762.06
AMOUNT DUE THIS APPLICATION	\$ 116,922.60

CONTRACTOR's Certification:

The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 2 inclusive; (2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not *defective* as that term is defined in the Contract Documents.

☒ Required lien waivers attached.

Dated January 1, 2017


By River City Construction, LLC
CONTRACTOR

(Authorized Signature)

By Brad Klisares
(Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 2/15, 2017

By STRAND ASSOCIATES, INC.®

(Authorized Signature)
By Brian Molenaar
(Print Name)

APPLICATION FOR PAYMENT

OWNER City Of Washington
CONTRACTOR River City Construction, LLC
FOR PERIOD ENDING January 31, 2016
PAYMENT APPLICATION NO. #6

PROJECT Phase 2A Improvements
CONTRACT 2015-1
PAYMENT APPLICATION DATE February 1, 2017

CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT	\$ 3,562,500.00
PLUS: ADDITIONS TO CONTRACT	\$ -
LESS: DEDUCTIONS FROM CONTRACT	\$ -
ADJUSTED CONTRACT AMOUNT TO DATE	\$ 3,562,500.00

WORK PERFORMED

COST OF WORK COMPLETED	\$ 2,247,242.05
PLUS MATERIALS STORED (ATTACH SCHEDULE)	\$ -
NET AMOUNT EARNED TO DATE	\$ 2,247,242.05
LESS AMOUNT OF RETAINAGE	\$ 224,724.21
SUBTOTAL	\$ 2,022,517.84
LESS PREVIOUS PAYMENTS	\$ 1,468,684.66
AMOUNT DUE THIS APPLICATION	\$ 553,833.18

CONTRACTOR's Certification:

The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 2 inclusive; (2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents.

☒ Required lien waivers attached.

Dated February 1, 2017

River City Construction, LLC
CONTRACTOR
By [Signature]
(Authorized Signature)

By Brad Klisares
(Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 2/15, 2017

STRAND ASSOCIATES, INC.
By [Signature]
(Authorized Signature)

By Brian Molenaar
(Print Name)



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Water Meter Upgrade Project w/ Automated Meter Read (AMR)
Progress Invoicing / Payment #15
DATE: March 3, 2017

At the City Council's special meeting of November 30, 2015, the Water Meter Upgrade Project w/ Automated Meter Read (AMR) was approved with HD Supply Waterworks for Phase 1 contracted services for the replacement of 5,500 older meters and installation of new radio transmitters in the not to exceed amount of \$2,200,000.

Measured progress on the project to-date, including installation of the base station, field meters and radios is complete and we are in receipt of supporting material and installation invoices in the amount of \$2,207,495.88 through February 13th, 2017, this includes onsite training on the RNI software and the remaining portion of year-one hosting. Final training on Sensus Analytics was provided on February 7th, but has not yet been invoiced. That effort should be \$1,250.

Progress payments to-date total \$2,199,032.12, resulting in a progress payment of \$8,463.76 or approximately 100.34% of the total contract amount. As such it is my recommendation that the City Council approve an amendment to the upper-end of the contract from \$2.2M to \$2,208,745.88 and making payment in the amount of **\$8,463.76** to HD Supply Waterworks.

This matter has been placed on the agenda for the City Council meeting of March 6th, 2017.

cc: File



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Water Meter Upgrade Project w/ Automated Meter Read (AMR)
Progress Invoicing / Payment #3 for Phase 2 services w/ Tri-County
DATE: March 3, 2017

At the City Council's special meeting of November 30, 2015, the Water Meter Upgrade Project w/ Automated Meter Read (AMR) was approved with Tri-County Irrigation and Plumbing for Phase 2 contracted services for the replacement of approximately 275 meters and installation of new radio transmitters in a time and materials, not to exceed amount of \$25,700. The exact number of replacements would be as directed by the City, with a minimum of 100 meters guaranteed under the contract.

The current invoice is for services rendered in conjunction with the City Staff for installation of larger diameter meters in City owned buildings and a meter at the Washington Downtown Square. This makes a total to-date of \$14,012.95, less the previous payment of \$10,206.44, leaving an eligible payment of \$3,806.51.

As such it is my recommendation that the City Council approve making payment in the amount of **\$3,806.51** to Tri-County Irrigation and Plumbing.

This matter has been placed on the agenda for the City Council meeting of March 6th, 2017.

cc: File



City Council Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator & Joanie Baxter, Controller
Date: 3/6/17
Re: FY 2017/2018 Budget Discussion – Group 3

BACKGROUND

At the conclusion of the last budget cycle, Council directed staff to divide the next City budget into several parts in order to review it in pieces over the course of several meetings. Council endorsed a budget schedule last November. Council has not requested edits for either Budget Group 1 (Feb 13th) or Group 2 (Feb 20th), which included the Motor Equipment Replacement Fund. Discussion on the Capital Improvement Plan began several weeks ago, and will resume March 6th.

SUMMARY

Budget Group 3 includes all Sewer Fund related expenditures, City Hall, and Legislative/Administrative. Attached are revenue and expenditure summaries for each of these areas. Highlights of each area are detailed below. Please note, the percent increase/decrease references are a comparison against the FY16/17 budget.

Sewer Operations

- Operations increase of 37% due to:
 - Replacement of I-beam/crane to lift pumps - \$45,000
 - Inflow and Infiltration study - \$50,000
 - Water and sewer rate study - \$10,000
 - Electricity increase due to increase in rate and more equipment as result of STP2 expansion - \$25,000
 - Polymer sludge press chemicals - \$15,000
- Capital purchases budgeted include \$192,000 not included in the CIP since under \$5,000
- Reserves of \$3,472,495 will be spent down by \$309,202 leaving a balance in excess of the minimum standard
- Projected balance FYE 4/30/18 – \$3,752,168

Sewer Subdivision Development Fee

- No anticipated expenses
- Projected balance FYE 4/30/18 – \$66,997

Sewer Connection Fee

- No anticipated expenses
- Projected balance FYE 4/30/18 – \$2,605,324

EPA Loan 1997

- EPA loan refinanced into MCB loan; Final payment of \$196,344 due 8/1/17
 - Remaining balances (Principal and Interest - \$44,154, Bond Reserve - \$202,116, Bond Depreciation - \$145,000) is not required to be kept as restricted funds. Staff recommends

returning these funds to the Sewer fund balance. If Council agrees, the attached budget sheets would be amended.

EPA Loan 2009

- Existing (interest free) EPA loan with debt service payments of \$289,446 due 11/2030; funded 100% through Connection Fees
- Accounts that are required to be kept as restricted funds:
 - Principal and Interest – funding for principal; projected balance FYE 4/30/18 - \$133,498
 - Bond Reserve – fully funded; balance FYE 4/30/18 - \$289,446
 - Bond Depreciation – will be fully funded FYE 4/30/19 to \$521,553 or 10% of total principal balance of loan; projected balance FYE 4/30/18 - \$504,792

EPA Loan – Phase 2A

- New EPA loan with anticipated annual debt service payments of \$238,000 due in 20 years; funded 80% through Sewer user fees and 20% through Connection Fees
- Accounts that are required to be kept as restricted funds:
 - Principal and Interest – funding for principal; projected balance FYE 4/30/18 - \$0
 - Bond Reserve – funded over 2-year period through FYE 4/30/19 to maximum annual debt service of \$238,000; projected balance FYE 4/30/18 - \$119,000
 - Bond Depreciation – funded over 10-year period through FYE 4/30/28 to \$390,000 or 10% of total principal balance of loan; projected balance FYE 4/30/18 - \$39,000

STP2, Phase 2A Construction

- Construction substantially complete FY 16/17; Remaining payment of \$1,650,000 of \$4,157,500 project
- Loan amount of \$3.9 million; Remaining \$257,500 funded 80% through Sewer and 20% through Connection Fees
- Projected balance 4/30/18 - \$0

STP2, Phase 2B Construction

- Estimated project cost is \$5,917,500 of which is \$2,067,500 budgeted for FY 17/18
- Projected annual debt service payments of \$375,000; funding to be determined following rate study
- Projected balance 4/30/18 - \$0

Legislative/Administrative

- Operations decrease of 13%
 - Reduced web-site consultation & Personnel Manual legal fees
 - Includes funding for strategic plan assistance

City Hall

- Operations increase of 4%
 - Electricity rate & property insurance increases

REQUESTED ACTION

Staff is prepared to discuss Budget Group 3 in detail and requests Council input.

