

WASHINGTON POLICE PENSION FUND
Washington Police Department Training Room
115 W. Jefferson, Washington, IL 61571
QUARTERLY BOARD MEETING
Monday, February 3, 2025 - 8:30 A.M.

AGENDA

1. Call to Order
2. Review Agenda – Deletions or Additions (Discussion Items Only)
3. Public comment
4. Approval of November 4, 2024 Quarterly Meeting Minutes
5. Financial Reports
6. Action Items:

A. Ratify investments made via phone/memo approval (roll call vote):

<u>Bank Name</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Action Taken</u>
Washington Comm. Bank	4.02%	11/09/24	\$525,044.65	Renewed MCB 3-mo @ 4.25%
Washington Comm. Bank	4.02%	01/05/25	\$101,016.68	Renewed MCB 3-mo @ 4.02%
Washington Comm. Bank	4.02%	01/18/25	\$118,517.32	Renewed MCB 3-mo @ 4.02%

B. Investments Maturing before next quarterly meeting:

<u>Bank Name</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amount</u>
Washington Comm. Bank	4.25%	02/09/25	\$530,382.71
Washington Comm. Bank	4.02%	04/05/25	\$102,043.71
Washington Comm. Bank	4.02%	04/18/25	\$118,517.32

- C. Ratification of Police Pension Fund Expenses (roll call vote)
- D. Designation of Freedom of Information Act (FOIA) and Open Meetings Act Officer – Valeri Brod
- E. Acceptance of Police Pension Fund Actuarial Report
- F. Approval of Cash Management Policy modification

7. Discussion Items:
 - A. Social Security Fairness Act
 - B. Training requirements and opportunities
8. Adjournment (roll call vote)

Next meeting Monday, April 28, 2025 @ 8:30 a.m.

1. Call to Order:

The meeting was called to order by President Ellen Dingledine at 8:30AM.

Finance Director Baxter introduced Zachary Bean who is the police officer elected to replace Joshua Sutter following his resignation.

Roll Call:

Present: Ellen Dingledine, Doug Brod, Zachary Bean, Brian Simpson, Jim Fussner

Also Present: Finance Director Joanie Baxter, Accountant Jeanette Glueck, Treasurer Carol Crocker

2. Review Agenda – no changes noted

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3. Review of Actuarial Recommendations – Jason Franken from Foster & Foster:

Jason Franken from Foster & Foster gave an overview of the actuarial study completed. The interest rate assumption of 6.75% as well as other significant assumptions remained unchanged. The FY23-24 interest yield was 8.5% which is above the assumption; however, the rate after the 5-year smoothing was 4.79%, up slightly from 4.09% in the prior year. The percent funded also increased slightly to 57.6%. A total City contribution of \$891,341 is required, resulting in a recommended tax levy of \$857,300 net of anticipated personal property replacement tax. Jason indicated that the approach taken by the study of amortizing to a 100% funded position by 2040 rather than 90% as done by the State is much more fiscally sound and will avoid significant backloading of the liability. He did say that the Consolidated Fund will be performing a new study in the next few years to update mortality tables, etc. and refine the interest rate assumption as well but it appears it will be at least 2026 before any of these changes take place.

4. Public Comment – None.

5. Approval of Minutes from July 29, 2024 Meeting: *Doug Brod made a motion to approve the minutes, seconded by Jim Fussner. Motion carried.*

6. Financial Reports: *Joanie Baxter provided a summary of the quarterly financial reports. A comment was made that a review should be done of the cash position in order to assure we are in compliance with our target amount per the cash policy. Following review, Fussner made a motion, seconded by Brod to approve the reports. Motion carried.*

7. Action Items:

A. Ratify Investments made via phone/memo:

A CD at Washington Community Bank in the amount of \$525,044.65 with a 4.02% interest rate matured on 8/9/2024 and was renewed for 3 months at 4.02%. Simpson made a motion, seconded by Brod to ratify the investment. On roll call the vote was Dingledine – yes; Brod – yes; Bean – yes; Simpson – yes; Fussner – yes. Motion carried.

A CD at Washington Community Bank in the amount of \$118,517.32 with a 4.02% interest rate matured on 10/18/2024 and was renewed for 3 months at 4.02%. Dingledine made a motion, seconded by Fussner to ratify the investment. On roll call the vote was Dingledine – yes; Brod – yes; Bean – yes; Simpson – yes; Fussner – yes. Motion carried.

A CD at Washington Community Bank in the amount of \$101,016.68 with a 4.02% interest rate matured on 10/5/2024 and was renewed for 3 months at 4.02%. Simpson made a motion, seconded by

Bean to ratify the investment. On roll call the vote was Dingledine – yes; Brod – yes; Bean – yes; Simpson – yes; Fussner – yes. Motion carried.

**B. Investments Maturing before next quarterly meeting:
There are three CDs maturing before next meeting all at Washington Community Bank. Emails will be sent out with rate comparisons closer to the maturity dates.**

**C. Ratification of Police Pension Fund Expenses (roll call vote):
Expenses since the last meeting were reviewed:**

- Morton Community Bank VISA – IPPFA paid 7/15/2024 in the amount of \$285.00 for on-line training for Dingledine.
- Alliant Insurance Services, Inc. – paid 8/20/2024 in the amount of \$3,428.00 for fiduciary liability insurance renewal.

Brod made a motion, seconded by Dingledine to ratify the above expenses. On roll call the vote was Dingledine – yes; Brod – yes; Bean – yes; Simpson – yes; Fussner – yes. Motion carried.

**D. Approval of Officer Caleb J. Eckhoff to the Police Pension Fund:
Caleb Eckhoff was sworn in on 8/12/2024 and is in Tier 2, with initial acceptance to an Article 3 pension fund on 7/23/2018. Fussner made a motion, seconded by Simpson to approve the application. Motion carried.**

**E. Approval of IPPFA membership dues for 2025:
IPPFA membership dues for 2025 are \$825. Membership allows for discounts for training and other benefits. Simpson made a motion, seconded by Dingledine to approve the renewal. On roll call the vote was Dingledine – yes; Brod – yes; Bean – yes; Simpson – yes; Fussner – yes. Motion carried.**

**F. Approval of annual pension increases effective January 1, 2025:
All increases were approved as follows:**

Pension increases	Monthly Increase	New Monthly Amount	Motioned	Seconded	Dingledine	Brod	Bean	Simpson	Fussner
David Densberger	\$113.54	\$3898.23	Fussner	Brod	Yes	Yes	Yes	Yes	Yes
Mary Densberger	\$44.89	\$1541.15	Dingledine	Simpson	Yes	Yes	Yes	Yes	Yes
James Fussner	\$145.69	\$5001.98	Dingledine	Simpson	Yes	Yes	Yes	Yes	Abstain
Rosalie Gerkin	\$161.52	\$5545.43	Brod	Fussner	Yes	Yes	Yes	Yes	Yes
Gregory Gordon	\$140.14	\$4811.60	Simpson	Dingledine	Yes	Yes	Yes	Yes	Yes
James Kuchenbecker	\$254.67	\$8743.55	Brod	Dingledine	Yes	Yes	Yes	Yes	Yes
David Stark	\$132.91	\$4563.25	Dingledine	Fussner	Yes	Yes	Yes	Yes	Yes
Don Volk	\$232.41	\$7979.50	Simpson	Dingledine	Yes	Yes	Yes	Yes	Yes
Mike Williams	\$106.90	\$3670.19	Brod	Fussner	Yes	Yes	Yes	Yes	Yes
Chuck Woolley	\$145.42	\$4992.90	Simpson	Brod	Yes	Yes	Yes	Yes	Yes

**G. Acceptance of Police Pension Fund Annual Report for FYE 4/30/2024:
Following discussion, Fussner made a motion, seconded by Bean to accept the Police Pension Fund Annual Report for FYE 4/30/2024. Motion carried.**

- H. Recommendation for 2024 Police Pension Fund Tax Levy (roll call vote):
Following discussion of the actuarial results as provided by Foster & Foster, Brod made a motion, seconded by Fussner to recommend a tax levy of \$857,300 to the City Council. This is based on a total employer contribution of \$891,341 reduced by anticipated personal property replacement tax of \$34,041. The Board agreed to forego requesting an additional contribution this year in light of the increase in the Fire and Ambulance contract. On roll call for the tax levy recommendation of \$857,300, the vote was Dingledine – yes; Brod – yes; Bean – yes; Simpson – yes, Fussner – yes. Motion carried.
- I. Approval of Municipal Compliance Report for FYE 4/30/2024:
Following discussion, Brod made a motion, seconded by Dingledine to approve the Municipal Compliance Report for FYE 4/30/2024. This report gives the summary information required to be provided to the City Council prior to the determination of the tax levy. Motion carried.
- J. Approval of Fiduciary Liability Insurance Policy (roll call vote):
A proposal was received after the last meeting from Alliant for the renewal of the fiduciary liability insurance policy effective October 1, 2024. A phone poll was conducted and the renewal was approved. The premium for the renewal is \$3,428 compared to the expiring premium of \$3,383. Dingledine made a motion, seconded by Simpson to ratify the approval. Motion carried.
8. Discussion Items
- A. Training requirements and opportunities
Accountant Glueck updated on training opportunities and indicated all Board members must meet the 8-hour requirement by August 2025, with the new trustees required to complete the trustee certification classes within 18 months. Brod indicated that he would prefer online while Bean would like to do the in-person training. Glueck will send options.
- B. 2025 Meeting Schedule
The 2025 meeting schedule was reviewed. All trustees agreed that the 4th Monday on a quarterly basis at 8:30 a.m. was acceptable with the occasional one-week delay due to Finance deadlines.
- C. Termination of Service – Sutter
It was noted that Joshua Sutter has resigned as a full-time officer but intends to continue working part-time. He is vested with the department and plans to keep his contributions in the Fund until such time as he is eligible for a pension.
- D. Portability Transfer – Eckhoff
Officer Eckhoff has requested information regarding a potential portability transfer from the City of Eureka and Baxter is working with Foster & Foster on the actuarial calculations.
9. Adjournment:
With no further business, Simpson made a motion, seconded by Fussner to adjourn the meeting at 9:43 a.m. On roll call the vote was Dingledine – yes; Brod – yes; Bean – yes; Simpson – yes; Fussner – yes. Motion carried.

