

City of Washington
Public Work Committee
Monday, August 6, 2018 – **Minutes**

CITY HALL CONFERENCE ROOM
301 WALNUT STREET

Present: Aldermen Mike Brownfield, Dave Dingledine, and Jim Gee.

Also Present: Brett Adams, Alderman; Ed Andrews, Public Works Director; Bob Brucks, Alderman; Daniel Cobb, Alderman; Jim Culotta, City Administrator; Jon Oliphant, Planning & Development Director; and Kevin Schone, Public Works Supervisor.

Alderman Brownfield called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: None.
2. Citizens Wishing to be Heard on Non-Agenda Item: 1) Bob Montgomery asked about the pending construction of the Cruger Road Phase 2 recreation trail. Driveway entrance concrete depth will go from 6" to 8" and if the width of the trail will be 10'. The plans were let at 8' as scoped in the original grant request. Award costs versus available funding will be reviewed to see this might be allowed. Additionally, LED lights will be used. 2) Mike Burdette indicated that he had flooding in his basement at his house on Ernest following a heavy rain event in early July. This appears to be a result fill that was placed near a culvert by a neighbor and a pipe that may have been too sized too small. Staff will look at this further and schedule it for discussion at the September PWC meeting. 3) The tenant at 510 E. Holland spoke about the ongoing nearby drainage issues. Staff places signs in this area during higher rainfall events. The City is aware of the drainage issues there and will look to address it as funding is available.
3. Approval of Minutes – The minutes from the July 2, 2018, meeting was unanimously approved.
4. Business Items:
 - A. Pavement Rating – Tri-County PPUATS 80/20 Grant – PPUATS will receive State funding to assist with additional mapping on Local Roadways in addition to the Federal Aid Urban (FAU) routes. This would expand the 10.5 miles of FAU routes in Washington in to the full 75 miles of streets (less alleys and cemetery roadways) at an 80/20 match. The 20% match is approximately \$2,900, which compares favorably to the previous RoadBotics mapping. The first round of interim deliverables for the FAU routes is being posted to their website. It would be the intention to participate with this mapping effort under the local match, which had been budgeted as a similar amount for RoadBotics. The committee recommended moving forward with the project.
 - B. Intergovernmental Agreement – Tazewell County Highway, W. Cruger Road Recreation Trail, Phase 2 – IDOT had a bid opening on August 3 for this project. Stark Excavating, Inc., had the low bid of \$359,285. IDOT is requesting a full QBS selection since our original QBS reviewed Phase 1 (Planning) and Phase 2 (Design). The Tazewell County Highway Department may be able to assist and staff has had initial dialogue with the Tazewell County Engineer, Craig Fink, who thought they could assist and sent a copy of their typical Intergovernmental Agreement. The

committee recommended approval and it will be scheduled for Council consideration on August 20.

- C. Change Order #1 – School Street & Ragan Court Drainage Improvements – The Council previously awarded this project to RA Cullinan under a unit price contract total of \$319,787.46. Planned improvements included a provision for the replacement of the culvert under Ragan Court, but additional field investigation revealed that the buried culvert under Ragan was concrete pipe and at an elevation lower than the crossroad culvert under School Street. Additionally, flow was obstructed by the interconnect hydrant between Washington and North Tazewell Water Districts. City crews relocated the hydrant, but additional measures are recommended to correct drainage on Ragan. Staff prepared a request for agreed unit pricing (AUP) on various work items with a total of \$32,958 for the corrective measures. The committee recommended approval and this is scheduled for Council consideration at tonight's meeting.
- D. Safe Routes to School Project Consideration – IDOT recently announced a call for projects for its SRTS program. IDOT is accepting applications between September 24 and November 19 with announcement of awards expected in March 2019. This year's program provides a full 100% reimbursement for eligible infrastructure and non-infrastructure projects. The maximum infrastructure award is \$200,000 and the cap on a non-infrastructure award is \$50,000. The City previously received funding for the construction of a six-foot wide sidewalk connecting Route 8 with Beverly Manor School in 2012. A sidewalk connecting Central Schools on Bobolink and Eagle appears to be a solid project. The committee agreed to submitting for this project. Alderman Adams suggested that an application also be submitted to connect a gap in sidewalk on the west side of North Street. Staff will look into submitting for that along with other sidewalk, rec trail, and crosswalk improvements on N. Main, which provide pedestrian accommodations for students going to Washington Middle School and Lincoln Grade School.
- E. Transportation Alternatives Program (TAP) Project Considerations – The Tri-County Regional Planning Commission recently announced a call for projects for TAP. These funds come from the Federal Highway Administration and are administered through IDOT. TCRPC is accepting applications through September 21 with an announcement of awards tentatively anticipated in December. TCRPC is looking to obligate about \$290,000 each year for FY 18-20. Engineering, utility relocations, and construction are eligible for 80/20 funding and right-of-way acquisition is eligible for 50/50 funding. Staff has considered two projects: 1) Converting the existing 4' wide sidewalk on Business 24 between Cummings and Gillman to an 8-10' wide multi-use path; or 2) Constructing new sidewalk (between 4-6' in width) on Business 24 from Gillman as far east as funding would allow to close the gap between the existing sidewalk near Mt. Vernon Plaza. The committee recommended that the new sidewalk project east of Gillman should be the priority. Staff will consult with TCRPC to see how a sidewalk project would rank amongst their priorities.
- F. 3rd Party Service Line Insurance (National League of Cities) – The NLC offers an insurance program for residents to purchase coverage for their private water and sewer lines, as well as interior plumbing. The program covers inspections and repairs for leaking and clogged pipes. Utility Service Partners, Inc. (USP) offers this as a turnkey program. The City would have no financial or administrative

