

City of Washington  
Public Work Committee  
Monday, February 6, 2017 – **Minutes**

CITY HALL CONFERENCE ROOM  
301 WALNUT STREET

Present: Aldermen Dave Dingledine, and Jim Gee

Also Present: Ed Andrews, Public Works Director; Jim Culotta, City Administrator; Jon Oliphant, Planning & Development Director; and Kevin Schone, Public Works Supervisor.

Alderman Jim Gee called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: None.
2. Citizens Wishing to be Heard on Non-Agenda Item: Steve Hullcranz passed around information about the possible use of pre-engineered track support systems that could be used as part of any repairs to the city's railroad crossings.
3. Approval of Minutes – The minutes from the December 5, 2016, meeting was unanimously approved.
4. Business Items:
  - A. Centennial Drive ITEP, Engineering Services – The City was selected for an ITEP project for the extension of a recreation trail on McClugage and Centennial last year. The project has an estimated cost of \$319,809 with the City responsible for 20 percent of the funding. Maurer-Stutz is one of three firms that the Committee had considered under the Quality Based Submittals selection for consulting firms for assistance with IDOT and Federally Aided projects in August of 2015. Staff has received a detailed proposal from Maurer-Stutz to complete the design of the trail at a cost of \$48,852.53. The Committee recommended approval of the contract. This will be brought to the February Committee of the Whole meeting prior to seeking City Council approval.
  - B. Strand Phase 2B Update. A brief discussion of Stand's pending PowerPoint presentation of I&I findings to Committee of the Whole was had.
  - C. Gap Sidewalk Construction – Staff sent initial letters to those property owners of parcels that have missing sidewalks in largely built-out subdivisions. The letters were a first notification of the need to complete the sidewalk construction by May 31. Staff received a few calls from those property owners asking whether the sidewalk construction can be delayed depending on the projected timeline of the house construction. The Committee felt that the sidewalk would not have to be installed this year if a house started construction later in the year. If construction does not commence, the sidewalk must be installed and the ordinance offers the City the ability to install it and then require payment by the property owner or have a lien placed.

- D. Intergovernmental Agreement Land Conveyance, Washington Park District (N. Spruce & Sweitzer Park parcels) – Staff recently reviewed the current City-owned parcels as part of the County's request to verify which parcels are tax-exempt. Sweitzer Park is made up of three parcels with 50' of ROW that runs in an east-west direction and separates them. The City owns a parcel to the south of the ROW and the Park District owns the other two parcels. Additionally, the City currently owns the parking lot and park across from the Park District's headquarters on S. Spruce. The parking lot is in need of repairs, which are planned for this spring. Both of these parcels appear to be those that should be conveyed to the Park District. The Committee recommended that staff initiate discussions with the Park District to move towards the eventual conveyance of these parcels, though this will be brought to the February Committee of the Whole meeting prior to that.
- E. Cemetery Tractor – Through the City's MERF, the 2003 Kubota B21 tractor/loader/backhoe is scheduled for replacement this fiscal year at a budget amount of \$33,419. While there is no current CMS Statewide Bid on tractors (it is up for renewal), the National Joint Powers Alliance nationwide purchase program shows John Deere as their successful government bid vendor. Staff received info on pricing and trade-in allowance from three vendors. After reviewing those, the Committee recommended that the John Deere 3039 (30hp) from Martin Sullivan be purchased at a price of \$33,909 and a trade-in value of \$10,900. The net price would be \$23,009. This will be scheduled for approval on the consent agenda at the February 20 City Council meeting.
- F. N. Main/Zinser Alley Name Consideration – Jeannie Herbst is currently renovating a residential unit above 114 N. Main St. The access to it is from the alley west of N. Main. To the best of staff's knowledge, there has never been an address assigned to it. There are no other reasonable N. Main addresses that can be assigned to the upstairs unit and it is not desirable to assign a unit address to it for E911 purposes (i.e. 114 N. Main, Unit A). As a result, staff would look to assign a name to the alley and has proposed Herbst Lane. City Code requires that an ordinance be approved for any name change. The name change becomes effective after 30 days once the ordinance is approved and the Post Office is notified. The Committee recommended this name change. This item will be scheduled for discussion at the February Committee of the Whole meeting prior to scheduling a first reading ordinance. A request will likely be made to waive the second reading in order to expedite the name assignment.

5. Other Business:

- A. An HOA is being formed to take over ownership of the three detention basins in Mallard Crossing. The City would continue to be responsible for the maintenance of the storm sewer within the basin on Pintail.
- B. A resident at 803 S. Elm has asked about the City's responsibility for plowing that portion of S. Elm. ROW is dedicated to the south edge of that property, though it is not improved beyond the north edge.
- C. Potholes were noted on Freedom, N. Cummings between Cruger and Boyd Parkway, and at the Boyd/N. Cummings intersection. Staff will continue to monitor these and contact IDOT for any within its jurisdiction.

D. Staff will contact the TP&W RR again about upgrading the five crossings in the city.

E. Discussed work on the STP 2A project. Discussion focused on the dewatering.

Motion to adjourn at approximately 6:16 p.m.