

**CITY OF WASHINGTON, ILLINOIS
CITY COUNCIL MEETING - MONDAY, MAY 15, 2017
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

Call to Order	Mayor Manier called the regular meeting of Monday, May 15, 2017 to order at 6:31 p.m. in the Library Meeting Room at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen, Brownfield, Brucks, Adams, Moss, Butler, Dingledine, Gee, and Cobb.</p> <p>Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Police Chief Ted Miller, City Treasurer Ellen Dingledine, City Clerk Pat Brown, and members of the press.</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance.
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Alderman Gee moved and Alderman Brucks seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the May 1, 2017 regular City Council meeting; bills & payroll; write-off of uncollectible accounts; purchase authorization: ATV, Police Department; contract extension: janitorial services, Police Department; consulting engineering services: WTP #1 improvements; consulting engineering services: W. Cruger Road recreation trail; and accept & place on file: Police Pension Fund report per 40 ILCS 5/3-141. On roll call on the motion to approve the vote was:</p> <p><u>Ayes: 8</u> Dingledine, Adams, Brownfield, Cobb, Butler, Moss, Brucks, Gee</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Announcements	Mayor Manier recognized the Washington Community High School music programs (band and choral) for their recent first place award as IHSA Music Sweepstakes 2017 Class A State Champions. He shared that it is quite an honor to receive and expressed his congratulations to the students, teachers, and leadership in the music programs.
Audience Comments	None.
Standing Committees	Alderman Brucks, Finance & Personnel Committee Chairman reported two items on the agenda (Consent C & City Administrator A). Alderman Butler, Public Safety Committee Chairman reported one item on the agenda (Staff Reports A). Alderman Brownfield, Public Works Committee Chairman reported five items on the agenda (Consent F & G & Staff Reports B, C, & D).
Mayor’s Comments	Mayor Manier recognized Courier Reporter Diane Koth as she is retiring after 13 years of reporting and this will be her last City Council meeting. He shared his appreciation and wished her the best in her future endeavors. Diane shared that she has enjoyed it and has learned quite a bit over the years.
Approve Management Analyst position	<p>City Administrator Culotta requested Council approval for adding one full-time position (Management Analyst) at City Hall. He shared the information has not changed from the presentation at the May Committee of the Whole meeting and asked if there were any additional questions. Alderman Dingledine asked about the timeline for hire and Culotta shared the need is immediate and would move forward quickly. Alderman Brownfield indicated that he did not want to see us settle and it should be the right person to serve all the areas. Alderman Brucks shared that the position will support management and the position title of management analyst is appropriate. Alderman Dingledine moved and Alderman Moss seconded to approve the request as presented. On roll call the vote was:</p> <p><u>Ayes: 8</u> Brucks, Gee, Adams, Butler, Cobb, Brownfield, Moss, Dingledine</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adopt resl, authorizing W223 farm lease extension	<p>City Administrator Culotta read a resolution, by title only and brief synopsis, authorizing the execution of a Cash Rent Farm Lease with Bell Bros Farming c/o Doug and Mark Bell. Adoption of this resolution would approve and authorize the extension of a Cash Rent Farm Lease with Bell Bros Farming for the 2017 growing season. Among other things, the agreement provides for a lease payment to the city in the amount of \$59,744 for the W223 Property. Alderman Moss moved and Alderman Gee seconded to adopt the resolution as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> Butler, Brucks, Adams, Cobb, Dingledine, Brownfield, Gee, Moss</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
1 st reading ords, amending §154.172 entitled “Off-Street Parking”; granting sign height variance, Sleep Inn; and approve Intergovernmental Agreement, Park District, property conveyances	City Administrator Culotta provided first reading of the following ordinance, by title and brief synopsis: an ordinance amending the Code of Ordinances of the City of Washington, Illinois by amending Chapter 154.172 entitled “Off-Street Parking.” Adoption of this ordinance would allow for off-street parking to be located in any zoning classification. It would also require that the zoning of the off-street parking facility be consistent with the premises that it is serving; an ordinance granting a variance from the terms of the Zoning Code of the City of Washington, Tazewell County, Illinois, to the property located at 1101 N. Cummings Lane to allow a variance of the ground sign height. Adoption of this ordinance would grant a height variance of 27 feet for a ground sign for the Sleep Inn located at 1101 N. Cummings Lane; an ordinance of the City Council of the City of Washington, Tazewell County, Illinois approving an