Respectfully submitted,

Doug Brod – Secretary

**WASHINGTON POLICE PENSION FUND
CASH AND INVESTMENTS
December 31, 2024**

Ipava State Bank Money Market		\$	1,427,186.42
Cefcu Savings		\$	9,946.16
Certificates of Deposit:			
CEFCU			
<i>No CD's at this time.</i>			
IPAVA State Bank			
<i>No CD's at this time.</i>			
Washington State Bank			
<i>No CD's at this time.</i>			
Morton Community Bank			
4.25% due 02/09/25	\$	532,235.42	\$ 753,246.81
4.02% due 01/18/25 (Renewed 1/18 new maturity 4/18/25)	\$	119,314.90	
4.02% due 01/05/25 (Renewed 1/5 new maturity 4/5/25)	\$	101,696.49	
Busey Bank			
<i>No CD's at this time.</i>			
Total Certificates of Deposits		\$	<u>753,246.81</u>
Total Local Cash and Investments		\$	2,190,379.39
IPOPIF Investments as of 12/31/24		\$	9,237,088.78
Total Cash and Investments		\$	11,427,468.17

**WASHINGTON POLICE PENSION FUND
REVENUE AND EXPENSE REPORT
MAY 1, 2024 THROUGH DECEMBER 31, 2024**

REVENUES:		
Property Taxes	927,071.78	
Property Replacement Taxes	21,826.64	
Interest	34,770.07	
Employee Contributions	122,582.12	
Portability Contributions	0.00	
Reimb of Contrib Refunded	0.00	
Insurance Proceeds	0.00	
Miscellaneous Income	0.00	
TOTAL		1,106,250.61
EXPENSES:		
Pensions	520,805.77	
Insurance	3,428.00	
Legal	0.00	
Training	285.00	
Membership Dues	825.00	
Subscriptions	0.00	
Postage	0.00	
Insurance Claim Reimb.	0.00	
Contributions Refund	2,892.63	
Miscellaneous	450.00	
TOTAL		528,686.40
REVENUES OVER EXPENSES		577,564.21
INVESTMENTS:		
Net Pooled Investment Income		688,581.61
NET REVENUES OVER EXPENSES WITH INVESTMENTS		1,266,145.82

MONTHLY PENSIONS PAID (GROSS): RETIREMENT

Lyle Baele	4,600.30	
Kimberly Call (Britt Beard)	2,869.58	
David Densberger	3,784.69	
Mary Densberger	1,496.26	
James Fussner	4,856.29	
Rosalie Gerkin	5,383.91	
Greg Gordon	4,671.46	
James Kuchenbecker	8,488.88	
Joyce Libotte (Thomas Libotte)	4,625.40	
David Stark	4,430.34	
Donald Volk	7,747.09	
Michael Williams	3,563.29	
Kathleen Witmer (William Witmer)	3,056.13	
Charles Woolley	4,847.48	
TOTAL		64,421.10

MONTHLY PENSIONS PAID (GROSS): DISABILITY

No Disability Pensions at this time.

0.00

TOTAL

0.00

POLICE PENSION - ACTIVE OFFICERS' CONTRIBUTIONS AS OF 12/31/24

	<u>Contributions</u>	<u>Years</u>
Danton Althiser	\$42,943.83	6
Zachary Bean	\$91,234.18	14
Michael Brown	\$70,643.59	9
Jacob Cernek	\$88,476.83	13
Joseph Dubois	\$11,591.50	2
Caleb Eckhoff	\$2,814.46	0
Daniel Foster	\$91,164.01	14
Dyllan Foster	\$3,707.27	0
Jeffrey Hensley	\$34,559.59	4
Steve Hinken	\$94,097.41	15
Ryan Hunsinger	\$121,086.93	18
Camile Imhoff	\$3,707.27	0
Amanda Krohe	\$3,707.27	0
Ramadan Moore	\$42,782.33	6
Henry Perrilles	\$14,441.16	2
Ashley Peto	\$17,221.32	2
Brian Simpson	\$80,052.18	11
Steven Smith	\$115,882.10	16
Stuart Stevens	\$175,393.95	25
Dramane Taylor	\$68,707.25	9
Derek Thomas	\$132,114.02	21
Nathan Thompson	\$36,824.01	6.2499
Troi Westbrook	\$76,604.29	10
John Williams	\$1,205.43	0
TOTAL ACTIVE CONTRIBUTIONS	\$ 1,420,962.18	

POLICE PENSION - INACTIVE OFFICERS' CONTRIBUTIONS AS OF 12/31/24

		<u>Contributions</u>
Lindsay Bond	<i>Terminated 3/5/15</i>	\$ 5,662.02
William Crisler	<i>Terminated 12/17/23</i>	\$ 1,886.55
Benjamin Gregory	<i>Terminated 7/16/23</i>	\$ 10,369.12
Michael Heitz	<i>Terminated 5/11/13</i>	\$ 624.14
Tyler Hodges	<i>Terminated 9/15/21</i>	\$ 3,324.94
April Schrementi	<i>Terminated 7/21/10</i>	\$ 5,253.25
Tanner Stockton	<i>Terminated 1/14/24</i>	\$ 11,261.92
Joshua Sutter	<i>Part-Time 9/1/24</i>	\$ 79,240.22
TOTAL INACTIVE CONTRIBUTIONS		117,622.16
TOTAL CONTRIBUTIONS		1,538,584.34



Illinois Police Officers' Pension Investment Fund

December 2024 Statement Supplement

Asset Flows

Period	New Asset Transfers	Cash Contributions	Cash Withdrawals
December 2024	Zero	\$53 million	\$51 million
CY 2024	\$1.574 billion	\$683 million	\$566 million

Expenses Paid

Period	Administrative Expenses	Investment Expenses	Direct Investment Manager Fees
12/1/2024	\$120,708.00	\$172,140.81	\$0.00
CY 2024	\$1,787,170.86	\$1,764,324.57	\$2,562,525.47

- Expenses are paid from the IPOPIF Pool and allocated proportionately by member value.
- Investment expenses exclude investment manager fees.
- Direct Investment Manager Fee includes those fees invoiced and paid by IPOPIF. Other investment manager fees are tracked separately and reported to the Board and disclosed in the Fund's Annual Comprehensive Financial Report."

Investment Pool Details

Date	Units	Value	Unit Price
11/30/2024	1,071,898,314.4376	12,916,261,211.07	12.049894
12/31/2024	1,072,143,879.2261	12,651,560,987.44	11.800246

A spreadsheet with complete unit and expense detail history is linked on the [Article 3 Fund Reports page](#) as [IPOPIF Unit and Expense Information.xlsx](#).

NAV and Receivable Calculations Under Development

The IPOPIF [AR 2022-01 Valuation and Cost Rule.pdf](#), stipulates that subsequent to transfer of investment assets from all Article 3 Funds, the Net Asset Value (NAV) for each Participating Police Pension Fund will include a final true-up allocation of all costs paid using funds from the total consolidated IPOPIF investment portfolio for the period January 1, 2023, through December 31, 2024, and all loan payments made to the Illinois Finance Authority subsequent to January 1, 2023. These adjustments are expected to be completed in the first quarter of 2025.

Resources

- Monthly statement overview: [Link to Statement Overview](#)
- Monthly financial reports: <https://www.ipopif.org/reports/monthly-financial-reports/>
- Monthly and quarterly investment reports: <https://www.ipopif.org/reports/investment-reports/>
- IPOPIF Board Meeting Calendar: <https://www.ipopif.org/meetings/calendar/>



Illinois Police Officers' Pension Investment Fund

Market Value Summary:

	Current Period	Year to Date
Beginning Balance	\$9,432,510.70	\$8,428,779.71
Contributions	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00
Transfers In/Out	\$0.00	\$0.00
Income	\$4,334.82	\$50,974.27
Administrative Expense	(\$88.15)	(\$1,471.42)
Investment Expense	(\$125.71)	(\$1,443.91)
Investment Manager Fees	\$0.00	(\$2,045.68)
IFA Loan Repayment	\$0.00	\$0.00
Adjustment	\$0.00	\$0.00
Realized Gain/Loss	\$24,553.31	\$270,331.91
Unrealized Gain/Loss	(\$224,096.19)	\$491,963.90
Ending Balance	\$9,237,088.78	\$9,237,088.78

Performance Summary:

	MTD	QTD	YTD	One Year	Three Years	Five Years	Ten Years	Inception to Date	Participant Inception Date
Net of Fees:	(2.07%)	(1.88%)	9.59%	9.59%	N/A	N/A	N/A	9.79%	09/01/2022

Returns for periods greater than one year are annualized

Contact Information: Illinois Police Officers' Pension Investment Fund, 456 Fulton Street, Suite 402 Peoria, Illinois 61602 Phone: (309) 280-6464 Email: Info@ipopif.org

WASHINGTON POLICE PENSION FUND

Fund Name: IPOIF Pool

Month Ended: December 31, 2024



Illinois Police Officers' Pension Investment Fund

Market Value Summary:

	Current Period	Year to Date
Beginning Balance	\$9,432,510.70	\$8,428,779.71
Contributions	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00
Transfers In/Out	\$0.00	\$0.00
Income	\$4,334.82	\$50,974.27
Administrative Expense	(\$88.15)	(\$1,471.42)
Investment Expense	(\$125.71)	(\$1,443.91)
Investment Manager Fees	\$0.00	(\$2,045.68)
IFA Loan Repayment	\$0.00	\$0.00
Adjustment	\$0.00	\$0.00
Realized Gain/Loss	\$24,553.31	\$270,331.91
Unrealized Gain/Loss	(\$224,096.19)	\$491,963.90
Ending Balance	\$9,237,088.78	\$9,237,088.78

Unit Value Summary:

	Current Period	Year to Date
Beginning Units	782,787.848	782,787.848
Unit Purchases from Additions	0.000	0.000
Unit Sales from Withdrawals	0.000	0.000
Ending Units	782,787.848	782,787.848
Period Beginning Net Asset Value per Unit	\$12.049894	\$10.767643
Period Ending Net Asset Value per Unit	\$11.800246	\$11.800246

Performance Summary:

WASHINGTON POLICE PENSION FUND

	MTD	QTD	YTD	One Year	Three Years	Five Years	Ten Years	Inception to Date	Participant Inception Date
Net of Fees:	(2.07%)	(1.88%)	9.59%	9.59%	N/A	N/A	N/A	12.54%	09/23/2022

Returns for periods greater than one year are annualized

Contact Information: Illinois Police Officers' Pension Investment Fund, 456 Fulton Street, Suite 402 Peoria, Illinois 61602 Phone: (309) 280-6464 Email: Info@ipopif.org

Statement of Transaction Detail for the Month Ending 12/31/2024

WASHINGTON POLICE PENSION FUND

Trade Date	Settle Date	Description	Amount	Unit Value	Units
		No Activity for the Month Ending 12/31/2024			

WASHINGTON POLICE PENSION FUND
CERTIFICATES OF DEPOSIT

<u>BANK</u>	<u>CD#</u>	<u>AMOUNT</u>	<u>RATE</u>	<u>MATURITY</u>	
MORTON COMMUNITY BANK		\$530,382.71	4.25%	2/9/2025	
MORTON COMMUNITY BANK		\$102,043.71	4.02%	4/5/2025	
MORTON COMMUNITY BANK		\$119,722.27	4.02%	4/18/2025	
					2025 TOTALS:
					\$752,148.69

\$752,148.69


**WASHINGTON POLICE PENSION FUND
301 WALNUT STREET
WASHINGTON, IL 61571**

**QUARTERLY EXPENSE REPORT
October 1, 2024 to December 31, 2024**

The following is a list of expenses incurred by the Police Pension Board during the last quarter for ratification:

PAYEE	DATE	AMOUNT	DESCRIPTION
Foster & Foster, Inc.	12/16/2024	\$450.00	Eckhoff True Cost Calculation
Illinois Public Pension Fund	11/18/2024	\$825.00	IPPFA 2025 Membership dues
TOTAL QUARTERLY EXPENSES		<u><u>\$1,275.00</u></u>	

**CITY OF WASHINGTON
POLICE PENSION FUND**

TO: Police Pension Board
FROM: Joanie Baxter, Finance Director 
DATE: January 27, 2025
SUBJECT: Police Pension Fund Actuarial Report – 2024 tax levy

Attached is the final Actuarial Report as completed by Foster & Foster. The recommended tax levy as determined in November was included in the 2024 tax levy approved by the City Council.