ATTACHED

1. Group 3 Revenue & Expenditure Summary Sheets

**SEWER FUND
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 4,093,222	\$ 3,803,227	\$ 4,149,370
Min. Std. Balance					588,875
Surplus Funds					\$ 3,560,495
REVENUES:					
<i>Metered Sales</i>	1,993,078	2,005,681	2,050,000	2,100,000	2,150,000
<i>N. Tazewell Wtr Dist.</i>	151,474	145,274	155,000	152,000	155,000
<i>Penalty Charges</i>	23,734	23,066	20,000	38,000	40,000
<i>Grant Proceeds</i>	0	0	0	0	0
<i>Interest</i>	10,464	13,190	12,000	11,000	10,000
<i>Sale of Equipment</i>	0	0	0	0	0
<i>Misc. Income</i>	751	227	500	500	500
TOTAL COLLECTIONS	2,179,501	2,187,438	2,237,500	2,301,500	2,355,500
T/F From:					
<i>GF Unrestricted</i>	0	0	0	0	0
<i>Tornado Recovery</i>	0	20,883	0	0	0
<i>STP2 Constr. Phase 2B</i>	0	0	54,000	0	250,000
<i>Sewer Conn.</i>	0	0	0	0	0
<i>Sewer Bond 1997 Reserve</i>	696	0	0	0	0
<i>Sewer Bond 1997 Depr.</i>	507	0	0	0	0
<i>Sewer Bond 2009 Reserve</i>	0	0	0	0	0
TOTAL REVENUE	\$ 2,180,704	\$ 2,208,321	\$ 2,291,500	\$ 2,301,500	\$ 2,605,500
EXPENDITURES:					
<i>Personnel</i>	\$ 623,740	\$ 649,301	\$ 729,600	\$ 725,200	\$ 808,900
<i>Operations</i>	297,481	379,033	457,500	444,100	627,600
<i>Capital</i>	11,145	49,056	228,000	10,500	429,500
<i>Debt Service</i>	92,680	307,696	282,870	282,870	282,757
<i>Inter-Fund Transfers</i>	191,605	201,725	244,275	242,688	290,645
TOTAL	\$ 1,216,651	\$ 1,586,811	\$ 1,942,245	\$ 1,705,357	\$ 2,439,402
Revenue Over (Under) Expenditures	\$ 964,053	\$ 621,510	\$ 349,255	\$ 596,143	\$ 166,098
Intra-Fund Transfers	\$ 151,604	\$ 38,305	\$ 44,400	\$ 250,000	\$ 522,800
Net Rev. Over (Under) Exp.	\$ 812,449	\$ 583,205	\$ 304,855	\$ 346,143	\$ (356,702)
End. Cash Balance					\$ 3,792,668

SUPPORTING DETAIL FOR SEWER OPERATIONS & MAINTENANCE ACCOUNT

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
Personnel Detail						
City Administrator	0.05	0.05				
Public Works Director	0.25	0.25				
Controller	0.10	0.10				
Accountant	0.10	0.10				
Public Works Manager	0.15	0.15				
STP Supervisor	1.00	1.00				
STP Operator	1.00	0.95				
Water/Sewer Distr. Supv.	0.45	0.45				
Water Plant Supv.	0.00	0.10				
WTP Operator	0.00	0.10				
Laborers	3.80	3.90				
Meter Reader	0.20	0.00				
Cust. Serv. Specialists	1.10	1.25				
HR/Cust. Serv. Supv.	0.10	0.15				
PW Seasonal	0.25	0.25	\$ 416,857	\$ 455,000	\$ 445,000	\$ 494,000
Part Time Wages			7,938	6,000	9,400	6,500
Overtime			21,859	35,000	38,500	37,500
Standby			7,995	6,000	9,200	9,000
Unused Sick Time			3,680	7,500	5,000	7,600
Group Insurance			135,116	160,000	167,000	197,000
Retiree Health Insurance			22,008	27,000	27,000	29,000
Health Savings Plan Contribution			5,754	6,500	6,100	7,000
Unemployment Insurance Tax			1,641	2,100	1,800	1,800
Workers Comp. Insurance			25,093	22,000	15,000	18,500
Uniform Rental			1,360	2,500	1,400	2,000
TOTAL FTE YEARS	8.55	8.80				
TOTAL PERSONNEL			\$ 649,301	\$ 729,600	\$ 725,200	\$ 808,900
Operations Detail						
R/M-Building-Cont.			\$ 16,210	\$ 15,000	\$ 7,100	\$ 70,000
R/M-Equipment-Cont.			12,061	11,000	18,000	17,500
R/M-System-Cont.			29,704	40,000	37,000	50,000
Engineering Fees			0	0	0	50,000
Legal Fees			1,960	2,500	1,800	2,500
Drug & Alcohol Testing			143	250	200	250
Data Processing Support			3,655	16,500	12,700	14,800
Professional Fees			3,096	10,000	8,000	18,500
Sewer Testing			6,329	7,500	7,000	7,500
Postage Expenses			3,953	8,000	12,200	10,000
EPA Permit Fees			25,000	25,000	25,000	25,000
Communications			11,360	19,400	22,600	12,900
Printing/Advertising			2,242	5,500	2,700	2,800
Membership Dues			0	1,000	100	250
Training			1,300	2,250	850	6,000
Reference Materials/Manuals			312	500	400	500
Software			591	1,700	2,200	1,600
Electricity			146,334	150,000	160,000	175,000
Heating			4,087	5,500	4,700	5,700
Property Insurance			9,720	12,200	8,200	10,000
Lease/Rent Expense			4,207	3,700	3,700	10,000
Contractual Services			31,818	25,500	25,500	12,500
R/M-Building-Comm.			6,959	7,000	7,000	12,500
R/M-Equipment-Comm.			3,160	18,000	8,000	7,000
R/M-System-Comm.			23,043	25,000	23,000	35,000
Office Supplies			1,589	1,500	900	1,500
Operating Supplies			4,844	4,000	4,000	5,000
Health & Safety Equipment			3,977	5,500	6,000	4,000
Miscellaneous Equipment			4,935	4,000	7,000	11,000
Chemicals			4,520	10,000	9,250	28,000
Lab/Testing Supplies			5,588	8,000	9,000	9,000
Supplies-Filter Sand			190	0	0	0
Miscellaneous Expenses			0	2,500	1,000	2,500
Bad Debts			6,156	8,000	9,000	9,000
TOTAL OPERATIONS			\$ 379,033	\$ 457,500	\$ 444,100	\$ 627,600
Capital Detail						
Purchase:						
Equipment			\$ 26,045	\$ 28,000	\$ 10,500	\$ 10,000
Bldg./Property			0	0	0	25,000
System			23,011	200,000	0	394,500
System Engineering			0	0	0	0
TOTAL CAPITAL			\$ 49,056	\$ 228,000	\$ 10,500	\$ 429,500
Debt Service Detail						
Cummings/Cruger Sanitary Sewer Bond			\$ 58,971	\$ 64,306	\$ 64,306	\$ 64,306
S. Cummings Impr. Bond			58,810	22,106	22,106	22,106
1997 STP2 Exp. (MCB)			189,915	196,457	196,457	196,344
TOTAL DEBT SERVICE			\$ 307,696	\$ 282,870	\$ 282,870	\$ 282,757
Inter-Fund Transfer Detail						
T/F to Water			\$ 21,429	\$ 17,500	\$ 16,000	\$ 18,750
T/F to MERF			115,000	127,000	127,000	170,000
T/F to Capital Replacement Fund			0	27,075	27,075	27,075
T/F to L/A			345	1,000	850	1,000
T/F to City Hall			6,951	9,200	7,655	9,320
T/F to Streets			0	2,000	3,608	0
T/F to Social Security/Medicare			39,000	39,500	39,500	42,500
T/F to IMRF			19,000	21,000	21,000	22,000
T/F to Tornado Recovery			0	0	0	0
TOTAL INTER-FUND TRANSFERS			\$ 201,725	\$ 244,275	\$ 242,688	\$ 290,645
TOTAL EXPENDITURES			\$ 1,586,811	\$ 1,942,245	\$ 1,705,357	\$ 2,439,402
Intra-Fund Transfers						
T/F to STP2 Construction, Phase 2A			\$ 36,136	\$ 44,400	\$ 0	\$ 206,000
T/F to STP2 Construction, Phase 2B			2,169	0	250,000	0
T/F to Sewer Bond P & I - Ph. 2A			0	0	0	190,400
T/F to Sewer Bond Reserves - Ph. 2A			0	0	0	95,200
T/F to Sewer Bond Depreciation - Ph. 2A			0	0	0	31,200
TOTAL INTRA-FUND TRANSFERS			\$ 38,305	\$ 44,400	\$ 250,000	\$ 522,800
TOTAL EXPENDITURES			\$ 1,625,116	\$ 1,986,645	\$ 1,955,357	\$ 2,962,202
INCL. INTRA-FUND TRANSFERS						
Depreciation Expense						
System			\$ 620,217	\$ 635,000	\$ 625,000	\$ 635,000
Buildings			1,698	2,500	2,000	2,500
Equipment			9,563	11,500	10,500	12,000
			\$ 631,478	\$ 649,000	\$ 637,500	\$ 649,500