responsibility and our only involvement would be to grant a license to USP to use the City name and logo in marketing materials. The committee expressed some concern that the City not be involved in the daily administration of the program and that the City name and logo not be used. It was also suggested that no City representatives have their signatures used and that a contract should be seen in advance. This will be scheduled for further discussion at the August COW meeting and staff will try to have a rep from USP in attendance to answer any questions.

- G. Bid/Quote Award: Water Treatment Plant No. 2 Roof Replacement – The FY 18-19 budget allows for the replacement of the roof at WTP #2 at a budgeted amount of \$45,000. Staff has sought quotes from three contractors. All three contractors offered a 20-year manufacturer's warranty with a two-year contractor's workmanship warranty. Kreiling had the low quote of \$83,929, which includes an optional installation of up to 80 walkway pads as well as pads around the roof hatch, HVAC units, and from the roof edge to the wind sock. This quote is within the budgeted allowance for roof and block replacement of \$125,000 for FY 18-19. The committee recommended approval of this work. Staff has indicated that the work would be done in September.
 - H. Bid/Quote Award: Concrete Assistance – A bid opening was held on April 25 for concrete assistance for the purpose of helping City crews complete various sidewalk and curb replacement as well as other projects in town. No bids were received and three area contractors were then contacted to provide unit price quotes for this work. Lonewolf was the only contractor to provide a quote for this work. Their extended total quoted price of \$57,000 is based on the maximum amount of square footage and lineal foot of curb and sidewalk. Staff budgeted \$25,000 for contractual work in FY 18-19 and it is staff's intention to stay within the budgeted amount for any concrete worked. It should be noted that Lonewolf was the successful bidder recently for concrete work at WTP #2 when compared to Aupperle Construction and River City Construction. The committee recommended approval of this award.
 - I. Bid/Quote Award: F550 Vehicle Replacement – The 2005 Chevy C4500 Crew Cab Utility vehicle assigned to the Water/Sewer Distribution and Collections department is scheduled for replacement in FY 18-19 through the City's MERF at a budgeted amount of \$68,132. A review of the current CMS statewide bids finds that Landmark Ford of Springfield is the State's current supplier. Staff solicited a quote from Uftring of Washington as a comparison to the published CMS bid. Staff reviewed pricing and trade-in allowance and found that Uftring would be the overall low price for the purchase of this truck for a total not-to-exceed amount of \$52,735 using the current Chevy Crew Cab as trade in at an amount of \$6,000. The committee recommended this purchase be made.
5. Staff Updates:
- A. Vehicle Replacement Updates – The 2005 Chevy Malibu assigned to the Planning and Zoning Department is scheduled for replacement in FY 18-19 through the City's MERF at a budgeted amount of \$22,000. This vehicle would be traded for a 2019 Ford Taurus. A review of the current CMS statewide bids finds that Morrow Brothers Ford of Greenfield is the State's current supplier. Staff solicited a quote from Uftring of Washington to also make consideration of trade for the Malibu. Staff reviewed pricing and trade-in allowance and found that Morrow Brothers would be the overall

low price for the purchase of this vehicle for a not-to-exceed amount of \$19,544 using the Malibu as trade in an amount of \$700. The committee recommended this purchase be made.

- B. Downtown Square Streetscape Update – The City received ITEP funding for the completion of Phase 1 engineering as part of the Square streetscape project. Per the federal requirements, QBS is required for Phase 1. The committee recommended using the remainder of the Hutchison Engineering contract with the goal of completing engineering for the south side of the Square with new sidewalk and curb and gutter.
- C. N. Lawndale Avenue Reconstruction Update – The project will look to slightly increase the 30' roadway face to face width to match that of the current City code of 32' minimum. Sidewalk will be remain on just the west side of the street as it currently is.

6. Other Business:

- A. About 187 yards of concrete was poured for the salt shed drive rampage and load out areas.
- B. Staff will keep an eye on the detention basins and the Police Department lawn for weed control.
- C. W. Holland: If there is consensus to move forward with the engineering for the project, this can be used as a template for other brick streets in the city. Mohr & Kerr and Maurer-Stutz are possible firms for the project. The committee recommended to move this forward and take it to the COW meeting on August 13.

Motion to adjourn at approximately 6:20 p.m.