Keeping the interest rate assumption at 6.75% results in an employer total contribution of \$891,341. **A tax levy of \$857,300 was included as recommended by the Police Pension Board to the City Council after a reduction due to anticipated Personal Property Replacement Tax.**

CITY OF WASHINGTON
POLICE PENSION FUND
ACTUARIAL VALUATION
AS OF MAY 1, 2024
CONTRIBUTIONS APPLICABLE TO THE
PLAN/FISCAL YEAR ENDING APRIL 30, 2026



FOSTER & FOSTER
ACTUARIES AND CONSULTANTS



October 30, 2024

Ms. Joan E. Baxter
City of Washington Police Pension Fund

Re: Actuarial Valuation Report – City of Washington Police Pension Fund

Dear Ms. Baxter:

We are pleased to present to the City this report of the annual actuarial valuation of the City of Washington Police Pension Fund. The funding valuation was performed to determine whether the assets and contributions are sufficient to provide the prescribed benefits and to develop the appropriate funding requirements for the applicable plan year. Use of the results for other purposes may not be applicable and could produce significantly different results.

The valuation has been conducted in accordance with generally accepted actuarial principles and practices, including the applicable Actuarial Standards of Practice as issued by the Actuarial Standards Board, and reflects laws and regulations issued to date pursuant to the provisions of Article 3, Illinois Pension Code, as well as applicable federal laws and regulations. In our opinion, the assumptions used in this valuation, as adopted by the Board of Trustees, represent reasonable expectations of anticipated plan experience. Future actuarial measurements may differ significantly from the current measurements presented in this report for a variety of reasons including: changes in applicable laws, changes in plan provisions, changes in assumptions, or plan experience differing from expectations. Due to the limited scope of the valuation, we did not perform an analysis of the potential range of such future measurements.

The funding percentages and unfunded accrued liability as measured based on the actuarial value of assets will differ from similar measures based on the market value of assets. These measures, as provided, are appropriate for determining the adequacy of future contributions, but may not be appropriate for the purpose of settling a portion or all of its liabilities.

In conducting the valuation, we have relied on personnel, plan design, and asset information supplied by the City, financial reports prepared by the custodian bank and the actuarial assumptions and methods described in the Actuarial Assumptions section of this report. While we cannot verify the accuracy of all this information, the supplied information was reviewed for consistency and reasonableness. As a result of this review, we have no reason to doubt the substantial accuracy of the information and believe that it has produced appropriate results. This information, along with any adjustments or modifications, is summarized in various sections of this report.

In performing the analysis, we used third-party software to model (calculate) the underlying liabilities and costs. These results are reviewed in the aggregate and for individual sample lives. The output from the software is either used directly or input into internally developed models to generate the costs. All internally developed models are reviewed as part of the process. As a result of this review, we believe that the models have produced reasonable results. We do not believe there are any material inconsistencies among assumptions or unreasonable output produced due to the aggregation of assumptions.

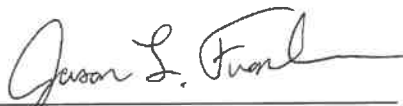
The undersigned are familiar with the immediate and long-term aspects of pension valuations and meet the Qualification Standards of the American Academy of Actuaries necessary to render the actuarial opinions contained herein. All of the sections of this report are considered an integral part of the actuarial opinions.

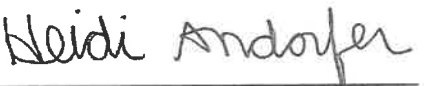
To our knowledge, no associate of Foster & Foster, Inc. working on valuations of the program has any direct financial interest or indirect material interest in the City of Washington, nor does anyone at Foster & Foster, Inc. act as a member of the Board of Trustees of the City of Washington Police Pension Fund. Thus, there is no relationship existing that might affect our capacity to prepare and certify this actuarial report.

If there are any questions, concerns, or comments about any of the items contained in this report, please contact us at 630-620-0200.

Respectfully submitted,

Foster & Foster, Inc.

By: 
Jason L. Franken, FSA, EA, MAAA

By: 
Heidi E. Andorfer, FSA, EA, MAAA

JLF/lke
Enclosures

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SUMMARY OF REPORT

The regular annual actuarial valuation of the City of Washington Police Pension Fund, performed as of May 1, 2024, has been completed and the results are presented in this report. The contribution amounts set forth herein are applicable to the plan/fiscal year ended April 30, 2026.

The contribution requirements, compared with those set forth in the May 1, 2023 actuarial report, are as follows:

Valuation Date	5/1/2024	5/1/2023
Applicable to Fiscal Year Ending	<u>4/30/2026</u>	<u>4/30/2025</u>
Total Recommended Contribution	\$1,051,616	\$1,034,185
% of Projected Annual Payroll	65.0%	60.0%
Member Contributions (Est.)	(160,275)	(170,684)
% of Projected Annual Payroll	(9.9%)	(9.9%)
City Recommended Contribution	891,341	863,501
% of Projected Annual Payroll	55.1%	50.1%

As you can see, the Total Recommended Contribution shows an increase when compared to the results determined in the May 1, 2023 actuarial valuation report. The increase is attributable to the natural increase in the amortization payment due to the payroll growth assumption and unfavorable plan experience.

Plan experience was unfavorable overall on the basis of the plan's actuarial assumptions. Sources of unfavorable experience included an investment return of 4.79% (Actuarial Asset Basis) which fell short of the 6.75% assumption and lower than expected inactive mortality. There were no significant sources of favorable experience.

CHANGES SINCE PRIOR VALUATION

Plan Changes Since Prior Valuation

There were no plan changes since the prior valuation.

Actuarial Assumption/Method Changes Since Prior Valuation

There were no assumption or method changes since the prior valuation.

COMPARATIVE SUMMARY OF PRINCIPAL VALUATION RESULTS

	<u>5/1/2024</u>	<u>5/1/2023</u>
A. Participant Data		
Number Included		
Actives	20	23
Service Retirees	10	10
Beneficiaries	4	4
Disability Retirees	0	0
Terminated Vested	<u>8</u>	<u>4</u>
Total	42	41
Total Annual Payroll	\$1,617,301	\$1,722,340
Payroll Under Assumed Ret. Age	1,617,301	1,722,340
Annual Rate of Payments to:		
Service Retirees	653,456	629,219
Beneficiaries	162,201	162,201
Disability Retirees	0	0
Terminated Vested	0	0
B. Assets		
Actuarial Value	10,457,467	9,851,630
Market Value	10,162,763	9,237,750
C. Liabilities		
Present Value of Benefits		
Actives		
Retirement Benefits	8,400,042	8,167,758
Disability Benefits	821,717	881,548
Death Benefits	113,033	125,982
Vested Benefits	453,913	501,942
Service Retirees	10,517,566	10,344,714
Beneficiaries	1,298,732	1,340,930
Disability Retirees	0	0
Terminated Vested	<u>41,275</u>	<u>14,864</u>
Total	21,646,278	21,377,738

C. Liabilities - (Continued)	<u>5/1/2024</u>	<u>5/1/2023</u>
Present Value of Future Salaries	17,056,642	19,746,696
Present Value of Future Member Contributions	1,690,313	1,956,898
Normal Cost (Retirement)	278,659	299,190
Normal Cost (Disability)	53,153	56,459
Normal Cost (Death)	6,996	7,792
Normal Cost (Vesting)	<u>29,812</u>	<u>36,010</u>
Total Normal Cost	368,620	399,451
Present Value of Future Normal Costs	3,491,133	4,120,069
Accrued Liability (Retirement)	5,709,803	5,012,809
Accrued Liability (Disability)	305,534	280,737
Accrued Liability (Death)	39,840	36,620
Accrued Liability (Vesting)	242,395	226,995
Accrued Liability (Inactives)	<u>11,857,573</u>	<u>11,700,508</u>
Total Actuarial Accrued Liability	18,155,145	17,257,669
Unfunded Actuarial Accrued Liability (UAAL)	7,697,678	7,406,039
Funded Ratio (AVA / AL)	57.6%	57.1%

	<u>5/1/2024</u>	<u>5/1/2023</u>
D. Actuarial Present Value of Accrued Benefits		
Vested Accrued Benefits		
Inactives	11,857,573	11,700,508
Actives	1,493,530	1,115,427
Member Contributions	<u>1,372,643</u>	<u>1,238,276</u>
Total	14,723,746	14,054,211
Non-vested Accrued Benefits	<u>190,063</u>	<u>253,316</u>
Total Present Value Accrued Benefits	14,913,809	14,307,527
Funded Ratio (MVA / PVAB)	68.1%	64.6%
Increase (Decrease) in Present Value of Accrued Benefits Attributable to:		
Plan Amendments	0	
Assumption Changes	0	
Plan Experience	491,296	
Benefits Paid	(822,996)	
Interest	937,982	
Other	<u>0</u>	
Total	606,282	

Valuation Date	5/1/2024	5/1/2023
Applicable to Fiscal Year Ending	<u>4/30/2026</u>	<u>4/30/2025</u>

E. Pension Cost

Normal Cost ¹	\$393,502	\$426,414
% of Total Annual Payroll ¹	24.3	24.7
Administrative Expenses ¹	6,372	8,599
% of Total Annual Payroll ¹	0.4	0.5
Payment Required to Amortize Unfunded Actuarial Accrued Liability over 16 years (as of 5/1/2024) ¹	651,742	599,172
% of Total Annual Payroll ¹	40.3	34.8
Total Recommended Contribution	1,051,616	1,034,185
% of Total Annual Payroll ¹	65.0	60.0
Expected Member Contributions ¹	(160,275)	(170,684)
% of Total Annual Payroll ¹	(9.9)	(9.9)
Expected City Contribution	891,341	863,501
% of Total Annual Payroll ¹	55.1	50.1

F. Past Contributions

Plan Years Ending:	<u>4/30/2024</u>
Total Recommended Contribution	970,615
City	797,954
Actual Contributions Made:	
Members (excluding buyback)	172,661
City	<u>784,999</u>
Total	957,660

G. Net Actuarial (Gain)/Loss 350,689

¹ Contributions developed as of 5/1/2024 displayed above have been adjusted to account for assumed interest.