**SEWER SUBDIVISION DEVELOPMENT FEE
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 40,930	\$ 12,997	\$ 41,997
REVENUES:					
<i>Subd. Dev. Fees</i>	\$ 23,628	\$ 27,879	\$ 25,000	\$ 29,000	\$ 25,000
<i>T/F from Sewer O & M</i>	0	0	0	0	0
<i>T/F from SWM</i>	0	0	0	0	0
<i>Interest</i>	7	67	0	0	0
<i>Miscellaneous</i>	0	0	0	0	0
TOTAL REVENUE	\$ 23,635	\$ 27,946	\$ 25,000	\$ 29,000	\$ 25,000
EXPENDITURES:					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under) Expenditures	\$ 23,635	\$ 27,946	\$ 25,000	\$ 29,000	\$ 25,000
Intra-Fund Transfers	0	0	0	0	0
Net Rev. Over (Under) Exp.	\$ 23,635	\$ 27,946	\$ 25,000	\$ 29,000	\$ 25,000
End. Cash Balance					\$ 66,997

SUPPORTING DETAIL FOR SEWER SUBDIVISION DEVELOPMENT FEE

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
<u>Personnel Detail</u>						
N/A	0.00	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Operations Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL OPERATIONS			\$ 0	\$ 0	\$ 0	\$ 0
<u>Capital Detail</u>						
<u>Purchase:</u>						
Equipment			\$ 0	\$ 0	\$ 0	\$ 0
Bldg./Property			0	0	0	0
System			0	0	0	0
System Engineering			0	0	0	0
System Legal			0	0	0	0
TOTAL CAPITAL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Debt Service Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL DEBT SERVICE			\$ 0	\$ 0	\$ 0	\$ 0
<u>Inter-Fund Transfer Detail</u>						
SWM			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES			\$ 0	\$ 0	\$ 0	\$ 0
<u>Intra-Fund Transfers</u>						
Sewer O & M			\$ 0	\$ 0	\$ 0	\$ 0
Devonshire Trunk Sewer Capital Project Fund			0	0	0	0
School Street San. Sewer Capital Project Fund			0	0	0	0
TOTAL INTRA-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES INCL. INTRA-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0

**SEWER CONNECTION FEE
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 2,971,589	\$ 3,019,671	\$ 2,847,625
REVENUES:					
<i>Connection Fees</i>	\$ 193,190	\$ 329,172	\$ 215,000	\$ 156,500	\$ 215,000
<i>WCB Conn. Fee Reimb.</i>	0	0	0	0	0
<i>COW Building Incentive</i>	0	0	0	0	0
<i>T/F from Gen. Unrest.</i>	0	0	0	0	0
<i>T/F from Swr Bd Res (2009)</i>	1,082	0	0	0	0
<i>T/F from Swr Bd Depr (2009)</i>	0	0	0	0	0
<i>T/F from Swr Bd Constr</i>	0	0	0	0	0
<i>Interest</i>	11,941	8,441	14,000	12,500	14,000
TOTAL REVENUE	\$ 206,213	\$ 337,613	\$ 229,000	\$ 169,000	\$ 229,000
EXPENDITURES:					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under) Expenditures	\$ 206,213	\$ 337,613	\$ 229,000	\$ 169,000	\$ 229,000
Intra-Fund Transfers	338,605	365,700	391,601	341,046	471,301
Net Rev. Over (Under) Exp.	\$ (132,392)	\$ (28,087)	\$ (162,601)	\$ (172,046)	\$ (242,301)
End. Cash Balance					\$ 2,605,324

SUPPORTING DETAIL FOR SEWER CONNECTION FEE

	FTE YEARS 15-16	FTE YEARS 16-17	ACTUAL 14-15	BUDGET 15-16	EST.ACT. 15-16	BUDGET 16-17
<u>Personnel Detail</u>						
N/A	0.00	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Operations Detail</u>						
Legal Fees			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL OPERATIONS			\$ 0	\$ 0	\$ 0	\$ 0
<u>Capital Detail</u>						
<u>Purchase:</u>						
Equipment			\$ 0	\$ 0	\$ 0	\$ 0
Bldg./Property			0	0	0	0
System			0	0	0	0
System Engineering			0	0	0	0
System Legal			0	0	0	0
TOTAL CAPITAL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Debt Service Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL DEBT SERVICE			\$ 0	\$ 0	\$ 0	\$ 0
<u>Inter-Fund Transfer Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES			\$ 0	\$ 0	\$ 0	\$ 0
<u>Intra-Fund Transfers</u>						
T/F to Sewer O & M			\$ 0	\$ 0	\$ 0	\$ 0
T/F to STP2 Construction, Phase 2A			0	51,600	0	51,500
T/F to Sewer Bond P & I - IEPA Loan Ph. 2A			0	0	0	47,600
T/F to Sewer Bond Reserve - IEPA Loan Ph. 2A			0	0	0	23,800
T/F to Sewer Bond Depreciation - IEPA Loan Ph. 2A			0	0	0	7,800
T/F to Sewer Bond P & I - 2009 IEPA Loan			311,940	289,446	289,446	289,446
T/F to Sewer Bond Reserve - 2009 IEPA Loan			0	0	0	0
T/F to Sewer Bond Depreciation - 2009 IEPA Loan			53,760	50,555	51,600	51,155
TOTAL INTRA-FUND TRANSFERS			\$ 365,700	\$ 391,601	\$ 341,046	\$ 471,301
TOTAL EXPENDITURES						
INCL. INTRA-FUND TRANSFERS			\$ 365,700	\$ 391,601	\$ 341,046	\$ 471,301