Intergovernmental Agreement between the Washington Park District and the City of Washington providing for the conveyance of certain real estate owned by the City. Adoption of this ordinance would approve an Intergovernmental Agreement between the City of Washington and the Washington Park District for the conveyance of certain real estate owned by the City to the Park District. These ordinances will be listed on the Monday, June 5 th meeting agenda for action.	1 st reading ords, Cont.)
Police Chief Miller brought forward for Council consideration the purchase of five (5) police vehicles that are slated for replacement in the 2017-2018 budget. He also asked for consideration to engage with Ragan Communications for the build outs of these five vehicles as a not to exceed cost of \$14,574.52. He shared the five vehicles consist of 2-Ford Explorers (marked patrol units), 1-Ford Escape (Master Sergeant car), 1-unmarked Ford Explorer (Police Chief car), and 1-Ford Flex (Investigator's car). He shared that trade in allowances were sought on the five vehicles that are being replaced as well as the four vehicles that were recently declared as surplus property. He shared the following three bids were received: 1) Uftring Ford – 5 new vehicles, \$142,717 minus \$29,800 trade allowance resulting in final bid amount of \$112,917; 2) Mangold Ford – 5 new vehicles, \$146,805 minus \$30,100 trade in allowance resulting in final bid amount of \$116,705; and 3) State Bid – 3 new vehicles (only the Explorers were available for comparison pricing) and a trade-in allowance could not be compared. He shared that one issue is that we sought trade in allowances for ten vehicles and it applied to all five vehicles so we may need to go back to the drawing board and get that worked out for the purchase of the two patrol unit vehicles and the Master Sergeant vehicle. Alderman Butler shared the following in regards to the Public Safety Committee direction and recommendation: 1) to move forward with the purchase of the two patrol unit vehicles and Master Sergeant vehicle from the low bidder as soon as the trade in allowance issue is worked out through Chief Miller and it is brought back to Council for approval; and 2) the Police Chief vehicle and Investigations vehicle should wait for consideration until after the hiring of our permanent Police Chief to gain their input. He shared there would be no action this evening on the item other than setting direction for Chief Miller to move forward in working out the trade in allowance details with the low bidder and thanked Chief Miller for his flexibility on this.	Authrz Police Department vehicle purchase (5) No action taken, further direction was given by Public Safety Committee
P & D Director Oliphant requested Council authorization to make payment to FEMA/IL State Water Survey (ISWS) for the review and processing of the City's Letter of Map Revision (LOMR) project in an amount not to exceed \$8,250. He shared that we were hopeful in not having to pay this fee as it was a locally-sponsored project, but changes have been made that require payment if there have been any new man-made modifications or channelization since the 1986 map adoption date. He shared that in 2002 we had a bridge replacement on Lawndale Avenue which requires us to now pay the fee. Alderman Gee moved and Alderman Brownfield seconded to authorize the request as presented. Alderman Gee asked how much longer in the process and Oliphant shared that this should be the last thing needed and they have indicated that there is about a 120 day or so time period where this sits until it becomes effective and they have indicated an effective date in November. Alderman Dingledine asked if there was a formula used in determining the fee and Oliphant replied that it is a standard fee of theirs with no formula consideration. On roll call the vote was: <u>Ayes: 8</u> Moss, Dingledine, Brucks, Cobb, Butler, Adams, Brownfield, Gee <u>Nays: 0</u> <u>Motion declared carried.</u>	Authrz payment to FEMA/IL State Water Survey, LOMR Project
Public Works Director Andrews requested Council authorization to make progress payment #8 to River City Construction, LLC in the amount of \$659,552.17 for work completed through March 31, 2017 for the Phase 2A expansion of Sewer Treatment Plant No. 2. Alderman Dingledine moved and Alderman Brucks seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 8</u> Cobb, Moss, Brownfield, Butler, Gee, Adams, Brucks, Dingledine <u>Nays: 0</u> <u>Motion declared carried.</u>	Authrz progress payment #8, River City Construction, STP No. 2, Phase 2A
Public Works Director Andrews requested Council authorization to make a formal modification to Strand & Associates contract for an adjusted upper end not to exceed \$525,600 for base services including full time observation services on the project. Alderman Brucks moved and Alderman Butler seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 8</u> Adams, Gee, Brownfield, Moss, Dingledine, Cobb, Butler, Brucks <u>Nays: 0</u> <u>Motion declared carried.</u>	Authrz formal modification to Strand & Assoc contract, STP No. 2, Phase 2A
Public Works Director Andrews requested Council authorization to make payment to IDOT in the amount of \$3,787.35 for the difference between the final adjusted construction costs of \$160,574.35 and the 100% cost share at a not to exceed amount of \$156,787 for the School Street Safe Routes to School project. Alderman Cobb moved and Alderman Butler seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 8</u> Brucks, Moss, Dingledine, Gee, Adams, Brownfield, Butler, Cobb <u>Nays: 0</u> <u>Motion declared carried.</u>	Authrz payment to IDOT, School St. Safe Routes to School project
Mayor Manier asked P & D Director Andrews to share about the recent award that was received. Andrews shared that the City was nominated and received the first-place award from the American Public Works Association (APWA) for the work done on extending the Business Route 24 recreation trail. Mayor Manier shared that little things mean a great deal in keeping our citizens safe and expressed his congratulations on the award.	APWA Award received, Busn Rte 24 rec trail extension

WVFD monthly report	Executive Director of Operations, Roger Traver, provided a brief monthly report for the month of April noting that 112 calls were received. He shared that to date for 2017 they have had 472 calls which are up from this time last year’s number of 385. He shared that they have recently hosted a Tazewell County Fire School and the recent smoke-off event raised \$12,800 for St. Jude, serving 965 meals. on April 23 rd with all proceeds going to St. Jude and encouraged everyone to come out and support the event. He shared that they have a debriefing team in place for fire and police personnel regarding the recent tragic accident scene involvement and all who were at the scene are doing well. Police Chief Miller shared that they are doing the same debriefing as well.
Aldermen’s Comments	None.
Executive Session	At 7:03 p.m. Alderman Dingleline moved and Alderman Moss seconded to move into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1) of the Illinois Open Meetings Act. On roll call the vote was: <u>Ayes: 8</u> Cobb, Brucks, Brownfield, Adams, Butler, Gee, Moss, Dingleline <u>Nays: 0</u> <u>Motion declared carried.</u>
Adjournment	At 8:51 p.m. Council reconvened in regular session and Alderman Gee moved and Alderman Dingleline seconded to adjourn. <u>Motion carried unanimously by voice vote.</u>

Patricia S. Brown, City Clerk