H. Schedule Illustrating the Amortization of the Total Unfunded Actuarial Accrued Liability as of:

<u>Year</u>	<u>Projected Unfunded Accrued Liability</u>
2024	7,697,678
2025	7,565,529
2026	7,403,279
2030	6,395,681
2033	5,168,301
2037	2,685,861
2040	0

I. (i) 5 Year Comparison of Actual and Assumed Salary Increases

		<u>Actual</u>	<u>Assumed</u>
Year Ended	4/30/2024	4.40%	5.26%
Year Ended	4/30/2023	4.42%	5.76%
Year Ended	4/30/2022	6.74%	5.54%
Year Ended	4/30/2021	4.20%	5.44%
Year Ended	4/30/2020	4.68%	5.67%

(ii) 5 Year Comparison of Investment Return on Actuarial Value

		<u>Actual MVA</u>	<u>Actual AVA</u>	<u>Assumed</u>
Year Ended	4/30/2024	8.53%	4.79%	6.75%
Year Ended	4/30/2023	2.11%	4.09%	6.75%
Year Ended	4/30/2022	-3.11%	-2.03%	6.75%
Year Ended	4/30/2021	17.89%	6.74%	6.75%
Year Ended	4/30/2020	0.20%	3.54%	6.75%

DEVELOPMENT OF MAY 1, 2024 AMORTIZATION PAYMENT

(1)	Unfunded Actuarial Accrued Liability as of May 1, 2023	\$7,406,039
(2)	Sponsor Normal Cost developed as of May 1, 2023	228,767
(3)	Expected administrative expenses for the year ended April 30, 2024	8,055
(4)	Expected interest on (1), (2) and (3)	515,621
(5)	Sponsor contributions to the System during the year ended April 30, 2024	784,999
(6)	Expected interest on (5)	26,494
(7)	Expected Unfunded Actuarial Accrued Liability as of April 30, 2024, (1)+(2)+(3)+(4)-(5)-(6)	7,346,989
(8)	Change to UAAL due to Assumption Change	0
(9)	Change to UAAL due to Actuarial (Gain)/Loss	350,689
(10)	Unfunded Accrued Liability as of May 1, 2024	7,697,678
(11)	UAAL Subject to Amortization (100% AAL less Actuarial Assets)	7,697,678

<u>Date</u> <u>Established</u>	<u>Years</u> <u>Remaining</u>	<u>5/1/2024</u> <u>Amount</u>	<u>Amortization</u> <u>Amount</u>
5/1/2024	16	7,697,678	610,531

DETAILED ACTUARIAL (GAIN)/LOSS ANALYSIS

(1) Unfunded Actuarial Accrued Liability (UAAL) as of May 1, 2023	\$7,406,039
(2) Expected UAAL as of May 1, 2024	7,346,989
(3) Summary of Actuarial (Gain)/Loss, by component:	
Investment Return (Actuarial Asset Basis)	194,575
Salary Increases	15,611
Active Decrements	(70,467)
Inactive Mortality	83,141
Programming Updates	105,749
Other	<u>22,080</u>
Change in UAAL due to (Gain)/Loss	350,689
Change to UAAL due to Assumption Change	<u>0</u>
(4) Actual UAAL as of May 1, 2024	\$7,697,678

RECONCILIATION OF CHANGES IN CONTRIBUTION REQUIREMENT

(1) Contribution Determined as of May 1, 2023	\$863,501
(2) Summary of Contribution Impact by component:	
Change in Normal Cost	(32,912)
Change in Assumed Administrative Expense	(2,227)
Investment Return (Actuarial Asset Basis)	16,474
Salary Increases	1,322
New Entrants	-
Active Decrements	(5,966)
Inactive Mortality	7,039
Contributions (More) or Less than Recommended	1,134
Increase in Amortization Payment Due to Payroll Growth Assumption	19,473
Change in Expected Member Contributions	10,409
Assumption Change	-
Programming Updates	8,953
Other	4,141
Total Change in Contribution	27,840
(3) Contribution Determined as of May 1, 2024	\$891,341

STATUTORY MINIMUM REQUIRED CONTRIBUTION

Contribution requirements shown on this page are calculated according to statutory minimum funding requirements of the Illinois Pension Code. We do not believe this method is sufficient to fund future benefits; as such, we recommend funding according to the contributions developed in Section E of this report.

Valuation Date	5/1/2024	5/1/2023
Applicable to Fiscal Year Ending	<u>4/30/2026</u>	<u>4/30/2025</u>
Actuarial Accrued Liability (PUC)	17,258,744	16,446,277
Actuarial Value of Assets	<u>10,457,467</u>	<u>9,851,630</u>
Unfunded Actuarial Accrued Liability (UAAL)	6,801,277	6,594,647
UAAL Subject to Amortization	5,075,403	4,950,019
Normal Cost ¹	\$433,953	\$441,677
% of Total Annual Payroll ¹	26.8	25.6
Administrative Expenses ¹	6,372	8,599
% of Total Annual Payroll ¹	0.4	0.5
Payment Required to Amortize Unfunded Actuarial Accrued Liability over 16 years (as of 5/1/2024) ¹	429,721	400,472
% of Total Annual Payroll ¹	26.6	23.3
Total Required Contribution	870,046	850,748
% of Total Annual Payroll ¹	53.8	49.4
Expected Member Contributions ¹	(160,275)	(170,684)
% of Total Annual Payroll ¹	(9.9)	(9.9)
Expected City Contribution	709,771	680,064
% of Total Annual Payroll ¹	43.9	39.5
Assumptions and Methods:		
Actuarial Cost Method	Projected Unit Credit	
Amortization Method	90% Funding by 2040	

All other assumptions and methods are as described in the Actuarial Assumptions and Methods section.

¹ Contributions developed as of 5/1/2024 displayed above have been adjusted to account for assumed interest.

PROJECTION OF BENEFIT PAYMENTS

Year	Payments for Current Actives	Payments for Current Inactives	Total Payments
2024	23,975	851,307	875,282
2025	52,920	824,575	877,495
2026	82,294	837,804	920,098
2027	108,273	850,708	958,981
2028	131,563	863,200	994,763
2029	158,843	875,191	1,034,034
2030	198,669	886,588	1,085,257
2031	251,748	897,297	1,149,045
2032	298,144	907,208	1,205,352
2033	350,492	916,201	1,266,693
2034	404,189	924,129	1,328,318
2035	461,837	930,807	1,392,644
2036	516,888	936,013	1,452,901
2037	580,596	939,469	1,520,065
2038	659,009	940,869	1,599,878
2039	734,133	939,861	1,673,994
2040	800,808	936,070	1,736,878
2041	869,396	929,120	1,798,516
2042	955,218	918,667	1,873,885
2043	1,049,513	904,412	1,953,925
2044	1,125,190	886,135	2,011,325
2045	1,200,438	863,746	2,064,184
2046	1,265,002	837,273	2,102,275
2047	1,339,244	806,856	2,146,100
2048	1,403,638	772,732	2,176,370
2049	1,477,138	735,188	2,212,326
2050	1,540,691	694,630	2,235,321
2051	1,591,893	651,549	2,243,442
2052	1,651,845	606,478	2,258,323
2053	1,720,113	559,977	2,280,090
2054	1,772,027	512,664	2,284,691
2055	1,811,140	465,178	2,276,318
2056	1,860,734	418,184	2,278,918
2057	1,899,414	372,339	2,271,753
2058	1,925,125	328,240	2,253,365
2059	1,943,797	286,418	2,230,215
2060	1,955,691	247,300	2,202,991
2061	1,961,613	211,234	2,172,847
2062	1,962,345	178,448	2,140,793
2063	1,957,123	149,049	2,106,172

ACTUARIAL ASSUMPTIONS AND METHODS

Interest Rate	6.75% per year compounded annually, net of investment related expenses.
Mortality Rate	<p>Active Lives: PubS-2010 Employee mortality, unadjusted, with generational improvements with most recent projection scale (currently Scale MP-2021). 10% of active deaths are assumed to be in the line of duty.</p> <p>Inactive Lives: PubS-2010 Healthy Retiree mortality, adjusted by a factor of 1.15 for male retirees and unadjusted for female retirees, with generational improvements with most recent projection scale (currently Scale MP-2021).</p> <p>Beneficiaries: PubS-2010 Survivor mortality, unadjusted for male beneficiaries and adjusted by a factor of 1.15 for female beneficiaries, with generational improvements with most recent projection scale (currently Scale MP-2021).</p> <p>Disabled Lives: PubS-2010 Disabled mortality, adjusted by a factor of 1.08 for male disabled members and unadjusted for female disabled members, with generational improvements with most recent projection scale (currently Scale MP-2021).</p> <p>The mortality assumptions sufficiently accommodate anticipated future mortality improvements.</p>
Retirement Age	See table at end of this section. This is based on a 2022 experience study performed for the Illinois Police Officers' Pension Investment Fund.
Disability Rate	See table at end of this section. 60% of the disabilities are assumed to be in the line of duty. This is based on a 2022 experience study performed for the Illinois Police Officers' Pension Investment Fund.
Termination Rate	See table at end of this section. This is based on a 2022 experience study performed for the Illinois Police Officers' Pension Investment Fund.

Salary Increases

See table below. This is based on a 2022 experience study performed for the Illinois Police Officers' Pension Investment Fund.

Salary Scale	
Service	Rate
0	11.00%
1	9.50%
2	8.00%
3	7.50%
4	7.00%
5	6.00%
6	5.00%
7 - 11	4.00%
12 - 29	3.75%
30+	3.50%

Inflation

2.50%.

Cost-of-Living Adjustment

Tier 1: 3.00% per year after age 55. Those that retire prior to age 55 receive an increase of 1/12 of 3.00% for each full month since benefit commencement upon reaching age 55.

Tier 2: 1.25% per year after the later of attainment of age 60 or first anniversary of retirement.

Marital Status

80% of Members are assumed to be married.

Spouse's Age

Males are assumed to be three years older than females.

Funding Method

Entry Age Normal Cost Method.

Actuarial Asset Method

Investment gains and losses are smoothed over a 5-year period. In the first year, 20% of the gain or loss is recognized. In the second year 40%, in the third year 60%, in the fourth year 80%, and in the fifth year 100% of the gain or loss is recognized. The actuarial investment gain or loss is defined as the actual return on investments minus the actuarial assumed investment return. Actuarial Assets shall not be less than 80% nor greater than 120% of the Market Value of Assets.

Funding Policy Amortization Method

The UAAL is amortized according to a Level Percentage of Payroll method over a period ending in 2040. The initial amortization amount is 100% of the Accrued Liability less the Actuarial Value of Assets.

Payroll Growth

3.25% per year.

Administrative Expenses

Expenses paid out of the fund other than investment-related expenses are assumed to be equal to those paid in the previous year.

Decrement Tables

<u>% Terminating During the Year</u>		<u>% Becoming Disabled During the Year</u>		<u>% Retiring During the Year (Tier 1)</u>		<u>% Retiring During the Year (Tier 2)</u>	
<u>Service</u>	<u>Rate</u>	<u>Age</u>	<u>Rate</u>	<u>Age</u>	<u>Rate</u>	<u>Age</u>	<u>Rate</u>
0	13.00%	20	0.000%	50 - 54	20%	50 - 54	5%
1	8.00%	25	0.029%	55 - 62	25%	55	40%
2	7.00%	30	0.133%	63	33%	56 - 62	25%
3	6.00%	35	0.247%	64	40%	63	33%
4	5.00%	40	0.399%	65 - 69	55%	64	40%
5	4.50%	45	0.561%	70+	100%	65 - 69	55%
6	4.00%	50	0.675%			70+	100%
7	3.50%	55	0.855%				
8	3.00%	60	1.093%				
9	2.50%						
10	2.25%						
11	2.00%						
12	1.75%						
13	1.50%						
14+	1.25%						

GLOSSARY

Total Annual Payroll is the projected annual rate of pay for the fiscal year following the valuation date of all covered members.

