

The meeting was called to order by Chairman Mike Brownfield at 5:00 p.m.

**Present:** Alderman Mike Brownfield, Alderman Brett Adams, Alderman Dave Dingledine, Mayor Gary Manier, Alderman Stevens

**Also Present:** Planning and Development Director Jon Oliphant, Public Works Director Kevin Schone, City Engineer Dennis Carr, Utilities Superintendent Brian Rittenhouse

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1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item: *None*.
  2. Citizens Wishing to be Heard on Non-Agenda Item: *None*
  3. Approval of Minutes from April 5, 2021 Meeting: *Motion to approve made by Alderman Dingledine, seconded by Alderman Adams. Motion approved.*

4. Business Items:

**A. SANITARY SEWER LATERAL OWNERSHIP DISCUSSION:**

The City Ordinance currently says that the maintenance of the sanitary lateral is the responsibility of the homeowner from the house all the way to the main. The ordinance also lays out that the construction of the connection to the main is the responsibility of the home owner. Past discussions at PWC have been that the City should take ownership of the lateral from the main to a cleanout at the back of curb. Staff would like direction on rewriting the ordinance to incorporate this.

Staff has talked and a few items have popped up that we would like discussed and direction on. 1. Homeowner is responsible for maintenance of the line regardless of ownership. Blockages between the main and home should be responsibility of homeowner. 2. If there is a collapse under the roadway that causes a backup in the home, do we have any liability with ownership? What if staff can't get to this immediately and a problem arises in the home? 3. How does the City's stance on ownership of a sanitary lateral affect other items such as field/drain tiles under roadways?

**Comments:**

*Language in ordinance to state that homeowner maintains maintenance to the main. Alderman Dingledine feels the homeowner should be responsible for replacing their existing lateral if it were to fail. City would be responsible for restoration of pavement and curblines after the installation of the lateral and cleanout. Once the connection is completed and the lateral is in place, the city will take ownership of the lateral from the cleanout to the main. According to Dennis Carr, the rewrite may take few weeks.*

**B. PRIVATE STORMWATER DISCONNECTION FROM SANITARY SEWER:**

The City has previously established an SSA to partially fund a project on Lawndale and Holland to disconnect any sump pumps and/or footing tiles from the City's Sanitary Sewer. Due to the cost of these projects, several council members have commented on the need to move in a different direction.

**Comments:**

[Doc](#)

*Alderman Dingledine likes the Morton approach; it puts responsibility on the homeowner and the City has the ability to inspect. Possibly add consequences (fine) into the ordinance, if a correction needs to be made by the homeowner. Alderman Adams commented that the payment made by Morton to the resident might not be high enough.*

*Dennis Carr offered to bring draft ordinance to the Committee of the Whole.*

**C. WASTEWATER TREATMENT-SLUDGE DISPOSAL:**

The Wastewater Treatment Plant produces approximately 900 tons of sludge each year that needs to be disposed of. Because of this, staff has sought quotes from PDC and Waste Management, the only two landfills in the area, with the results of these efforts shown below. PDC- \$33.00 per ton and will increase to \$35.00 per ton January 2022. Waste Management- \$45.00 per ton. PDC is the low quote at \$33.00 per ton. This will increase to \$35.00 in January of 2022. The fiscal impact would be \$35,000.00, which is budgeted in account# 501-00-590-2500.

PDC has provided favorable pricing the past three years, staff recommends approval.

**Comments:**

*Motion to move to Council by Alderman Adams. Seconded by Alderman Dingledine. Motion moved.*

**D. NON-RESIDENT WATER ACCOUNT CONSIDERATIONS – 1940 INGLEWOOD DR:**

[Doc A](#)

The owner of 1940 Inglewood Drive, Allen Ponto, reached out to staff recently asking about connecting to the City's water, as his existing well is failing. This one-acre property at the corner of Inglewood and Lori Lane is unincorporated and entirely surrounded by other parcels in the city limits.

Staff seeks feedback on the consideration of the water connection for this property without its annexation at the May 3 Public Works Committee meeting.

**Comments:**

*Alderman Adams leans towards annexation. Alderman Dingledine says that the city needs to adhere to the ordinance. Jon Oliphant believes that the surrounding properties should be annexed if city water should be an option.*

**E. COLLECTION SYSTEM LIFT STATION PUMP PURCHASES:**

Lift stations are designed to have two pumps to share runtimes and for redundancy in an emergency. A pump that has failed can take weeks to get repaired/rebuilt, or it could take as long as 6 months for a new pump. Staff would like to avoid any potential interruption in pumping if the 2nd pump were to fail while the 1st pump was getting repaired or replaced. For this reason, staff believes there should be two working pumps and a backup pump that is ready to be installed when a failure occurs.

Fiscal Impact: \$21,875 (not including shipping) of the \$30,000 budgeted for both pumps. The Fairbanks pumps are used at every lift station and for this reason staff recommends replacement with Fairbanks for redundancy.

**Comments:**

*Alderman Dingledine commented on the time-lag from Fairbanks. Kevin Schone agreed that it takes a long time from order placed to delivery, hence the importance of a back-up.*

*Alderman Adams motioned to move decision to the Council Meeting this evening. Motion seconded by Alderman Dingledine. Motion passed.*

**F. WATER TREATMENT PLANT #1 MULTI-PORT VALVE PURCHASES:**

These valves are showing their age and are failing and needing to be rebuilt on a more frequent basis. The Water Quality complaints that we experienced earlier this year were caused by one of these failing valves. Over time they are exposed to Salt, Chlorine, Water and Oxygen that cause them to corrode.

The fiscal impact is \$34,800 not including shipping. \$36,000 was budgeted for 3 EVOQUA Multi-Port Valves. Purchase is not to exceed \$36,000.

**Comments:**

***Motion to move to Council by Alderman Dingledine, seconded by Alderman Adams. Motion passed and discussion will move to Council this evening.***

**G. PAVER PURCHASE DISCUSSION:**

Money is in the budget for rented paver, \$12,500. CAT Altorfer has paver (2020 demo) for purchase. Kevin is looking for some input on whether to put paver out on bid (could be six months or longer), purchase Altorfer paver or to continue renting. Cost of Altorfer paver is \$200,350. First year is under warranty if issues arise.

**Comments:**

***Dave Dingledine approves the purchase of the used paver for Altorfer. Alderman Adams agrees. Chairman Brownfield approves that the discussion gets moved Council.***

**H. CEMETARY RATE INCREASE DISCUSSION:**

[Doc B](#)

Costs have not been raised since 2013. Looking to raise rates a little bit each year for the next four years.

**Comments:**

***Alderman Dingledine approves of increasing rates and will move discussion to City Council meeting.***

5. Staff Updates:

- A. Brian Rittenhouse – Wachs completed valve exercising project and will have results to present in a few weeks.
- B. Kevin Schone – Starting on getting some equipment ordered. Also interviewing candidates to get up to full staff once again.
- C. Jon Oliphant – Rove + Ramble food truck festival coming back to the Square soon. Group would like to utilize Tourism grant to purchase or offset cost of lighting the Square (interior). Possibly have something more permanent installed. Looking like several poles would need to be installed.
- D. Dennis Carr – Many projects are continuing to move forward. Also getting quotes on GPS units.

6. Other Business:

***None.***

7. Adjournment: ***Motion approved by Alderman Adams, seconded by Alderman Dingledine. Meeting adjourned at 6:05PM.***