**SEWER BOND PRINCIPAL & INTEREST ACCOUNT - PHASE 2A
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 0	\$ 0	\$ 0
REVENUES:					
<i>Interest</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Sewer O & M</i>	0	0	0	0	190,400
<i>Sewer Conn. Fees</i>	0	0	0	0	47,600
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 238,000
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	238,000
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 238,000
Revenue Over (Under)					
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
End. Cash Balance					\$ 0

SUPPORTING DETAIL FOR SEWER BOND PRINCIPAL & INTEREST ACCOUNT - PHASE 2A

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
<u>Personnel Detail</u>						
N/A	0.00	0.00	0	0	0	0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Operations Detail</u>						
N/A			0	0	0	0
TOTAL OPERATIONS			\$ 0	\$ 0	\$ 0	\$ 0
<u>Capital Detail</u>						
N/A			0	0	0	0
TOTAL CAPITAL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Debt Service Detail</u>						
IEPA Ph. 2A Loan Principal			0	0	0	238,000
TOTAL DEBT SERVICE			\$ 0	\$ 0	\$ 0	238,000
<u>Inter-Fund Transfer Detail</u>						
N/A			0	0	0	0
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES			\$ 0	\$ 0	\$ 0	\$ 238,000

SEWER BOND RESERVE ACCOUNT - PHASE 2A
REVENUE/EXPENDITURE SUMMARY

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 0	\$ 0	\$ 0
REVENUES:					
<i>Interest</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Sewer O & M</i>	0	0	0	0	95,200
<i>Sewer Conn. Fees</i>	0	0	0	0	23,800
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 119,000
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under)					
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 119,000
End. Cash Balance					\$ 119,000

**SEWER BOND DEPRECIATION ACCOUNT - PHASE 2A
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 0	\$ 0	\$ 0
REVENUES:					
<i>Interest</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Sewer O & M</i>	0	0	0	0	31,200
<i>Sewer Conn. Fees</i>	0	0	0	0	7,800
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 39,000
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 39,000
End. Cash Balance					\$ 39,000

**STP NO. 2 PHASE 2A CONSTRUCTION ACCOUNT
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 162,000	\$ 162,472	\$ 162,672
REVENUES:					
<i>Bond Proceeds</i>	\$ 0	\$ 0	\$ 3,900,000	\$ 2,507,500	\$ 1,392,500
<i>Interest</i>	641	472	0	200	0
<i>T/F From</i>					
<i>Sewer O&M</i>	852	36,136	44,400	0	206,000
<i>Sewer Conn. Fees</i>	0	0	51,600	0	51,500
TOTAL REVENUE	\$ 1,493	\$ 36,608	\$ 3,996,000	\$ 2,507,700	\$ 1,650,000
EXPENDITURES:					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	852	39,588	3,900,000	2,507,500	1,650,000
<i>Debt Service</i>	0	0	258,000	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 852	\$ 39,588	\$ 4,158,000	\$ 2,507,500	\$ 1,650,000
Revenue Over (Under) Expenditures	\$ 641	\$ (2,980)	\$ (162,000)	\$ 200	\$ 0
Intra-Fund Transfers	0	0	0	0	162,672
Net Rev. Over (Under) Exp.	\$ 641	\$ (2,980)	\$ (162,000)	\$ 200	\$ (162,672)
End. Cash Balance					\$ 0

SUPPORTING DETAIL FOR STP No. 2 PHASE 2A CONSTRUCTION ACCOUNT

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
<u>Personnel Detail</u>						
N/A	0.00	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Operations Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL OPERATIONS			\$ 0	\$ 0	\$ 0	\$ 0
<u>Capital Detail</u>						
<u>Purchase:</u>						
System			\$ 0	\$ 3,750,000	\$ 2,250,000	\$ 1,500,000
System Engineering			39,588	150,000	250,000	150,000
System Legal			0	0	7,500	0
TOTAL CAPITAL			\$ 39,588	\$ 3,900,000	\$ 2,507,500	\$ 1,650,000
<u>Debt Service Detail</u>						
IEPA Loan - Phase 2A			\$ 0	\$ 258,000	\$ 0	\$ 0
TOTAL DEBT SERVICE			\$ 0	\$ 258,000	\$ 0	\$ 0
<u>Inter-Fund Transfer Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES			\$ 39,588	\$ 4,158,000	\$ 2,507,500	\$ 1,650,000
<u>Intra-Fund Transfers</u>						
Sewer O & M			\$ 0	\$ 0	\$ 0	\$ 162,672
TOTAL INTRA-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 162,672
TOTAL EXPENDITURES INCL. INTRA-FUND TRANSFERS			\$ 39,588	\$ 4,158,000	\$ 2,507,500	\$ 1,812,672

**STP NO. 2 PHASE 2B CONSTRUCTION ACCOUNT
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 0	\$ 0	\$ 0
REVENUES:					
<i>Bond Proceeds</i>	\$ 0	\$ 0	\$ 4,429,000	\$ 0	\$ 2,317,500
<i>T/F From</i>					
<i>Sewer O&M</i>	32,155	2,169	0	250,000	0
<i>Sewer Conn. Fees</i>	0	0	0	0	0
TOTAL REVENUE	\$ 32,155	\$ 2,169	\$ 4,429,000	\$ 250,000	\$ 2,317,500
EXPENDITURES:					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	30,926	1,291	4,375,000	250,000	2,067,500
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 30,926	\$ 1,291	\$ 4,375,000	\$ 250,000	\$ 2,067,500
Revenue Over (Under) Expenditures	\$ 1,229	\$ 878	\$ 54,000	\$ 0	\$ 250,000
Intra-Fund Transfers	0	0	54,000	0	250,000
Net Rev. Over (Under) Exp.	\$ 1,229	\$ 878	\$ 0	\$ 0	\$ 0
End. Cash Balance					\$ 0

SUPPORTING DETAIL FOR STP NO. 2 PHASE 2B CONSTRUCTION ACCOUNT

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
<u>Personnel Detail</u>						
N/A	0.00	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Operations Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL OPERATIONS			\$ 0	\$ 0	\$ 0	\$ 0
<u>Capital Detail</u>						
<u>Purchase:</u>						
System			\$ 0	\$ 4,090,000	\$ 0	\$ 1,560,000
System Engineering			1,291	250,000	250,000	450,000
System Legal			0	35,000	0	57,500
TOTAL CAPITAL			\$ 1,291	\$ 4,375,000	\$ 250,000	\$ 2,067,500
<u>Debt Service Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL DEBT SERVICE			\$ 0	\$ 0	\$ 0	\$ 0
<u>Inter-Fund Transfer Detail</u>						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES			\$ 1,291	\$ 4,375,000	\$ 250,000	\$ 2,067,500
<u>Intra-Fund Transfers</u>						
Sewer			\$ 0	\$ 54,000	\$ 0	\$ 250,000
TOTAL INTRA-FUND TRANSFERS			\$ 0	\$ 54,000	\$ 0	\$ 250,000
TOTAL EXPENDITURES INCL. INTRA-FUND TRANSFERS			\$ 1,291	\$ 4,429,000	\$ 250,000	\$ 2,317,500