Present Value of Benefits is the single sum value on the valuation date of all future benefits to be paid to current Members, Retirees, Beneficiaries, Disability Retirees and Vested Terminations.

Accrued Actuarial Liability is determined according to the plan's actuarial cost method. This amount represents the portion of the anticipated future benefits allocated to years prior to the valuation date.

Normal (Current Year's) Cost is the current year's cost for benefits yet to be funded.

Market Value of Assets is the fair market value of plan assets as of the valuation date. This amount may be adjusted to produce an Actuarial Value of Assets for plan funding purposes.

Actuarial Value of Assets is the asset value used in the valuation to determine contribution requirements. It represents the plan's Market Value of Assets, with adjustments according to the Actuarial Asset Method. These adjustments produce a "smoothed" value that is likely to be less volatile from year to year than the Market Value of Assets.

Unfunded Accrued Liability is the excess of the Accrued Actuarial Liability over the Actuarial Value of Assets.

Total Recommended Contribution is equal to the Normal Cost plus an amount sufficient to amortize the Unfunded Accrued Liability over a period ending in 2040. The recommended amount is adjusted for interest according to the timing of contributions during the year.

Entry Age Normal Cost Method - Under this method, the normal cost is the sum of the individual normal costs for all active participants. For an active participant, the normal cost is the participant's normal cost accrual rate, multiplied by the participant's current compensation.

- (a) The normal cost accrual rate equals:
 - (i) the present value of future benefits for the participant, determined as of the participant's entry age, divided by
 - (ii) the present value of the compensation expected to be paid to the participant for each year of the participant's anticipated future service, determined as of the participant's entry age.
- (b) In calculating the present value of future compensation, the salary scale is applied both retrospectively and prospectively to estimate compensation in years prior to and subsequent to the valuation year based on the compensation used for the valuation.
- (c) The accrued liability is the sum of the individual accrued liabilities for all participants and beneficiaries. A participant's accrued liability equals the present value, at the participant's attained age, of future benefits less the present value at the participant's attained age of the individual normal costs payable in the future. A beneficiary's accrued liability equals the present value, at the beneficiary's attained age, of future benefits.
- (d) Under this method, the entry age used for each active participant is the participant's age at the time he or she would have commenced participation if the plan had always been in existence under current terms, or the age as of which he or she first earns service credits for purposes of benefit accrual under the current terms of the plan.

DISCUSSION OF RISK

ASOP No. 51, Assessment and Disclosure of Risk Associated with Measuring Pension Obligations and Determining Pension Plan Contributions, states that the actuary should identify risks that, in the actuary's professional judgment, may reasonably be anticipated to significantly affect the plan's future financial condition.

Throughout this report, actuarial results are determined under various assumption scenarios. These results are based on the premise that all future plan experience will align with the plan's actuarial assumptions; however, there is no guarantee that actual plan experience will align with the plan's assumptions. It is possible that actual plan experience will differ from anticipated experience in an unfavorable manner that will negatively impact the plan's funded position.

Below are examples of ways in which plan experience can deviate from assumptions and the potential impact of that deviation. Typically, this results in an actuarial gain or loss representing the current-year financial impact on the plan's unfunded liability of the experience differing from assumptions; this gain or loss is amortized over a period of time determined by the plan's amortization method. When assumptions are selected that adequately reflect plan experience, gains and losses typically offset one another in the long term, resulting in a relatively low impact on the plan's contribution requirements associated with plan experience. When assumptions are too optimistic, losses can accumulate over time and the plan's amortization payment could potentially grow to an unmanageable level.

- **Investment Return:** When the rate of return on the Actuarial Value of Assets falls short of the assumption, this produces a loss representing assumed investment earnings that were not realized. Further, it is unlikely that the plan will experience a scenario that matches the assumed return in each year as capital markets can be volatile from year to year. Therefore, contribution amounts can vary in the future.
- **Salary Increases:** When a plan participant experiences a salary increase that was greater than assumed, this produces a loss representing the cost of an increase in anticipated plan benefits for the participant as compared to the previous year. The total gain or loss associated with salary increases for the plan is the sum of salary gains and losses for all active participants.
- **Payroll Growth:** The plan's payroll growth assumption, if one is used, causes a predictable annual increase in the plan's amortization payment in order to produce an amortization payment that remains constant as a percentage of payroll if all assumptions are realized. If payroll does not increase according to the plan's payroll growth assumption, the plan's amortization payment can increase significantly as a percentage of payroll even if all assumptions other than the payroll growth assumption are realized.
- **Demographic Assumptions:** Actuarial results take into account various potential events that could happen to a plan participant, such as retirement, termination, disability, and death. Each of these potential events is assigned a liability based on the likelihood of the event and the financial consequence of the event for the plan. Accordingly, actuarial liabilities reflect a blend of financial consequences associated with various possible outcomes (such as retirement at one of various possible ages). Once the outcome is known (e.g. the participant retires) the liability is adjusted to reflect the known outcome. This adjustment produces a gain or loss depending on whether the outcome was more or less favorable than other outcomes that could have occurred.

- **Contribution Risk:** This risk results from the potential that actual employer contributions may deviate from actuarially determined contributions, which are determined in accordance with the Board's funding policy. The funding policy is intended to result in contribution requirements that if paid when due, will result in a reasonable expectation that assets will accumulate to be sufficient to pay plan benefits when due. Contribution deficits, particularly large deficits and those that occur repeatedly, increase future contribution requirements and put the plan at risk for not being able to pay plan benefits when due.

Impact of Plan Maturity on Risk

For newer pension plans, most of the participants and associated liabilities are related to active members who have not yet reached retirement age. As pension plans continue in operation and active members reach retirement ages, liabilities begin to shift from being primarily related to active members to being shared amongst active and retired members. Plan maturity is a measure of the extent to which this shift has occurred. It is important to understand that plan maturity can have an impact on risk tolerance and the overall risk characteristics of the plan. For example, plans with a large amount of retired liability do not have as long of a time horizon to recover from losses (such as losses on investments due to lower than expected investment returns) as plans where the majority of the liability is attributable to active members. For this reason, less tolerance for investment risk may be warranted for highly mature plans with a substantial inactive liability. Similarly, mature plans paying substantial retirement benefits resulting in a small positive or net negative cash flow can be more sensitive to near term investment volatility, particularly if the size of the fund is shrinking, which can result in less assets being available for investment in the market.

To assist with determining the maturity of the plan, we have provided some relevant metrics in the table following titled "Plan Maturity Measures and Other Risk Metrics". Highlights of this information are discussed below:

- The Support Ratio, determined as the ratio of active to inactive members, has decreased from 137.5% on May 1, 2021 to 90.9% on May 1, 2024, indicating that the plan has been maturing.
- The Accrued Liability Ratio, determined as the ratio of the Inactive Accrued Liability, which is the liability associated with members who are no longer employed but are due a benefit from the plan, to the Total Accrued Liability, is 65.3%. With a plan of this maturity, losses due to lower than expected investment returns or demographic factors will need to be made up for over a shorter time horizon than would be needed for a less mature plan.
- The Funded Ratio, determined as the ratio of the Actuarial Value of Assets to the Total Accrued Liability, has decreased from 61.2% on May 1, 2021 to 57.6% on May 1, 2024, due mainly to plan experience.
- The Net Cash Flow Ratio, determined as the ratio of the Net Cash Flow (contributions minus benefit payments and administrative expenses) to the Market Value of Assets, stayed approximately the same from May 1, 2021 to May 1, 2024. The current Net Cash Flow Ratio of 1.3% indicates that contributions are generally covering the plan's benefit payments and administrative expenses.

Low Default-Risk Obligation Measure

ASOP No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, was revised as of December 2021 to include a “low-default-risk obligation measure” (LDROM). This liability measure is consistent with the determination of the actuarial accrued liability shown on page 8 in terms of member data, plan provisions, and assumptions/methods, including the use of the Entry Age Normal Cost Method, except that the interest rate is tied to low-default-risk fixed income securities. The S&P Municipal Bond 20 Year High Grade Rate Index (daily rate closest to, but not later than, the measurement date) was selected to represent a current market rate of low risk but longer-term investments that could be included in a low-risk asset portfolio. The interest rate used in this valuation was 4.42%, resulting in an LDROM of \$25,426,837. The LDROM should not be considered the “correct” liability measurement; it simply shows a possible outcome if the Board elected to hold a very low risk asset portfolio. Given that plan benefits are paid over time through the combination of contributions and investment returns, prudent investments selected by the Board help to balance asset accumulation through these two sources.

It is important to note that the actuary has identified the risks above as the most significant risks based on the characteristics of the plan and the nature of the project, however, it is not an exhaustive list of potential risks that could be considered. Additional advanced modeling, as well as the identification of additional risks, can be provided at the request of the audience addressed on page 2 of this report.

PLAN MATURITY MEASURES AND OTHER RISK METRICS

	<u>5/1/2024</u>	<u>5/1/2023</u>	<u>5/1/2022</u>	<u>5/1/2021</u>
<u>Support Ratio</u>				
Total Actives	20	23	22	22
Total Inactives	22	18	17	16
Actives / Inactives	90.9%	127.8%	129.4%	137.5%

Asset Volatility Ratio

Market Value of Assets (MVA)	10,162,763	9,237,750	8,906,853	9,838,568
Total Annual Payroll	1,617,301	1,722,340	1,629,944	1,645,994
MVA / Total Annual Payroll	628.4%	536.3%	546.5%	597.7%

Accrued Liability (AL) Ratio

Inactive Accrued Liability	11,857,573	11,700,508	10,343,105	9,528,961
Total Accrued Liability	18,155,145	17,257,669	16,109,313	15,526,140
Inactive AL / Total AL	65.3%	67.8%	64.2%	61.4%

Funded Ratio

Actuarial Value of Assets (AVA)	10,457,467	9,851,630	9,325,564	9,506,948
Total Accrued Liability	18,155,145	17,257,669	16,109,313	15,526,140
AVA / Total Accrued Liability	57.6%	57.1%	57.9%	61.2%

Net Cash Flow Ratio

Net Cash Flow ¹	131,006	141,885	11,375	106,261
Market Value of Assets (MVA)	10,162,763	9,237,750	8,906,853	9,838,568
Ratio	1.3%	1.5%	0.1%	1.1%

¹ Determined as total contributions minus benefit payments and administrative expenses.

