

The meeting was called to order by Chairman Mike Brownfield at 5:00 p.m.

Present: Alderman Mike Brownfield, Alderman Brett Adams, and Alderman Dave Dingleline

Also Present: City Engineer Dennis Carr, Mayor Gary Manier, City Attorney Brittney Miller, Planning and Development Director Jon Oliphant, Utilities Superintendent Brian Rittenhouse, Public Works Director Kevin Schone, Alderman Lili Stevens

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1. **Non-member Aldermen Wishing to be Heard on Non-Agenda Item:** Alderman Stevens mentioned that 1) the generator at Wastewater Treatment Plant #2 has survived for a long time and that it's understandable why it should be replaced; and 2) whether the City had another fuel tank other than the one behind the Police Department

2. **Citizens Wishing to be Heard on Non-Agenda Item:** Allison Montgomery stated the July PWC meeting minutes are missing some items.

3. **Approval of Minutes from July 6, 2021 and September 7, 2021, Meetings:** Motion to approve made by Alderman Adams, seconded by Alderman Dingleline. Motion approved.

4. **BUSINESS ITEMS:**

A. BID AWARD: ROADWAY SALT:

The City participated in the State of Illinois' Joint Purchasing Program during the current fiscal year for the purchase of roadway salt for treating City streets during winter operations. Bid information was provided to the City on October 25 with bids coming in at \$65.46/ton, which represents a 23.7% decrease from last year's bid of \$85.76 and was also part of the same program. Staff committed to 1,250 tons +/-20% for the FY 20-21 needs. There is approximately 500 tons currently in stock at the City's salt storage facility. The FY 21-22 budget provides \$120,000 for road salt.

Staff recommends approval of the purchase and to move it to the consent agenda at this evening's City Council meeting for approval.

Comments: Alderman Dingleline asked if there are any penalties for using more or less salt in a given season. Staff said that if there is 20% more than the base amount is used, the City has an agreement with the vendor (Compass). Alderman Adams motioned and Alderman Dingleline seconded to recommend approval and to have it on this evening's Council agenda. Motion approved.

B. WASTE WATER TREATMENT PLANT GENERATOR PURCHASE DISCUSSION:

The generator is original to the construction of the facility in 1974. Staff budgeted \$250,000 in the FY 21-22 budget for the purchase, installation, and removal of the existing generator. Staff has been waiting on Strand to recommend a location for the placement of the generator but has not been given an answer yet. Altorfer has indicated that it could be 40+ weeks for the generator to be built due to supply issues. On October 28, Ameren had a power outage at 2:00 am that affected the WWTP. The generator faulted with an overspeed fault four times. Each time required a manual reset and restart of the generator. Altorfer sent a generator mechanic out to remedy the overspeed issue but let staff know that he would not be able to diagnose the issue unless the generator would have another overspeed issued while he was there. The mechanic also found an oil leak that he indicated would be a big undertaking to repair and was most likely due to metals found in the oil samples taken over the last couple of years. This and the age of the generator were reasons staff budgeted for its replacement. The budgeted amount would be carried over for FY 22-23.

Staff recommends not waiting any longer for a recommendation on the location or cost for electrical hook-up and move forward with the purchase of the recommended generator and transfer switch because of the necessary lead time. This would be placed on this evening's City Council meeting for approval. Altorfer is a member of Sourcewell, which satisfies the competitive bid requirements.

Comments: Staff said that the generator carries an estimated cost of about \$193,000. Alderman Brownfield

recommended that the generator be tested more often on an average of once per week. The Committee asked if the City has a disaster plan. Staff responded that while we do, it needs to be updated. Alderman Dingledine motioned and Alderman Adams seconded to move this to the Council's agenda this evening for approval. Motion approved.

C. DCEO REBUILD DOWNTOWNS & MAIN STREETS (RDMS) PROJECT APPLICATION CONSIDERATION:

DCEO recently opened its call for projects for this grant program. Applications must be submitted to DCEO by January 10. RDMS is intended to provide capital grants to support economic recovery in commercial corridors and downtowns that have experienced disinvestment, particularly in communities hardest-hit by COVID-19. Areas located in a disproportionately impacted area, Opportunity Zone, Qualified Census Tract, or a corridor or business district with a significant presence of businesses in industries impacted by COVID, including hospitality, tourism, and the arts, will be given greater emphasis through the program. Any such project should advance initiatives that are part of a regional or local plan.

RDMS does not require a financial match for units of local government. However, a match would likely improve the chances of receiving an award and staff would highly recommend including a 20% match. The program has \$50 million available with awards ranging from \$250,000-\$3 million. A variety of expenditures are allowed through the RDMS program including architectural planning and engineering design, land and building acquisition, utility work, new building construction, and the reconstruction or improvement of existing buildings. Construction and rehab projects can include roads, parking, sidewalks, water/sewer mains, parks, and streetscapes.

A Square streetscape application would appear to be a solid fit, as a tie-in could be made with businesses that were impacted as a result of COVID. PE I is nearly complete pending IDOT's review of the Project Development Report. The FY 21-22 TIF Fund budget includes \$100,000 for the completion of PE II and construction engineering and more than \$400,000 for various construction improvements that are intended to be used as a match to leverage a possible local match requirement or as a smaller phased local project without grant funds. Staff would recommend submitting an application for a portion of the remaining construction to allow for some of the work to be completed but to not utilize as much of the TIF Fund for a local match and allow for more financial flexibility for possible private redevelopment projects. Staff recommends focusing on all of the components of the north side of the Square and wrapping around to include N. Main St. between Peoria St. and Zinser Pl. and the short segment on the northeast side. These limits would allow for "clean" places to stop rather than trying to match new sidewalks and crosswalks that may eventually be replaced in the future. This portion of the project carries an estimated cost of \$655,000 for the Phase II and III engineering and construction. The City would commit to about \$131,000 of this cost with a 20% local match.

Comments: Staff also mentioned that there is still slight uncertainty about the timing and exact scope of the eventual BR 24 reconstruction. Staff hopes to have more clarity on that project after submittal of an RDMS application and before streetscape construction. The Committee was supportive of the request and felt that trying to leverage grant opportunities is great to help stretch the City's funds. Alderman Adams motioned and Alderman Dingledine seconded to support this grant request and to bring it to the November 8 Committee of the Whole meeting for further discussion and support from the Council. Motion approved.

STAFF UPDATES: None

OTHER BUSINESS:

- Parr-Hue: Staff has completed the water main work.
- Two laborer interviews were completed.
- Painting of the Well House and Gen Set Building is ongoing at the WTP #2.
- Staff had a water quality meeting with CMT.

- Staff completed the patching on W. Jefferson near the TP&W crossing.
- Staff is getting the plow equipment ready.
- The Square concrete repairs will occur soon.
- The Kingsbury Road mill and overlay is finished.
- Boring has started on N. Cummings.
- The diesel spill figures to be completed by this weekend on the Washington Christian Village property.
- The Centennial Drive rec trail construction will start this spring.
- The Hilldale Avenue sidewalk pouring and road paving will occur next week.
- Work will start on Tuesday on the North Street culvert project.
- Holland/Lawndale/Bobolink Sodding has been completed but the edges are awful. Contractor will be coming back to fix the issues.
- Initial site work has started on the new Core & Main project at Freedom and N. Cummings.
- Alderman Dingledine asked about the City reaching out to somebody with the TP&W about making repairs to the BR 24 viaduct. Mayor Manier says he has a local contact with the company and would see if any modifications could be done.

ADJOURNMENT: Motion approved by Alderman Adams, seconded by Alderman Dingledine. Meeting adjourned at 5:32 p.m.