**SEWER BOND PRINCIPAL & INTEREST ACCOUNT - 2009
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 111,111	\$ 133,498	\$ 133,498
REVENUES:					
<i>Interest</i>	\$ 196	\$ 243	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Sewer O & M</i>	0	0	0	0	0
<i>Sewer Conn. Fees</i>	266,950	311,940	289,446	289,446	289,446
TOTAL	\$ 267,146	\$ 312,183	\$ 289,446	\$ 289,446	\$ 289,446
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	278,455	289,446	289,446	289,446	289,446
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 278,455	\$ 289,446	\$ 289,446	\$ 289,446	\$ 289,446
Revenue Over (Under)					
Expenditures	\$ (11,309)	\$ 22,737	\$ 0	\$ 0	\$ 0
End. Cash Balance					\$ 133,498

SUPPORTING DETAIL FOR SEWER BOND PRINCIPAL & INTEREST ACCOUNT - 2009

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
<u>Personnel Detail</u>						
N/A	0.00	0.00	0	0	0	0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Operations Detail</u>						
N/A			0	0	0	0
TOTAL OPERATIONS			\$ 0	\$ 0	\$ 0	\$ 0
<u>Capital Detail</u>						
N/A			0	0	0	0
TOTAL CAPITAL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Debt Service Detail</u>						
2009 IEPA Loan Principal			289,446	289,446	289,446	289,446
TOTAL DEBT SERVICE			\$ 289,446	\$ 289,446	\$ 289,446	\$ 289,446
<u>Inter-Fund Transfer Detail</u>						
N/A			0	0	0	0
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES			\$ 289,446	\$ 289,446	\$ 289,446	\$ 289,446

**SEWER BOND RESERVE ACCOUNT - 2009
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 289,446	\$ 289,446	\$ 289,446
REVENUES:					
<i>Interest</i>	\$ 997	\$ 0	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Sewerage Fund</i>	0	0	0	0	0
<i>Sewer Conn. Fees</i>	20,900	0	0	0	0
TOTAL	\$ 21,897	\$ 0	\$ 0	\$ 0	\$ 0
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under) Expenditures	\$ 21,897	\$ 0	\$ 0	\$ 0	\$ 0
End. Cash Balance					\$ 289,446

**SEWER BOND DEPRECIATION ACCOUNT - 2009
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 397,262	\$ 399,937	\$ 452,637
REVENUES:					
<i>Interest</i>	\$ 1,205	\$ 1,070	\$ 1,600	\$ 1,100	\$ 1,000
<i>T/F From:</i>					
<i>Sewer O & M</i>	0	0	0	0	0
<i>Sewer Conn. Fees</i>	50,755	53,760	50,555	51,600	51,155
TOTAL	\$ 51,960	\$ 54,830	\$ 52,155	\$ 52,700	\$ 52,155
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under) Expenditures	\$ 51,960	\$ 54,830	\$ 52,155	\$ 52,700	\$ 52,155
End. Cash Balance					\$ 504,792

**SEWER BOND PRINCIPAL & INTEREST ACCOUNT - 1997
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 44,225	\$ 44,154	\$ 44,154
REVENUES:					
<i>Interest</i>	\$ 417	\$ 129	\$ 0	\$ 0	\$ 0
<i>T/F From: Sewer O & M</i>	151,604	0	0	0	0
TOTAL	\$ 152,021	\$ 129	\$ 0	\$ 0	\$ 0
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	202,807	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 202,807	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under) Expenditures	\$ (50,786)	\$ 129	\$ 0	\$ 0	\$ 0
End. Cash Balance					\$ 44,154

SUPPORTING DETAIL FOR SEWER BOND PRINCIPAL & INTEREST ACCOUNT - 1997

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
<u>Personnel Detail</u>						
N/A	0.00	0.00	0	0	0	0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Operations Detail</u>						
N/A			0	0	0	0
TOTAL OPERATIONS			\$ 0	\$ 0	\$ 0	\$ 0
<u>Capital Detail</u>						
N/A			0	0	0	0
TOTAL CAPITAL			\$ 0	\$ 0	\$ 0	\$ 0
<u>Debt Service Detail</u>						
1997 IEPA Loan Principal			\$ 0	\$ 0	\$ 0	\$ 0
1997 IEPA Loan Interest			0	0	0	0
TOTAL DEBT SERVICE			\$ 0	\$ 0	\$ 0	\$ 0
<u>Inter-Fund Transfer Detail</u>						
N/A			0	0	0	0
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES			\$ 0	\$ 0	\$ 0	\$ 0

**SEWER BOND RESERVE ACCOUNT- 1997
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 202,116	\$ 202,116	\$ 202,116
REVENUES:					
<i>Interest</i>	\$ 696	\$ 0	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Sewer O & M</i>	(696)	0	0	0	0
<i>Sewer Conn. Fees</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
End. Cash Balance					\$ 202,116

SEWER BOND DEPRECIATION ACCOUNT - 1997
REVENUE/EXPENDITURE SUMMARY

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			\$ 145,000	\$ 145,000	\$ 145,000
REVENUES:					
<i>Interest</i>	\$ 507	\$ 0	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Sewer O & M</i>	(507)	0	0	0	0
<i>Sewer Conn. Fees</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
EXPENDITURES					
<i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>Operations</i>	0	0	0	0	0
<i>Capital</i>	0	0	0	0	0
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Over (Under)					
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
End. Cash Balance					\$ 145,000

**LEGISLATIVE/ADMINISTRATIVE
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
REVENUES:					
<i>Grant Proceeds</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<i>T/F From:</i>					
<i>Water Fund</i>	581	345	1,000	850	1,000
<i>Sewer Fund</i>	581	345	1,000	850	1,000
<i>GF Unrestricted</i>	608,473	573,235	775,610	682,750	748,250
TOTAL	\$ 609,635	\$ 573,925	\$ 777,610	\$ 684,450	\$ 750,250
EXPENDITURES:					
<i>Personnel</i>	\$ 481,442	\$ 418,141	\$ 550,900	\$ 529,700	\$ 551,800
<i>Operations</i>	119,285	145,136	204,310	137,350	177,150
<i>Capital</i>	5,808	3,448	10,000	5,000	10,000
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund Transfers</i>	3,100	7,200	12,400	12,400	11,300
TOTAL	\$ 609,635	\$ 573,925	\$ 777,610	\$ 684,450	\$ 750,250
Revenue Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