STATEMENT OF FIDUCIARY NET POSITION
April 30, 2024

<u>ASSETS</u>	MARKET VALUE
Cash and Cash Equivalents:	
Checking Account	9,218
Certificates of Deposit	734,205
Money Market	869,392
Total Cash and Equivalents	1,612,815
Receivables:	
Accrued Past Due Interest	1,441
Total Receivable	1,441
Investments:	
Pooled/Common/Commingled Funds	8,548,507
Total Investments	8,548,507
Total Assets	10,162,763
 <u>LIABILITIES</u>	
Total Liabilities	0
Net Assets:	
Active and Retired Members' Equity	10,162,763
NET POSITION RESTRICTED FOR PENSIONS	10,162,763
TOTAL LIABILITIES AND NET ASSETS	10,162,763

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 FOR THE YEAR ENDED April 30, 2024
 Market Value Basis

ADDITIONS

Contributions:

Member	172,661	
Miscellaneous Member Revenue	2,311	
City	784,999	
Total Contributions		959,971
Investment Income:		
Net Increase in Fair Value of Investments		748,671
Interest & Dividends		45,336
Less Investment Expense ¹		0
Net Investment Income		794,007
Total Additions		1,753,978

DEDUCTIONS

Distributions to Members:

Benefit Payments	797,160	
Refund of Contributions/Transfers	25,836	
Total Distributions		822,996
Administrative Expenses		5,969
Total Deductions		828,965
Net Increase in Net Position		925,013

NET POSITION RESTRICTED FOR PENSIONS

Beginning of the Year		9,237,750
End of the Year		10,162,763

¹ Investment Related expenses include investment advisory, custodial and performance monitoring fees.

ACTUARIAL ASSET VALUATION
April 30, 2024

Development of Actuarial Value of Assets

Market Value of Assets, 4/30/2024	10,162,763
(Gains)/Losses Not Yet Recognized	294,704
Actuarial Value of Assets, 4/30/2024	10,457,467
4/30/2024 Limited Actuarial Assets:	10,457,467

Development of Investment Gain/Loss

Market Value of Assets, 4/30/2023	9,237,750
Contributions Less Benefit Payments & Administrative Expenses	131,006
Expected Investment Earnings ¹	627,970
Actual Net Investment Earnings	794,007
2024 Actuarial Investment Gain/(Loss)	166,037

¹ Expected Investment Earnings = 6.75% x (9,237,750 + 0.5 x 131,006)

Gains/(Losses) Not Yet Recognized

Plan Year Ending	Gain/(Loss)	Amounts Not Yet Recognized by Valuation Year				
		2024	2025	2026	2027	2028
4/30/2021	924,645	184,929	0	0	0	0
4/30/2022	(905,676)	(362,270)	(181,135)	0	0	0
4/30/2023	(416,989)	(250,193)	(166,796)	(83,398)	0	0
4/30/2024	166,037	132,830	99,622	66,415	33,207	0
Total		(294,704)	(248,309)	(16,983)	33,207	0

Development of Asset Returns

(A) 4/30/2023 Actuarial Assets:	9,851,630
(I) Net Investment Income:	
1. Interest and Dividends	46,112
2. Realized Gains (Losses)	0
3. Change in Actuarial Value	428,719
4. Investment Expenses	0
Total	474,831
(B) 4/30/2024 Actuarial Assets:	10,457,467
Actuarial Asset Rate of Return = (2 x I) / (A + B - I):	4.79%
Market Value of Assets Rate of Return:	8.53%
Actuarial Gain/(Loss) due to Investment Return (Actuarial Asset Basis)	(194,575)

CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS
 April 30, 2024
 Actuarial Asset Basis

INCOME		
Contributions:		
Member	172,661	
Miscellaneous Member Revenue	2,311	
City	784,999	
Total Contributions		959,971
Earnings from Investments		
Interest & Dividends	45,336	
Miscellaneous Income	776	
Change in Actuarial Value	428,719	
Total Earnings and Investment Gains		474,831
EXPENSES		
Administrative Expenses:		
Investment Related ¹	0	
Other	5,969	
Total Administrative Expenses		5,969
Distributions to Members:		
Benefit Payments	797,160	
Refund of Contributions/Transfers	25,836	
Total Distributions		822,996
Change in Net Assets for the Year		605,837
Net Assets Beginning of the Year		9,851,630
Net Assets End of the Year²		10,457,467

¹ Investment Related expenses include investment advisory, custodial and performance monitoring fees.

² Net Assets may be limited for actuarial consideration.

STATISTICAL DATA

	<u>5/1/2024</u>	<u>5/1/2023</u>	<u>5/1/2022</u>	<u>5/1/2021</u>
<u>Actives - Tier 1</u>				
Number	7	7	8	10
Average Current Age	44.5	43.5	43.7	43.6
Average Age at Employment	27.2	27.2	27.4	27.8
Average Past Service	17.3	16.3	16.3	15.8
Average Annual Salary	\$88,342	\$84,777	\$83,431	\$79,942
<u>Actives - Tier 2</u>				
Number	13	16	14	12
Average Current Age	36.1	33.3	33.6	35.4
Average Age at Employment	29.3	28.3	29.0	30.4
Average Past Service	6.8	5.0	4.6	5.0
Average Annual Salary	\$76,839	\$70,556	\$68,750	\$70,548
<u>Service Retirees</u>				
Number	10	10	9	8
Average Current Age	64.9	63.9	64.1	63.8
Average Annual Benefit	\$65,346	\$62,922	\$61,751	\$61,221
<u>Beneficiaries</u>				
Number	4	4	4	4
Average Current Age	75.6	74.6	73.6	72.6
Average Annual Benefit	\$40,550	\$40,550	\$40,550	\$40,550
<u>Disability Retirees</u>				
Number	0	0	0	0
Average Current Age	N/A	N/A	N/A	N/A
Average Annual Benefit	N/A	N/A	N/A	N/A
<u>Terminated Vested</u>				
Number	8	4	4	4
Average Current Age	31.1	36.2	35.2	35.6
Average Annual Benefit ¹	N/A	N/A	N/A	N/A

¹ Average Annual Benefit for Terminated Vested members reflects the benefit for members entitled to a future annual benefit from the plan.

AGE AND SERVICE DISTRIBUTION

PAST SERVICE

AGE	0	1	2	3	4	5-9	10-14	15-19	20-24	25-29	30+	Total
15 - 19	0	0	0	0	0	0	0	0	0	0	0	0
20 - 24	0	1	0	0	0	0	0	0	0	0	0	1
25 - 29	0	1	1	0	0	0	0	0	0	0	0	2
30 - 34	0	0	0	1	0	2	0	0	0	0	0	3
35 - 39	0	0	0	0	1	0	4	0	0	0	0	5
40 - 44	0	0	0	0	0	0	2	1	0	0	0	3
45 - 49	0	0	0	0	0	2	1	1	0	0	0	4
50 - 54	0	0	0	0	0	0	0	0	2	0	0	2
55 - 59	0	0	0	0	0	0	0	0	0	0	0	0
60 - 64	0	0	0	0	0	0	0	0	0	0	0	0
65+	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	2	1	1	1	4	7	2	2	0	0	20

SUMMARY OF CURRENT PLAN

Article 3 Pension Fund

The Plan is established and administered as prescribed by “Article 3. Police Pension Fund – Municipalities 500,000 and Under” of the Illinois Pension Code.

Plan Administration

The Plan is a single employer defined benefit pension plan administered by a Board of Trustees comprised of:

- a.) Two members appointed by the Municipality,
- b.) Two active Members of the Police Department elected by the Membership, and
- c.) One retired Member of the Police Department elected by the Membership.

Credited Service

Complete years of service as a sworn police officer employed by the Municipality.

Normal Retirement

Date

Tier 1: Age 50 and 20 years of Credited Service.

Tier 2: Age 55 with 10 years of Credited Service.

Benefit

Tier 1: 50% of annual salary attached to rank on last day of service plus 2.50% of annual salary for each year of service over 20 years, up to a maximum of 75% of salary. The minimum monthly benefit is \$1,000 per month.

Tier 2: 2.50% per year of service times the average salary for the 48 consecutive months of service within the last 60 months of service in which the total salary was the highest prior to retirement times the number of years of service, up to a maximum of 75% of average salary. The minimum monthly benefit is \$1,000 per month.

For Tier 2 participants, the salary is capped at a rate of \$106,800 as of 2011, indexed annually at a rate of CPI-U, but not to exceed 3.00%.

Form of Benefit

Tier 1: For married retirees, an annuity payable for the life of the Member; upon the death of the member, 100% of the Member’s benefit payable to the spouse until death. For unmarried retirees, the normal form is a Single Life Annuity.

Tier 2: Same as above, but with 66 2/3% of benefit continued to spouse.

Early Retirement

Date	Tier 1: Age 60 and 8 years of Credited Service. Tier 2: Age 50 with 10 years of Credited Service.
Benefit	Tier 1: Normal Retirement benefit with no minimum. Tier 2: Normal Retirement benefit, reduced 6.00% each year before age 55, with no minimum benefit.
Form of Benefit	Same as Normal Retirement

Disability Benefit

Eligibility	Total and permanent as determined by the Board of Trustees.
Benefit Amount	A maximum of: <ul style="list-style-type: none">a.) 65% of salary attached to the rank held by Member on last day of service, and;b.) The monthly retirement pension that the Member is entitled to receive if he or she retired immediately.

For non-service connected disabilities, a benefit of 50% of salary attached to rank held by Member on last day of service.

Cost-of-Living Adjustment

Tier 1:

Retirees: An annual increase equal to 3.00% per year after age 55. Those that retire prior to age 55 receive an increase of 1/12 of 3.00% for each full month since benefit commencement upon reaching age 55.

Disabled Retirees: An annual increase equal to 3.00% per year of the original benefit amount beginning at age 60. Those that become disabled prior to age 60 receive an increase of 3.00% of the original benefit amount for each year since benefit commencement upon reaching age 60.

Tier 2: An annual increase each January 1 equal to 3.00% per year or one-half of the annual unadjusted percentage increase in the consumer price index-u for the 12 months ending with the September preceding each November 1, whichever is less, of the original pension after the attainment of age 60 or first anniversary of pension start date whichever is later.

Pre-Retirement Death Benefit

Service Incurred	100% of salary attached to rank held by Member on last day of service.
Non-Service Incurred	A maximum of: <ul style="list-style-type: none">a.) 54% of salary attached to the rank held by Member on last day of service, and;b.) The monthly retirement pension earned by the deceased Member at the time of death, regardless of whether death occurs before or after age 50.

For non-service deaths with less than 10 years of service, a refund of member contributions is provided.

Vesting (Termination)

Vesting Service Requirement	Tier 1: 8 years. Tier 2: 10 years.
Non-Vested Benefit	Refund of Member Contributions.
Vested Benefit	Either the termination benefit, payable upon reaching age 60 (55 for Tier 2), provided contributions are not withdrawn, or a refund of member contributions. The termination benefit is 2.50% of annual salary held in the year prior to termination (4-year final average salary for Tier 2) times creditable service.

Contributions

Employee	9.91% of Salary.
Municipality	Remaining amount necessary for payment of Normal (current year's) Cost and amortization of the accrued past service liability.

