

City of Washington  
Public Work Committee  
Monday, October 2, 2017 – **Minutes**

CITY HALL CONFERENCE ROOM  
301 WALNUT STREET

Present: Aldermen Mike Brownfield, Dave Dingledine, and Jim Gee.

Also Present: Ed Andrews, Public Works Director; Jim Culotta, City Administrator; Jon Oliphant, Planning & Development Director; and Kevin Schone, Public Works Supervisor.

Alderman Brownfield called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: None.
2. Citizens Wishing to be Heard on Non-Agenda Item: None.
3. Approval of Minutes – The minutes from the September 5, 2017, meeting was unanimously approved.
4. Business Items:
  - A. On-Call Snow Plow Drivers – Staff has reviewed the consideration of backup on-call snow plow drivers with respect to the current Union contract and also remaining part-time hours/funding within the Streets Department budget. There are approximately 300 hours remaining depending on the potential hourly wage consideration. The use of on-call employees would be as a supplement to existing staff and not usurp their hours. A prolonged snow event or back-to-back events have the potential to under-staff operations within other departments. These positions would be 100% on-call and not have any guaranteed hours, as the current seasonal rate may not apply since an on-call would require a Class B CDL. The committee discussed the merits of straight pay versus overtime pay. After further discussion, it was recommended that this topic be brought to the COW next week.
  - B. IL Transportation Enhancement Program (ITEP) Project Considerations – The ITEP call for projects opened today by IDOT. ITEP provides funding on an 80/20 basis for eligible projects including recreation trails and streetscape enhancements. The City has been fortunate to have received ITEP funding for three rec trail projects previously and has demonstrated the ability to manage such projects within the criteria set by IDOT. The deadline for this cycle is December 1 and IDOT has indicated there is \$40 million in funding available statewide with a \$2 million cap for each award. IDOT anticipates announcing project awards in the Spring of 2018. The committee discussed possible projects and felt that the Square streetscape with a focus on restoring and beautifying the sidewalks and pedestrian accessibility to the interior of the Square would be the priority. This will be brought to the COW next week for further consideration of a project application.
  - C. Water/Sewer-Distribution/Collection Foreman Position – Consideration of elevating one of the current Laborers into a Foreman position is included in this year's Distribution/Collection Department budget. The Foreman position would help with

the transition of any retirements within this department. It has also been discussed and included in the description to have this position become Class D (Water Distribution) and Collection System Certified with the IEPA. This would potentially increase from a Laborer 1, Pay Grade 56 (\$18.07/hour) to an Assistant Operator, Pay Grade 62 (\$19.47/hour). Applications would come from existing staff first to see if there were any internal candidates. Alderman Gee asked this position could be made into an Assistant Supervisor. Staff will review that and bring it back to the committee for further discussion at a future meeting.

- D. Purchase Authorization: The Plug Hug (Fire Hydrant) – This year's budget contains the consideration of the purchase of a Plug Hug fire hydrant cleaning attachment. It has a budgeted amount of \$9,800. Through conversations with the manufacturer, they would also rent the unit and allow it to be applied towards purchase. The City rented this unit this past month and found it be an excellent unit that should help with the maintenance and upkeep of the nearly 700 hydrants in the City's system. Staff has not been able to keep up with the necessary painting of the hydrants. It is staff's desire to purchase the unit for \$9,800 with the \$2,800 monthly rental discounted. The committee recommended approval of this purchase. It will be scheduled for authorization at an upcoming Council meeting.

5. Staff Updates:

A. Capital Project Update –

1. 17-00000-00-GM: General Maintenance MFT still pending with decisions on appropriate treatment. Completion of second half of '16 program in June.
2. 17-00000-01-RS: Main & Centennial. Work on ADA ramps along Main is ongoing. Cullinan will complete all overlay work at same time.
3. 17-00000-02-PL: Parking lot projects completed earlier in the year.
4. 17-00000-03-RS: Jefferson work progressing, wrapping up ADA ramps and patching.
5. 17-00000-04-RS: Lexington is underway. Pipe underdrains will be installed and then base failures repaired.
6. 17-00000-05-P: Pavement markings various. Ended with new paint cart for most of the handwork and was able to engage Tazewell County for long line.
7. 17-00000-06-CJS: Crack sealing as time allows between the winter and spring.
8. WTP #1 is awarded.
9. WTP #2 roof repairs was pulled back to insure that appropriate roofing treatment was being specified for bid. Previous quotes were based on EDP membrane without gravel protection. Additional research and specifications development using Federal Gov't WBDG master specs.
10. Antennae installation
11. Rolling Meadows North genset is targeted to be delivered on November 17.
12. Diebel Road: Finished seeding last week. Staff will look at the field tile on the northeast end of the property.
13. NPDES Phase 2 detention basin inspection letters have been mailed.

- B. NPDES Phase 2 Stormwater Post Review Update – IEPA was generally pleased with the City with our program.

6. Other Business:

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- A. Staff is continuing to work on a pavement rating system. The consultant takes photos every ten feet to obtain data to help in making decisions on the existing street conditions. It only gives an inventory and does not make recommendations. This is anticipated to be done prior to the start of the FY 18-19 budget.

Motion to adjourn at approximately 6:15 p.m.