SUPPORTING DETAIL FOR LEGISLATIVE/ADMINISTRATIVE SERVICES

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Personnel Detail						
Mayor	1.00	1.00				
Aldermen	8.00	8.00				
City Clerk	0.85	0.85				
City Treasurer	1.00	1.00				
Elected Salaries			\$ 78,726	\$ 81,000	\$ 82,000	\$ 82,500
City Administrator	0.85	0.85				
Controller	0.80	0.80				
Accountant	0.80	0.80				
HR/Cust. Serv. Supervisor	0.80	0.70				
Customer Serv. Specialist	0.25	0.25				
Regular Salaries			192,862	315,000	258,000	310,000
P-T Accountant	0.00	0.00				
Part Time Wages			39,159	0	35,000	0
Overtime			9,700	8,000	18,200	10,000
Unused Sick Time			2,262	4,800	2,800	4,800
Group Insurance			76,916	120,000	112,000	121,000
Retiree Health Insurance			14,767	17,000	17,000	18,500
Health Savings Plan Contribution			2,118	3,000	3,300	3,400
Workers Comp. Insurance			635	800	400	500
Unemployment Insurance Tax			996	1,300	1,000	1,100
TOTAL FTE YEARS	14.35	14.25				
TOTAL PERSONNEL			\$ 418,141	\$ 550,900	\$ 529,700	\$ 551,800
Operations Detail						
Repair & Maint.-Equip. (Contr.)			\$ 1,418	\$ 2,500	\$ 2,000	\$ 2,500
Engineering Fees			0	0	0	0
Legal Fees			14,895	34,000	18,000	20,000
Liquor Code Enforce.-Legal			6,825	3,000	2,500	3,000
Data Processing Support			17,858	26,500	26,000	30,200
Professional Fees			2,700	7,000	8,300	10,000
Animal Control			13,360	14,000	13,500	14,000
Postage Expense			2,630	6,000	3,300	5,800
Communications			1,480	15,700	14,700	2,000
Publishing Fees			911	1,000	600	1,000
Printing Fees			4,343	8,000	5,800	8,000
Recruitment			30,288	500	0	500
Membership Dues			3,466	6,060	6,100	7,400
Training-Elected Officials			4,217	13,000	2,000	14,000
Training-Staff			474	9,600	1,000	4,800
Subscriptions			258	400	250	400
Reference Materials/Manuals			1,056	1,700	400	700
Software			5,476	5,500	2,000	3,800
Surety Bond Expenses			1,969	1,100	1,000	1,100
Lease/Rent Expense			3,892	4,100	3,800	3,500
Repair & Maint.-Equip. (Comm.)			1,249	1,900	1,000	1,900
Office Supplies			4,982	6,200	5,500	6,000
Misc. Equip.			6,329	2,000	3,200	2,000
Taxes- Other			0	50	0	50
Misc. Expenses			6,813	8,500	7,000	8,500
Grant Disbursement			0	0	0	0
City Administrator Expense			0	5,000	0	5,000
Community Support			1,972	2,500	1,400	2,500
Yard Waste Stickers			6,000	8,000	8,000	8,000
Contingency			0	10,000	0	10,000
Bad Debt Expense			275	500	0	500
TOTAL OPERATIONS			\$ 145,136	\$ 204,310	\$ 137,350	\$ 177,150
Capital Detail						
Purchase:						
Building			\$ 0	\$ 0	\$ 0	\$ 0
Building Engineering			0	0	0	0
Equipment			3,448	10,000	5,000	10,000
TOTAL CAPITAL			\$ 3,448	\$ 10,000	\$ 5,000	\$ 10,000
Debt Service Detail						
N/A			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL DEBT SERVICE			\$ 0	\$ 0	\$ 0	\$ 0
Inter-Fund Transfer Detail						
MERF			\$ 7,200	\$ 7,400	\$ 7,400	\$ 6,300
Capital Replacement Fund			0	5,000	5,000	5,000
TOTAL INTER-FUND TRANSFERS			\$ 7,200	\$ 12,400	\$ 12,400	\$ 11,300
TOTAL EXPENDITURES			\$ 573,925	\$ 777,610	\$ 684,450	\$ 750,250

**CITY HALL
REVENUE/EXPENDITURE SUMMARY**

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
REVENUES:					
<i>T/F From:</i>					
<i>GF Unrestr.</i>	\$ 80,748	\$ 84,162	\$ 76,325	\$ 80,265	\$ 79,985
<i>Water</i>	7,200	6,951	9,200	7,655	9,320
<i>Sewer</i>	7,200	6,951	9,200	7,655	9,320
TOTAL	\$ 95,148	\$ 98,064	\$ 94,725	\$ 95,575	\$ 98,625
EXPENDITURES:					
<i>Personnel</i>	\$ 42,753	\$ 43,586	\$ 58,000	\$ 45,000	\$ 58,400
<i>Operations</i>	28,889	26,293	33,600	32,050	34,800
<i>Capital</i>	23,506	28,185	0	15,400	2,300
<i>Debt Service</i>	0	0	0	0	0
<i>Inter-Fund T/F</i>	0	0	3,125	3,125	3,125
TOTAL	\$ 95,148	\$ 98,064	\$ 94,725	\$ 95,575	\$ 98,625
Revenue Over (Under)					
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

SUPPORTING DETAIL FOR CITY HALL

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
<u>Personnel Detail</u>						
<i>Custodian</i>	1.00	1.00				
<i>Regular Salaries</i>			\$ 40,978	\$ 43,000	\$ 42,500	\$ 44,000
<i>Overtime</i>			0	0	100	0
<i>Part-time Salaries</i>			0	0	0	0
<i>Unused Sick Time</i>			318	700	400	700
<i>Group Insurance</i>			56	11,000	0	11,000
<i>Retiree Health Insurance</i>			0	0	0	0
<i>Health Savings Plan Contribution</i>			360	800	400	800
<i>Unemployment Insurance Tax</i>			0	0	0	0
<i>Workers Comp. Insurance</i>			1,798	2,000	1,200	1,400
<i>Uniform Rental</i>			76	500	400	500
TOTAL FTE YEARS	1.00	1.00				
TOTAL PERSONNEL			\$ 43,586	\$ 58,000	\$ 45,000	\$ 58,400
<u>Operations Detail</u>						
<i>R/M Building (Cont.)</i>			\$ 1,023	\$ 3,200	\$ 4,500	\$ 4,100
<i>R/M Equipment (Cont.)</i>			2,701	3,000	3,100	3,300
<i>Communications</i>			10,789	11,600	11,200	11,500
<i>Recruitment</i>			0	200	0	200
<i>Electricity</i>			3,504	4,000	5,000	6,200
<i>Heating</i>			1,420	1,800	1,700	1,900
<i>Property Insurance</i>			2,413	3,500	1,800	2,100
<i>R/M - Buildings (Comm.)</i>			1,570	1,500	1,500	1,000
<i>R/M-Equipment (Comm.)</i>			281	400	600	500
<i>Operating Supplies</i>			1,147	1,500	1,200	1,500
<i>Misc. Equipment</i>			261	1,000	250	1,000
<i>Janitorial Supplies</i>			814	900	900	1,000
<i>Misc. Expenses</i>			370	1,000	300	500
TOTAL OPERATIONS			\$ 26,293	\$ 33,600	\$ 32,050	\$ 34,800
<u>Capital Detail</u>						
<u>Purchase:</u>						
<i>Bldg./Property</i>			\$ 28,185	\$ 0	\$ 13,000	\$ 2,300
<i>Equipment</i>			0	0	0	0
<i>System Engineering</i>			0	0	2,400	0
<i>Landscaping</i>			0	0	0	0
TOTAL CAPITAL			\$ 28,185	\$ 0	\$ 15,400	\$ 2,300
<u>Debt Service Detail</u>						
<i>N/A</i>			\$ 0	\$ 0	\$ 0	\$ 0
TOTAL DEBT SERVICE			\$ 0	\$ 0	\$ 0	\$ 0
<u>Inter-Fund Transfer Detail</u>						
<i>Capital Replacement Fund</i>			\$ 0	\$ 3,125	\$ 3,125	\$ 3,125
TOTAL INTER-FUND TRANSFERS			\$ 0	\$ 3,125	\$ 3,125	\$ 3,125
TOTAL EXPENDITURES			\$ 98,064	\$ 94,725	\$ 95,575	\$ 98,625



Committee of the Whole Memorandum

To: Mayor Manier & City Council
From: Jim Culotta, City Administrator
Date: 3-6-17
Re: Capital Improvement Plan: FY 17/18 – 21/22

SUMMARY

The City is continuing its long-standing tradition of developing a five-year capital improvement plan (CIP). Budgeting is a team sport and the attached CIP is no exception. Council has discussed the proposed CIP at two meetings, including the most recent on January 30th. Staff has taken Council's direction and amended the CIP. Specifically, priority has been given to the Nofsinger Realignment and reconstruction of road and underground utilities on the City's east side.