**CITY OF WASHINGTON
POLICE PENSION FUND**

TO: Police Pension Board
FROM: Joanie Baxter, Finance Director *Jfb*
DATE: January 28, 2025
SUBJECT: Cash Management Policy Modification Recommendation

As you may recall, the following Cash Management Policy was adopted in January 2023 to address funds that should be kept on hand to pay expenses and when transfers of excess cash should be made to the IPOPIF:

- *Local cash and investments are limited to the cash held at IPAVA Bank and Certificates of Deposit that are currently being held.*
- *Certificates of Deposit will be held to maturity and then redeemed and deposited to the IPAVA Bank account.*
- *Future investment in local Certificates of Deposit is limited to those with a term of 9 months or less.*
- *Excess funds over \$1 million will be transferred to the IPOPIF on a quarterly basis.*

Because there are no real guidelines from the IPOPIF in regard to these matters, and because the revenue received by the Fund fluctuates as related to the property taxes, Staff recommends changing the policy to determine a transfer based on excess funds on an annual basis, rather than quarterly. Staff suggests that this transfer be determined as of April 1 of each year and made to assure it is completed by the end of the fiscal year. This action would then be ratified by the Police Pension Board at the April meeting.

A projection through the end of the fiscal year indicates that the cash balance would be approximately \$1.2 million with an additional \$750,000 in CDs. Staff would recommend that the policy be changed to transfer anything in excess of \$500,000 in the IPAVA account and continue to renew the CDs that we have. At this point, the property taxes cover the total pensions that are paid and thus Staff believes the \$500,000 balance at the beginning of the fiscal year will be sufficient for cash flow purposes. Keeping the CDs results in a better interest rate than just the IPAVA account and also provides other funds should pensions increase or additional cash flow is needed. Please note that the current policy indicates that CDs are acceptable with a term of 9 months or less, while the Board has been using 3 months as a guideline.

Discussion and approval of a modified Cash Management Policy is requested.

ANALYSIS thru FYE

WASHINGTON POLICE PENSION FUND					
301 WALNUT STREET					
WASHINGTON, IL 61571					
CASH ANALYSIS:		4 MONTH			
Beginning Cash Balance:		12/31/2024		\$1,427,186.42	
Debits:					
	Employer Contributions		\$29,800.00		
	Property Tax		\$0.00		
	Interest from Certificates		\$10,000.00		
	Personal Property Tax		\$17,000.00	\$56,800.00	
Credits:					
	Pensions		(\$263,596.76)		
	Fiduciary Insurance		\$0.00		
	Training Fees		(\$1,500.00)		
	IPPFA Dues		\$0.00	(\$265,096.76)	
Ending Cash Balance:		4/30/2025		<u>\$1,218,889.66</u>	

ANALYSIS 6mo.

WASHINGTON POLICE PENSION FUND				
301 WALNUT STREET				
WASHINGTON, IL 61571				
CASH ANALYSIS:		6 MONTH		
Beginning Cash Balance:		12/31/2024		\$1,427,186.42
Debits:				
	Employer Contributions		\$44,700.00	
	Property Tax		\$0.00	
	Interest from Certificates		\$15,000.00	
	Personal Property Tax		\$28,000.00	\$87,700.00
Credits:				
	Pensions		(\$400,000.00)	
	Fiduciary Insurance		\$0.00	
	Training Fees		(\$1,500.00)	
	IPPFA Dues		\$0.00	(\$401,500.00)
Ending Cash Balance:		6/30/2025		\$1,113,386.42



NOTE: This Summary is for informational purposes only and is not a record of the official action taken by the IPOPIF Board of Trustees. Approved IPOPIF Board of Trustees Meeting Minutes constitute the only record of official Board of Trustees action. The minutes of this meeting will be available after they are approved by the Board of Trustees as its next regularly scheduled meeting.

Illinois Police Officers' Pension Investment Fund

Summary of the Board of Trustees Meeting Minutes

Friday, December 13, 2024

A regular meeting of the Board of Trustees of the Illinois Police Officers' Pension Investment Fund was conducted at the Peoria Marriott Hotel, Pere Marquette, LaSalle Ballroom, Peoria, IL. 61602. Members of the public were invited to participate remotely or in person.

Members of the Board of Trustees:

- Philip Suess, Chairperson
- Paul Swanlund, Vice Chairperson
- Lee Catavu, Secretary
- Mark Poulos
- Scott Bowers
- Brad Cole
- Elizabeth Holleb
- Daniel Hopkins
- Michael Inman

Attendees:

IPOPIF Staff:

- Richard White, Executive Director
- Kent Custer, Chief Investment Officer
- Regina Tuczak, Chief Financial Officer/Assistant Executive Director
- Greg Turk, Deputy Chief Investment Officer
- Barbara Meyer, Investment Officer
- Steve Yoon, Investment Officer
- Amy Zick, Senior Accountant

- Kate Cobb, Administrative Analyst
- Samantha Lambert, Administrative Analyst
- Joe Miller, Information Technologist

Others Present:

- Rick Reimer, General Legal Counsel, Reimer, Dobrovolny & Labardi PC
- Taylor Muzzy, Fiduciary Legal Counsel, Jacobs Burns Orlove & Hernandez, LLP
- Tim McEnergy, Verus
- Chris Shelby, Verus
- Scott Whalen, Verus
- Kim Shepherd, Shepherd Communications (Zoom)
- William Collins, State Street Bank & Trust
- Brian LeFevre, Sikich, LLP
- Megan Holford, Lauterbach & Amen (Zoom)
- Armen Panossian, Oaktree
- Rahav Khanna, Oaktree
- Michael Trefz, Oaktree
- Jack Neumark, Fortress
- Brian Stewart, Fortress
- Aaron Blanchette, Fortress
- Alex Margolies, Fortress
- Lucy Liu, Fortress
- Danny Kayne, Fortress
- Sudhir Krishnamurthi, Rock Creek
- Kenneth Lay, Rock Creek
- Matt Bullough, Rock Creek
- Kevin Kelly, Rock Creek
- Sengal Selassie, Brightwood (Zoom)
- Amira Artis, Brightwood
- Delia Roges, Brightwood
- Members of the Public

Agenda

All members of the Board of Trustees, staff, legal counsel, and the public were provided with a copy of the agenda. The agenda was also posted on the IPOPIF website, IPOPIF office door, and on the door of the meeting room.

Call to Order

The meeting was called to order by Chairperson Suess at 10:00 A.M.

Roll Call

2.1- Roll Call: Discussion and Potential Action:

A roll call was conducted. Eight (8) Trustees were present in the meeting room. One (1) Trustee joined via Zoom. A quorum was established with the required number of six (6) Trustees present in the meeting room.

Board of Trustees:

Present:

- Philip Suess, Chairperson
- Paul Swanlund, Vice Chairperson
- Lee Catavu, Secretary
- Scott Bowers
- Elizabeth Holleb
- Daniel Hopkins
- Michael Inman
- Mark Poulos

Zoom:

- Brad Cole (Zoom)

All individuals present are reflected in the list of attendees.

The Board of Trustees voted to allow Trustee Cole to participate in the December 13, 2024, meeting of the Board of Trustees by audio, video, or internet conferencing.

Trustee Cole joined the meeting via Zoom at 10:02 A.M.

Board of Trustees

3.1- Board of Trustees Recognition of Trustee Elizabeth Holleb: Discussion and Potential Action:

Trustee Holleb was recognized for her dedication and contributions to the Board of Trustees from 2020 to 2024.

Trustee Inman exited the meeting at 10:10 A.M.

3.2- Annual Comprehensive Financial Report FY 2024: Discussion and Potential Action:

The Board of Trustees approved the Annual Comprehensive Financial Report (ACFR). The ACFR included financial statements as of and for the years ended June 30, 2024, and 2023.

3.3- Financial and Operational Policies Review: Discussion and Potential Action:

Chief Financial Officer Tuczak reviewed the Financial and Operational Policies with the Board of Trustees and answered all questions.

3.4- Meeting Minutes- October 18, 2024: Discussion and Potential Action:

The Board of Trustees approved the Board of Trustees Meeting Minutes from October 18, 2024.

3.5- Board of Trustees Closed Session Minutes- June 14, 2024, July 19, 2024, and September 13, 2024: Discussion and Potential Action:

The Board of Trustees approved the closed session meeting minutes for June 14, 2024, July 19, 2024, and September 13, 2024.

The Board of Trustees approved the release of the Closed Session Meeting Minutes for June 14, 2024, July 19, 2024, and September 13, 2024.

3.6- Board of Trustees and Committee Meeting Schedule: Discussion and Potential Action:

The Board of Trustees approved a revised calendar of Board of Trustee Meeting dates and Committee Meeting dates. The revision re-schedules Committee Meetings from February 7, 2025, to March 14, 2025.

Administration

4.1 Governmental Liaison Report

This item was not addressed.

4.2- Retainer Agreement- Jacobs, Burns, Orlove, & Hernandez, LLP: Discussion and Potential Action:

The Board of Trustees approved the Attorney Retainer Agreement with Jacobs, Burns, Orlove & Hernandez, LLP (JBOH) and authorized the Executive Director to execute the agreement.

4.3- Professional Services Agreement- Lake Forest Bank & Trust: Discussion and Potential Action:

The Board of Trustees approved a one-time exemption to the Purchasing and Professional Services Contracting Policy (PP-2020-11) to provide for the Lake Forest Bank and Trust Company contract to extend 2026.

4.4- IPOPIF Employee Handbook: Discussion and Potential Action:

The Board of Trustees approved revisions to the IPOPIF Employee Handbook sections regarding the Illinois Personnel Records Review Act, and the Illinois Human Rights Act.

4.5- Manager of External Affairs and Communications- Job Description: Discussion and Potential Action:

The Board of Trustees approved the job description and salary range for a Manager of External Affairs and Communication and approved adding the position to the Fiscal Year 2025 budget

4.6- Administration and Operations Update: Discussion and Potential Action:

Executive Director White briefed the Board of Trustees on current and upcoming events.

Finance

5.1- Monthly Financial Reports: Discussion and Potential Action:

No action was taken on this item.

5.2- Warrants: Discussion and Potential Action

5.2.1- Warrant #2025-05: Discussion and Potential Action:

The Board of Trustees approved Warrant #2025-05.

5.2.2- Warrant #2025-06: Discussion and Potential Action:

The Board of Trustees approved Warrant #2025-06.

5.3- Finance and Accounting Update: Discussion and Potential Action:

CFO Tuczak presented a finance and accounting update to the Board of Trustees.

Investments

7.3- Verus Quarterly Report- 3Q2024: Discussion and Potential Action:

Tim McEnery, Verus, and Scott Whalen, Verus, presented the third quarter investment performance review report to the Board of Trustees as of September 30, 2024.

Trustee Cole exited the meeting at 11:21 A.M.

7.4- Investment Update Report: Discussion and Potential Action:

Chief Investment Officer (CIO) Custer provided an investment update.

7.5- Investment Manager Database Subscription Renewal: Discussion and Potential Action:

The Board of Trustees approved a new three-year subscription to the eVestment database as a sole-source procurement.

6.0- Lunch Break

The Board of Trustees took a lunch recess at 11:47 A.M.

The Board of Trustees reconvened general session at 12:32 P.M.

7.1- Investment Custodian Review: Discussion and Potential Action:

The Board of Trustees reviewed the service provider, State Street Bank and Trust (SSBT).