As previously discussed, the use of surplus funds (non-designated cash in excess of the City's Minimum Standard Balance/Rainy Day fund) is addressed in detail. Preliminary estimates show \$8.3 million in surplus cash in the General Fund. Staff proposes using \$3.1 million of these dollars to accomplish the priorities mentioned above as well as some one-time capital expenditures. The use of surplus cash for the General, Water, and Sewer funds is summarized in one of the attachments.

Staff recommends continuing to evaluate new revenue streams after adoption of the FY 17/18 budget and CIP in order to finance deferred capital maintenance of City roads and utilities. The study of utility rates will provide important information to aid our ongoing capital planning.

REQUESTED ACTION

Staff requests review and comment.

ATTACHED

1. CIP

Proposed FY17/18 Use of Surplus for Capital Improvements

	General Fund	Water Fund	Sewer Fund
Projected cash balance 5/1/17	10,353,106	1,740,600	4,061,370
Minimum Std. Bal./"Rainy Day fund" (25% of revenue)	(2,042,988)	(428,625)	(588,875)
Projected Surplus after Min. Std. Balance/"Rainy Day fund"	8,310,119	1,311,975	3,472,495
Capital included in CIP			
General Fund			
Streets			
Street Repair/Resurfacing	371,000		
Jefferson St. Mill & Overlay	950,000		
Lawndale Ave. Reconstruction (engineering & construction)	200,000		
Hilldale Ave. Reconstruction (engineering)	90,000		
Public Works Facility Study/Salt Storage Shed Construction	320,000		
Dallas/Cruger Roundabout Study	137,700		
Rec. Trails local match	132,000		
Nofsinger Road Realignment local match	750,000		
Freedom Parkway (engineering)	50,000		
Lakeshore Drive (engineering)	40,000		
Storm Water Management			
Water Plant Levee (engineering)	25,000		
School Street Basin local match	68,000		
	<u>3,133,700</u>		
Water Fund			
WTP1 Filter Rehab		300,000	
WTP1 Chlorine/Fluoride Separation		140,000	
WTP1 Brine Tanks		200,000	
Water Main Replacement/Upgrades			
Misc. Repairs		50,000	
Lawndale Ave.		125,000	
Hilldale Ave.		50,000	
		<u>865,000</u>	
Sewer Fund			
Frost property SSO remediation			90,000
Sewer liner/replacement			
Misc. Repairs			35,000
Lawndale Ave.			77,500
Hilldale Ave.			150,000
			<u>352,500</u>
Remaining surplus of what available at 4/30/17	<u>5,176,419</u>	<u>446,975</u>	<u>3,119,995</u>

**CAPITAL IMPROVEMENT PROGRAM
ALL FUNDS SUMMARY**

Fund	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
General Fund	\$ 2,068,700	\$ 1,072,130	\$ 1,113,594	\$ 405,402	\$ 417,564	\$ 5,077,389
Water Fund	865,000	325,000	3,183,703	245,864	253,239	4,872,806
Water Sub. Dev. Fee Fund	200,000	-	-	-	-	200,000
MERF	823,000	529,226	163,835	80,110	251,743	1,847,914
Capital Replacement Fund	-	-	-	-	-	-
Sewer Fund	352,500	418,200	201,571	207,618	213,847	1,393,736
STP #2 Phase 2A Const. Acct.	1,650,000	-	-	-	-	1,650,000
STP #2 Phase 2B Const. Acct.	2,067,500	3,850,000	-	-	-	5,917,500
Cemetery Account	-	-	-	-	-	-
Police Dept. Spec. Proj.	-	-	-	-	-	-
Motor Fuel Tax Account	350,000	360,500	371,315	382,454	393,928	1,858,198
Storm Water Management Acct.	297,000	295,001	325,000	-	-	917,001
TIF Fund 2	585,000	365,000	375,000	385,000	400,000	2,110,000
Washington 223 Improvement	1,750,000	2,135,000	-	-	-	3,885,000
Freedom Parkway Improvement	50,000	1,500,000	1,825,000	-	-	3,375,000
Lakeshore Drive Improvement	40,000	-	-	-	-	40,000
Recreation Trail Extension Fund	360,000	660,000	-	117,500	485,322	1,622,822
TOTAL	\$ 11,458,700	\$ 11,510,057	\$ 7,559,017	\$ 1,823,948	\$ 2,415,643	\$ 34,767,365

**CAPITAL IMPROVEMENT PROGRAM
GENERAL FUND SUMMARY**

Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Street								
Street Repair/Resurfacing	General Fund Reserves	22	\$ 371,000	\$ 382,130	\$ 393,594	\$ 405,402	\$ 417,564	\$ 1,969,689
Hot-Mix Asphalt Paving	General Fund Reserves	22		TBD	TBD	TBD	TBD	
Jefferson St. Mill & Overlay	General Fund Reserves		950,000	-	-	-	-	950,000
Street Reconstruction	General Fund Reserves	22		TBD	TBD	TBD	TBD	
Lawndale Ave. Reconstruction *	General Fund Reserves		200,000	375,000	-	-	-	575,000
Hilldale Ave. Reconstruction	General Fund Reserves		90,000	300,000	600,000	-	-	990,000
Public Works Facility/Salt Storage Shed	General Fund Reserves	21	320,000	TBD	TBD	TBD	TBD	320,000
Dallas/Cruger Roundabout Study	General Fund Reserves		137,700	TBD	TBD	TBD	TBD	137,700
Fire								
Fire Station Roof Rehab.	General Fund Reserves	29	-	15,000	120,000	-	-	135,000
TOTAL			\$ 2,068,700	\$ 1,072,130	\$ 1,113,594	\$ 405,402	\$ 417,564	\$ 5,077,389

**CAPITAL IMPROVEMENT PROGRAM
PROPRIETARY FUNDS SUMMARY**

<u>WATER FUND</u>								
Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
WTP #2 Filter Rehab.	Water Fund Reserves	30	\$ -	\$ -	\$ 375,000.00	\$ -	\$ -	\$ 375,000
WTP #1 Filter Rehab.	Water Fund Reserves	30	300,000	-	-	-	-	300,000
Water Tower #3	Water Fund Loan	24	-	-	2,495,000	-	-	2,495,000
WTP #1 Chlorine/Fluoride Separation	Water Fund Reserves	28	140,000	-	-	-	-	140,000
WTP1 Brine Tanks	Water Fund Reserves	31	200,000	-	-	-	-	200,000
Water Main Replacement / Upgrades	Water Fund Reserves	33	50,000	50,000	238,703	245,864	253,239	837,806
Lawndale Ave.			125,000	50,000	-	-	-	175,000
Hilldale Ave.			50,000	225,000	75,000	-	-	350,000
TOTAL			\$ 865,000	\$ 325,000	\$ 3,183,703	\$ 245,864	\$ 253,239	\$ 4,872,806

<u>WATER SUBDIVISION DEVELOPMENT FEE</u>								
Description	Source of Funds		Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Nofsinger/Dallas/Cruger Watermain Extension (Wash. 223)								
Engineering	Sub. Dev. Fees		\$ 20,000	\$ -	\$ -	\$ -	\$ -	20,000
Construction	Sub. Dev. Fees		180,000	-	-	-	-	180,000
TOTAL			\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

<u>MOTOR EQUIPMENT REPLACEMENT FUND (MERF)</u>								
Description	Source of Funds		Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Vehicle/Equipment Replacement	MERF		\$ 823,000	\$ 529,226	\$ 163,835	\$ 80,110	\$ 251,743	\$ 1,847,914
TOTAL			\$ 823,000	\$ 529,226	\$ 163,835	\$ 80,110	\$ 251,743	\$ 1,847,914

<u>CAPITAL REPLACEMENT FUND</u>								
Description	Source of Funds		Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Equipment	Cap. Repl.		-	-	-	-	-	-
TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CAPITAL IMPROVEMENT PROGRAM
PROPRIETARY FUNDS SUMMARY**

SEWER FUND

Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Frost property SSO remediation	Sewer Fund		\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Sewer Liner / Replacement	Sewer Fund	28	35,000	195,700	201,571	207,618	213,847	853,736
Lawndale Ave.	Sewer Fund		77,500	22,500	-	-	-	100,000
Hilldale Ave.			150,000	50,000	-	-	-	200,000
Northridge Liftstation Backup Generator	Sewer Fund	28	-	60,000	-	-	-	60,000
Liftstation Upgrades to VFD	Sewer Fund Reserves	21	-	90,000	-	-	-	90,000
TOTAL			\$ 352,500	\$ 418,200	\$ 201,571	\$ 207,618	\$ 213,847	\$ 1,393,736

STP #2 Phase 2A CONSTRUCTION ACCOUNT

Description	Source of Funds	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
STP#2 Phase 2A Constr.	IEPA Loan						
Construction		\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Bidding/Construction Engineering		150,000	-	-	-	-	150,000
TOTAL		\$ 1,650,000	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000

STP #2 Phase 2B - FARM CREEK TRUNK SEWER CONSTRUCTION ACCOUNT

Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
STP#2 Phase 2B Constr.	IEPA Loan	31						
Construction/Perm. Easements			\$ 1,560,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ 5,060,000
Bidding/Construction Engineering			450,000	350,000	-	-	-	800,000
Legal/Temp. Easements			57,500	-	-	-	-	57,500
TOTAL			\$ 2,067,500	\$ 3,850,000	\$ 0	\$ 0	\$ 0	\$ 5,917,500

**CAPITAL IMPROVEMENT PROGRAM
SPECIAL FUNDS SUMMARY**

		CEMETERY ACCOUNT					Total
Description	Source of Funds	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	
Cremains Niche Memo.	Cemetery Fund						
Misc.	Cemetery Fund						
TOTAL		\$	0				

		POLICE DEPARTMENT SPECIAL PROJECTS FUND					Total
Description	Source of Funds	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

			MOTOR FUEL TAX FUND					
Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Street Repair/Resurfacing	MFT Fund	22	\$ 350,000	\$ 360,500	\$ 371,315	\$ 382,454	\$ 393,928	\$ 1,858,198
TOTAL			\$ 350,000	\$ 360,500	\$ 371,315	\$ 382,454	\$ 393,928	\$ 1,858,198

STORM WATER MANAGEMENT ACCOUNT									
Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total	
Bus. Rte. 24 to Diebel Rd.	General Fund	17	\$ -	\$ 45,001	\$ 300,000	\$ -	\$ -	\$ -	\$ 345,001
Water Plant Levee	General/Water Funds	31	25,000	250,000	25,000	-	-		300,000
School Street Basin		24							
75% FEMA	FEMA Grant		204,000	-	-	-	-		204,000
25% Local Match	General Fund		68,000	-	-	-	-		68,000
TOTAL			\$ 297,000	\$ 295,001	\$ 325,000	\$ 0	\$ 0	\$ 0	917,001

**CAPITAL IMPROVEMENT PROGRAM
TIF FUNDS SUMMARY**

TIF 2 (Downtown) FUND

Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Downtown Square Improvements	TIF 2	31	\$ 0	\$ 365,000	\$ 375,000	\$ 385,000	\$ 400,000	1,525,000
Zinser Place			335,000	-	-	-	-	335,000
SE Alley (Skill Sprout)			150,000	-	-	-	-	150,000
Concrete wall improvements			100,000	-	-	-	-	100,000
TOTAL			\$ 585,000	\$ 365,000	\$ 375,000	\$ 385,000	\$ 400,000	2,110,000

**CAPITAL IMPROVEMENT PROGRAM
SPECIAL ASSESSMENTS/CAPITAL PROJECTS FUNDS SUMMARY**

WASHINGTON 223 CAPITAL PROJECT FUND								
Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Phase 1 - Nofsinger Road Realignment		32						
Construction/Engineering	IDOT Grant - HSIP		\$ 1,000,000	\$ 1,385,000	\$ -	\$ -	\$ -	\$ 2,385,000
Construction/Engineering	General Fund Reserves		750,000	750,000				1,500,000
Phase 2 - Interior Development								-
Watermain Ext'n	TBD							-
Sanitary Sewer	TBD							-
Roadway	TBD							-
TOTAL			\$ 1,750,000	\$ 2,135,000	\$ -	\$ -	\$ -	\$ 3,885,000

FREEDOM PARKWAY CAPITAL PROJECT FUND								
Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Engineering	Gen. Fund Reserves	23	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	TBD			\$ 1,500,000	\$ 1,825,000			3,325,000
TOTAL			\$ 50,000	\$ 1,500,000	\$ 1,825,000	\$ -	\$ -	\$ 3,375,000

LAKE SHORE DR. CAPITAL PROJECT FUND								
Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Engineering	Gen. Fund Reserves		\$ 40,000	TBD	TBD	TBD	TBD	
Construction	TBD				TBD	TBD	TBD	
TOTAL			\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

RECREATION TRAIL EXTENSION PROJECT FUND								
Description	Source of Funds	Score	Budgeted FY17-18	Projected FY18-19	Projected FY19-20	Projected FY20-21	Projected FY21-22	Total
Cruger Rd.-N. Cummings to Nofsinger (Phase 1)		24						
Construction	TAP Grant (State Funds)		\$ 228,000	\$ -	\$ -	\$ -	\$ -	\$ 228,000
Engineering	General Fund - Streets		67,000	-	-	-	-	67,000
Cruger Rd.-Nofsinger to Main St. (Phase 2)		25						
Construction	TAP Grant (State Funds)		-	285,000	-	-	-	285,000
Engineering/Construction	General Fund - Streets		30,000	90,000	-	-	-	120,000
Centennial Road-McCluggage Rd. to School Street (Phase 1)		30						
Construction	ITEP Grant (Federal Funds)		-	255,000	-	-	-	255,000
Engineering	General Fund - Streets		35,000	30,000	-	-	-	65,000
Centennial Road-School Street to Summit (Phase 2)		27						
Construction	ITEP/TAP Grant (Fed/State Funds)		-	-	-	-	227,000	227,000
Engineering	General Fund - Streets		-	-	-	21,250	7,261	28,511
Engineering	East Peoria cost share		-	-	-	21,250	7,261	28,511
Summit Drive-McCluggage Road to Centennial		27						
Construction	ITEP/TAP Grant (Fed/State Funds)		-	-	-	11,200	243,800	255,000
Engineering	General Fund - Streets		-	-	-	31,900	-	31,900
Engineering	East Peoria cost share		-	-	-	31,900	-	31,900
TOTAL			\$ 360,000	\$ 660,000	\$ -	\$ 117,500	\$ 485,322	\$ 1,622,822