7.2- Private Credit Interviews and Manager Selection: Discussion and Potential Action:

The Board of Trustees approved a 3% commitment to a customized private credit platform to be managed by Oaktree Capital Management.

7.6- Private Markets Consultant Search Update: Planning: Discussion and Potential Action:

CIO Custer and Deputy Chief Investment Officer (DCIO) Turk provided an update regarding the search for a Private Markets Consultant.

General Legal Counsel

8.1- General Legal Counsel Report: Discussion and Potential Action:

Rick Reimer, General Legal Counsel, did not have a report to the Board of Trustees.

Fiduciary Legal Counsel

9.1- Fiduciary Legal Counsel Report: Discussion and Potential Action:

Taylor Muzzy, Fiduciary Legal Counsel, did not have a report to the Board of Trustees.

Public Comment

10.0- Public Comment:

An opportunity for public comment was provided at 3:44 P.M. No comments were heard, and no discussion was provided.

Adjournment

12.0- Adjournment:

The Board of Trustees meeting adjourned at 3:45 P.M.

The next regularly scheduled meeting of the IPOPIF Board of Trustees shall be on Friday, January 24, 2025.



NOTE: This Summary is for informational purposes only and is not a record of the official action taken by the IPOPIF Board of Trustees. Approved IPOPIF Board of Trustees Meeting Minutes constitute the only record of official Board of Trustees action. The minutes of this meeting will be available after they are approved by the Board of Trustees as its next regularly scheduled meeting.

Illinois Police Officers' Pension Investment Fund

Summary of the Board of Trustees Meeting

Friday, January 24, 2025

A regular meeting of the Board of Trustees of the Illinois Police Officers' Pension Investment Fund was conducted at the Peoria Marriott Hotel, Pere Marquette, Marquette Salon B Ballroom, Peoria, IL. 61602. Members of the public were invited to participate remotely or in person.

Members of the Board of Trustees:

- Philip Suess, Chairperson
- Paul Swanlund, Vice Chairperson
- Lee Catavu, Secretary
- Mark Poulos
- Scott Bowers
- Brad Cole
- Debra Nawrocki
- Daniel Hopkins
- Michael Inman

Agenda

All members of the Board of Trustees, staff, legal counsel, and the public were provided with a copy of the agenda. The agenda was also posted on the IPOPIF website, IPOPIF office door, and on the door of the meeting room.

Call to Order

The meeting was called to order by Chairperson Suess at 9:04 A.M.

Roll Call

2.1- Roll Call: Discussion and Potential Action:

A roll call was conducted. Eight (8) Trustees were present in the meeting room. One (1) Trustee joined via Zoom. A quorum was established with the required number of six (6) Trustees present in the meeting room.

Board of Trustees:

Present:

- Philip Suess, Chairperson
- Paul Swanlund, Vice Chairperson
- Lee Catavu, Secretary
- Scott Bowers
- Debra Nawrocki
- Brad Cole
- Michael Inman
- Mark Poulos

Zoom:

- Daniel Hopkins (Zoom)

All individuals present are reflected in the list of attendees.

Board of Trustees

3.1- Board of Trustees- Oath of Office and Seating of Trustees: Discussion and Potential Action:

Five Trustees received the Oath of Office which was administered by General Legal Counsel Rick Reimer. The term of office for the elected Trustees is January 2025 through December 2028 and the Appointed Trustee is January 2025 through December 2026.

i. MUNICIPAL MEMBER TRUSTEE

- Michael J. Inman, Mayor of the City of Macomb
- Debra Nawrocki, Chief Financial Officer, City of Elgin

ii. BENEFICIARY MEMBER TRUSTEE

- Mark Poulos, Retired Lieutenant, City of Rock Island

iii. ACTIVE MEMBER TRUSTEE

- Scott Bowers, Police Officer, City of Peoria

iv. APPOINTED MEMBER TRUSTEE

- Brad Cole, Chief Executive Officer, Illinois Municipal League

2.1.1: Remote Participation:

The Board of Trustees voted to allow Trustee Hopkins to participate in the January 24, 2025, meeting of the Board of Trustees by audio and video conference.

Trustee Hopkins joined the meeting via Zoom at 9:08 A.M.

Investments

4.1- Investment Update Report: Discussion and Potential Action:

Chief Investment Officer (CIO) Custer provided an investment update including performance, value growth, funding & rebalancing, asset allocation, and cash flow.

4.2- Investment Policy Statement: Discussion and Potential Action:

CIO Custer briefed the Board of Trustees on the Investment Policy Statement. The Board directed staff to return this item for further discussion and action at the March meeting.

4.3- Private Markets Consultant Interviews and Manager Selection: Discussion and Potential Action:

CIO Custer and Deputy Chief Investment Officer (DCIO) Turk briefed the Board of Trustees regarding the Private Markets asset class, the investment manager search process, and the agenda for the Board interview. The Board directed staff to return this item for further discussion and action at the March meeting.

Administration

6.1- Administration and Operations Update: Discussion and Potential Action:

Chairperson Suess directed that the agenda item be received without the need for further discussion.

Finance

7.1- Monthly Financial Reports: Discussion and Potential Action:

Chief Financial Officer Tuczak introduced Matt Roedell, Senior Accountant/Auditor, to the Board of Trustees. Mr. Roedell started with the IPOPIF on January 1, 2025.

7.1.1 and 7.1.2- Monthly Financial Statement- October 2024 and November 2024: Discussion and Potential Action:

The Board of Trustees approved the October and November 2024 monthly reports.

7.2.1- Warrant #2025-07: Discussion and Potential Action:

The Board of Trustees accepted Warrant #2025-07.

7.3- Cash Management Policy: Discussion and Potential Action:

The Board of Trustees approved recommended changes to the Cash Management Policy (PP-2022-01).

7.4- Finance and Accounting Update: Discussion and Potential Action:

CFO Tuczak provided a finance and accounting update to the Board of Trustees.

Board of Trustees

8.1- Meeting Minutes- December 13, 2024: Discussion and Potential Action:

The Board of Trustees approved the Meeting Minutes, as amended, from December 13, 2024.

8.2- Strategic Plan Update: Discussion and Potential Action:

Executive Director White briefed the Board of Trustees on an update to the strategic plan.

8.3.1- Board of Trustees Chairperson- Nomination and Election: Discussion and Potential Action:

The Board of Trustees unanimously elected Trustee Swanlund to serve as the Chairperson of the Board of Trustees for the two-year term of office effective January 24, 2025.

8.3.2- Board of Trustees Vice Chairperson- Nomination and Election: Discussion and Potential Action:

The Board of Trustees unanimously elected Trustee Catavu serve as the Vice Chairperson of the Board of Trustees for the two-year term of office effective January 24, 2025.

8.3.3- Board of Trustees Secretary- Nomination and Election: Discussion and Potential Action:

The Board of Trustees unanimously elected Trustee Bowers to serve as the Secretary of the Board of Trustees for the two-year term of office effective January 24, 2025.

8.4- Board of Trustees- Appointment of Committees: Discussion and Potential Action:

This item was deferred to the March Board of Trustees meeting.

General Legal Counsel

8.1- General Legal Counsel Report: Discussion and Potential Action:

Rick Reimer, General Legal Counsel, did not have a report to the Board of Trustees.

Fiduciary Legal Counsel

9.1- Fiduciary Legal Counsel Report: Discussion and Potential Action:

Taylor Muzzy, Fiduciary Legal Counsel, did not have a report to the Board of Trustees.

Public Comment

10.0- Public Comment:

An opportunity for public comment was provided at 2:32 P.M. No comments were heard, and no discussion was provided.:

Adjournment

12.0- Adjournment:

Meeting adjourned at 2:33 P.M.

The next regular meeting of the Board of Trustees is scheduled for Friday, March 14, 2025.

Jeanette Glueck

From: IPPFA <special-events-ippfa.org@shared1.ccsend.com>
Sent: Tuesday, January 14, 2025 10:25 AM
To: Jeanette Glueck
Subject: 2025 IPPFA Online 8 Hour Seminar



NOW AVAILABLE:



**2025 IPPFA
Online 8 Hour Seminar**

This course has been specifically designed to fulfill the annual 8-hour continuing education requirement for pension trustees.

Upon successful completion of the course, certificates will be sent via email within 10 business days, provided that the membership is in good standing and there are no outstanding balances.

Registrants will have 30 days to access and complete the course after the registration process has been completed.

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IPPFA Member Rate: \$295

Non-IPPFA Member: \$590

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AGENDA:

1. Police & Fire Investment Funds Update (1.5 hours)
2. Know When to Hold 'Em and When to Fold 'Em (45 min)
3. The Role of Defined Benefit Pensions in Recruiting and Retaining Public Safety Professionals (45 min)
4. State of the Illinois Economy, Budget and Pensions (1 hour)
5. Washington and the World: The New Geopolitics of Great Power Competition (1 hour)
6. Media Landscape: Navigating Influence and Bias (1.5 hours)
7. Legal Updates and Recent Court Cases (1.5 hours)

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Jeanette Glueck

From: IPPFA <special-events-ippfa.org@shared1.ccsend.com>
Sent: Thursday, January 23, 2025 2:58 PM
To: Jeanette Glueck
Subject: IPPFA Certified Trustee Program 25-1



REGISTRATION NOW OPEN:
IPPFA Certified Trustee Program 25-1
March 18th - 19th, 2025



NIU Outreach Campus
1120 E. Diehl Road, Room 260
Naperville, IL 60563

CALLING ALL NEW TRUSTEES!

In-person Certified Trustee Training opportunities are limited—register now to secure your spot!

As of January 1, 2020, each newly elected and appointed Article 3 and 4 pension trustees must complete a mandatory trustee certification training seminar that consists of at least 16 hours of instruction at a training facility that is accredited and affiliated with a State of Illinois certified college or university within the first year that a trustee is elected or appointed under Section 1-109.3 (a) of the Code. In addition, trustees must complete a minimum of 8 hours of continuing education annually thereafter.

This 16 hour educational program is designed to increase a trustee's basic knowledge of funding and actuarial concepts, medical and disability issues, consolidation, the administration of pension benefits, and legal and ethical issues.

Registration/Check-in begins at 7:30 am on March 18, 2025
Please be aware that any walk-ins will be charged a \$25.00 additional fee.
Space is limited—secure your spot by registering today!

[REGISTER NOW](#)

FEES:

IPPFA Member Rate: \$525

Non-IPPFA Member: \$1,050

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AGENDA:

March 18th, 2025

7:30 AM - 8:00 AM | **Registration/Check-in**

8:00 AM - 12:00 PM | **Fiduciary Duties, Legal Issues and Ethics**

12:00 PM - 1:00 PM | **Lunch (Provided)**

1:00 PM - 4:00 PM | **Understanding Medical and Disability Issues**

4:00 PM - 5:00 PM | **Social Security Update**

March 19th, 2025

7:30 AM - 8:00 AM | **Registration/Check-in**

8:00 AM - 12:30 PM | **Understanding the Administration of Pension Benefits,**

Accounting, Compliance, and Recordkeeping

12:30 PM - 1:30 PM | **Lunch (Provided)**

1:30 PM - 4:00 PM | **Basic Funding Concepts**

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